



Fezile Dabi

District Municipality

Mid-Term Budget and Performance Assessment Report for 2022//23

Financial Year

Contents

1.1 Executive Mayor's Report	4
1.2 Resolutions	7
1.3 Executive Summary	7
1.4 Mid-term budget tables	9
1.4.1 Table C 1 – Monthly Budget Statement Summary	9
1.4.2 Table C2 – Monthly Budget Statement – Financial Performance (functional classification)	11
1.4.5 Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding)	14
1.4.6 Table C6 – Monthly Budget Statement – Financial Position	15
1.4.7 Table C7 – Monthly Budget Statement – Cash Flow	16
1.4.8 Explanation of material variances on the budget tables	17
2.1 Debtors Analysis	21
2.2 Creditors Analysis	22
2.3 Investment Portfolio Analysis	23
2.4 Allocations and grants receipts and expenditure	24
2.5 Transfers and Grant Expenditure SC7(1)	25
2.6 Councillor Allowances and Employee Benefits	26
3.1 Performance Management System	28
3.2 Implementation of Performance Management System	28
3.3 Performance Analysis	28
3.3.1. Analysis of Top-Layer 2022-23 SDBIP	29
3.3.2. Analysis of Departmental 2022-23 SDBIP	30
Annexure A: Detailed Internally Audited Top Layer Second Quarter Performance Assessment Report	34

ACCOUNTING OFFICER'S QUALITY CERTIFICATION

I, **LACRITIA SOPHIE RABIE-KHONKHE**, in my capacity as **ACTING MUNICIPAL MANAGER OF FEZILE DABI DISTRICT MUNICIPALITY**, do herewith make the following undertaking:

I certify the Mid-Year Budget and Performance Assessment for the period of 1 July 2022 to 31 December 2022 as presented herein, has been duly prepared in accordance to the legislative prescripts of the Local Government: Municipal Finance Management Act 56 of 2003 (MFMA) as well as the Regulations conjoined to the MFMA.

ADV. LACRITIA SOPHIE RABIE-KHONKHE
ACTING MUNICIPAL MANAGER
FEZILE DABI DISTRICT MUNICIPALITY, DC 20

SIGNATURE : _____

DATE : _____

PART 1: IN YEAR REPORT

1.1 EXECUTIVE MAYOR'S REPORT

In line with Chapter 7 of the *Constitution of the Republic of South Africa, 1996* (hereinafter “the Constitution”)- Fezile Dabi District Municipality’s Executive and Legislative authority is vested in its Municipal Council. In carrying out its mandate, to govern on its own initiative, the municipality must ensure consistent compliance with applicable national and provincial pieces of legislation.

With the foregoing background in mind, Section 72 of the *Local Government: Municipal Finance Management Act 56 of 2003 (MFMA)*, read together with Schedule C of the *Municipal Budget and Reporting Regulations, 2009* - prescribes that the Accounting Officer of a municipality must, by the 25th of January of each year, assess the performance of the municipality during the first half of the financial year, taking into account, the monthly budget statements referred to in Section 71 for the first half of the financial year as well as the targets set out in the Service Delivery and Budget Implementation Plan (SDBIP), the prior year’s Annual Report and the progress made in resolving the challenges identified in the Annual Report.

Honorable Speaker of the Municipal Council, esteemed Councillors, Acting Municipal Manager, Administrative Managers Directly Accountable to the Municipal Manager as well as the entire Staff Component from all levels who all have an impact on our successes and advance the interests of the institution in their own ways collectively and inclusively - I herewith wish to express a heartwarming welcome to all. We are optimistic that the year 2023 will be a year of great milestones for our institution, Intergovernmental Structures and our Key Stakeholders being the communities within our district as we have to ensure that we give effect to our Constitutional Mandate as set forth in the objects of local government, this is our core business second to none. This indeed being a new calendar year, we ought to ensure that our fiscal position and priorities half year through the financial year is indeed aligned to our strategic intent as a district. Having mentioned the above, a great need is required to ensure that introspection is done of the past six (06) months of the current financial year and continue to or re-align our priority areas and effect necessary corrective measures where we lacked and take ownership of such errors or omissions alike to ensure that visible and/or tangible results and measurable success is had. It is thus not just a mere slogan that as an institution, we “aim above the horizon” and I can confidently say that it is time to reach land on the stars.

Herewith a heart-felt and delightful extension of congratulations to the “Class of 2022” , once more – the Free State Province, Department of Education Political and Administrative leadership, Educators, Parents, School Governing Bodies and most of all, our pride and joy – the winners who took it all- being the learners have placed our Province on the map competing with very strong Provinces and more specifically, the victorious emergence of Fezile Dabi District that formed a key part of the success of the Province, we say well done and keep the flag of our district high. As the former President of the Republic of South Africa, Nelson Rolihlahla Mandela made a legendary quote that will

find relevance for decades to come when he so famously said “ *education is the most powerful weapon which you can use to change the world*” we indeed share the same sentiments to our bright future leaders within our district and we say forward you go, the world is your oyster. With a successive four (4) year number one (1) position in our country and a pass rate of 88,5% pass rate, we pledge our support towards enhancing education and more so quality education from our district and province alike, all happening despite various challenges of poverty, some unemployed parents and the Covid-19 Pandemic that had without a doubt sadly ravaged some families and brought about great anxiety, we say well done – like true eagles, our learners soared through such trying times.

While we reflect on the last six (6) months of the 2022-23 Financial Year, it is important to reflect on the 6th Administration Local Government Elections that took place on 01 November 2021, conducted in terms of Section 159 of the Constitution , the *Local Government: Municipal Structures Act* 117 of 1998. As we enter into this new term of office, we welcome the newly elected Councillors of the Fezile Dabi District Municipality and applaud the previous Municipal Council for the oversight role which they played during their tenure. We remain extremely confident that the newly elected Office Bearers with the various pool of expertise as well as zeal to take the institution to the next level, continues to strive to establish an administration earmarked by sound financial management, integrity and clean and sound governance with a mandate to deliver sustainable services to all communities.

Fellow Councilors, it is with great pleasure that, I present to the Municipal Council, the Mid-Term Budget and Performance Assessment Report of Fezile Dabi District Municipality for the first half of 2022/23 Financial Year.

Fundamental to our democratic era is the democracy is what is perceived to be a slogan but is in reality a value that “*the people shall govern*”. This value implies that structures, systems, policies and priorities of state should be put into place that provide citizens with a democratic right and responsibility to actively form a critical part of the affairs government and governance at all levels (the 3 spheres of government). Honorable Speaker, public participation is has become a must and the order of the day through all the developmental policies, legislations and the Constitution and giving effect to this nicodemus value that finds rigorous expression at key stakeholder platforms emphasizing the importance thereto will without a doubt serve as extinguisher of public unrests . Public participation is an open process through which the community exchange views and are able to influence decision making. The community participation process of the Fezile Dabi District Municipality, under the guidance of the country’s legislation, enables and creates an environment for citizens to be actively involved, make their inputs and partake.

Our duty as Political Principals of the municipality is to ensure significant contribution towards the eradication of poverty, unemployment and inequality as well as food security within our District. This can only be attained through a positive oversight role on our Municipal Administration in the execution of their performance in the implementation of the priorities of the Municipal Council identified when implementing the council approved SDBIP.

We take the values of good governance seriously and believe that we are capable of turning the tide on our Audit Outcomes – to achieve a Clean Audit Opinion through the assistance and/or support of v various oversight structures such as the Internal Audit, Audit and Performance Committee, Office of the Auditor-General South Africa (AGSA), Municipal Public Accounts Committee (MPAC). We need to inculcate a culture of excellence, accountability,

transparency, good governance and responsiveness and cascade all such best practices to local municipalities within our district and enhance peer learning as well. The turning point for a clean administration and the sustenance thereof, not only vests in the Administrative Component of the municipality but it is rather a joint venture comprising of an all-inclusive workforce, the Municipal Council, various business sectors – formal and informal and more so the key economic drivers, communities and the need for integrity and ethics to drive the ethos of stakeholder confidence and transparency in the operations and sound fiscal management of the institution.

For the period under review, the municipality has remained financially stable, implemented the budget in line with the approved Service Delivery and Budget Implementation Plan (SDBIP) and has made positive strides in meeting its performance targets and indicators as contained the SDBIP.

In conclusion, I am confident that the Mid-Term Performance results as contained in this report, provides an overall picture of the institutional performance for the mid-term. Based on these results and the outlook of the remaining term of the current financial year, I hereby recommend that our annual Budget for the 2022/23 financial year, be accordingly adjusted in accordance to the requisite legislative prescripts governing such a process.

CLLR DENNIS KHASUDI
EXECUTIVE MAYOR

1.2 RESOLUTIONS

In line with Regulation 5 of Schedule C of the Municipal Budget and Reporting Regulations, 2009, a resolution is hereby presented that:

- That the Municipal Council note the Mid-Year Budget and Performance Assessment Report referred to in Section 72 of the *Local Government: Municipal Finance Management Act 56 of 2003 (MFMA)*.
- That based upon the contents of this Report, an Adjustment Budget be prepared and submitted for approval by the Municipal Council no later than 28 February 2023.

1.3 EXECUTIVE SUMMARY

The Municipal Budget and Reporting Regulations, 2009 provides a contextual framework to Section 17, 71 and 72 of MFMA, and in relation to Section 72, which is a precursor for this report, it prescribes how a the municipality's Mid-Term Budget and Performance Assessment Report must be logically organised and presented.

This Mid-Term Budget and Performance Assessment Report is an accountability document for Fezile Dabi District Municipality that sets out and explains the following:

- a) the municipality's performance in relation to the approved annual budget and any adjustment budget prior to the main adjustment budget with specific focus on the financial and non-financial impact.
- b) actual targets achieved compared to planned targets for the first half of the financial year.
- c) any material variance from the service delivery and budget implementation plan.
- d) any remedial actions taken or to be taken to ensure that projected revenue and expenditure remains within the municipality's budget projections.
- e) any potential impact that the national government and the provincial government's mid-term budget as presented during the month of October 2022 has on the municipality, its budget and planned performance targets.

In relation to expenditure, material variances are more visible against depreciation, contracted services, other material and other expenditure. A budget adjustment will be considered in order to make provision for sufficient depreciation, whilst other materials, contracted services and other operating expenditure bears an historical effect since the introduction and implementation of the MSCOA and the approach in relation thereto, should also consider the reclassification of misallocated transactions in order to have a more meaningful and informed overview of actual expenditure impact against the budget for related items.

