

Fezile Dabi

District Municipality

Mid-Term Budget and Performance Assessment Report for
2021//22 Financial Year

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Accounting Officer's Quality Certification

I, **M L Molibeli**, the Municipal Manager of **Fezile Dabi District Municipality**, hereby certify that:

The mid-year budget and performance assessment for the period of 1 July 2021 to 31 December 2021 as presented herein has been prepared in accordance with Municipal Finance Management Act and regulations made under this Act.

M L Molibeli

Municipal Manager of Fezile Dabi District Municipality, DC 20

Signature: 

Date: 25 January 2022

Part 1: In Year Report

1.1 Executive Mayor's Report

In line with Chapter 7 of the Constitution of the Republic of South Africa, Fezile Dabi District Municipality's executive and legislative authority is vested in its Municipal Council. In carrying out its mandate, to govern on its own initiative, the municipality must ensure consistent compliance with applicable national and provincial legislations.

With the foregoing background in mind, section 72 of Municipal Finance Management Act 2003, read together with schedule C of Municipal Budget and Reporting Regulations, 2009 prescribe that the accounting officer of a municipality must, by 25 January of each year, assess the performance of the municipality during the first half of the financial year, taking into account, the monthly statements referred to in section 71 for the first half of the financial year and the targets set in the service delivery and budget implementation plan, the past year's annual report and the progress made in resolving the problems identified in the annual report.

Honorable Speaker, Councilors, Municipal Manager and her Executive Team, I would like to express a heartwarming welcome to you all. We trust that 2022 will be a great year for us and the citizens of our region. Although this is a new year, but calendar year 2022 feels like a new beginning in terms of our fiscal year we are half way through already. Therefore, like any house that has intentions to prosper we need to do some introspections of the last six (6) months to ensure that we can rectify the errors of the past and improve on the success we have achieved thus far.

We would like to congratulate the class of 2021 and wish them well in their respective journeys. It is noteworthy to mention that the Free State Province clinched the number one sport for three years in a row after 87.5% of learners passed in the province. The Fezile Dabi District obtained 87.5% pass rate. While COVID-19 may have impacted the academic programme, the Class of 2021 still managed to do exceptionally well.

While we reflect on the last six (6) months of the 2021-22 financial year, it is important to reflect on the 6th administration local government elections that were held on the 1st of November 2021, conducted in terms of section 159 of the Constitution, Act 108 of 1996 & the Local Government: Municipal Structures Act 117 of 1998. As we enter into this new term of office, we welcome the newly elected councillors of the Fezile Dabi District Municipality and applaud the previous municipal council for the outstanding oversight role they played during their elected term of office. We remain extremely confident that the newly elected office bearers will strive to establish an administration earmarked by sound financial management, honesty and clean government with a view to deliver sustainable services to all communities.

Fellow councilors, it is with great pleasure that, I present to council the mid-term budget and performance assessment report of Fezile Dabi District Municipality for the first half of 2021/22 financial year.

I am presenting this report at the time in which our District, Province, and Country is confronted with the challenge of heavy rainfalls during the month of January 2022; these rainfalls have triggered floods which have affected parts of the country and consequently areas in our District. The R82 between Sasolburg and Koppies as well as the R59 between Sasolburg and Parys were amongst the flooded areas. Unfortunately, this has had immediate impacts related to property damage, destruction of crops and loss of livestock.

The COVID-19 pandemic remains a cause for concern within our country; and as a result the Fezile Dabi District Municipality conducted COVID-19 vaccination programmes across all four local municipalities within its jurisdiction during the month of September 2021. The purpose of the COVID-19 vaccination awareness program was to educate the community about coronavirus and the types of vaccines that have been approved by the South African Health Products Regulatory Authority and to encourage members of the community to vaccinate in order safeguard themselves and their loved ones. In the early days of November 2021, South African scientists stumbled upon the Omicron variant of the corona virus. This discovery raises concerns that the country could be in for another surge and is an indication that we should continue to strengthen precautionary measures.

Fundamental to democracy is the notion that the “people shall govern”. This notion implies that structures and systems should be put in place that provide citizens with a democratic right and responsibility to become involved in government and governance. Honorable Speaker, public participation is highly recognised by all the developmental policies, legislations and the Constitution of the Republic. Public participation is an open process through which the community exchange views and are able to influence decision making. The community participation process of the Fezile Dabi District Municipality under the guidance of the country's legislation enables and creates an environment for citizens to be actively involved, make their inputs and partake. Fezile Dabi District Municipality continues to look into scientific methods to collect inputs and conduct public participation whilst observing all COVID-19 protocols.

Our duty as political principals of the municipality is to ensure significant contributions in the eradication of poverty, unemployment and inequality in our District. This can only be attained through a positive oversight role on municipal administration in their performance when implementing the council approved SDBIP.

We take seriously the values of good governance and believe we are capable of turning the tide on audit opinions in pursuit of a clean audit. We need to inculcate an all concerned culture of excellence, care, accountability and good governance. The turning point for a clean administration and consequently, audit is not entirely lodged solely on the shoulders of administrators but requires of all of us i.e. Council, administration, business and residence to take part and assume our individual and collective responsibility with prestige, impunity and integrity.

For the period under review, the municipality had remained financially stable, implemented the budget in line with the approved service delivery and budget implementation plan and has made positive strides in meeting its performance targets and indicators as contained the service delivery and budget implementation plan.

At the time of preparing this Mid-Year Budget and Performance Assessment Report the Auditor General Office was still at work with the municipality's management team to finalise the 2021-22 audit.

In conclusion, I am confident that the mid-term performance results as contained in this report provide an overall institutional performance results for the mid-term. Based on these results and the outlook of the remaining term of this financial year, I hereby recommend adjustment of the municipality's 2021/22 Budget.



Clif D Khasudi
Executive Mayor

1.2 Resolutions

In line with regulation 5 of Schedule C of Municipal Budget and Reporting Regulations, 2009, a resolution is hereby presented that:

- council note the mid-year budget and performance assessment report referred to in section 72 of Municipal Finance Management Act;
- based on this report, an adjustment budget be prepared and submitted for approval by Council not later than 28 February 2022;

1.3 Executive Summary

The Municipal Budget and Reporting Regulations, 2009 gives a contextual framework to section 17, 71 and 72 of Municipal Finance Management Act, and in relation to section 72, which is a precursor for a this report, prescribes how a the municipality's mid-term budget and performance assessment report must be logically organised and presented.

This mid-term budget and performance assessment report is an accountability document for the Fezile Dabi District Municipality that sets out and explain:-

- a) the municipality's performance in relation to the approved annual budget and any adjustment budget before the main adjustment budget; with specific focus on the financial and non-financial impact
- b) actual targets achieved compared to planned targets for the first half of the financial year;
- c) any material variance from the service delivery and budget implementation plan;
- d) any remedial actions taken or to be taken to toe ensure that projected revenue and expenditure remain within the municipality's budget projections; and
- e) any potential impact of the national government and the provincial government's mid-term budget presented in October 2020 has on the municipality, its budget and planned performance targets.

With the foregoing background in mind, the municipality's actual revenue for period under review (i.e 1 July 2020 to 31 December 2021) shows material variances particularly on transfers and subsidies is due to additional grant funding of R1.8 million allocated to the municipality to fight COVID-19 pandemic, which was not initially budgeted. In response to the Treasury directive issued on COVID-19 expense the municipality approved a Special Adjustment Budget for **COVID-19** on the 15 June 2020 during the special council meeting. Variance of other revenue is due to higher amounts of insurance claims received.

In relation to expenditure, material variances are more visible against depreciation, contracted services, other material and other expenditure. A budget adjustment will be considered in order to make provision for sufficient depreciation, whilst other materials, contracted services and other operating expenditure has

got historical effect since the implementation of mSCOA and the approach in relation thereto, should also consider the reclassification of misallocated transactions in order to have a more meaningful and informed overview of actual expenditure impact against the budget for related items.

In relation to capital expenditure, the allocation that is currently approved is mainly in relation to some fleet items, acquisition of additional tunnels for the Koppies Greenhouse project. The respective capital budget items shows relatively low expenditure in relation budgeted amount. This is mainly due to procurement processes not yet finalised for the planned items.

Finally, a number of various balance sheet items, such as cash, provisions, etc were not initially budgeted for and this on its own necessitates adjustment budget.

On pre-determined objectives early indicators are that, the performance against the output and goals of the Service Delivery and Budget Implementation Plan (SDBIP) are on track. However, some few projects are still lagging behind agreed targets dates for various reasons.

Notwithstanding the challenges as indicated on the top layers SDBIP performance analysis attached herewith as **Annexure A**, the municipality is still on course to achieve what was pre-determined during the beginning of the 2020/22 financial year.

This performance summary is based on the 46 performance indicators and its corresponding targets in the Top Layer SDBIP that were due for reporting at the end of the quarter under review i.e. Quarter Two (2) (Mid-Year Performance Assessment) of 2021-22. The performance was recorded as follows:

A total target of 29 performance indicators and its corresponding targets were achieved (from the 46 performance indicators and targets due for reporting at the end of second quarter) This accounts for 63% target achievement while 17 performance indicators and its corresponding target were not achieved, translating to 36.9% negative variance.

The audit for the period ending 30 June 2021 is currently still underway due to the municipality inability to submit the Annual Financial Statements for the same period on the 31 August 2021. A request for late for submission was submitted to the former council and approval thereof was duly granted. It is anticipated that, the audit shall be completed mid-February 2022.

Significant progress was made to address the quality of the AFS to meet the requirements of GRAP. Furthermore, during the period under review significant in roads were made with regard to keeping adequate portfolio of evidence in accordance with the system description of the municipality. At the time of preparing these report no significant material findings have been issued by the Auditor General in so far as Auditing of Performance Information (AOPO) is concerned.

1.4 Mid-term budget tables

The budget tables as presented below therefore provide a pictorial perspective of the financial performance and financial position of the municipality for the period under review, followed by a detailed narrative explanation of material variances, which seek to provide a contextual perspective and elaborative meaning to the figures, with specific focus to vital line items of the statements, that serve as key drivers of performance and service delivery.

The order of the table and summarised explanation of what each table entails is provided herewith as follows:

Table C1 – Monthly Budget Statement Summary: *This table summarises the whole of municipality's financial performance, financial position and cash flow for the period under review.*

Table C2 – Monthly Budget Statement – Financial Performance (functional classification): *Table C2 focuses solely on operating revenue and expenditure based on the functions carried out by the municipality.*

Table C3 – Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote): *Table C3 also provides details of operating revenue and expenditure by vote, in other words by department, instead of function or nature of revenue and expenditure as presented in schedule C2 and C4 respectively.*

Table C4 – Monthly Budget Statement – Financial Statement (revenue & expenditure): *Similarly to table C2, table C4 provides operating revenue and operating expenditure based on their nature rather than function.*

Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding): *Table C5 focuses on capital expenditure by department and by function and also outline the respective sources of funding available towards the capital expenditure.*

Table C6 – Monthly Budget Statement – Financial Position: *Table C6 focuses on assets and liabilities of the municipality. It presents information of what is commonly known as the "Balance Sheet"*

Table C7 – Monthly Budget Statement – Cash Flow: Finally, table C7 focuses and provides details of how cash flow was managed for the period under review.

1.4.1 Table C 1 – Monthly Budget Statement Summary

DC20 Fezile Dabi - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	4 905	5 000	5 000	50	663	2 500	(1 837)	-73%	5 000
Transfers and subsidies	18 615	20 299	172 525	53 183	125 731	86 262	39 469	46%	172 525
Other own revenue	154 363	152 466	240	35	319	120	199	166%	240
Total Revenue (excluding capital transfers and contributions)	177 883	177 765	177 765	53 267	126 713	88 882	37 830	43%	177 765
Employee costs	113 455	130 691	130 691	9 135	56 270	65 346	(9 076)	-14%	130 691
Remuneration of Councillors	7 961	8 688	8 688	813	3 463	4 344	(881)	-20%	8 688
Depreciation & asset impairment	7 360	2 250	2 250	-	-	1 125	(1 125)	-100%	2 250
Finance charges	110	-	-	-	-	-	-	-	-
Inventory consumed and bulk purchases	2 752	3 101	3 101	127	835	1 550	(715)	-46%	3 101
Transfers and subsidies	5 177	4 030	4 030	608	1 243	2 015	(772)	-38%	4 030
Other expenditure	46 111	46 616	46 616	5 886	23 973	23 309	664	3%	46 616
Total Expenditure	182 926	195 376	195 376	16 570	85 784	97 689	(11 905)	-12%	195 376
Surplus/(Deficit)	(5 043)	(17 611)	(17 611)	36 698	40 928	(8 807)	49 735	-565%	(17 611)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	2 206	2 236	2 236	-	1 565	1 118	447	40%	2 236
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)	50 182	-653%	(15 375)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)	50 182	-653%	(15 375)
Capital expenditure & funds sources									
Capital expenditure	695	630	630	99	99	315	(216)	-68%	630
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	695	630	630	99	99	315	(216)	-68%	630
Total sources of capital funds	695	630	630	99	99	315	(216)	-68%	630
Financial position									
Total current assets	162 628	(86 449)	(86 449)		133 966				(86 449)
Total non-current assets	86 244	34 077	34 077		86 344				34 077
Total current liabilities	75 205	10 871	10 871		3 898				10 871
Total non-current liabilities	34 291	14 221	14 221		33 867				14 221
Community wealth/Equity	166 049	(62 089)	(62 089)		182 545				(62 089)

DC20 Fezile Dabi - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Cash flows									
Net cash from (used) operating	(31 564)	(299 001)	(299 001)	32 779	18 140	(149 501)	(167 640)	112%	(299 001)
Net cash from (used) investing	(665)	(630)	(630)	(99)	(99)	(315)	(216)	68%	(630)
Net cash from (used) financing	-	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	75 086	(192 316)	(192 316)	-	116 029	(149 816)	(265 844)	177%	(299 631)
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total

1.4.2 Table C2 – Monthly Budget Statement – Financial Performance (functional classification)

DC20 Fezile Dabi - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment										
Description R thousands	Ref 1	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional										
<i>Governance and administration</i>		180 089	180 001	180 001	53 267	128 278	90 000	38 277	43%	180 001
Executive and council		4	-	-	-	-	-	-		-
Finance and administration		180 085	180 001	180 001	53 267	128 278	90 000	38 277	43%	180 001
Total Revenue - Functional	2	180 089	180 001	180 001	53 267	128 278	90 000	38 277	43%	180 001
Expenditure - Functional	-									
<i>Governance and administration</i>		160 726	168 217	168 217	14 785	73 072	84 109	(11 037)	-13%	168 217
Executive and council		38 918	41 495	41 495	2 337	16 167	20 747	(4 580)	-22%	41 495
Finance and administration		121 807	126 722	126 722	12 448	56 905	63 362	(6 456)	-10%	126 722
Internal audit		-	-	-	-	-	-	-		-
<i>Community and public safety</i>		12 094	15 089	15 089	1 239	6 966	7 545	(578)	-8%	15 089
Community and social services		-	-	-	-	-	-	-		-
Sport and recreation		-	-	-	-	-	-	-		-
Public safety		10 639	12 661	12 661	1 087	5 768	6 331	(562)	-9%	12 661
Housing		-	-	-	-	-	-	-		-
Health		1 454	2 428	2 428	151	1 198	1 214	(16)	-1%	2 428
<i>Economic and environmental services</i>		8 645	10 505	10 505	395	4 823	5 253	(429)	-8%	10 505
Planning and development		4 906	6 236	6 236	-	2 883	3 118	(235)	-8%	6 236
Road transport		-	-	-	-	-	-	-		-
Environmental protection		3 739	4 269	4 269	395	1 941	2 135	(194)	-9%	4 269
Other		1 462	1 566	1 566	152	922	783	139	18%	1 566
Total Expenditure - Functional	3	182 926	195 376	195 376	16 570	85 784	97 689	(11 905)	-12%	195 376
Surplus/ (Deficit) for the year		(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)	50 182	-653%	(15 375)

1.4.3 Table C3 – Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

DC20 Fezile Dabi - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment										
Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 06 - Financial Services		180 073	180 001	180 001	53 267	128 278	90 000	38 277	42,5%	180 001
Total Revenue by Vote	2	180 089	180 001	180 001	53 267	128 278	90 000	38 277	42,5%	180 001
Expenditure by Vote	1									
Vote 01 - Council General		12 706	11 418	11 418	1 292	4 614	5 709	(1 095)	-19,2%	11 418
Vote 02 - Executive Mayor		12 171	12 088	12 088	412	5 092	6 044	(953)	-15,8%	12 088
Vote 03 - Office Of The Speaker		6 692	8 509	8 509	98	2 584	4 255	(1 671)	-39,3%	8 509
Vote 04 - Mayoral Committee		3 941	3 983	3 983	142	1 478	1 992	(514)	-25,8%	3 983
Vote 05 - Municipal Manager		23 964	31 333	31 333	2 813	13 257	15 667	(2 410)	-15,4%	31 333
Vote 06 - Financial Services		25 720	19 392	19 392	1 601	11 023	9 696	1 327	13,7%	19 392
Vote 07 - Information Technology		3 465	3 340	3 340	1 591	3 150	1 670	1 480	88,6%	3 340
Vote 08 - Project And Public Works		9 429	13 097	13 097	416	5 187	6 548	(1 361)	-20,8%	13 097
Vote 09 - Corporate Support Services		30 202	27 070	27 070	3 424	14 183	13 535	648	4,8%	27 070
Vote 10 - Fire Services		10 639	12 661	12 661	1 087	5 768	6 331	(562)	-8,9%	12 661
Vote 11 - Disaster Management		3 645	5 396	5 396	465	2 047	2 698	(651)	-24,1%	5 396
Vote 12 - Environmental Health Services		20 677	26 890	26 890	1 525	9 401	13 445	(4 044)	-30,1%	26 890
Vote 13 - Environmental Management Unit		3 739	4 269	4 269	395	1 941	2 135	(194)	-9,1%	4 269
Vote 14 - Local Economic Development Sports And Tourism		15 935	15 931	15 931	1 308	6 060	7 965	(1 905)	-23,9%	15 931
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	182 926	195 376	195 376	16 570	85 784	97 689	(11 905)	-12,2%	195 376
Surplus/ (Deficit) for the year	2	(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)	50 182	-652,7%	(15 375)

1.4.4 Table C4 – Monthly Budget Statement – Financial Statement (revenue & expenditure)

DC20 Fezile Dabi - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment										
Description R thousands	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source										
Interest earned - external investments		4 905	5 000	5 000	50	663	2 500	(1 837)	-73%	5 000
Transfers and subsidies		18 615	20 299	172 525	53 183	125 731	86 262	39 469	46%	172 525
Other revenue		154 258	152 466	240	35	319	120	199	166%	240
Gains		105	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		177 883	177 765	177 765	53 267	126 713	88 882	37 830	43%	177 765
Expenditure By Type										
Employee related costs	-	113 455	130 691	130 691	9 135	56 270	65 346	(9 076)	-14%	130 691
Remuneration of councillors		7 961	8 688	8 688	813	3 463	4 344	(881)	-20%	8 688
Debt impairment		-	-	-	-	-	-	-	-	-
Depreciation & asset impairment		7 360	2 250	2 250	-	-	1 125	(1 125)	-100%	2 250
Finance charges		110	-	-	-	-	-	-	-	-
Bulk purchases - electricity		-	-	-	-	-	-	-	-	-
Inventory consumed		2 752	3 101	3 101	127	835	1 550	(715)	-46%	3 101
Contracted services		20 002	22 357	22 357	2 105	11 380	11 179	201	2%	22 357
Transfers and subsidies		5 177	4 030	4 030	608	1 243	2 015	(772)	-38%	4 030
Other expenditure		25 947	24 259	24 259	3 782	12 593	12 130	463	4%	24 259
Losses		162	-	-	-	-	-	-	-	-
Total Expenditure		182 926	195 376	195 376	16 570	85 784	97 689	(11 905)	-12%	195 376
Surplus/(Deficit)		(5 043)	(17 611)	(17 611)	36 698	40 928	(8 807)	49 735	(0)	(17 611)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2 206	2 236	2 236	-	1 565	1 118	447	0	2 236
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)			(15 375)
Surplus/(Deficit) after taxation		(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)			(15 375)
Surplus/(Deficit) attributable to municipality		(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)			(15 375)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		(2 837)	(15 375)	(15 375)	36 698	42 493	(7 689)			(15 375)

1.4.5 Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding)

DC20 Fezile Dabi - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) – Mid-Year Assessment										
Vote Description R thousands	Ref 1	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Single Year expenditure appropriation	2									
Vote 01 - Council General		198	150	150	-	-	75	(75)	-100%	150
Vote 06 - Financial Services		1	110	110	-	-	55	(55)	-100%	110
Vote 07 - Information Technology		201	250	250	-	-	125	(125)	-100%	250
Vote 08 - Project And Public Works		275	100	100	99	99	50	49	99%	100
Vote 12 - Environmental Health Services		20	20	20	-	-	10	(10)	-100%	20
Total Capital single-year expenditure	4	695	630	630	99	99	315	(216)	-68%	630
Total Capital Expenditure		695	630	630	99	99	315	(216)	-68%	630
Capital Expenditure - Functional Classification										
<i>Governance and administration</i>		695	630	630	99	99	315	(216)	-68%	630
Executive and council		198	150	150	-	-	75	(75)	-100%	150
Finance and administration		497	480	480	99	99	240	(141)	-59%	480
Total Capital Expenditure - Functional Classification	3	695	630	630	99	99	315	(216)	-68%	630
Transfers recognised - capital		-	-	-	-	-	-	-		-
Borrowing Internally generated funds	6	695	630	630	99	99	315	(216)	-68%	630
Total Capital Funding		695	630	630	99	99	315	(216)	-68%	630

1.4.6 Table C6 – Monthly Budget Statement – Financial Position

DC20 Fezile Dabi - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment						
Description	Ref	2020/21	Budget Year 2021/22		YearTD actual	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget		
R thousands	1					
ASSETS						
Current assets						
Cash		67 892	(208 019)	(208 019)	40 047	(208 019)
Call investment deposits		83 638	105 296	105 296	83 650	105 296
Consumer debtors		-	-	-	-	-
Other debtors		11 047	16 223	16 223	10 219	16 223
Current portion of long-term receivables		51	51	51	51	51
Inventory		-	-	-	-	-
Total current assets		162 628	(86 449)	(86 449)	133 966	(86 449)
Non-current assets						
Long-term receivables						
Investments						
Investment property						
Investments in Associate						
Property, plant and equipment		84 838	32 136	32 386	84 938	32 386
Biological						
Intangible		1 366	1 901	1 651	1 366	1 651
Other non-current assets		40	40	40	40	40
Total non-current assets		86 244	34 077	34 077	86 344	34 077
TOTAL ASSETS		248 872	(52 372)	(52 372)	220 310	(52 372)
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		-	-	-	-	-
Consumer deposits		-	-	-	-	-
Trade and other payables		75 205	10 871	10 871	3 898	10 871
Provisions		-	-	-	-	-
Total current liabilities		75 205	10 871	10 871	3 898	10 871
Non-current liabilities						
Borrowing		856	-	-	856	-
Provisions		33 436	14 221	14 221	33 011	14 221
Total non-current liabilities		34 291	14 221	14 221	33 867	14 221
TOTAL LIABILITIES		109 496	25 092	25 092	37 765	25 092
NET ASSETS	2	139 376	(77 464)	(77 464)	182 545	(77 464)
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		163 489	(65 691)	(65 691)	179 985	(65 691)
Reserves		2 560	3 602	3 602	2 560	3 602
TOTAL COMMUNITY WEALTH/EQUITY	2	166 049	(62 089)	(62 089)	182 545	(62 089)