In relation to capital expenditure, the allocation that is currently approved is mainly in relation to maintenance of the municipal property, plant and equipment. The respective capital budget items reflects relatively low expenditure in

relation to budgeted amounts. This is mainly as a result of procurement processes not yet finalised for the planned items.

Finally, a number of various balance sheet items, such as cash, provisions, etc - were not initially budgeted for and this on its own necessitates adjustments to be made towards the budget.

On pre-determined objectives, early indicators are that the performance against the output and goals of the Service Delivery and Budget Implementation Plan (SDBIP) are in order. However, some few projects are still lagging behind the agreed target dates for various reasons.

Notwithstanding the challenges as indicated in the top layer SDBIP performance analysis, attached herewith as *Annexure A*, the municipality is still on course to achieve what was pre-determined during the beginning of the 2022/23 financial year.

This performance summary is based on the 63 performance indicators and its corresponding targets in the Top Layer SDBIP that were due for reporting at the end of the quarter under review i.e. Quarter Two

(2) (Mid-Year Performance Assessment) of 2022-23 and the performance was recorded as follows:

A total target of 47 performance indicators and their corresponding targets were achieved (from the 63 performance indicators and targets due for reporting at the end of second quarter). This accounts for a 74.6% target achievement while 9 performance indicators and their corresponding targets were not achieved, translating to a 14.2% negative variance. As a result, a total number of 7 performance indicators were partially achieved, translating to 11.1% . .

The Audit for the period ending 30 June 2022 was completed on time, being 30 November 2022 and the municipality attained a Qualified Audit Opinion on both the Auditing of Annual Financial Statements and the Annual Performance Report.

1.4 MID-TERM BUDGET TABLES

The budget tables as presented below, provides a pictorial perspective of the financial performance and financial position of the municipality for the period under review, followed by a detailed explanation of material variances, which seek to provide a contextual perspective and elaborative meaning to the figures, with specific focus to vital line items of the statements that serve as key drivers of performance and service delivery.

The order of the table and summarised explanations of what each table entails is herewith presented as follows:

Table C1 – Monthly Budget Statement Summary: *This table summarises the entire municipality’s financial performance, financial position and cash flow for the period under review.*

Table C2 – Monthly Budget Statement – Financial Performance (functional classification): *Table C2 focuses solely on operating revenue and expenditure based on the functions carried out by the municipality.*

Table C3 – Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote): *Table C3 also provides details of operating revenue and expenditure by vote, in other words by department, instead of function or nature of revenue and expenditure as presented in schedule C2 and C4 respectively.*

Table C4 – Monthly Budget Statement – Financial Statement (revenue & expenditure): *Similarly to table C2, table C4 provides operating revenue and operating expenditure based on their nature rather than function.*

Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding): *Table C5 focuses on capital expenditure by department and by function and also outline the respective sources of funding available towards the capital expenditure.*

Table C6 – Monthly Budget Statement – Financial Position: *Table C6 focuses on assets and liabilities of the municipality. It presents information of what is commonly known as the “Balance Sheet”*

Table C7 – Monthly Budget Statement – Cash Flow: Finally, table C7 focuses and provides details of how cash flow was managed for the period under review.

1.4.1 Table C 1 – Monthly Budget Statement Summary

DC20 Fezile Dabi - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Financial Performance</u>									

DC20 Fezile Dabi - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Investment revenue	460 ⁴	5 000	5 000	2 116	2 857	2 500	357	14%	5 000
Transfers and subsidies	171 ⁵⁴⁹	173 494	173 494	–	69 003	86 747	(17 744)	-20%	173 494
Other own revenue	2 ⁰⁶⁹	355	355	125	468	177	291	164%	355
Total Revenue (excluding capital transfers and contributions)	178 078	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
Employee costs	122 ⁷⁴⁶	132 241	132 241	9 247	57 191	66 121	(8 930)	-14%	132 241
Remuneration of Councillors	7 ²⁵⁸	7 515	7 515	648	3 895	3 758	138	4%	7 515
Depreciation & asset impairment	7 ³⁹²	1 953	1 953	3 356	3 359	977	2 383	244%	1 953
Finance charges	40	–	–	–	–	–	–	–	–
Inventory consumed and bulk purchases	3 ⁸²¹	3 260	3 260	264	1 618	1 630	(12)	-1%	3 260
Transfers and subsidies	3 ²⁰²	4 695	4 695	282	803	2 348	(1 544)	-66%	4 695
Other expenditure	47 ⁴⁶⁴	42 142	42 142	3 246	15 465	21 071	(5 606)	-27%	42 142
Total Expenditure	191 923	191 805	191 805	17 044	82 331	95 904	(13 572)	-14%	191 805
Surplus/(Deficit)	(13 845)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)	(3 524)	54%	(12 956)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	1 ⁹²⁷	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)	(3 524)	54%	(12 956)
Surplus/(Deficit) for the year	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)	(3 524)	54%	(12 956)
Capital expenditure & funds sources									
Capital expenditure	2 ⁴²³	1 320	1 320	–	529	660	(131)	-20%	1 320
Internally generated funds	2 ⁴²³	1 320	1 320	–	529	660	(131)	-20%	1 320
Total sources of capital funds	2 423	1 320	1 320	–	529	660	(131)	-20%	1 320
Financial position									
Total current assets	289 ¹⁶¹	102 438	102 438		88 668				102 438
Total non-current assets	76 ⁸⁶⁶	87 564	87 564		74 039				87 564
Total current liabilities	12 ⁸⁰²	31 724	31 724		15 827				31 724
Total non-current liabilities	36 ⁶²⁷	35 467	35 467		36 463				35 467
Community wealth/Equity	117 ⁵⁴³	122 811	122 811		107 533				122 811
Cash flows									
Net cash from (used) operating	(34 035)	–	–	10 574	48 370	–	(48 370)	#DIV/0!	–
Net cash from (used) investing	(2 423)	–	–	–	(542)	–	542	#DIV/0!	–
Cash/cash equivalents at the month/year end	61 563	99 397	99 397	–	128 382	99 397	(28 984)	-29%	80 554

DC20 Fezile Dabi - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total

1.4.2 Table C2 – Monthly Budget Statement – Financial Performance (functional classification)

DC20 Fezile Dabi - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		180 005	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
Executive and council	(8)	-	-	-	-	-	-	-	-	-
Finance and administration		180 013	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
Total Revenue - Functional	2	180 005	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
Expenditure - Functional										
<i>Governance and administration</i>		168 070	167 626	167 626	15 694	74 403	83 814	(9 411)	-11%	167 626
Executive and council		33 838	35 195	35 195	4 745	16 944	17 598	(653)	-4%	35 195
Finance and administration		134 232	132 431	132 431	10 949	57 459	66 216	(8 757)	-13%	132 431
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		13 872	15 272	15 272	936	6 224	7 636	(1 412)	-18%	15 272
Public safety		11 708	12 886	12 886	933	5 742	6 443	(701)	-11%	12 886
Housing		-	-	-	-	-	-	-	-	-
Health		2 164	2 386	2 386	3	482	1 193	(711)	-60%	2 386
<i>Economic and environmental services</i>		8 073	6 585	6 585	414	1 690	3 293	(1 603)	-49%	6 585
Planning and development		4 324	2 341	2 341	211	319	1 171	(852)	-73%	2 341
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		3 748	4 244	4 244	202	1 371	2 122	(751)	-35%	4 244
<i>Other</i>		1 908	2 323	2 323	-	15	1 161	(1 147)	-99%	2 323
Total Expenditure - Functional	3	191 923	191 805	191 805	17 044	82 331	95 904	(13 572)	-14%	191 805
Surplus/ (Deficit) for the year		(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)	(3 524)	54%	(12 956)

1.4.3 Table C3 – Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

DC20 Fezile Dabi - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment										
Vote Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 06 - Financial Services		180 013	178 849	178 849	2 240	72 329	89 424	(17 096)	-19,1%	178 849
Total Revenue by Vote	2	180 005	178 849	178 849	2 240	72 329	89 424	(17 096)	-19,1%	178 849
Expenditure by Vote	1									
Vote 01 - Council General		11 804	9 027	9 027	3 122	8 607	4 513	4 094	90,7%	9 027
Vote 02 - Executive Mayor		9 863	8 851	8 851	847	3 721	4 426	(705)	-15,9%	8 851
Vote 03 - Office Of The Speaker		4 622	8 043	8 043	558	2 359	4 022	(1 662)	-41,3%	8 043
Vote 04 - Mayoral Committee		2 619	3 774	3 774	197	1 212	1 887	(674)	-35,7%	3 774
Vote 05 - Municipal Manager		27 749	27 033	27 033	2 341	13 549	13 517	32	0,2%	27 033
Vote 06 - Fincial Services		28 519	23 300	23 300	1 679	10 313	11 650	(1 337)	-11,5%	23 300
Vote 07 - Information Technology		7 450	3 593	3 593	681	2 252	1 797	456	25,4%	3 593
Vote 08 - Project And Public Works		9 419	9 482	9 482	590	2 690	4 741	(2 051)	-43,3%	9 482
Vote 09 - Corporate Support Services		30 907	33 593	33 593	2 086	13 428	16 797	(3 368)	-20,1%	33 593
Vote 10 - Fire Services		11 708	12 886	12 886	933	5 742	6 443	(701)	-10,9%	12 886
Vote 11 - Disaster Management		3 923	4 241	4 241	269	1 732	2 121	(388)	-18,3%	4 241
Vote 12 - Environmental Health Services		24 014	25 316	25 316	1 414	8 910	12 658	(3 748)	-29,6%	25 316
Vote 13 - Environmental Management Unit		3 748	4 244	4 244	202	1 371	2 122	(751)	-35,4%	4 244
Vote 14 - Local Economic Development Sports And Tourism		15 576	18 423	18 423	2 125	6 443	9 212	(2 768)	-30,1%	18 423
Total Expenditure by Vote	2	191 923	191 805	191 805	17 044	82 331	95 904	(13 572)	-14,2%	191 805
Surplus/ (Deficit) for the year	2	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)	(3 524)	54,4%	(12 956)