1.4.7 Table C7 – Monthly Budget Statement – Cash Flow

DC20 Fezile Dabi - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment										
Description	Ref	2020/21	Budget Year							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		40 474	(51 401)	(51 401)	53 528	130 470	(25 701)	156 171	-608%	(51 401)
Transfers and Subsidies - Operational		-	172 525	172 525	-	-	86 262	(86 262)	-100%	172 525
Transfers and Subsidies - Capital		-	2 236	2 236	-	-	1 118	(1 118)	-100%	2 236
Interest		252	5 125	5 125	50	663	2 563	(1 899)	-74%	5 125
Dividends								-		
Payments										
Suppliers and employees		(72 290)	(427 486)	(427 486)	(20 798)	(112 993)	(213 743)	(100 750)	47%	(427 486)
Finance charges								-		
Transfers and Grants								-		
NET CASH FROM/(USED) OPERATING ACTIVITIES		(31 564)	(299 001)	(299 001)	32 779	18 140	(149 501)	(167 640)	112%	(299 001)
Receipts										
Payments										
Capital assets		(665)	(630)	(630)	(99)	(99)	(315)	(216)	68%	(630)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(665)	(630)	(630)	(99)	(99)	(315)	(216)	68%	(630)
NET INCREASE/ (DECREASE) IN CASH HELD		(32 229)	(299 631)	(299 631)	32 680	18 041	(149 816)			(299 631)
Cash/cash equivalents at beginning:		107 315	107 315	107 315	-	97 988				
Cash/cash equivalents at month/year end:		75 086	(192 316)	(192 316)		116 029	(149 816)			(299 631)

1.4.8 Explanation of material variances on the budget tables

1.4.8.1 Revenue:

(i) Investment Revenue

This revenue item represents interest earned on the municipality's cash reserves. For the period under review, there's a variance of -73% between year to date actual and year to date budget which is mainly due to over provision of interest to be realised on cash reserve. This is mainly due to the low interest rate currently offered by banks

(ii) Transfers and Subsidies

On the other hand, the variance on transfers and subsidies is primarily as a result of grant funding of R 3.2m relating to Municipal Systems Grants that was not received, and it was indicated that this grant will be paid to the provincial government and not to the municipality after the budget has been approved by the Council. The other main reason for the variance is also as a result of varying patterns in which equitable share and other grant allocations are transferred to the municipality by the National Treasury.

(iii) Other revenue

The variance of other revenue is due to higher amounts recovered from staff recoveries and a skills levy refund received from LGSETA that was originally not budgeted for, and will be included in the revised budget.

1.4.8.2 Operating Expenditure:

(i) Employee related cost and remuneration of Councillors

Both employee related costs and remuneration of councillors shows a positive variance. The calculated variance is -14% for officials and -20% for Councillors. It is important to note that sufficient budgetary provision for remuneration related expenditure must at all times be maintained in order to cater for any probably unforeseen future salaries related expenditure such as standby and overtime, which may be necessitated by various factors beyond the control of the municipality. This also include statutory provisions for Postretirement benefits and Long Service awards.

The available budget for remuneration of employees and councillors should therefore be sufficient to cover the actual expenditure for the remainder of the financial year.

(ii) Depreciation

Depreciation represents reasonable wear and tear allowance on various assets of the municipality and is non-cash expenditure item, however, if not projected correctly, may result in unauthorised expenditure and therefore result in unwarranted audit findings.

From the budget statements, it is evident that depreciation was provided for the period under review. However, a budget adjustment will still be considered in order to ensure that provision for depreciation is provided is adjusted in order take into account the previous year (2020/2021) information that is available. Additional factors that will be considered include the effect of transfer of the stadium from the municipality to the Department of Sports and Culture, consideration of the newly acquired assets and those which has been fully depreciated.

(iii) Other materials, contracted services and other operating expenditure

From the presented budget statements, it is evident that there are abnormal variances between other materials, contracted services and other operating expenditure. Taking from the experiences of 2019/20, 2020/21 and 2021/2022, it became apparently clear that since the implementation of mSCOA, there has been a number of challenges specifically with regard to the manner of transacting against the new mSCOA framework which has so far resulted in misclassifications especially on expenditure items and this ultimately results in discrepancies between actual and budgeted expenditure on various line items.

During 2021/22, a number of misclassifications were identified and corrected up to 30 December 2021. The process is currently still underway to identify and correct transacting misclassifications that might have occurred between 1 July 2021 to current.

One issue that was identified by in the mSCOA implementation was that the incorrect funding code were used when doing all previous budgets, and needs to be corrected going forward.

Part of the long term solutions is provide training to various user departments who are responsible for initiating procurement of requisitions which already contain vote numbers against which a procurement is made, but importantly, measures have already been put in place to strengthen controls and ensuring that requisitions are thoroughly reviewed both at the supply chain unit before procurement is finalised and at the expenditure section before a transaction if finally processed on the financial system.

The current review process of misallocations, which should be completed before the adjustment budget is finalised, will shed a clear light on whether any adjustment is required on various expenditure items, and if so, to what an extent.

1.4.8.3 Capital Expenditure:

The municipality does not have planned major capital programmes over the three year budget period. The capital budget allocation that is currently approved is mainly in relation to some fleet items, acquisition of additional tunnels for the Koppies Greenhouse project. The respective capital budget items shows relatively low expenditure in relation budgeted amount. This is mainly due to procurement processes not yet finalised for the planned items.

1.4.8.4 Financial Position

Most balance sheet items, such as cash, provisions, etc were not initially budgeted for. However, with the benefit of year to date actual figures, such items will be appropriately budgeted for in the adjustment budget.

1.4.8.5 Cash Flow

Most flow items as presented has a similar effect as analysed under revenue and expenditure above due to the fact that the statement of financial position is also presented on a cash basis and therefore variances as analysed under revenue and expenditure above, are still applicable in this instance.

Part 2: Supporting Documentation

2.1 Debtors Analysis

DC20 Fezile Dabi - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment													
Description	NT Code	Budget Year 2021/22											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R. thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200												
Trade and Other Receivables from Exchange Transactions - Electricity	1300												
Receivables from Non-exchange Transactions - Property Rates	1400												
Receivables from Exchange Transactions - Waste Water Management	1500												
Receivables from Exchange Transactions - Waste Management	1600												
Receivables from Exchange Transactions - Property Rental Debtors	1700												
Interest on Arrear Debtor Accounts Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1810												
Other	1820												
Other	1900												
Total By Income Source	2000	-	-	-	-	-	-	-	-	-	-	-	-
2020/21 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200												
Commercial	2300												
Households	2400												
Other	2500												
Total By Customer Group	2600	-	-	-	-	-	-	-	-	-	-	-	-

2.2 Creditors Analysis

Description	NT Code	Budget Year 2021/22							Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year		
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100									
Bulk Water	0200									
PAYE deductions	0300									
VAT (output less input)	0400									
Pensions / Retirement deductions	0500									
Loan repayments	0600									
Trade Creditors	0700									
Auditor General	0800									
Other	0900									
Total By Customer Type	1000									

2.3 Investment Portfolio Analysis

DC20 Fezile Dabi - Supporting Table SC5 Monthly Budget Statement - Investment portfolio - Mid-Year Assessment															
Investments by maturity Name of institution & investment ID R thousands	Ref	Period of Investment		Type of Investment	Capital Guarantee (Yes/No)	Variable or Fixed interest rate	Interest Rate ^a	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs	Months												
Municipality															
NEDBANK 7288009165/17		31 Days		Short-Term Deposit	Yes	Fixed	3				12 807	32			12 839
NEDBANK 7288009165/17		31 Days		Short-Term Deposit	Yes	Fixed	0				-	-			-
ABSA 2067390363		60 Days		Short-Term Deposit	Yes	Fixed	3,92				13 607	-			13 607
ABSA 20686681892		60 Days		Short-Term Deposit	Yes	Fixed	3,92				9 612	-			9 612
ABSA 20686681892		60 Days		Short-Term Deposit	Yes	Fixed	3,92				17 197	93			17 291
STANDARD		60 Days		Short-Term Deposit	Yes	Fixed	0				-	-			-
STANDARD		60 Days		Short-Term Deposit	Yes	Fixed	4,63				13 018	-			13 018
728670534/008		60 Days		Short-Term Deposit	Yes	Fixed	4,63				13 018	-			13 018
STANDARD		90 Days		Short-Term Deposit	Yes	Fixed	0				14 461	109			14 570
728670534/006		60 Days		Short-Term Deposit	Yes	Fixed	4,55				-	-			-
STANDARD		60 Days		Short-Term Deposit	Yes	Fixed	4,55				-	-			-
728670534/010		60 Days		Short-Term Deposit	Yes	Fixed	4,6				-	-			-
728670534/010		60 Days		Short-Term Deposit	Yes	Fixed	4,6				80 701	234			80 935
Municipality sub-total Entities											80 701	234			80 935
Entities sub-total															
TOTAL INVESTMENTS AND INTEREST	2														
											80 701				80 935

2.4 Allocations and grants receipts and expenditure

DC20 Fezile Dabi - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment												
Description	Ref	2020/21		Budget Year 2021/22		Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Original Budget	Original Budget							
R thousands												
RECEIPTS:												
Operating Transfers and Grants	1,2											
National Government:		11 265	20 299	172 525	53 183	125 731	86 262	39 469	45,8%	172 525		
Energy Efficiency and Demand Side Management Grant		2 700	4 000	4 000	-	3 000	2 000	1 000	50,0%	4 000		
Equitable Share		7 565	11 809	164 035	53 183	121 531	82 017	39 514	48,2%	164 035		
Local Government Financial Management Grant		1 000	1 200	1 200	-	1 200	600	600	100,0%	1 200		
Municipal Disaster Relief Grant		-	-	-	-	-	-	-	-	-		
Municipal Systems Improvement Grant		-	3 290	3 290	-	-	1 645	(1 645)	-100,0%	3 290		
Other transfers and grants [insert description]		-	-	-	-	-	-	-	-	-		
Provincial Government:		7 350	-	-	-	-	-	-	-	-		
Capacity Building and Other Grants		7 350	-	-	-	-	-	-	-	-		
Other transfers and grants [insert description]		-	-	-	-	-	-	-	-	-		
Other grant providers:		-	-	-	-	-	-	-	-	-		
Local Government Water and Related Service SETA		-	-	-	-	-	-	-	-	-		
Total Operating Transfers and Grants	5	18 615	20 299	172 525	53 183	125 731	86 262	39 469	45,8%	172 525		
Capital Transfers and Grants												
National Government:		2 206	2 236	2 236	-	1 565	1 118	447	40,0%	2 236		
Integrated National Electrification Programme Grant		-	-	-	-	-	-	-	-	-		
Municipal Infrastructure Grant		-	-	-	-	-	-	-	-	-		
Rural Road Asset Management Systems Grant		2 206	2 236	2 236	-	1 565	1 118	447	40,0%	2 236		
Provincial Government:		-	-	-	-	-	-	-	-	-		
Total Capital Transfers and Grants	5	2 206	2 236	2 236	-	1 565	1 118	447	40,0%	2 236		
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	20 821	22 535	174 761	53 183	127 296	87 380	39 916	45,7%	174 761		