1.4.4 Table C4 – Monthly Budget Statement – Financial Statement (revenue & expenditure)

DC20 Fezile Dabi - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Interest earned - external investments		4 460	5 000	5 000	2 116	2 857	2 500	357	14%	5 000
Interest earned - outstanding debtors								-		
Dividends received								-		
Fines, penalties and forfeits		639	-	-	-	-	-	-		-
Licences and permits								-		
Agency services								-		
Transfers and subsidies		171 549	173 494	173 494	-	69 003	86 747	(17 744)	-20%	173 494
Other revenue		752	355	355	125	468	177	291	164%	355
Gains		678	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		178 078	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
Expenditure By Type										
Employee related costs		122 746	132 241	132 241	9 247	57 191	66 121	(8 930)	-14%	132 241
Remuneration of councillors		7 258	7 515	7 515	648	3 895	3 758	138	4%	7 515
Debt impairment		-	-	-	-	-	-	-		-
Depreciation & asset impairment		7 392	1 953	1 953	3 356	3 359	977	2 383	244%	1 953
Finance charges		40	-	-	-	-	-	-		-
Bulk purchases - electricity								-		
Inventory consumed		3 821	3 260	3 260	264	1 618	1 630	(12)	-1%	3 260
Contracted services		18 602	15 891	15 891	1 028	3 670	7 945	(4 276)	-54%	15 891
Transfers and subsidies		3 202	4 695	4 695	282	803	2 348	(1 544)	-66%	4 695
Other expenditure		27 868	26 251	26 251	2 218	11 795	13 126	(1 331)	-10%	26 251
Losses		994	-	-	-	-	-	-		-
Total Expenditure		191 923	191 805	191 805	17 044	82 331	95 904	(13 572)	-14%	191 805
Surplus/(Deficit)		(13 845)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)	(3 524)	0	(12 956)

Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	1 927	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)
Surplus/(Deficit) after taxation	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)
Attributable to minorities									
Surplus/(Deficit) attributable to municipality	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)

1.4.5 Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding)

DC20 Fezile Dabi - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Mid-Year Assessment										
Vote Description	Ref	2021/22	Budget Year 2022/23							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation	2									
Single Year expenditure appropriation	2									
Vote 01 - Council General		111	220	220	-	22	110	(88)	-80%	220
Vote 07 - Information Technology		2 050	1 000	1 000	-	507	500	7	1%	1 000
Vote 08 - Project And Public Works		240	100	100	-	-	50	(50)	-100%	100
Total Capital single-year expenditure	4	2 423	1 320	1 320	-	529	660	(131)	-20%	1 320
Total Capital Expenditure		2 423	1 320	1 320	-	529	660	(131)	-20%	1 320
Capital Expenditure - Functional Classification										
<i>Governance and administration</i>		2 423	1 320	1 320	-	529	660	(131)	-20%	1 320
Total Capital Expenditure - Functional Classification	3	2 423	1 320	1 320	-	529	660	(131)	-20%	1 320
Internally generated funds		2 423	1 320	1 320	-	529	660	(131)	-20%	1 320
Total Capital Funding		2 423	1 320	1 320	-	529	660	(131)	-20%	1 320

1.4.6 Table C6 – Monthly Budget Statement – Financial Position

DC20 Fezile Dabi - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment						
Description	Ref	2021/22	Budget Year 2022/23			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		197 744	15 334	15 334	2 946	15 334
Call investment deposits		85 911	84 063	84 063	77 966	84 063
Consumer debtors		–	–	–	–	–
Other debtors		5 455	3 040	3 040	7 704	3 040
Current portion of long-term receivables		51	–	–	51	–
Inventory		–	–	–	–	–
Total current assets		289 161	102 438	102 438	88 668	102 438
Non-current assets						
Property, plant and equipment		75 713	86 158	86 158	73 029	86 158
Biological						
Intangible		1 124	1 366	1 366	981	1 366
Other non-current assets		29	40	40	29	40
Total non-current assets		76 866	87 564	87 564	74 039	87 564
TOTAL ASSETS		366 027	190 002	190 002	162 707	190 002
LIABILITIES						
Current liabilities						
Trade and other payables		12 802	31 724	31 724	15 827	31 724
Total current liabilities		12 802	31 724	31 724	15 827	31 724
Non-current liabilities						
Borrowing		(5)	856	856	(5)	856
Provisions		36 632	34 611	34 611	36 468	34 611
Total non-current liabilities		36 627	35 467	35 467	36 463	35 467
TOTAL LIABILITIES		49 429	67 191	67 191	52 290	67 191
NET ASSETS	2	316 598	122 811	122 811	110 417	122 811
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		115 989	120 251	120 251	105 980	120 251

Reserves		1 554	2 560	2 560	1 554	2 560
TOTAL COMMUNITY WEALTH/EQUITY	2	117 543	122 811	122 811	107 533	122 811

1.4.7 Table C7 – Monthly Budget Statement – Cash Flow

DC20 Fezile Dabi - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Other revenue		171 921	–	–	34	69 121	–	69 121	#DIV/0!	–
Transfers and Subsidies - Operational		3 937	–	–	–	–	–	–		–
Transfers and Subsidies - Capital		309	–	–	–	–	–	–		–
Interest		4 460	–	–	2 116	2 857	–	2 857	#DIV/0!	–
Dividends								–		
Payments										
Suppliers and employees		(214 662)	–	–	8 424	(23 608)	–	23 608	#DIV/0!	–
Finance charges								–		
Transfers and Grants								–		
NET CASH FROM/(USED) OPERATING ACTIVITIES		(34 035)	–	–	10 574	48 370	–	(48 370)	#DIV/0!	–
CASH FLOWS FROM INVESTING ACTIVITIES										
Capital assets		(2 423)	–	–	–	(542)	–	542	#DIV/0!	–
NET CASH FROM/(USED) INVESTING ACTIVITIES		(2 423)	–	–	–	(542)	–	542	#DIV/0!	–
NET INCREASE/(DECREASE) IN CASH HELD		(36 458)	–	–	10 574	47 828	–			–

Cash/cash equivalents at beginning:		98 022	99 397	99 397	359	80 554	99 397			80 554
Cash/cash equivalents at month/year end:		61 563	99 397	99 397		128 382	99 397			80 554

1.4.8 EXPLANATION OF MATERIAL VARIANCES ON THE BUDGET TABLES

1.4.8.1 REVENUE:

(i) Investment Revenue

This revenue item represents interest earned on the municipality’s cash reserves. For the period under review, there’s a variance of 14% between the year to date actual and year to date budget which is mainly due to the increase in the interest rate currently offered by banks against the rate when the budget was prepared.

(ii) Transfers and Subsidies

On the other hand, the variance on transfers and subsidies is -20% primarily as a result of the equitable share that was not received during December.

(iii) Other revenue

The variance of other revenue is due to higher amounts recovered from staff recoveries and a skills levy refund received from LGSETA that was originally not budgeted for, and will be included in the revised budget.

1.4.8.2 OPERATING EXPENDITURE:

(i) Employee related cost and remuneration of Councillors

Both Employee related costs and remuneration of Councillors reflects a positive variance. The calculated variance is -14% for Officials and 4% for Councillors. Increase in councilors allowance was mainly due to the number of special council meetings that was held in the first six months of the financial year. It is important to note that sufficient budgetary provision for remuneration related expenditure must at all times be maintained in order to cater for any probably unforeseen future salaries related expenditure such as standby and overtime, which may be necessitated by various factors beyond the control of the municipality. This also include statutory provisions for Postretirement benefits and Long Service awards.

The available budget for remuneration of employees should therefore be sufficient to cover the actual expenditure for the remainder of the financial year, and adjustment will be required to accommodate the increase in Councillor's allowances.

(ii) Depreciation

Depreciation represents reasonable wear and tear allowance on various assets of the municipality and is a non-cash expenditure item, however, if not projected correctly, may result in unauthorized expenditure and therefore result in unwarranted audit findings.

From the budget statements, it is evident that depreciation was provided for the period under review. However, a budget adjustment must be considered in order to ensure that provision for depreciation is adjusted in order take into account that the first 6 months depreciation has a variance of 244%. Additional factors that will be considered include the effect of transfer of the stadium from the municipality to the Department of Sports and Culture, consideration of the newly acquired assets and those which has been fully depreciated.

(iii) Other materials, contracted services and other operating expenditure

From the presented budget statements, it is evident that there are abnormal variances between other materials, contracted services and other operating expenditure. Taking from the experiences of 2019/20, 2020/21 and 2021/2022, it became clear that since the implementation of the mSCOA system, there has been a number of challenges specifically with regards to the manner of transacting against the new mSCOA framework which has so far resulted in some misclassifications especially on expenditure items and this ultimately resulted in discrepancies between actual and budgeted expenditure on various line items.

Part of the long term solutions are an initiative to continuously upskill all end-users and currently, the municipality was privileged enough to take part in the free Municipal Standard Chart of Accounts (mSCOA) for Financial and Non-Financial Officials offered by the National School of Government. This is an online course that has to be completed no later than 31 March 2023 after which tuition will have to be paid to Officials who did not take the opportunity to register. Management has encouraged all employees, regardless of their Job Level, to register as mSCOA is everybody's business and this is furthermore an attempt by the municipality to advance its policies of Succession Planning and Career Pathing as well as to have each employee taking part and implementing the vision, mission and values of the municipality. This initiative will seek to mitigate matters related to misclassifications and misunderstanding of this key system. Measures have already also been put in place to strengthen controls and ensuring that requisitions are thoroughly reviewed both at the supply chain unit prior to procurement is finalized and at the expenditure section before a transaction is finally processed on the financial system. To minimize the demand and

have stricter controls, certain days in a week have been identified to effect payments unless if it is something beyond the control of the municipality (which must be properly motivated as planning plays a key role in the financial affairs of the municipality). The Procurement Plans have also received priority as all such have been stamped and signed by the Office of the Acting Municipal Manager to circumvent any manipulation and for the Supply Chain Unit not to process any procurement that is not signed or stamped. Over and above this, the municipality has embarked on a stringent approach towards the payment of Service Providers extended to the Office of the Auditor-General South Africa (AGSA) that supporting documentation be provided for invoices without exception and if it is not to the satisfaction of the municipality, such an invoice shall not be paid and the inclusion of the Auditor-General is to demonstrate leadership on their part as well as uniformity on the side of the municipality in as far as expenditure for services rendered or goods obtained are concerned to manage the fiscus of the municipality transparently, without favour, exclusion or prejudice.

1.4.8.3 Capital Expenditure:

The municipality does not have planned major capital programmes over the three year budget period. The capital budget allocation that is currently approved is mainly in relation to information technology and the updating of obsolete hardware and software in the data centre. The respective capital budget items shows relatively low expenditure in relation budgeted amount. This is mainly due to procurement processes not yet finalised for the planned items.

1.4.8.4 Financial Position

Most balance sheet items, such as cash, provisions, etc has been budgeted for. However, with the benefit of year to date actual figures, such items will be appropriately adjusted for in the adjustment budget.