2.5 Transfers and Grant Expenditure SC7(1)

DC20 Fezile Dabi - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment											
Description	Ref	2020/21	Budget Year 2021/22		Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	2021/22							
R thousands											
EXPENDITURE											
Operating expenditure of Transfers and Grants		182 926	195 376	195 376	15 140	84 355	97 689	(13 334)	-13,6%	195 376	
National Government:											
Energy Efficiency and Demand Side Management Grant		2 700	4 000	4 000	-	2 398	2 000	398	19,9%	4 000	
Equitable Share		8 569	2 450	2 450	(164)	(960)	1 225	(2 185)	-178,4%	2 450	
Local Government Financial Management Grant		1 905	2 133	2 133	140	1 168	1 067	101	9,5%	2 133	
Municipal Disaster Relief Grant		373	500	563	723	1 285	271	1 015	374,6%	563	
Municipal Systems Improvement Grant		-	-	-	-	-	-	-	-	-	
RSC Levy Replacement		167 173	184 057	183 995	14 441	79 979	92 009	(12 029)	-13,1%	183 995	
Rural Road Asset Management Systems Grant		2 206	2 236	2 236	-	485	1 118	(633)	-56,6%	2 236	
Provincial Government:											
Capacity Building and Other Grants		-	-	-	1 429	1 429	-	1 429	#DIV/0!	-	
District Municipality:											
Other grant providers:											
Total operating expenditure of Transfers and Grants:		182 926	195 376	195 376	16 570	85 784	97 689	(11 905)	-12,2%	195 376	
Capital expenditure of Transfers and Grants											
National Government:											
Provincial Government:											
District Municipality:											
Other grant providers:											
Total capital expenditure of Transfers and Grants											
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		182 926	195 376	195 376	16 570	85 784	97 689	(11 905)	-12,2%	195 376	

2.6 Councillor Allowances and Employee Benefits

DC20 Fezile Dabi - Supporting Table SC8 Monthly Budget Statement - Councillor and staff benefits - Mid-Year Assessment										
Summary of Employee and Councillor remuneration	Ref	2020/21	Budget Year 2021/22		Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget						
R thousands										
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		7 245	7 717	7 717	716	3 116	3 859	(742)	-19%	7 717
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		527	531	531	81	262	266	(3)	-1%	531
Cell phone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		189	440	440	15	85	220	(135)	-61%	440
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Sub Total - Councillors		7 961	8 688	8 688	813	3 463	4 344	(881)	-20%	8 688
% increase	4		9,1%	9,1%				(881)		9,1%
Senior Managers of the Municipality										
Basic Salaries and Wages		4 688	8 899	8 899	533	3 199	4 450	(1 251)	-28%	8 899
Pension and UIF Contributions		836	15	15	97	582	8	574	7654%	15
Medical Aid Contributions		119	-	-	10	61	-	61	#DIV/0!	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		1 452	1 245	1 245	-	776	623	153	25%	1 245
Motor Vehicle Allowance		-	-	-	121	726	-	726	#DIV/0!	-
Cell phone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		7 094	10 159	10 159	761	5 343	5 080	263	5%	10 159
% increase	4		43,2%	43,2%				263		43,2%
Other Municipal Staff										
Basic Salaries and Wages		63 845	72 536	72 536	5 543	31 835	36 268	(4 433)	-12%	72 536
Pension and UIF Contributions		10 617	13 490	13 490	899	5 507	6 745	(1 238)	-18%	13 490
Medical Aid Contributions		5 175	7 270	7 270	434	2 620	3 635	(1 015)	-28%	7 270
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		4 729	5 792	5 792	166	3 212	2 896	316	11%	5 792
Motor Vehicle Allowance		12 134	15 140	15 140	1 087	6 417	7 570	(1 153)	-15%	15 140
Cell phone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		594	966	966	51	310	483	(173)	-36%	966
Other benefits and allowances		2 142	2 830	2 830	194	1 026	1 415	(389)	-28%	2 830
Payments in lieu of leave		1 848	2 508	2 508	-	-	1 254	(1 254)	-100%	2 508
Long service awards		-	-	-	-	-	-	-	-	-

DC20 Fezile Dabi - Supporting Table SC8 Monthly Budget Statement - Councillor and staff benefits - Mid-Year Assessment											
R thousands	Ref	2020/21	Budget Year 2021/22		Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	% increase							
Post-retirement benefit obligations	2	5 275	-	-	-	-	-	-	-	-	-
Sub Total - Other Municipal Staff		106 360	120 532	13,3%	120 532	8 374	50 927	60 266	(9 339)	-15%	120 532
% increase	4		13,3%		13,3%						13,3%
Total Parent Municipality		121 416	139 379	14,8%	139 379	9 948	59 733	69 690	(9 957)	-14%	139 379
			14,8%		14,8%						14,8%
Unpaid salary, allowances & benefits in arrears:											
TOTAL SALARY, ALLOWANCES & BENEFITS		121 416	139 379	14,8%	139 379	9 948	59 733	69 690	(9 957)	-14%	139 379
% increase	4		14,8%		14,8%						14,8%
TOTAL MANAGERS AND STAFF		113 455	130 691	14,8%	130 691	9 135	56 270	65 346	(9 076)	-14%	130 691

Part 3: Material variances to the service delivery and budget implementation plan

3.1 Performance Management System

Performance Management is prescribed in Chapter 6 of the Local Government: Municipal Systems Act No.32 of 2000 and the Local Government: Municipal Planning and Performance Management Regulations, 796 of August 2001.

Section 7 (1) of the aforementioned regulations state that “A municipality’s performance management system must entail a framework that describes and represent how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed including determining the responsibilities of the different role players”. This framework, *inter alia* reflects the linkage between Integrated Development Plan (IDP), Annual Budget, Service Delivery and Budget Implementation Plan (SDBIP) and Individual and Service Provider Performance.

3.2 Implementation of Performance Management System

The Integrated Development Plan (IDP) for the 2021/22 financial year was compiled and approved by Council on the 29 May 2021. Performance of the municipality is evaluated by means of a municipal score card (Top Layer Service Delivery and Budget Implementation Plan (SDBIP) at organisational level and through Departmental Service Delivery and Budget Implementation Plan (SDBIP) at Departmental level.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to a department to deliver the service in terms of the approved IDP and Annual Budget. Both SDBIP was prepared and the top layer SDBIP was approved by the Executive Mayor on the 28 June 2021.

3.3 Performance Analysis

The SDBIP was distributed to the Municipal Manager and all Heads of Departments (Directors) together with a generic reporting tool aligned to the SDBIP for usage during all reporting interval as required in terms of the Fezile Dabi District Municipality PMS Policy Framework. All departments are required to update on the reporting tool their actual performance against key performance indicators and targets for the quarter under review.

The actual results against monthly, quarterly, mid-year and annual targets are discussed quarterly during the management meetings to determine early warning indicators and discuss possible corrective measures

if needed. After the report has been discussed at the management meeting with inputs and comments of the Internal Audit the final report is submitted to the Audit Committee, MPAC, MAYCO and Council for review and oversight. The next section of the report focuses on mid-year analysis which was performed on the top layer SDBIP and the departmental SDBIP for the period ending 31 December 2021:

3.3.1. Analysis of Top-Layer 2020-21 SDBIP

This performance summary is based on the **46 performance indicators and its corresponding targets** in the Top Layer SDBIP that were due for reporting at the end of the quarter under review i.e. Quarter Two (2) of 2020-21. The performance was recorded as follows:

- A total target of **29 performance indicators and its corresponding targets** were achieved (from the **46 performance indicators and targets** due for reporting at the end of first quarter) This accounts for **63%** target achievement while **17 performance indicators and its corresponding target** were not achieved, translating to **36.9%** negative variance. **0 performance indicators and its corresponding targets are partially achieved.**

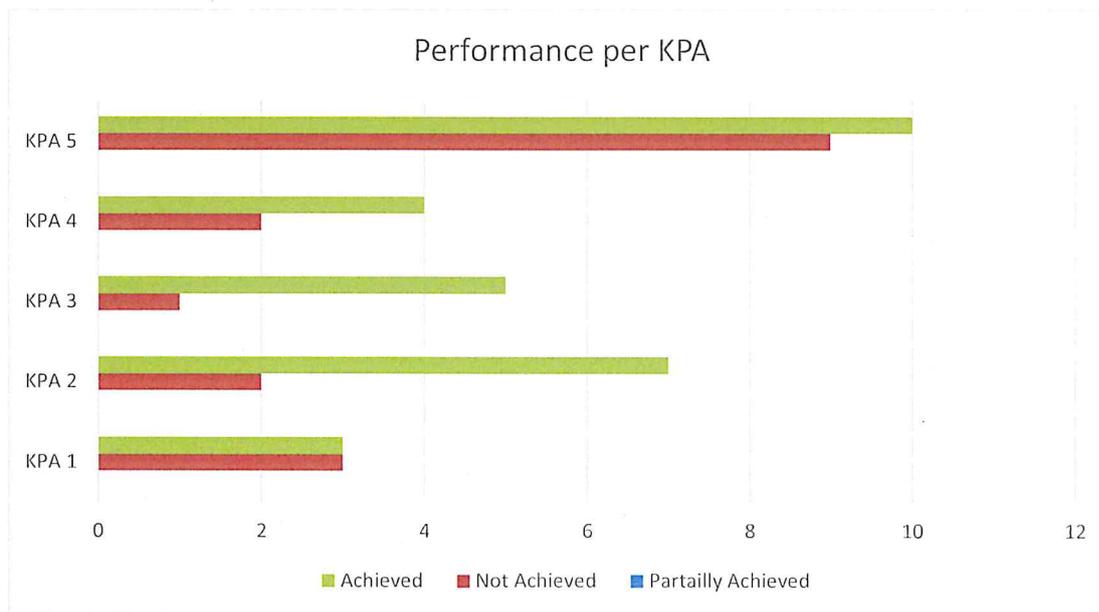
It should be noted that the aforementioned SDBIP information was internally audited as such no additional processes and timeframes will be required which are beyond the legislated period for reporting and therefore are accommodated at this stage of performance reporting.

The table below summarises the performance per Key Performance Area (KPA) for the period under review.

Table 1: Statistical Summary of Q2 performance per KPA

Assessment Criteria	KPA 1: Municipal Transformation and Organisational Development	KPA 2: Basic Service Delivery and Infrastructure Development	KPA 3: Local Economic Development and Tourism	KPA 4: Financial Management and Viability	KPA 5: Good Governance and Public Participation	Total
Total number of targets	17	9	14	11	24	75
Total number of targets not applicable	11	0	8	5	5	29
Total number of targets applicable	6	9	6	6	19	46
Total number of targets achieved	3	7	5	4	10	29
Total number of targets not achieved	3	2	1	2	9	17
Total number of targets partially achieved	0	0	0	0	0	0

Graph 1: Graphic illustration Q2 performance per KPA



3.3.2. Analysis of Departmental 2020-21 SDBIP

The approved departmental SDBIP is made up of **108 performance indicators and targets**. The municipality Monitoring and Evaluation Unit and Planning Unit are therefore responsible for the planning, monitoring and preparation of performance reports detailing the progression of indicators in achieving their stipulated target as required by legislation.

The performance summary is based on the **65 performance indicators and its corresponding targets** in the departmental SDBIP that were due for reporting at the end of the quarter under review. The performance was recorded as follows:

- A total target of **42 performance indicators and its corresponding targets** were achieved (from the **65 performance indicators and targets** due for reporting at the end of first quarter) This accounts for **64.6%** target achievement while **18 performance indicators and its corresponding targets** were not achieved, translating to **27.6%** negative variance. **0 performance indicators and its corresponding targets are partially achieved.**

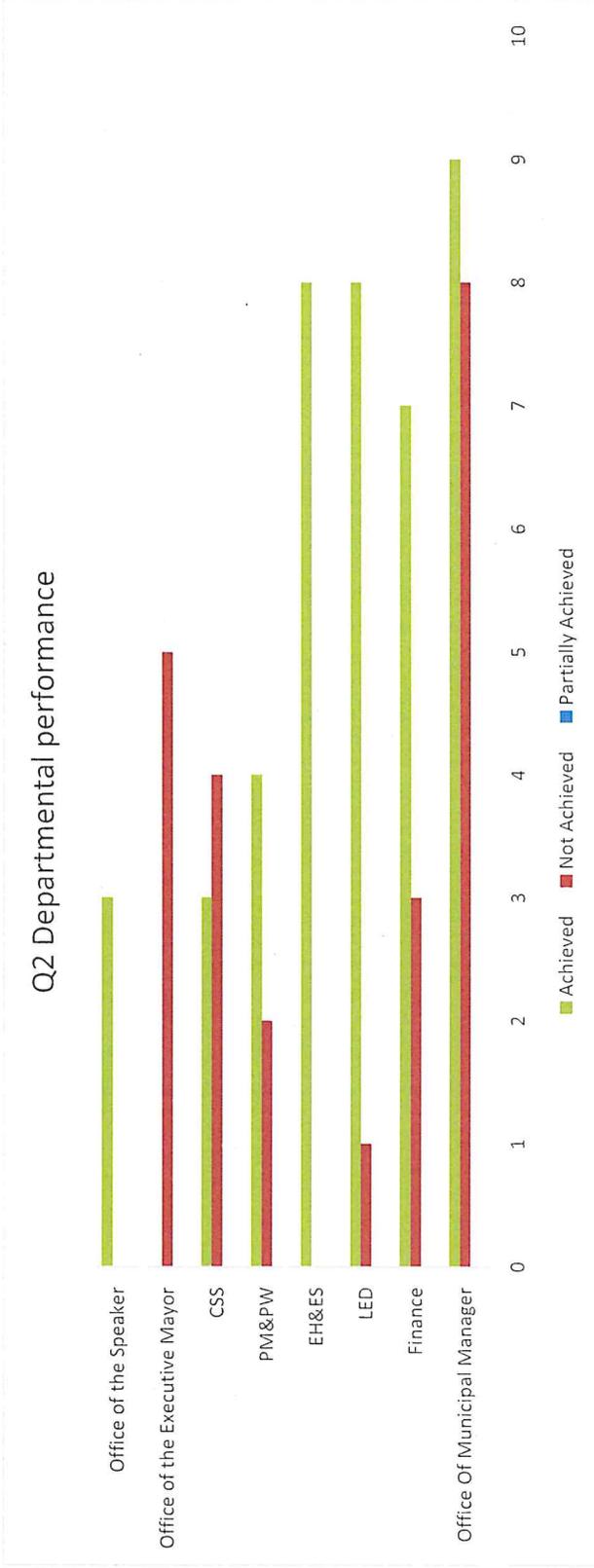
The table below summarises the individual performance per departments for the quarter under review:

Table 2: Statistical summary of performance per department

Department	Q1 Percentage target achievement per Department	Total Number of Targets for 2021-22 FY	Targets due for reporting at the end of (Q2)	Targets not due for reporting at the end of (Q2)	Targets due for reporting at the end of (Q2)	Targets Achieved (Q2)	Targets not Achieved (Q2)	Target partially Achieved (Q2)	Percentage target achievement per Department
1 Office of the Municipal Manager	93%	26	9	17	9	8	0	0	52.9%
2 Budget and Treasury (Finance)	60%	18	8	10	7	3	0	0	70%
3 Local Economic Development and Tourism	150%	20	11	9	8	1	0	0	88.8%
4 Environmental Health and Emergency Services	100%	9	1	8	8	0	0	0	100%
5 Project Management and Public Works	100%	7	1	6	4	2	0	0	66.6%
6 Corporate Support Service	100%	16	9	7	3	4	0	0	42.8%
7 Office of the Executive Mayor	100%	8	3	5	0	5	0	0	0%
8 Office of the Speaker	100%	4	1	3	3	0	0	0	100%
9 TOTAL	98%	108	43	65	42	18	0	0	94.6%



Graph 2: Graphic illustration Q2 performance per department



Annexure A: Detailed Internally Audited Top Layer Second Quarter Performance Assessment Report

Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.1(a)	To ensure retention of adequately skilled and experience employees.	Implement retention policy and other conventional retention strategies so as to ensure retention of employees who represent value, output and contribution, which the FDDM may not afford to lose to its competitors.	Retained 80% of the currently employed Senior Management by 30 June 2022.	% of the currently employed Senior Management retained by 30 June 2022.	Senior Management as at June 2021 (i.e 1 x Municipal Manager & 4 Senior Managers).	Retain 80% of the currently employed Senior Management by 30 June 2022.	Retain 80% of the currently employed Senior Management by 31 December 2021.	80% of the currently employed senior managers retained	Confirmation letter from Director CSS dated 05 January 2022 has been provided.	Achieved
1.1(b)			Retained 80% of the currently employed Level 1 – 3 Managers by 30 June 2022.	% of the currently Level 1 – 3 Managers retained by 30 June 2021.	Level 1-3 managers as at 30 June 2020 (i.e 25 Middle Managers & 9 Junior Managers)	Retain 80% of the currently employed Level 1 – 3 Managers by 30 June 2022.	Retain 80% of the currently employed Level 1 – 3 Managers by 31 December 2021.	For period under review 1 October - 31 December 2021 80% of the currently employed Level 1 – 3 Managers were retained	Confirmation letter from Director CSS dated 5 January 2022 has been provided.	Achieved
1.2(a)	To maintain sound labour relations so as to minimize labour disputes and improve efficiency in work.	Ensure compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and Institutional policies pertaining to labour relations.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and Institutional policies pertaining to labour relations by 30 June 2022.	Number of disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and Institutional policies pertaining to labour relations by 30 June 2022.	Three (3) labour disputes filed by 30 June 2020.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and Institutional policies pertaining to labour relations by 30 June 2022.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and Institutional policies pertaining to labour relations by 31 December 2021.	Achieved: For period under view 1 October - 31 December 2021 zero disputes were filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and Institutional policies pertaining to labour relations by 31 December 2021.	Confirmation letter from Director CSS dated 05 January 2021 has been provided.	Achieved

Fezile Dabi District Municipality



Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.2(b)			Four (4) Quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2022.	Number of quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2022.	N/A	Prepare and submit to council four (4) quarterly reports on the performance of the Local Labour Forum (LLF) by 30 June 2022.	Prepare and submit to council one (1) quarterly report on the performance of the Local Labour Forum (LLF) by 31 December 2021.	Scheduled LLF meeting did not take place due to unavailability of other Councilors	WhatsApp Screenshot has been provided.	Not Achieved
1.2(c)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Regularly review Human Resource Policies so as to ensure their continued alignment with Collective Agreements and other policy directive in order to ensure well guided, efficient and effective labour practices.	Eleven (11) Human Resource related policies reviewed and submitted for approval by Council by 31 May 2021.	Number of Human Resource related policies reviewed and submitted for approval by Council 31 May 2022.	3 Human Resource related policies reviewed in 2020/21, namely: Internal Bursary Policy; Records Management Policy; Legal Services Policy.	Review and submit to Council for approval eleven (11) Human Resource related policies reviewed by 31 May 2022.	N/A	Not applicable for the period under review	N/A	Not Applicable
1.3(a)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure	100% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2022.	% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2022.	100% of Post Audit Action Plan for matters relating to leadership, pre-determined objectives resolved and other matters and 100% of matters relating to findings on pre-determined objectives during 2020/21.	Address 100% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters by 30 June 2022.	Compile Audit Action Plan for the previous audited financial year by 31 December 2021.	Actual Audit started late and is still in progress. Audit started after 1 October 2021	No evidence provided	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(b)		proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	The municipality's staff establishment reviewed in line with regulation 4(3) of 2014 Regulations on Appointment and Basic Conditions of Senior Managers by 30 June 2022	Detailed report on the municipality's staff establishment review in line with regulation 4(3) of 2014 Regulations on Appointment and Basic Conditions of Senior Managers by 30 June 2022	Staff Establishment as at 30 June 2021	Review the municipality's staff establishment in line with regulation 4(3) of 2014 Regulations on Appointment and Basic Conditions of Senior Managers by 30 June 2022	N/A	Not applicable for the period under review	N/A	Not Applicable
1.3(c)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared and submitted to Council by 30 June 2022.	Number of quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared and submitted to Council by 30 June 2022.	4 quarterly internal (SHREQ) compliance reports in 2020/21.	Prepare and submit to Council four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation by 30 June 2022.	Prepare and submit to Council one (1) quarterly internal (SHREQ) compliance report with indicators of highest level of compliance with all applicable SHREQ legislation by 31 December 2019.	Due to change in council quarterly OHS report for period 1 October 2021 - 31 December 2021 not yet submitted. However the report was submitted to management	Audit currently underway	Not Achieved
1.3(d)			One (1) prescribed mSCOA minimum business processes fully implemented by 30 June 2022.	Number of prescribed mSCOA minimum business processes fully implemented by 30 June 2022.	Current Financial Management System (Solar) as at 30 June 2021.	One (1) prescribed mSCOA minimum business process (i.e CSD Solar module) fully implemented by 30 June 2022.	N/A	Not applicable for the period under review	N/A	Not Applicable