1.4.8.5 Cash Flow

Most cash flow items as presented has a similar effect as analysed under revenue and expenditure above due to the fact that the statement of financial position is also presented on a cash basis and therefore variances as analysed under revenue and expenditure above, are still applicable in this instance.

Part 2: Supporting Documentation

2.1 Debtors Analysis

DC20 Fezile Dabi - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment														
Description	NT Code	Budget Year 2022/23											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200													
Trade and Other Receivables from Exchange Transactions - Electricity	1300													
Receivables from Non-exchange Transactions - Property Rates	1400													
Receivables from Exchange Transactions - Waste Water Management	1500													
Receivables from Exchange Transactions - Waste Management	1600													
Receivables from Exchange Transactions - Property Rental Debtors	1700													
Interest on Arrear Debtor Accounts	1810													
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900													
Total By Income Source	2000	-	-	-	-	-	-	-	-	-	-	-	-	
2021/22 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200													
Commercial	2300													
Households	2400													
Other	2500													
Total By Customer Group	2600	-	-	-	-	-	-	-	-	-	-	-	-	

2.2 Creditors Analysis

DC20 Fezile Dabi - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment										
Description	NT Code	Budget Year 2022/23								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100									-
Bulk Water	0200									-
PAYE deductions	0300									-
VAT (output less input)	0400									-
Pensions / Retirement deductions	0500									-
Loan repayments	0600									-
Trade Creditors	0700									-
Auditor General	0800									-
Other	0900									-
Total By Customer Type	1000	-	-	-	-	-	-	-	-	-

2.3 Investment Portfolio Analysis

DC20 Fezile Dabi - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment														
Investments by maturity Name of institution & investment ID R thousands	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate %	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs/Months												
Municipality														
NEDBANK 7288009165/17		31 Days	Short-Term Deposit	Yes	Fixed	3				12 807	32			12 839
NEDBANK 7288009165/17		31 Days	Short-Term Deposit	Yes	Fixed	0				-				-
ABSA 2067390363		60 Days	Short-Term Deposit	Yes	Fixed	3,92				13 607				13 607
ABSA 2068681892		60 Days	Short-Term Deposit	Yes	Fixed	3,92				9 612				9 612
ABSA 2068681892		60 Days	Short-Term Deposit	Yes	Fixed	3,92				17 197	93			17 291
STANDARD 728670534/008		60 Days	Short-Term Deposit	Yes	Fixed	0				-				-
STANDARD 728670534/008		60 Days	Short-Term Deposit	Yes	Fixed	4,63				13 018				13 018
STANDARD 728670534/006		90 Days	Short-Term Deposit	Yes	Fixed	0				14 461	109			14 570
STANDARD 728670534/010		60 Days	Short-Term Deposit	Yes	Fixed	4,55				-				-
STANDARD 728670534/010		60 Days	Short-Term Deposit	Yes	Fixed	4,6				-				-
Municipality sub-total										80 701	234	-	-	80 935
Entities										-		-	-	-
Entities sub-total										-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2									80 701		-	-	80 935

2.4 Allocations and grants receipts and expenditure

DC20 Fezile Dabi - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		167 723	172 217	172 217	–	68 683	86 108	(17 425)	-20,2%	172 217
Energy Efficiency and Demand Side Management Grant		2 398	–	–	–	–	–	–		–
Equitable Share		164 125	168 576	168 576	–	65 745	84 288	(18 543)	-22,0%	168 576
Local Government Financial Management Grant		1 200	1 300	1 300	–	1 300	650	650	100,0%	1 300
Rural Road Asset Management Systems Grant	3	–	2 341	2 341	–	1 638	1 170	468	39,9%	2 341
Other transfers and grants [insert description]										
Provincial Government:		3 826	–	–	–	–	–	–		–
Capacity Building and Other Grants		3 826	–	–	–	–	–	–		–
Other transfers and grants [insert description]										
Other grant providers:		–	1 277	1 277	–	320	638	(318)	-49,9%	1 277
<i>Skill Development and Training</i>		–	1 277	1 277	–	320	638	(318)	-49,9%	1 277
Total Operating Transfers and Grants	5	171 549	173 494	173 494	–	69 003	86 747	(17 744)	-20,5%	173 494
Capital Transfers and Grants										
National Government:		1 927	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant		1 927	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	1 927	–	–	–	–	–	–		–
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	173 476	173 494	173 494	–	69 003	86 747	(17 744)	-20,5%	173 494

2.5 Transfers and Grant Expenditure SC7(1)

DC20 Fezile Dabi - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		188 438	190 528	190 528	17 014	82 302	95 265	(12 963)	-13,6%	190 528
Energy Efficiency and Demand Side Management Grant		2 398	–	–	–	–	–	–		–
Equitable Share		11 887	185 764	185 764	16 778	81 660	92 883	(11 223)	-12,1%	185 764
Local Government Financial Management Grant		1 469	1 673	1 673	25	323	837	(514)	-61,4%	1 673
Municipal Disaster Relief Grant		1 371	750	750	–	–	375	(375)	-100,0%	750
Municipal Systems Improvement Grant		–	–	–	–	–	–	–		–
RSC Levy Replacement		169 386	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant		1 927	2 341	2 341	211	319	1 171	(852)	-72,8%	2 341
Provincial Government:		3 485	–	–	–	–	–	–		–
Capacity Building and Other Grants		3 485	–	–	–	–	–	–		–
Other grant providers:		–	1 277	1 277	30	30	639	(609)	-95,3%	1 277
<i>Skill Development and Training</i>		–	1 277	1 277	30	30	639	(609)	-95,3%	1 277
Total operating expenditure of Transfers and Grants:		191 923	191 805	191 805	17 044	82 331	95 904	(13 572)	-14,2%	191 805
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		191 923	191 805	191 805	17 044	82 331	95 904	(13 572)	-14,2%	191 805

2.6 Councillor Allowances and Employee Benefits

DC20 Fezile Dabi - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment										
Summary of Employee and Councillor remuneration	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Councillors (Political Office Bearers plus Other)</u>										
Basic Salaries and Wages		6 488	6 638	6 638	570	3 420	3 319	101	3%	6 638
Cellphone Allowance		527	577	577	44	265	289	(23)	-8%	577
Other benefits and allowances		243	300	300	34	210	150	60	40%	300
Sub Total - Councillors		7 258	7 515	7 515	648	3 895	3 758	138	4%	7 515
% increase	4		3,5%	3,5%						3,5%
<u>Senior Managers of the Municipality</u>	3									
Basic Salaries and Wages		6 391	6 669	6 669	–	1 106	3 335	(2 228)	-67%	6 669
Pension and UIF Contributions		1 162	1 308	1 308	–	214	654	(441)	-67%	1 308
Medical Aid Contributions		129	149	149	–	45	75	(30)	-40%	149
Performance Bonus		935	1 347	1 347	–	–	673	(673)	-100%	1 347
Motor Vehicle Allowance		1 452	1 529	1 529	–	306	765	(459)	-60%	1 529
Sub Total - Senior Managers of Municipality		10 068	11 002	11 002	–	1 670	5 501	(3 831)	-70%	11 002
% increase	4		9,3%	9,3%						9,3%
<u>Other Municipal Staff</u>										
Basic Salaries and Wages		65 400	72 762	72 762	5 744	34 332	36 381	(2 049)	-6%	72 762
Pension and UIF Contributions		11 368	13 729	13 729	1 040	6 262	6 865	(602)	-9%	13 729
Medical Aid Contributions		5 584	6 910	6 910	500	2 992	3 455	(463)	-13%	6 910
Overtime		2 578	2 434	2 434	193	1 202	1 217	(15)	-1%	2 434
Performance Bonus		5 375	5 839	5 839	482	3 383	2 920	463	16%	5 839
Motor Vehicle Allowance		13 229	14 780	14 780	1 226	6 943	7 390	(447)	-6%	14 780
Housing Allowances		638	794	794	61	366	397	(31)	-8%	794
Other benefits and allowances		64	62	62	–	40	31	9	30%	62
Payments in lieu of leave		2 987	1 554	1 554	–	–	777	(777)	-100%	1 554
Long service awards		–	750	750	–	–	375	(375)	-100%	750

DC20 Fezile Dabi - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment										
Summary of Employee and Councillor remuneration	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Post-retirement benefit obligations	2	5 455	1 625	1 625	–	–	813	(813)	-100%	1 625
Sub Total - Other Municipal Staff		112 678	121 239	121 239	9 247	55 520	60 620	(5 099)	-8%	121 239
% increase	4		7,6%	7,6%						7,6%
Total Parent Municipality		130 004	139 756	139 756	9 895	61 086	69 878	(8 792)	-13%	139 756
Unpaid salary, allowances & benefits in arrears:			7,5%	7,5%						7,5%
TOTAL SALARY, ALLOWANCES & BENEFITS		130 004	139 756	139 756	9 895	61 086	69 878	(8 792)	-13%	139 756
% increase	4		7,5%	7,5%						7,5%
TOTAL MANAGERS AND STAFF		122 746	132 241	132 241	9 247	57 191	66 121	(8 930)	-14%	132 241

Part 3: Material variances to the service delivery and budget implementation plan

3.1 Performance Management System

Performance Management is prescribed in Chapter 6 of the Local Government: Municipal Systems Act No.32 of 2000 and the Local Government: Municipal Planning and Performance Management Regulations. 796 of August 2001.

Section 7 (1) of the aforementioned regulations state that “A municipality’s performance management system must entail a framework that describes and represent how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed including determining the responsibilities of the different role players”. This framework, *inter alia* reflects the linkage between Integrated Development Plan (IDP), Annual Budget, Service Delivery and Budget Implementation Plan (SDBIP) and Individual and Service Provider Performance.

3.2 Implementation of Performance Management System

The Integrated Development Plan (IDP) for the 2022/23 financial year was compiled and approved by Council on the 27 May 2022. Performance of the municipality is evaluated by means of a municipal score card (Top Layer Service Delivery and Budget Implementation Plan (SDBIP) at organisational level and through Departmental Service Delivery and Budget Implementation Plan (SDBIP) at Departmental level.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to a department to deliver the service in terms of the approved IDP and Annual Budget. Both SDBIP was prepared and the top layer SDBIP was approved by the Executive Mayor in July 2022 (late approval).

3.3 Performance Analysis

The SDBIP was distributed to the Municipal Manager and all Heads of Departments (Directors) together with a generic reporting tool aligned to the SDBIP for usage during all reporting interval as required in terms of the Fezile Dabi District Municipality PMS Policy Framework. All departments are required to update on the reporting tool their actual performance against key performance indicators and targets for the quarter under review.

The actual results against monthly, quarterly, mid-year and annual targets are discussed quarterly during the management meetings to determine early warning indicators and discuss possible corrective measures if needed. After the report has been discussed at the management meeting with inputs and comments of the Internal Audit the final report is submitted to the Audit Committee, MPAC, MAYCO and Council for review and oversight. The next section of the report focuses on mid-year analysis which was performed on the top layer SDBIP and the departmental SDBIP for the period ending 31 December 2022:

3.3.1. Analysis of Top-Layer 2022-23 SDBIP

This performance summary is based on the *63 performance indicators and its corresponding targets* in the Top Layer SDBIP that were due for reporting at the end of the quarter under review i.e. Quarter Two (2) of 2022-23. The performance was recorded as follows:

- A total target of *56 performance indicators and its corresponding targets* were achieved (from the *63 performance indicators and targets* due for reporting at the end of first quarter) This accounts for **89%** target achievement while *7 performance indicators and its corresponding target* were not achieved, translating to **11%** negative variance.

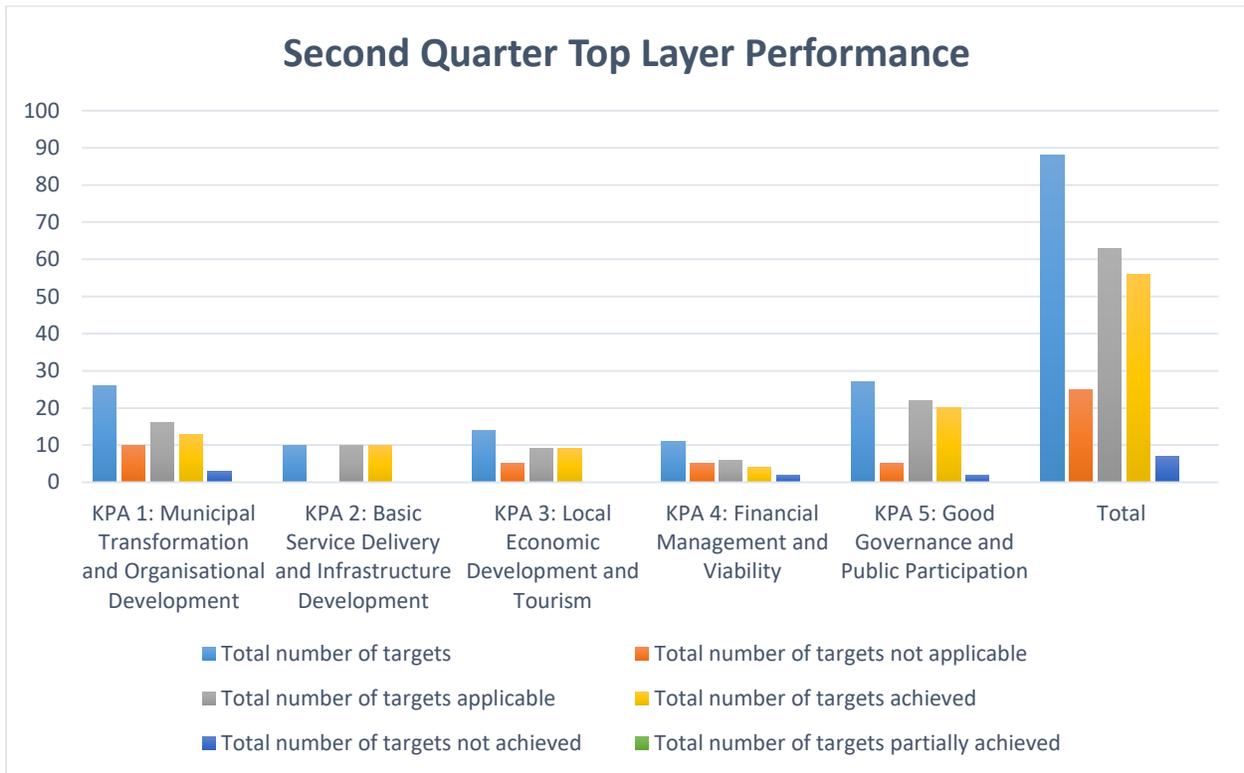
It should be noted that the aforementioned SDBIP information was internally audited as such no additional processes and timeframes will be required which are beyond the legislated period for reporting and therefore are accommodated at this stage of performance reporting.

The table below summarises the performance per Key Performance Area (KPA) for the period under review.

Table 1: Statistical Summary of Q2 performance per KPA

Assessment Criteria	KPA 1: Municipal Transformation and Organisational Development	KPA 2: Basic Service Delivery and Infrastructure Development	KPA 3: Local Economic Development and Tourism	KPA 4: Financial Management and Viability	KPA 5: Good Governance and Public Participation	Total
Total number of targets	26	10	14	11	27	88
Total number of targets not applicable	10	0	5	5	5	25
Total number of targets applicable	16	10	9	6	22	63
Total number of targets achieved	13	10	9	4	20	56
Total number of targets not achieved	3	0	0	2	2	7
Total number of targets partially achieved	0	0	0	0	0	0

Graph 1: Graphic illustration Q2 performance per KPA



3.3.2. Analysis of Departmental 2022-23 SDBIP

The approved departmental SDBIP is made up of **119 performance indicators and targets**. The municipality Monitoring and Evaluation Unit and Planning Unit are therefore responsible for the planning, monitoring and preparation of performance reports detailing the progression of indicators in achieving their stipulated target as required by legislation.

The performance summary is based on the **83 performance indicators and its corresponding targets** in the departmental SDBIP that were due for reporting at the end of the quarter under review. The performance was recorded as follows:

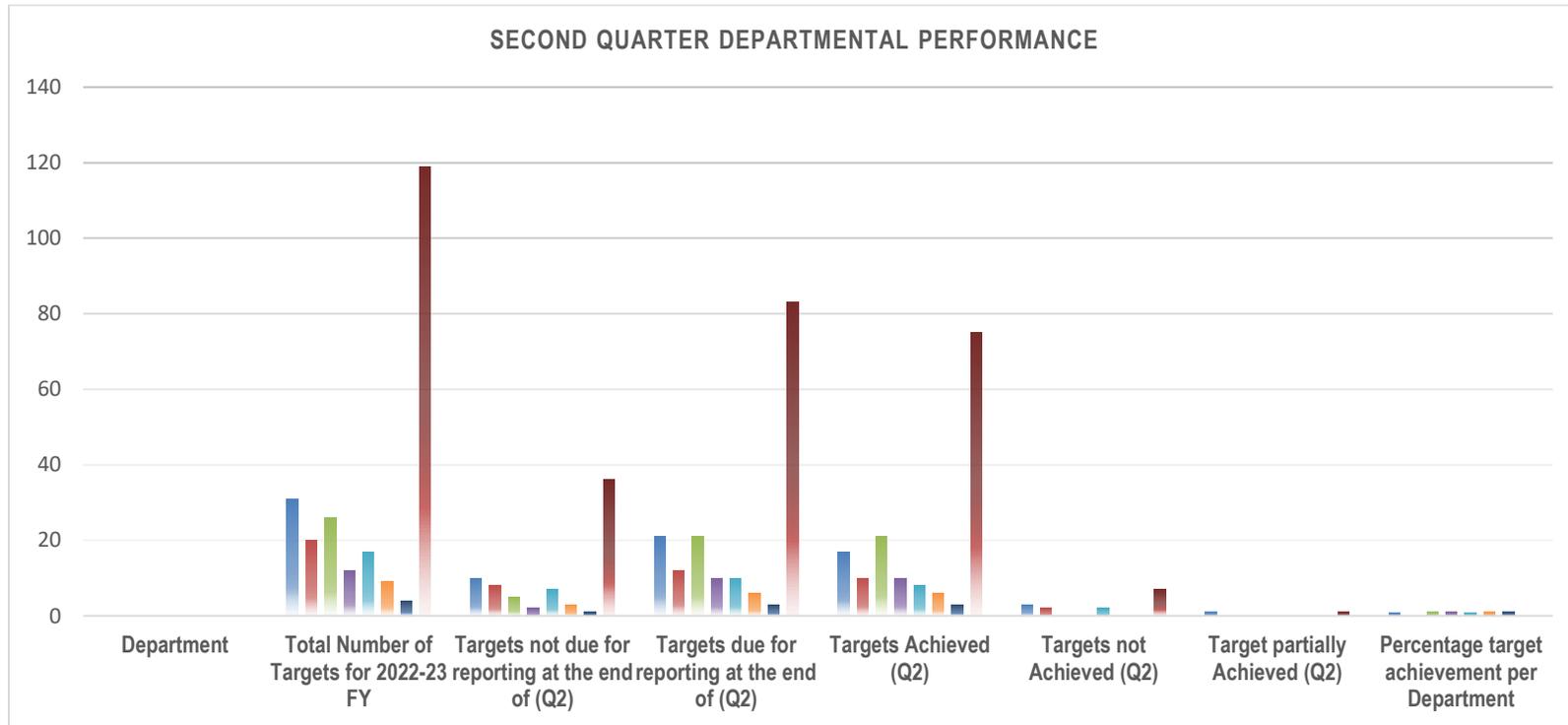
-
- A total target of **75 performance indicators and its corresponding targets** were achieved (from the **83 performance indicators and targets** due for reporting at the end of first quarter) This accounts for **90.3%** target achievement while **7 performance indicators and its corresponding targets** were not achieved, translating to **8.4%** negative variance. A total number of **1 performance indicators and its corresponding targets** were partially achieved, translating to **1.2%**.