Fezile Dabi District Municipality



Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(e)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Twelve (12) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2022.	Number of monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2022.	Seven (7) monthly Senior Management meetings convened in 2020/21	Convene twelve (12) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2022.	Convene three (3) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 31 December 2019.	Not achieved	No evidence has been provided.	Not Achieved
1.3(f)	Improve administrative and financial capability of the municipality.	To capacitate and empower workforce.	Annual skills development / training needs assessment conducted, link and align the outcomes to appropriate development programmes completed and WPSPP accordingly reviewed annually by 30 June 2022.	Annual skills development / training needs assessment report and reviewed WPSPP by 30 June 2022	2020/21 WPSPP	Conduct annual skills development / training needs assessment, link and align the outcomes to appropriate development programmes and accordingly review the WPSPP annually by 30 June 2022	N/A	Not applicable for the period under review	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(g)			100% of annually identified skills development / training needs in the WFPSP are sufficiently budgeted for and fully funded by 30 June 2022.	% of annually identified skills development / training needs in the WFPSP are sufficiently budgeted for and fully funded by 30 June 2022.	2019/20 Audited Skills Development & Training Actual Expenditure.	Sufficiently budget for and fully fund 100% of annually identified skills development / training needs in the WFPSP by 30 June 2022.	N/A	Monthly Monitoring Report for October 2021 submitted to LG SETA on 27 October 2021. For November submitted on 07 December 2021 and for December submitted on 14 December 2021	Email transcripts dated 07 January 2022 have been provided.	Not Applicable
1.3(h)	Improve administrative and financial capability of the municipality.	Ensure compliance with LGSETA regulations.	The following reports and plans annually reviewed & submitted to LGSETA by 30 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and • Professional, Vocational, Technical & Academic Learning (PIVOTAL).	Proof of submission of the following reports and plans to LGSETA by 30 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and • Professional, Vocational & Academic Learning (PIVOTAL).	2020/21 • WSP, • ATR, and • PIVOTAL submitted to LGSETA.	Annually review and submit the following reports and plans to LGSETA by 30 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and • Professional, Vocational, Technical & Academic Learning (PIVOTAL).	N/A	Employee Wellness programme that was scheduled for the 3rd December 2021 could not take place due to active COVID-19 cases reported and offices had to be closed for decontamination	Notice of temporary closure of Fezile Dabi District Municipality Offices due to COVID-19 have been provided.	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.4(a)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	The following key Sector Plans that support the IDP developed, annually reviewed and submitted to council for approval by 31 May 2021: • Spatial Development Framework (SDF); • Fraud Prevention Plan (FPP); • HIV/AIDS Sector Plan (HIV/AIDSSP).	Copies of developed and / or annually reviewed and sector plans listed below and proof of their submission to council for approval by 31 May 2021: • Spatial Development Framework (SDF); • Fraud Prevention Plan (FPP); • HIV/AIDS Sector Plan (HIV/AIDSSP).	The following available sectors plans as at 30 June 2021: • (SDF); • (FPP); • (HIV/AIDSSP).	By 31 May 2022, develop, annually and submit to Council for approval the following key Sector Plans that support the IDP: • Spatial Development Framework (SDF); • Fraud Prevention Plan (FPP); • HIV/AIDS Sector Plan (HIV/AIDSSP).	N/A	Due to change in council quarterly tracking of implementation council resolutions report for period 1 October 2021 - 31 December 2021 not yet submitted for council, will be submitted in the next upcoming council.	The following have been provided: template for status of implementation of FDDM council resolutions (dated 28 May 2021 & 30 July 2021); and Item 1: tracking and implementation of resolutions taken by municipal council.	Not Applicable
1.4(b)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	80% improvement in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2022	% improvement in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2022	2020/21 CoGTA IDP Assessment Report.	Improve by 80% in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2022.	N/A	Not applicable for period under review.	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.4(c)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	Ensure that the municipality's IDP is aligned with the IDPs of local municipalities within the district, and that all IDPs incorporate communities and stakeholders views and inputs and that they are prepared in accordance with the prescribed framework.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2022.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2022.	2 District IDP Managers Forums convened in 2020/21.	Convene four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting by 30 June 2022.	Convene one (1) District IDP Managers Forum Meeting by 31 December 2021.	Not achieved	N/A	Not Applicable
1.4 (d)	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	None	N/A	N/A	KPI in Progress	N/A	Not Applicable

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.1	To assist local municipalities in the district in setting up their road asset management systems and to collect roads and traffic data in the district in line with the Road Infrastructure Framework for South Africa (RISFSA).	To improve roads in the district to be more efficient and internationally competitive.	A focused roads conditions assessment initiated and completed on internal rural road networks in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Department of Transport by 30 June 2022.	RRAMS project annual report submitted to the Provincial and National Departments of Roads.	2019/20- 2020/21 RRAMS annual report.	Complete a focused roads conditions assessment on 1552 km road networks and 60 traffic counts in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Department of Roads by 30 June 2022.	Achieve the following RRAMS project milestones by 31 December 2021: <ul style="list-style-type: none"> • Complete 18X traffic counts in Mochaka LM. • Complete 400km of Visual Condition Assessment. • Complete and submit quarterly report to Department of Transport. 	Achieved: • 18 X traffic counts completed in Mochaka LM. • 400km of Visual Condition Assessment Completed • Quarterly report completed and submitted to Department of Transport.	The following have been provided: 2021/22 rural road asset management system grant 2nd Quarter Report; progress report on annual and quarterly milestones dated 31 December 2021; rural assets management system grant; PRAMS report of Fezile Dabi; PRAMS progress report of Fezile Dabi; notice and minutes of PRAMS meeting dated 06 October 2021; Notice and minutes of PRAMS meeting dated 10 November 2021; and Notice and minutes of PRAMS meeting dated 08 December 2021.	Achieved

Fezile Dabi District Municipality



Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.2	To ensure effective and efficient Fire & Rescue Services in Matube LM	To ensure planning, coordination and regulation of fire & rescue services in Matube LM	Four (4) quarterly inspections performed at moderate to low risk premises in various areas across Matube Local Municipality by 30 June 2022.	Number of quarterly inspections performed at moderate to low risk premises in various areas across Matube Local Municipality by 30 June 2022.	4 Quarterly inspections reports in 2020/21.	Perform four (4) quarterly inspections at moderate to low risk premises in various areas across Matube Local Municipality by 30 June 2022.	Perform one (1) quarterly inspections at moderate to low risk premises in various areas across Matube Local Municipality by 31 December 2021.	Achieved: Inspections conducted for Quarter 2 (October-December 2021) were one (1) for Low risk, One (1) Medium risk and One (1) High risk premises in Matube Local Municipality	The following have been provided: fire safety and prevention report for 2nd Quarter; photometric evidence; and fire and rescue service status report for 2nd Quarter.	Achieved
2.3(a)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services	Four (4) quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Municipal Health Services reports in 2020/21.	Prepare four (4) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Prepare one (1) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2021.	Achieved: One (1) quarterly Municipal Health Services report indicating work performed in various towns across the four local municipalities in the district during the quarter of October - December 2021	Municipal health service status report for 2nd Quarter; and inspection service reports/certificates of acceptability & certificates of competence for all 4 local municipalities have been provided.	Achieved

Fezile Dabi District Municipality



Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.3(b)			Four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Air Quality Management reports in 2020/21.	Prepare four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Prepare one (one) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2021.	Achieved One (1) quarterly Air Quality report indicating work performed in various towns across the four local municipality in the district during the quarter of October-December 2021.	Environmental management status report for 2nd quarter, notice of planned construction of 15 Poultry houses in Koppies dated 15 Nov 2021; letter of application of amendment of environmental authorization for DBS Frankfort school contracted dated 14 December 2021; and Notice of expansion and related operation of facilities for the slaughter of animals dated 13 Dec have been provided.	Achieved
2.3(c)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services within the district.	Four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Environmental Management reports in 2020/21.	Prepare four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 30 June 2022.	Prepare one (1) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 31 December 2021.	Achieved One (1) quarterly Environmental Services reports indicating work done in various areas across the four (4) local municipalities in the district during the quarter of October-December 2021.	Environmental management status report and landfill evaluation forms for the months Dec 2021; Nov 2021; and Oct 2021 have been provided.	Achieved

Fezile Dabi District Municipality



Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.4(a)	To ensure effective & efficient disaster management & emergency services in the district.	To take proactive actions in a form of planning, preparation and community and stakeholder so as to ensure a well-coordinated response to any eventuality of disaster or emergency that may occur	Four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Disaster Management reports 2020/21.	Prepare four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Prepare one (1) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2021.	Achieved One (1) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district during the quarter October-December 2021.	Disaster Management Quarterly report dated 11 January 2022 has been provided.	Achieved
2.5(a)	To contribute towards the national government's goal of reduction in the prevalence of HIV/AIDS in the district.	Develop and implement HIV/AIDS awareness campaigns and promote regular HIV testing & disclosure amongst communities within the District.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2022.	Number of HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2022.	3 HIV/AIDS awareness campaigns held in 2020/21.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2022.	One (1) HIV/AIDS awareness campaign held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 31 December 2021.	None	No evidence has been provided	Not Achieved
2.5(b)			One (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held by 30 June 2022.	Number of Annual HIV/AIDS commemorations aimed at creating HIV/AIDS awareness held by 30 June 2022.	1 Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held in 2020/21.	Hold one (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 30 June 2022.	Hold one (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 31 December 2021.	None.	No evidence has been provided	Not Achieved

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2,6 (a)	To create and promote an environment that encourages socio-economic empowerment	To support poverty alleviation through Extended Public Works Programme	Four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement	Number of EPWP progress reports indicating created fulltime equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement	None	Four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement	One (1) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement by 31 December 2021	Achieved: One (1) EPWP Progress report indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement by 31 December 2021	2021/22 Expanded Public Works Programme quarter 2 Report has been provided.	Achieved

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.1(a)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic development in the district.	Four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project prepared by 30 June 2022.	Number of quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project prepared by 30 June 2022.	4 Quarterly reports prepared in 2020/21	Prepare four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project by 30 June 2022.	Prepare one (1) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project by 31 December 2021.	The Koppies Greenhouse experienced a tornado disaster in October 2021 which resulted in damage to 5 of the tunnels and the crisis was further exacerbated by the rain which the district has been graced with this season. As per our agreement to provide production support to the project, we were advised by the project partners to halt funding on production as planned for the 2nd quarter due to the state of the project wherein funds can rather be redirected towards support of repairing some of the damage at the Koppies Greenhouse project.	Memorandum from LED department dated 15 December 2021 and a report on support/assistance given to Koppies Greenhouse Project.	Achieved

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.1(b)			Six (6) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2022.	Six (6) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2022.	4 SMMEs supported in 2020/21	Identify and provide dedicated entrepreneurial support to six (6) SMMEs in the district by 30 June 2022.	Identify and provide dedicated entrepreneurial support to two (2) SMMEs in the district by 31 December 2021.	Report on assistance/support provided to SMME's in the district is prepared and submitted as required.	Memorandum from LED department dated 15 December 2021; report on support/ assistance given to SMME's in the District through entrepreneurial support system; and photometric evidence have been provided.	Achieved
3.1(c)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic development in the district	Two (2) Customer Care training provided to SMMEs in the district by 30 June 2022.	Number of Customer Care training provided to SMMEs in the district by 30 June 2022.	Customer Care training provided to SMMEs in 2020/21	Provide two (2) Customer Care training to SMMEs in the district by 30 June 2022.	Provide one (1) Customer Care training to SMMEs in the district by 31 December 2021.	Report on 2 customer care trainings is prepared and submitted as required	Memorandum from LED department dated 15 December 2021; Report on the support/ assistance given to agricultural cooperatives in the District and the photometric evidence have been provided.	Achieved
3.1(d)			Two (2) cooperatives supplied with identified tools/equipment by 30 June 2022.	Number of cooperatives supplied with identified tools/equipment by 30 June 2022.	1 Cooperative supplied with identified tools/equipment in 2020/21	Supply two (2) Cooperatives with identified tools/equipment by 30 June 2022.	N/A	Report on supply of tools/ equipment to 1 Cooperative is prepared and submitted as required.	N/A	Not Applicable

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.2	To nurture the development of people's potential in the district through arts & culture	To develop arts & crafts in the communities within the district by providing required resources and support.	Up to three (3) qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2022.	Number of qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2022.	4 qualifying artists and / or groups of artists supported in 2020/21.	Assist and support up to three (3) qualifying artists and / or groups of artists in the district with training, coaching and crafting skills by 30 June 2022.	N/A	Reports on assistance to Tumahole Brass band and Ngwathe Performing Arts are prepared and submitted as required	The following have been provided: memorandum from LED department dated 15 December 2021; Arts and culture report; report on assistance: performing arts development and photometric evidence have been provided.	Not Applicable
3.3(e)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders within the district.	Three (3) B&B establishments in the district assisted annually with Tourism Council grading and certification by 30 June 2022.	Number of B&B establishments in the district assisted with Tourism Council grading and certification by 30 June 2022.	5 B&B establishments assisted in 2020/21	Assist five (5) B&B establishments in the district with Tourism Council grading and certification by 30 June 2022.	N/A	KPI in Progress, A quality assurance workshop was conducted by FDDM with the Tourism Grading Council of South Africa and South African Tourism, and the workshop was attended by various B&B and Guesthouse Owners who have applied for grading and are still in the process of being assessed by the Tourism Grading Council as to whether grading can be granted.	The following have been provided: memorandum from LED department dated 15 December 2021; quality assurance workshop invitation; and photometric evidence have been provided.	Not Applicable