The table below summarises the individual performance per departments for the quarter under review:

Table 2: Statistical summary of performance per department

	Department	Total Number of Targets for 2022-23 FY	Targets not due for reporting at the end of (Q2)	Targets due for reporting at the end of (Q2)	Targets Achieved (Q2)	Targets not Achieved (Q2)	Target partially Achieved (Q2)	Percentage target achievement per Department
1	Office of the Municipal Manager	31	10	21	17	3	1	81%
2	Budget and Treasury (Finance)	20	8	12	10	2	0	83.3%
3	Local Economic Development and Tourism	26	5	21	21	0	0	100%
4	Environmental Health and Emergency Services	12	2	10	10	0	0	100%
5	Corporate Support Service	17	7	10	8	2	0	80%
6	Office of the Executive Mayor	9	3	6	6	0	0	100%
7	Office of the Speaker	4	1	3	3	0	0	100%
8	TOTAL	119	36	83	75	7	1	90.3%

Graph 2: Graphic illustration Q2 performance per department



Annexure A: Detailed Internally Audited Top Layer Second Quarter Performance Assessment Report

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.1(a)	To ensure retention of adequately skilled and experience employees.	Implement retention policy and other conventional retention strategies so as to ensure retention of employees who represent value, output and contribution, which the FDDM may not afford to lose to its competitors.	Low turnover rate of the currently employed Senior Management by 30 June 2023.	80% of the currently employed Senior Management retained by 30 June 2023.	Senior Management as at June 2022 (i.e 1 x Municipal Manger & 4 Senior Mangers).	Low turnover rate of the currently employed Senior Management by 30 June 2023.	Low turnover rate of the currently employed Senior Management by 31 December 2022.	Not achieved: due to the dismissal of the Municipal Manager, Ms L Molibeli	Confirmation letter from Director CSS dated 6 January 2023 has been provided.	Not Achieved
1.1(b)			Low turnover rate of the currently employed Level 1 – 3 Managers by 30 June 2023	80% of the currently employed Level 1 – 3 Managers retained by 30 June 2023.	Level 1-3 managers as at 30 June 2022 (i.e 25 Middle Managers & 9 Junior Managers)	Low turnover rate of the currently employed Level 1 – 3 Managers by 30 June 2023	Low turnover rate of the currently employed Level 1 – 3 Managers by 31 December 2022.	Achieved: for period under review municipality managed to retain 80% of the currently employed level 1 - 3 Managers	Confirmation letter from A/Director CSS dated 06 January 2023	Achieved
1.1(c)			Low turnover rate of the currently employed Level 4 – 14 employees by 30 June 2023	80% of the currently employed Level 4 – 14 employees retained by 30 June 2023.	New KPI	Low turnover rate of the currently employed Level 4 – 14 employees by 30 June 2023	Low turnover rate of the currently employed Level 4 – 14 Managers by 31 December 2022.	Achieved: for period under review municipality managed to retain 80% of the currently employed level 4 - 14 employees	Confirmation letter from A/Director CSS dated 06 January 2023	Achieved

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.2(a)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Ensure compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations by 30 June 2023.	Number of disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations by 30 June 2023.	Three (3) labour disputes filed by 30 June 2022.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations by 30 June 2023.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations by 31 December 2022.	Achieved: For period under review no disputes were filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations & Institutional policies pertaining to Labour Relations	Confirmation letter from A/Director CSS dated 06 January 2023	Achieved
1.2(b)			Four (4) Quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2023.	Number of quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2023.	Four LLF meeting held by 30 June 2022	Prepare and submit to council four (4) quarterly reports on the performance of the Local Labour Forum (LLF) by 30 June 2023.	Prepare and submit to council one (1) quarterly report on the performance of the Local Labour Forum (LLF) by 31 December 2022.	Achieved: 1 LLF quarterly meeting was held on 14 December 2022	Attendance Register dated 14 Dec 2022 have been provided	Achieved

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.2(c)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Regularly review Human Resource Policies so as to ensure their continued alignment with Collective Agreements and other policy directive in order to ensure well guided, efficient and effective labour practices.	Four (4) Human Resource related policies reviewed and submitted for approval by Council by 31 May 2023, when there are amendments to legislation.	Number of Human Resource related policies reviewed and submitted for approval by Council 31 May 2023.	8 Human Resource related policies reviewed in 2021/22, namely: Internal Bursary Policy; Records Management Policy; Legal Services Policy.	Four (4) Human Resource related policies reviewed and submitted for approval by Council by 31 May 2023, when there are amendments to legislation.	N/A	N/A	N/A	Not Applicable
1.3(a)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved	100% of Auditor-General’s findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2023.	% of Auditor-General’s findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2023.	86% of Post Audit Action Plan for matters relating to leadership, pre-determined objectives resolved and other matters and 100% of matters relating to findings on pre-determined objectives during 2020/21.	100% of Auditor-General’s findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2023.	Prepare and complete Audit Action Plan for 2021-22 financial year by 31 December 2022.	Achieved: Action plan as developed and send to IA for review	The following have been provided: Email transcript dated 27 Dec 2022; Action Plan 2021-22	Achieved

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(b)		financial management, and improved overall organisational performance.	The municipality’s staff establishment reviewed in line with regulation 6(1) of Local Government: Municipal Staff Regulations by 30 June 2023.	Detailed report on the municipality’s staff establishment review in line with regulation 6(1) of Local Government: Municipal Staff Regulations by 30 June 2023	Staff Establishment as at 30 June 2022	The municipality’s staff establishment reviewed in line with regulation 6(1) of Local Government: Municipal Staff Regulations by 30 June 2023	N/A	N/A	N/A	Not Applicable
1.3(c)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared by 30 June 2023.	Number of quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared and submitted to Council by 30 June 2023.	4 quarterly internal (SHREQ) compliance reports in 2021/22.	Four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared by 30 June 2023.	One (1) quarterly internal (SHREQ) compliance report with indicators of highest level of compliance with all applicable SHREQ legislation by 31 December 2022.	Achieved: 1 quarterly internal SHREQ compliance report was submitted to management meeting and will escalate to the highest upcoming committee meetings.	The following have been provided: HR Report on OHS & photometric evidence	Achieved
1.3(d)		financial management, and improved overall organisational performance.	Fifteen (15) prescribed mSCOA minimum business processes fully implemented by 30 June 2023.	Number of prescribed mSCOA minimum business processes fully implemented by 30 June 2023.	Current Financial Management System (Solar) as at 30 June 2022.	Fifteen (15) prescribed mSCOA minimum business processes fully implemented by 30 June 2023.	N/A	N/A	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(e)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Twelve (12) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2023.	Number of monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2023.	Seven (7) monthly Senior Management meetings convened in 2021/22	Convene twelve (12) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2023.	Convene three (3) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 31 December 2022	3rd Management minutes of 07/10/2022; 4th Management minutes of 14/10/2022 and 5th Management minutes 14/11/2022	Minutes dated 14 November & 7 Oct 2022 have been provided	Achieved
1.3(f)	Improve administrative and financial capability of the municipality.	To capacitate and empower workforce.	Conduct annual skills development / training needs assessment conducted, link and align the outcomes to appropriate development programmes completed and WPSP accordingly reviewed annually by 30 June 2023.	Annual skills development / training needs assessment report and reviewed WPSP by 30 June 2023	2021/22 WPSP	Conduct annual skills development / training needs assessment conducted, link and align the outcomes to appropriate development programmes completed and WPSP	N/A	Not applicable for period under review	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
						accordingly reviewed annually by 30 June 2023.				
1.3(g)			100% of annually identified skills development / training needs in the WPSP are sufficiently budgeted for and fully funded by 30 June 2023.	% of annually identified skills development / training needs in the WPSP are sufficiently budgeted for and fully funded by 30 June 2023.	2021/22 Audited Skills Development & Training Actual Expenditure.	100% of annually identified skills development / training needs in the WPSP are sufficiently budgeted for and fully funded by 30 June 2023.	N/A	Not applicable for period under review	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(h)	Improve administrative and financial capability of the municipality.	Ensure compliance with LGSETA regulations.	The following reports and plans annually reviewed & submitted to LGSETA by 30 April 2023: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	Proof of submission of the following reports and plans to LGSETA by 30 April 2023: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	2021/22 • WSP, • ATR), and • PIVOTAL submitted to LGSETA.	Annually review and submit the following reports and plans to LGSETA by 30 April 2023: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	N/A	Not applicable for period under review	N/A	Not Applicable
1.3(i)	Improve administrative and financial capability of the municipality.	Ensure compliance with LGSETA regulations.	Ensure submission of 12 WSP monthly monitoring and implementation reports to LGSETA within 7 days after the end of each month during 2022/23 financial year	Number of monthly WSP monitoring and implementation reports submitted to LGSETA within 7 days after the end of each month during 2022/23 financial year	Twelve (12) WSP monthly reports submitted in 2021/22	Ensure submission of 12 WSP monthly monitoring and implementation reports to LGSETA within 7 days after the end of each month during 2022/23 financial year	Ensure submission of 3 WSP monthly monitoring and implementation reports to LGSETA within 7 days after the end of each month during this quarter.	Achieved: 3 WSP monthly monitoring and implementation reports were submitted on 3 November, 29 November and 09 December 2022	The following have been provided: Monthly monitoring and implementation reports dated 3 Nov 2022; Email transcript & Monthly Monitoring and Implementation Reports dated 29 Nov 2022; Email transcript & Monthly Monitoring and Implementation report dated 09 Dec 2022	

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(j)	Improve administrative and financial capability of the municipality.	Promote employee wellness through dedicated wellness programmes	Prepare One (1) annual employee-wellness programme by 1 July 2023, prepare and present 4 quarterly reports in relation thereto to senior management meeting by 30 June 2023.	An annual employee-wellness programme and number of quarterly report in relation thereto prepared and presented to senior management meeting by 30 June 2023.	One (1) Annual Employee programme for 2021/22 and Four quarterly reports submitted by 20 June 2022	Prepare One (1) annual employee-wellness programme by 1 July 2023, prepare and present 4 quarterly reports in relation thereto to senior management meeting by 30 June 2023.	Prepare and present 1 quarterly report to senior management meeting in relation to employee-wellness programme(s) of the previous quarter by 31 December 2022	Achieved: 1 Employee Wellness report was held on 13 December 2022. The event was categorised with different activities such as aerobics, team building games and also Medi-Zone Health care was also invited.	The following have been provided: HR Employee Wellness Report held on 13 Dec 2022 & Photometric Evidence	Achieved
1.3(k)	Improve administrative and financial capability of the municipality.	Ensure consistent follow-up on the status of implementation of Council resolutions so improve accountability to council on its decisions.	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 12 monthly reports in relation thereto by 30 June 2023.	Number of monthly reports in relation to tracking of the implementation of Council resolutions by various officials and political office bearers by 30 June 2023.	Twelve reports submitted during 2021/22 on implementation of council resolutions	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 12 monthly reports in relation thereto by 30 June 2023.	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 3 monthly reports in relation thereto by 31 December 2022.	Achieved: Tracking and implementation of Council resolution report served in the Ordinary Council meeting held on 31 October 2022	Evidence provided not applicable for period under review	Not Achieved

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.3(l)	Improve administrative and financial capability of the municipality.	Provide for forward annual leave planning as part of Human Resource planning to ensure smooth operations with the requisite number of employees.	Prepare and submit the organisational annual leave plan for each financial year to Human Resource Management unit by 30 September 2022.	Date of submission of organisational annual leave plan to Human Resource Management unit.	N/A	Prepare and submit the organisational annual leave plan for each financial year to Human Resource Management unit by 30 September 2022.	N/A	Not applicable for period under review	N/A	Not Applicable
1.4(a)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	The following key Sector Plans that support the IDP developed, annually reviewed and submitted to council for approval by 31 May 2023: <ul style="list-style-type: none"> • Spatial Development Framework (SDF); • Local Economic Development Strategy (LEDS); • Disaster Management Plan (DMP); • Institutional Plan (IP); • Financial Plan (FP); • Fraud Prevention Plan (FPP); • Human Resource Strategy (HRS); and 	Copies of developed and / or annually reviewed and sector plans listed below and proof of their submission to council for approval by 31 May 2023: <ul style="list-style-type: none"> • Spatial Development Framework (SDF); • Local Economic Development Strategy (SDF); • Local Economic Development Strategy (LEDS); • Disaster Management Plan (DMP); • Institutional Plan (IP); 	The following available sectors plans as at 30 June 2022: <ul style="list-style-type: none"> • (SDF); • (LEDS); • (DMP); • (FP); • (FPP); • (HRS); and • (HIV/AIDS). • (IWMP); • (ASP); • (DMP); • (AQMP); • (CCS); • (RDP); • (SRP) 	By 31 May 2023, develop, annually and submit to Council for approval the following key Sector Plans that support the IDP: <ul style="list-style-type: none"> • Spatial Development Framework (SDF); • Local Economic Development Strategy (LEDS); • Disaster Management Plan (DMP); • Institutional Plan (IP); • Financial Plan (FP); • Fraud Prevention Plan (FPP); 	N/A	N/A	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
			<ul style="list-style-type: none"> • HIV/AIDS Sector Plan (HIV/AIDSSP). • Integrated Waste Management Plan (IWMP); • Agricultural Sector Plan (ASP); • Air Quality Management Plan (AQMP); • Climate Change Strategy (CCS); • Rural Development Plan (RDP); • Sports and Recreation Plan (SRP) 	<ul style="list-style-type: none"> • Financial Plan (FP); • Fraud Prevention Plan (FPP); • Human Resource Strategy (HRS); and • HIV/AIDS Sector Plan (HIV/AIDSSP). • Integrated Waste Management Plan (IWMP); • Agricultural Sector Plan (ASP); • Air Quality Management Plan (AQMP); • Climate Change Strategy (CCS); • Rural Development Plan (RDP); • Sports and Recreation Plan (SRP) 		<ul style="list-style-type: none"> • Human Resource Strategy (HRS); and • HIV/AIDS Sector Plan (HIV/AIDSSP). • Integrated Waste Management Plan (IWMP); • Agricultural Sector Plan (ASP); • Air Quality Management Plan (AQMP); • Climate Change Strategy (CCS); • Rural Development Plan (RDP); • Sports and Recreation Plan (SRP) 				

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.4(b)	Ensure that the district’s approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	80% improvement in annual assessment ratings of the municipality’s IDP by CoGTA by 30 June 2023	% improvement in annual assessment ratings of the municipality’s IDP by CoGTA by 30 June 2023	2021/22 CoGTA IDP Assessment Report.	Improve by 80% in annual assessment ratings of the municipality’s IDP by CoGTA by 30 June 2023.	N/A	N/A	N/A	Not Applicable
1.4(c)	Ensure that the district’s approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	Ensure that the municipality’s IDP is aligned with the IDPs of local municipalities within the district, and that all IDPs incorporate communities and stakeholders views and inputs and that they are prepared in accordance with the prescribed framework.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2023.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2023.	2 District IDP Managers Forums Meetings convened in 2021/22.	Convene four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting by 30 June 2023.	Convene four (1) District IDP Managers Forum Meeting by 31 December 2022.	Achieved -	Agenda, Attendance register and Invitation have been provided	Achieved

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.5 (a)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Conduct 12 monthly inspections of all electronic security systems and access control registers, prepare and submit reports in relation thereto by 30 Jun 2023.	Number of monthly inspections of all electronic security systems and access control registers conducted and reported on by 30 Jun 2023	New KPI	Conduct 12 monthly inspections of all electronic security systems and access control registers, prepare and submit reports in relation thereto by 30 Jun 2023	Conduct 3 monthly inspections of all electronic security systems and access control registers, prepare and submit reports by 31 December 2022	Achieved: Inspection on all electronic security systems and access control register were done during Oct/Nov/Dec 2022	The following have been provided: institutional contract management templates; Client history report (Dec, Nov) Alarm activity report (Nov- Dec); Photometric evidence	Achieved
1.5 (b)		Ensure compliance with minimum information security standards, policies and other statutory prescripts	Conduct 4 quarterly vetting, screening and suitability checks of employees and contractors to the municipality by 30 June 2023.	Number of quarterly vetting, screening and suitability checks of employees and contractors to the municipality conducted by 30 June 2023.	New KPI	Conduct 4 quarterly vetting, screening and suitability checks of employees and contractors to the municipality by 30 June 2023.	Conduct 1 quarterly vetting, screening and suitability checks of employees and contractors to the municipality by 31 December 2022	Achieved: 1 Quarterly vetting were done on 09/11/2022	Dept. of Home Affairs Screening and vetting POE dated 9 Nov 2022 have been provided.	Achieved
1.5 (c)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Conduct 1 awareness programs to employees on classification of information and handling of request of information by 30 June 2023.	Number of quarterly awareness programs to employees on classification of information and handling of request of information by 30 June 2023	New KPI	Conduct 1 awareness programs to employees on classification of information and handling of request of information by 30 June 2023.	N/A	N/A	N/A	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.5 (d)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Investigate all reported cases of loss, security breaches, fraud, corruption and improper application of security measures and report in relation thereto by 30 June 2023.	Number of cases of loss, security breaches, fraud, corruption and improper application of security measures reported against number of cases actually investigated by 30 June 2023	New KPI	Investigate all reported cases of loss, security breaches, fraud, corruption and improper application of security measures and report in relation thereto by 30 June 2023	Investigate all reported cases of loss, security breaches, fraud, corruption and improper application of security measures and report in relation thereto by 31 December 2022	Achieved: Status of investigation report for November 2022	Status of investigation theft case dated 23 Nov 2022	Achieved
1.5 (e)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Conduct 12 monthly inspections of firearms register and provide 1 shooting exercise to identified security officers by 30 Jun 2023.	Number of monthly inspections of firearms register and provide number of shooting exercise to identified security officers conducted by 30 Jun 2023.	New KPI	Conduct 12 monthly inspections of firearms register and provide 1 shooting exercise to identified security officers by 30 Jun 2023.	Conduct 1 monthly inspection of firearms register by 31 December 2022	1 monthly inspection was done on 06/12/2022	Photometric evidence of fire arms have been provided; Inspection of fire arm has been provided	Achieved

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.1	To assist local municipalities in the district in setting up their road asset management systems and to collect roads and traffic data in the district in in line with the Road Infrastructure Strategic Framework for South Africa (RISFSA).	To improve roads in the district to be more efficient and internationally competitive.	A focused roads conditions assessment completed on 2 052 km road networks in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Departments of Roads by 30 June 2023.	RRAMS project close-up report submitted to the Provincial and National Departments of Roads.	2020/21 – 2021/22 RRAMS road conditions assessment report.	Complete a focused roads conditions assessment on internal rural road networks in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Department of Transport by 30 June 2023.	Achieve the following RRAMS project milestones by 31 December 2022: <ul style="list-style-type: none"> • Appoint RRAMS Service Provider. • Service provider to familiarise and update RAMS system and provide programme. • System implementation and update Road Network Information Module (RNIM) • Update Bridge Inventory (BMS) • Complete and submit quarterly report to Department of Transport 	Report on RRAMS project is prepared and submitted as required.	Verified through the inspection of the following : <ul style="list-style-type: none"> - 2022-23 Rural Road management system grant second quarterly report - Appointment of service provider 	Achieved

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.2	To provide for and support integrated, efficient and sustainable settlements in the district.	Review and align the municipality’s SDF and the 5 year IDP for new term of council to ensure an integrated district SDF that facilitates sustainable human settlement and improved quality of household life within the district.	Reviewed SDF of the municipality for 2022/23 financial and submitted for approval by Council by 30 June 2023	1 Reviewed SDF document of the municipality for 2022/23 financial year and Council resolution for approval by 30 June 2023	New KPI	Review the SDF of the municipality for 2022/23 financial year and submit for Council approval by 30 June 2023.	Consultation with both internal and external stakeholders and consolidation of all inputs and a report in relation thereto submitted by 31 December 2022	Achieved	Letter from Ngwathe LM dated 6 Oct 2022; Email transcripts dated 7 Nov; SDF Comments dated 23 Nov 2022; Mafube LM comments dated 14 November 2022 & SDF process plan have been provided	Achieved
2.3	To ensure effective and efficient Fire & Rescue Services in Mafube LM	To ensure planning, coordination and regulation of fire & rescue services in Mafube LM	Four (4) quarterly inspections performed at moderate to low risk premises in various areas across Mafube Local Municipality by 30 June 2023.	Number of quarterly inspections performed at moderate to low risk premises in various areas across Mafube Local Municipality by 30 June 2023.	4 Quarterly inspections reports in 2021/22.	Perform four (4) quarterly inspections at moderate to low risk premises in various areas across Mafube Local Municipality by 30 June 2023.	Perform one (1) quarterly inspections at moderate to low risk premises in various areas across Mafube Local Municipality by 31 December 2022.	Inspections conducted for Quarter 2 (October - December 2022) were one (1) for Low risk , One (1) Medium risk and One (1) High risk premises in Mafube Local Municipality	The following have been provided: Fire and safety services status report for 2nd Quarter; Daily activities of fire personnel; Fire safety and prevention report	Achieved

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.4(a)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services	Four (4) quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Municipal Health Services reports in 2021/22.	Prepare four (4) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2023.	Prepare one (1) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Municipal Health Services report indicating work performed in various towns across the four local municipalities in the district during the quarter of October - December 2022	The following have been provided: the municipal health services status report for the 2nd Quarter; Domestic water quality analysis results report for the month Oct; inspection reports, certificate of acceptability for food premises, Compliance notices; environmental reports for all four local municipalities	Achieved
2.4(b)			Four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Air Quality Management reports in 2021/22.	Prepare four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2023.	Prepare one (one) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Environmental Services reports indicating work done in various areas across the four (4) local municipalities in the district during the quarter of October- November 2022	The following have been provided: Environmental management status report for 2nd Quarter.	Achieved