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.3(b)			Four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) conducted by 30 June 2022.	Number of tourism awareness campaigns (i.e. 1 per local municipality per year) conducted by 30 June 2022.	4 Tourism awareness campaigns in 2020/21	Conduct four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) by 30 June 2022.	Conduct one (1) tourism awareness campaigns (i.e. 1 per local municipality per year) by 31 December 2021.	Report on 1 Tourism awareness Campaign held on the 30 October 2021 at Golden Ash park, Meisimaholo Local Municipality is prepared and submitted as required.	The following have been provided: memorandum from LED department dated 15 December 2021, LED and Tourism status report for the month of October 2021; and photometric evidence have been provided.	Achieved.
3.3(c)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders within the district.	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2022.	Number of local and / or international tourism shows / expos participated in by 30 June 2022.	1 Local Tourism Shows attended in 2020/21	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2022.	N/A	Participated in SANC&B & ICCA Leadership Association Summit, on the 08 December 2021 in Parys, see attached	The following have been provided: Memorandum from LED department dated 15 December 2021; and photometric evidence; Invitation SANC&B & ICCA leadership association summit dinner invitation dated 29 November 2021.	Not Applicable

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.3(d)			Two (2) advertisements on promotion of tourism in the district publicized on dedicated tourism publications by 30 June 2022.	Number of advertisements on promotion of tourism in the district publicized on dedicated tourism publications by 30 June 2022.	1 Advertisement placed in 2020/21	Publicize two (2) advertisements on promotion of tourism in the district on dedicated tourism publications by 30 June 2022.	Publicize one (1) advertisement on promotion of tourism in the district on dedicated tourism publications by 31 December 2021.	One advertisement on promotion of Tourism in the District was placed on a Dedicated Tourism Publication in July 2021, see attachment.	The following documents have been provided: memorandum dated 15 December 2021; and Getaway magazine advert.	Achieved.
3.4	To promote and support the development of vulnerable groups in the district.	Capacitate women and disabled people to participate in mainstream economy as well as in various activities in society and ensure that young children are provided with an appropriate care and educational support.	Two (2) SMMEs owned by women and / or persons living with disability in the district identified and provided with dedicated entrepreneurial support by 2022.	Number of SMME owned by women and / or disabled persons in the district identified and provided with dedicated entrepreneurial support by 2022.	N/A	Identify and provide dedicated entrepreneurial support to one (1) SMME owned by women and / or disabled persons in the district by 30 June 2022.	N/A	KPI in Progress	N/A	Not Applicable
3.5	To support development of emerging farmers in the district into mainstream farming	Support emerging farmers in identify opportunities in agro-processing of products in the district	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2022	Number of agro-processing production support unit initiatives/ projects by 30 June 2022	None	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2022	N/A	KPI in Progress	N/A	Not Applicable

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.6		To continuously plan and implement social development sector related programs and initiatives in collaboration with all key stakeholders within the district.	Provide dedicated support to social development initiatives in the district by 30 June 2022.	Identify and provide dedicated support to four (4) social development initiatives/ establishments with equipment's/ funding or assistance in within the district by 30 June 2022.	N/A	Provide dedicated support to four (4) social development initiatives/ establishments with equipment's/ funding or assistance in within the district by 30 June 2022.	Provide dedicated support to one (1) social development initiatives/ establishments with equipment's/ funding or assistance in within the district by 30 December 2021.	The District Municipality (LED Department) through the Social Development Unit supported/ assisted 1 individual from Edenville who is living with a disability with an assistive device in the form of a wheel chair. 2. The Department (LED) initiated a meeting with the Department of Social Development to establish a working relationship or partnership between the two institutions. The meeting was held on the 09th of November 2021 at the boardroom in the T & H Building.	The following have been provided: A memorandum from LED department dated 15 September 2021, report on the support rendered by the district municipality through the provision of an assistive device in Edenville; Minutes of meeting between FDDM & Dept. of social development and photometric evidence	Not achieved

Key Performance Area 3: Local Economic Development										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.7	To promote shared economic growth and create enabling environment for job creation	To promote and fund projects within the district	Identify an investors that will fund/assist 1 project with a potential to create employment within the district 30 June 2022	Identify an investors that will fund/assist 1 project with a potential to create employment within the district by 30 June 2022.	None	Identify an investors that will fund/assist 1 project with a potential to create employment within the district by 30 June 2022	N/A	KPI In Progress	N/A	Not Applicable
3.8	To plan, coordinate & support sports amongst the youth	Strengthen relations with the provincial Department of Sports, Arts & Culture for the implementation of sports development plan within the district	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2022	Number of adventure sports activities in collaboration with relevant sector departments and stakeholders by 30 June 2022	None	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2022.	N/A	KPI In Progress	N/A	Not Applicable

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(a)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	The following Budget related policies reviewed and submitted for approval by Council by 31 May 2022: <ul style="list-style-type: none"> • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; • Supply Chain Management Policy 	Reviewed draft of the following Budget related policies and proof of their submission to Council for approval by 31 May 2022: <ul style="list-style-type: none"> • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; • Supply Chain Management Policy 	Review and submit the following Budget related policies for approval by Council by 31 May 2022: <ul style="list-style-type: none"> • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and • Supply Chain Management Policy 	N/A	N/A	N/A	N/A	Not Applicable

Key Performance Area 4: Financial Management & Viability										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(b)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulators and prescribed accounting norms and standards.	The following Financial Management and / or Accounting policies developed and annually reviewed and submitted for approval by Council by 31 May 2022: • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; • Commitments Policy	Reviewed draft of the following Financial Management and / or Accounting policies developed and annually reviewed and submitted for approval by Council by 31 May 2022: • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; • Commitments Policy	Develop, annually review and submit the following Financial Management and / or Accounting policies for approval by Council by 31 May 2022: • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; • Commitments Policy	N/A	N/A	N/A	N/A	Not Applicable
4.1(c)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulators and prescribed accounting norms and standards.	100% of suppliers' and service providers' invoices received throughout the year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2022.	% of suppliers' and service providers' invoices received throughout the year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2022.	Pay 100% of valid suppliers' and service providers' invoices received throughout the year within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2022.	Pay 100% of valid suppliers' and service providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 31 September 2021.	Pay 100% of valid suppliers' and service providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 31 December 2021.	All invoices that were received for the period of October to December 2021 were processed within the 30 days of receiving the invoices. All payments that were made after 30 days are for invoices that related to prior months or were not	Creditors payments statistics (CAR23003) dated 05 January 2022 has been provided.	Not Achieved

Key Performance Area 4: Financial Management & Viability										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(d)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% cash-backed annual budgets prepared and submitted to Council for approval by 31 May 2022.	% cash-backed annual budgets prepared and proof of submission to Council for approval by 31 May 2022.	Prepare annual budgets that are 100% cash-backed and submit to Council for approval by 31 May 2022.	N/A	N/A	received timeously by the expenditure unit.	N/A	Not Applicable
4.1(e)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	One (1) annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed-off by 31 August 2021.	Number of annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed-off by 31 August 2021.	Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2021.	Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2021.	N/A	Audit File and Annual Financial Statements were submitted by the 31st of October as communicated to AG	N/A	Not Applicable
4.1(f)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	One (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and submitted to the A-G by 31 August 2021.	Number of sets of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and signed-off and submitted to the A-G by 31 August 2021.	Sign-off one (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and submit to the A-G by 31 August 2021.	Sign-off one (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and submitted to the A-G by 31 August 2021.	N/A	Annual Financial Statements were submitted by the 31st of October as communicated to AG	N/A	Not Applicable

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(g)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Twelve (12) monthly budget statement reports and four (4) quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2022.	Number of monthly budget statement reports and quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2022.	Prepare and submit to Executive Mayor by 30 June 2020, twelve (12) signed-off monthly budget statement reports and four (4) quarterly financial reports by 30 June 2022.	Prepare and submit to Executive Mayor by 30 June 2020, three (3) signed-off monthly budget statement reports and one (1) quarterly financial report by 30 September 2021.	Prepare and submit to Executive Mayor by 30 June 2021, three (3) signed-off monthly budget statement reports and one (1) quarterly financial report by 31 December 2021.	Achieved: Monthly budget statements submitted to mayor	Budget statements, C-schedule, & quality certificates have been provided.	Achieved
4.1(h)			Twelve (12) monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2022.	Number of monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2022.	Prepare and sign-off twelve (12) monthly bank reconciliation statements of all bank accounts by 30 June 2022.	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 30 September 2021.	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 31 December 2021.	Achieved: Bank Recons done within 10 working days after month end	Cashbook reconciliations (FFB00501) dated: 08 November 2021, 10 December 2021, & 10 January 2022 have been provided.	Achieved
4.1(i)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021/22 financial year.	% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021/22 financial year.	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021/22 financial year.	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout this quarter	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout this quarter	All vouchers and supporting documents are filed within 30 days.	Memorandum from expenditure unit dated 05 January 2022 has been provided.	Achieved

Key Performance Area 4: Financial Management & Viability										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(j)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2022	Number of biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2022.	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2022.	None	1 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 31 December 2021.	Achieved: Asset verification was done during October 2021	The following have been provided: Email transcript dated 18 June 2021; asset inventory sheets, & photometric evidence have been provided.	Achieved
4.1(k)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Nil / Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, 2005 and the MFMA by 30 June 2022	Amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, 2005 and the MFMA by 30 June 2022	Nil / Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, 2005 and the MFMA by 30 June 2022	Nil / Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, 2005 and the MFMA by 30 September 2021	Nil / Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, 2005 and the MFMA by 31 December 2021.	Fruitless expenditure has been reported for December for the following cost Centres: Council General, Executive Mayor and Speaker. Cell phone contracts for Councilors and Officials that left the employment of FDDM and either did not hand in their phones or did not finalize the takeover of the phones. Vodacom has been notified of such contracts and that qualifying lines should be moved to pre-pay.	Memorandum from expenditure unit dated 05 January 2022 has been provided.	Not Achieved, fruitless was incurred

Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.1(a)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality's Performance Management System from planning to report.	Top-Layer SDBIP for each financial year submitted to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	Number of SDBIP for each financial year submitted to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	2021/22 Top-Layer SDBIP	Submit Top-Layer SDBIP for 2022/23 financial year to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	N/A	Not applicable for period under review	N/A	Not Applicable
5.1(b)			Five (5) signed Performance Agreements & Plans for the Municipal Manager and four (4) senior managers concluded for 2021/22 financial year by 31 July 2021.	5 Performance Agreements & Plans for 2021/22	2020/21 Performance Agreements & Plans.	Conclude five (5) signed Performance Agreements & Plans for the Municipal Manager and four (4) senior managers for 2021/22 financial year by 31 July 2021.	N/A	Not applicable for period under review	N/A	Not Applicable
5.1(c)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality's Performance Management System from planning to report.	Four (4) quarterly performance reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor- General by 31 August 2021.	Number of quarterly performance reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor- General by 31 August 2021.	Four (4) quarterly performance reports of 2020-21	Four (4) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor- General by 31 August 2021.	One (1) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of quarter 1 of 2021/22.	Achieved	The draft annual Report for the 2021-22 F.Y. and Annexure A, B and C have been provided.	Achieved

Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.1(d)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality's Performance Management System from planning to report.	One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2022.	Number of signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2022.	2020/21 signed-off Mid-Term budget and performance assessment report.	One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2022.	N/A	Not applicable for period under review	N/A	Not Applicable
5.1(e)			One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	Number of audited financial year report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	2019/20 Audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	N/A	Not applicable for period under review	N/A	Not Applicable
5.2(a)	To promote effective, public consultation, regular communication with communities.	Ensure that the municipality's information is regularly communicate to communities directly and also through various platforms such as municipal website, notice boards, newspapers, etc.	Twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website done by 30 June 2022.	Number of content updates (i.e. 1 per month for each financial year) of the municipality's website done by 30 June 2022.	12 Monthly content updates is 2020/21	Do twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website by 30 June 2022.	Do three (3) content updates (i.e. 1 per month for each financial year) of the municipality's website by 31 December 2021.	Achieved: 3 Content updates done	Email transcript and dated 05 October 2021; and website performance evidence has been provided.	Achieved
5.2(b)	To promote effective, public consultation, regular communication with communities.	Ensure that the municipality's information is regularly communicate to communities directly and also through	Four (4) IDP Public Participation meetings and one (1) IDP Rep Forum meetings convened by 30 June 2022.	Number of IDP Public Participation meetings and number of IDP Rep Forum meetings convened by 30 June 2022.	4 IDP Public Participation Meetings, 1 IDP Steering Committee Meetings held in 2020/21	Convene four (4) IDP Public Participation meetings and one (1) IDP Rep Forum meetings by 30 June 2022.	N/A	Not applicable for period under review	N/A	N/A

Fezile Dabi District Municipality



Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.2(c)		various platforms such as municipal website, notice boards, newspapers, etc.	Four (4) community awareness campaigns and civic education held by 30 June 2022.	Number of community awareness campaigns and civic education held by 30 June 2022.	1 x Civic Education held in 2020/21	Hold four (4) community awareness campaigns and civic education by 30 June 2022.	Hold one (1) community awareness campaigns and civic education by 31 December 2021.	Achieved: 1 x Anti-crime Awareness Campaign through Sport held in Qalabofjha, Villiers, on the 23rd and 24th and 30th and 31st October 2021	Report on the anti-crime awareness campaign; and a letter of appreciation has been provided.	Achieved
5.3	To support & capacitate Councillors, Ward Committees & Community Development workers in an effort to enhance governance in within the municipality.	Provide regular workshops & training with the view of capacity building to Councillors, Ward Committees & Community Development workers so as to enhance the system of cooperative governance within the district.	Four (4) workshops & training, four (4) Speaker's Imbizos, one (1) Ward Committee Conferences, one (1) CDW Conferences convened by 30 June 2021.	Four (4) workshops & training, four (4) Speaker's Imbizos, one (1) Ward Committee Conferences, one (1) CDW Conferences convened by 30 June 2022.	Number of workshops & training, Speaker's Imbizos, Ward Committee Conferences, CDW Conferences convened by 30 June 2022.	2 x councillors' training workshops were held, 1 x Civic Education (Older Persons and their Rights), 1 x training for Ward Committees on Public Participation in Local Governance held, 1 x Wellness Workshop for Councilors on Financial Wellbeing held, 1 x workshop & training (Ward committees' training held, 1 x Speaker's Imbizo held and 2 x Civic Education held in 2020/21.	Convene one (1) workshop & training, one (1) Speaker's Imbizo, and one (1) CDW Conferences by 31 December 2021.	Achieved: 1 x Speaker's Imbizo held at the Rেলংকগো Community Hall on the 20th October 2021	The following has been provided: Report on the speakers Imbizos held at the Rেলংকগো community hall; and food parcels recipients	Achieved
5.4(a)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations in the district.	Two (2) District Coordination Forum (DCF) meetings convened by 30 June 2022.	Number of District Coordination Forum (DCF) meetings convened by 30 June 2022.	Two (2) DCF Meetings in 2020/21	Convene two (2) District Coordination Forum (DCF) meetings by 30 June 2022.	Convene one (1) District Coordination Forum (DCF) meeting by 31 December 2021	None	No evidence has been provided	Not Achieved

Fezile Dabi District Municipality



Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.4(b)			Two (2) Technical IGR meetings convened by 30 June 2022.	Number of Technical IGR meetings convened by 30 June 2022.	8 Technical IGR meeting was held in 2020/21.	Convene two (2) Technical IGR meetings convened by 30 June 2022.	Convene one (1) Technical IGR meetings convened by 31 December 2021.	Not achieved	No evidence provided	Not Achieved
5.4(c)			Four (4) Municipal Manager's Forum meetings convened by 30 June 2022.	Number of Municipal Manager's Forum meetings convened by 30 June 2022.	4 Municipal Manager's Forum meetings held in 2020/21.	Convene four (4) Municipal Manager's Forum meetings by 30 June 2022.	Convene one (1) Municipal Manager's Forum meetings by 31 December 2021.	Not achieved	No evidence provided	Not Achieved
5.4(d)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations in the district.	Two (2) District LED Forum meetings convened by 30 June 2022	Number of District LED Forum meetings convened by 30 June 2022.	1 District LED and Agricultural Forum was held in 2020/21.	Convene two (2) District LED Forum meetings by 30 June 2022.	Convene one (1) District LED Forum meetings by 31 December 2021.	One District LED Forum was held in Fezile Dabi District Municipality on the 09 September 2021. (See attachments)	The following have been provided: A memorandum from LED Department dated 15 December 2021; Email Transcript; Attendance Register dated 09 September 2021; and Minutes of the 1st District LED Forum	Achieved
5.4(e)			Two (2) CFO Forum meetings convened by 30 June 2022.	Zero (0) CFO Forum meetings convened in 2020/21	Number of CFO Forum meetings convened by 30 June 2022.	Convene two (2) CFO Forum meetings by 30 June 2022.	Convene one (1) CFO Forum meetings by 31 December 2021.	Not Achieved: No CFO Forum meeting were convened in the period	Memorandum from finance department dated 11 January 2022.	Not Achieved, no meeting were held.
5.4(f)			Four (4) Communications Forum meetings convened by 30 June 2022.	Number of Communications Forum meetings convened by 30 June 2022.	2 Communications Forum meetings convened in 2020/21.	Convene four (4) Communications Forum meetings by 30 June 2022.	Convene one (1) Communications Forum meetings by 31 December 2021.	Not achieved: No meeting held due to the unavailability of members	No evidence provided	Not Achieved

Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.4(g)	To promote and facilitate intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Energy Forum meetings convened by 30 June 2022.	Number of Energy Forum meetings convened by 30 June 2022.	Three (3) Energy Forum meetings convened in 2020/21.	Convene two (2) Energy Forum meetings convened by 30 June 2022.	Convene one (1) Energy Forum meeting convened by 31 December 2021.	Achieved: Energy Forum meeting was convened on 11 November 2021.	Invitation to Energy forum dated 4 November has been provided	Not Achieved
5.4(h)			Four (4) Corporate Support Services Forum meetings convened by 30 June 2022.	Number of Corporate Support Services Forum meetings convened by 30 June 2022.	Two (2) Corporate Support Services Forum meetings held in 2020/21	Convene four (4) Corporate Support Services Forum meetings by 30 June 2022.	Convene one (1) Corporate Support Services Forum meetings by 31 December 2021.	CSS Forum was scheduled for the 3rd December 2021 could not take place due to the Covid-19 cases reported, and the offices had to be closed for decontamination.	The following have been provided: WhatsApp screenshot indicating closure of FDDM buildings due to COVID; Notice of temporary closure; and CSS IGR forum Agenda dated 03 December.	Not Achieved
5.4(i)			Four (4) Back to Basics Forum meetings convened by 30 June 2022.	Number of Back to Basics Forum meetings convened by 30 June 2022.	4 Back to Basics meetings were held in 2020/21.	Convene four (4) Back to Basics Forum meetings by 30 June 2022.	Convene one (1) Back to Basics Forum meetings by 31 December 2021.	Achieved: Back-to-basics was held on the 15th of November 2021.	The following have been provided: Minutes, attendance register and agenda.	Achieved
5.4(j)	To promote and facilitate intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Water Sector Forum meetings convened by 30 June 2022.	Number of Water Sector Forum meetings convened by 30 June 2022.	Two (2) Water Sector Forum meeting held in 2020/21	Convene two (2) Water Sector Forum meetings by 30 June 2022.	Convene one (1) Water Sector Forum meetings by 31 December 2021.	Not Achieved: No meeting held under the period reviewed	No evidence has been provided.	Not Achieved

Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.4 (k)			Four (4) Disaster Management Forum meetings convened by 30 June 2022.	Number of Disaster Management Forum meetings convened by 30 June 2022.	3 Disaster Management meetings held in 2020/21	Convene four (4) Disaster Management Forum meetings by 30 June 2022.	Convene one (1) Disaster Management Forum meetings by 30 December 2021.	South African National Institute of Communicable Diseases officially announced on the 10th of June 2021 that South Africa has entered the Third COVID 19 Wave Due to the COVID-19 epidemic Declaration, Disaster Management Centre replaced the Interdepartmental Disaster Risk Management with Joint Operation Committee meetings since stakeholders who are participating in the JOC meetings also participate in the IDC. Meetings were held virtually. Date of the meetings held were on the 12 & 26 October 2021, 09 & 23 November 2021 and 07 December 2021	The Minutes have been provided for the following dates: 26 October 2021; 12 October 2021; 09 November 2021; 23 November 2021; & 07 December 2021.	Achieved

Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.5(a)	To ensure effective oversight over the affairs of the municipality.	Facilitate continuous oversight over the performance of the municipality by designated oversight structures of the council.	Four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2022.	Number of Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2022.	4 quarterly performance reports and 1 draft annual report for 2020/21 internally audited in 2020/21.	Prepare and submit four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2022.	Prepare and submit one (1) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 31 December 2021.	Achieved: First Quarter 2021-22 of performance report was submitted to Internal Audit and verified but still to be submitted to the new Audit Committee & MPAC.	The draft annual Report for the 2021-22 FY; and Annexure A, Band C have been provided.	Achieved
5.5(b)			Four (4) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2022.	Number of quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2022.	2 quarterly Internal Audit reports of 2020/21.	Submit four (4) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality to the Audit – Committee by 30 June 2022.	Submit one (1) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality to the Audit – Committee by 31 December 2021.	In progress: Internal Audit is currently still busy with the Audit of the first quarter 2021/22 1. Risk Management 2. ICT Management 3. Tourism Management 4. Social Development management 5. Municipal Health Services.	Internal audit report for the 2nd quarter has been provided.	Achieved
5.6	To build a risk conscious culture within the organisation.	Reduction of high risk levels to tolerable levels by performing regular risk assessment, updating risk registers and following up on implementation of risk treatment plans	Four (4) quarterly risk assessments performed and risk register and risk mitigation plans subsequently updated by 30 June 2022.	Number of quarterly risk assessments performed and risk register and risk mitigation plans subsequently updated by 30 June 2022.	4 quarterly risk assessments performed in 2020/21.	Perform four (4) quarterly risk assessments and update risk register and risk mitigation plans by 30 June 2022.	Perform one (1) quarterly risk assessments and subsequently update risk register and risk mitigation plans by 31 December 2021.	No changes to the quarterly risk assessments and risk register and risk mitigation for the 2nd quarter	Email transcript dated 11 January 2022 has been provided	Achieved

Key Performance Area 5: Good Governance & Public Participation										
ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.7	To plan, coordinate & support sports and recreation programmes in the district.	by departments To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion and nation brand ambassadorship through sport.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October each year.	Number of annual OR Tambo games hosted or participated in in the district by 31 October 2021.	OR Tambo Regional Games held in 2020/21.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2021.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2021	None	No evidence has been provided	Not Achieved

Recommendations

It is recommended that, in line with regulation 5 of Schedule C of Municipal Budget and Reporting Regulations, 2009, a resolution is hereby presented that:

- council note the mid-year budget and performance assessment report referred to in section 72 of Municipal Finance Management Act;
- based on this report, an adjustment budget be prepared and submitted for approval by Council not later than 28 February 2022;