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.4(c)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services within the district.	Four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Environmental Management reports in 2021/22.	Prepare four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 30 June 2023.	Prepare one (1) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Environmental Services reports indicating work done in various areas across the four (4) local municipalities in the district during the quarter of October-December 2022	The following have been provided: environmental management status report, landfill evaluations forms (Oct 2022 & Nov 2022)	Achieved
2.5(a)	To ensure effective & efficient disaster management & emergency services in the district.	To take proactive actions in a form of planning, preparation and community and stakeholder so as to ensure a well-coordinated response to any eventuality of disaster or emergency that may occur	Four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Disaster Management reports 2021/22.	Prepare four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2023	Prepare one (1) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district during the quarter October-December 2022	Disaster Management status report for the second quarter; report on disaster management educational awareness during public service month, & the disaster management assessment form have been provided.	Achieved

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.6(a)	To contribute towards the national government’s goal of reduction in the prevalence of HIV/AIDS in the district.	Develop and implement HIV/AIDS awareness campaigns and promote regular HIV testing & disclosure amongst communities within the District.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2023.	Number of HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2023.	2 HIV/AIDS awareness campaigns held in 2021/22.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2023.	One (1) HIV/AIDS awareness campaign held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 31 December 2022.	Achieved	The following have been provided: Report on World Aids Day & 16 Days of Activism Fun Walk; Invitation (dated 28 Nov 2022); attendance register; dated (2Dec 2022) & photometric evidence	Achieved
2.6(b)			One (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held by 30 June 2023.	Number of Annual HIV/AIDS commemorations aimed at creating HIV/AIDS awareness held by 30 June 2023.	1 Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held in 2021/22.	Hold one (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 30 June 2023.	Hold one (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 31 December 2022.	Achieved	The following have been provided: Report on World Aids Day and 16 days of activism awareness (dated 9 Dec 2022); attendance register and photometric evidence	Achieved
2.7(a)	To create and promote an environment that encourages socio-economic empowerment	To support poverty alleviation through Extended Public Works Programme	Four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE’s) and Work Opportunities (WO) as per the Protocol Agreement	Number of EPWP progress reports indicating created Fulltime equivalent (FTE’s) and Work Opportunities (WO) as per the Protocol Agreement	None	Provide four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE’s) and Work Opportunities (WO) as per the Protocol Agreement	Provide one (1) EPWP Progress reports indicating created Fulltime Equivalent (FTE’s) and Work Opportunities (WO) as per the Protocol Agreement by 31 December 2022	EPWP Progress Reports indicating created Fulltime Equivalent (FTE’s) and Work Opportunities (WO) as per the Protocol Agreement is prepared and Submitted as required.	The following have been provided: Memo dated 31 Dec 2022; 2022-2023 EPWP 2nd Quarter Report: & 2021-22 EEDSM Grant 2nd Quarter Report	Achieved

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.1(a)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic	Four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project prepared by 30 June 2023.	Number of quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing	4 Quarterly reports prepared in 2021/22	Prepare four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project by 30 June 2023.	Prepare one (1) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project by 31 December 2022.	One (1) quarterly report outlining dedicated support provided to the Koppies Greenhouse Project is prepared and submitted as required.	Verified through inspection of the following: - Report on the Koppies commercial greenhouse vegetable	Achieved

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
		development in the district.		project prepared by 30 June 2023.					production dated 15 December 2022 - Photometric evidence	
3.1(b)			Sixteen (16) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2023.	Sixteen (16) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2023.	4 SMMEs supported in 2021/22	Identify and provide dedicated entrepreneurial support to sixteen (16) SMMEs in the district by 30 June 2023.	Identify and provide dedicated entrepreneurial support to four (4) SMME in the district by 31 December 2022.	Achieved: Report on assistance/support provided to SMME's in the district is prepared and submitted as required.	Verified through inspection of the report dated 14 December 2022 submitted that the following SMME's where supported: - Bangla Holding(PTY)LTD - Elias Multimedia Cafe - Maivo General Trading - Falo Foods(PTY) Ltd.	Achieved

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.1(c)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic development in the district.	Two (2) Customer Care training provided to SMMEs in the district by 30 June 2023.	Number of Customer Care training provided to SMMEs in the district by 30 June 2023.	Customer Care training provided to SMMEs in 2021/22	Provide two (2) Customer Care training to SMMEs in the district by 30 June 2023.	Provide one (1) Customer Care training to SMMEs in the district by 31 December 2022	Report on Customer Care training and quality assurance workshop for businesses in the Tourism Sector in the district is prepared and submitted as required.	Verified through inspection of the report submitted stating that Customer Care training and quality assurance workshop for businesses in the Tourism Sector where supported, attendance register is provided	Achieved
3.1(d)			Two (2) cooperatives supplied with identified tools/equipment by 30 June 2023.	Number of cooperatives supplied with identified tools/equipment by 30 June 2023.	4 Cooperative supplied with identified tools/equipment in 2021/22	Supply two (2) Cooperatives with identified tools/equipment by 30 June 2023.	N/A	KPI in progress.	N/A	Not Applicable
3.2	To nurture the development of people's potential in the district through arts & culture	To develop arts & crafts in the communities within the district by providing required resources and support.	Up to three (3) qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2023.	Number of qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills	4 qualifying artists and / or groups of artists supported in 2021/22.	Assist and support up to three (3) qualifying artists and / or groups of artists in the district with training, coaching and crafting skills by 30 June 2023.	N/A	Achieved: Report on support/assistance provided to three Performing Arts Groups is prepared and submitted as required.	Report on support/assistance provided to three Performing Arts Groups have been provided	Not Applicable

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
				by 30 June 2023.						
3.2(a)	To plan, coordinate & support sports and recreation programmes in the district.	To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion and nation brand ambassadorship through sport.	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2023.	Number of adventure sports activities coordinated in collaboration with the relevant sector departments and stakeholders by 30 June 2023	New KPI	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2023.	Coordinate 1 adventure sports activity in collaboration with the relevant sector departments and stakeholders by 31 December 2022	Achieved: Report on coordinated adventure sports activities in collaboration with the relevant sector departments and stakeholders is prepared and submitted as required.	Report on coordinated adventure sports activities in collaboration with the relevant sector departments and stakeholders has been provided	Achieved
3.2(b)	To plan, coordinate & support sports and recreation programmes in the district.	To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion and nation brand ambassadorship through sport.	Coordinate Two (2) mountain bike training camps, two (2) mountain bike races and One (1) sports tournament by the end of June 2023.	Number of mountain bike training camps, mountain bike races and sports tournament held by 30 June 2023	New KPI	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2023.	Coordinate one (1) mountain bike training camps and one (1) mountain bike races tournament by 31 December 2022	Achieved: Report on one (1) mountain bike training camps and one (1) mountain bike races tournament coordinated is prepared and submitted as required.	Report on training camps and Report on mountain bike race tournament coordinated; attendance register and photometric evidence have been provided	Achieved

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.3(a)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders within the district.	Assist five (5) B&B establishments in the district supported annually with Quality assurance Training for possible Grading Certification by 30 June 2023.	Number of B&B establishments in the district assisted with Tourism Council grading and certification by 30 June 2023.	5 B&B establishments assisted in 2021/22	Assist five (5) B&B establishments in the district supported annually with Quality assurance Training for possible Grading Certification by 30 June 2023.	Assist one (1) B&B establishments in the district supported annually with Quality assurance Training for possible Grading Certification 31 December 2022	Achieved: Report on Customer Care training and quality assurance workshop for businesses in the Tourism Sector in the district is prepared and submitted as required.	Report on Customer Care training and quality assurance workshop for businesses in the Tourism Sector in the district has been provided.	Achieved
3.3(b)			Conduct four (4) tourism awareness campaigns (i.e. 1 per local municipality per quarter) by 30 June 2023.	Number of tourism awareness campaigns (i.e. 1 per local municipality per year) conducted by 30 June 2023.	4 Tourism awareness campaigns in 2021/22	Conduct four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) by 30 June 2023.	Conduct one (1) tourism awareness campaigns (i.e. 1 per local municipality per year) by 31 December 2022.	Achieved: Report on Tourism awareness campaign which was held at Langmark Street in Heilbron on Tuesday 13th of December 2022 is prepared and submitted as required.	Report on Tourism awareness campaign which was held at Langmark Street in Heilbron on Tuesday 13th of December 2022; and photometric evidence have been provided	Achieved
3.3(c)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders within the district.	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2023.	Number of local and / or international tourism shows / expos participated in by 30 June 2023.	1 Local Tourism Shows attended in 2021/22	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2023.	N/A	KPI in progress	N/A	Not Applicable

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.3(d)			Publicize two (2) advertisements on promotion of tourism in the district by 30 June 2023.	Number of advertisements on promotion of tourism in the district publicized on dedicated tourism publications by 30 June 2023.	1 Advertisement placed in 2021/22	Publicize two (2) advertisements on promotion of tourism in the district by 30 June 2023.	Publicize one (1) advertisements on promotion of tourism in the district by 31 December 2022.	Achieved: Advertisement on promotion of tourism in the district was placed in Sowetan, see attachment.	Verified through inspection of the advertisement submitted Notice no: 023/2022-23	Achieved
3.4	To promote and support the development of vulnerable groups in the district.	Capacitate women and disabled people to participate in mainstream economy as well as in various activities in society and ensure that young children are provided with an appropriate care and educational support.	Identify and provide dedicated entrepreneurial support to one (1) SMME owned by women and / or disabled persons in the district by 30 June 2023.	Number of SMME owned by women and / or disabled persons in the district identified and provided with dedicated entrepreneurial support by 2022.	N/A	Identify and provide dedicated entrepreneurial support to one (1) SMME owned by women and / or disabled persons in the district by 30 June 2023.	N/A	KPI in progress	N/A	Not Applicable
3.5	To support development of emerging farmers in the district into mainstream farming	Support emerging farmers in identify opportunities in agro-processing of products in the district	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2023.	Number of agro-processing production support unit initiatives/ projects by 30 June 2023	One (1) agro-processing supported in 2021-22	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2023.	N/A	KPI in progress	N/A	Not Applicable

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.6		To continuously plan and implement social development sector related programs and initiatives in collaboration with all key stakeholders within the district.	Identify and provide dedicated support to four (4) social development initiatives/ establishments/ organisations/ individuals in the District by 30 June 2023.	Number of social development initiatives/ establishments supported with equipment's/ funding or assistance within the district by 30 June 2023.	Four social development initiatives supported in 2021-22	Identify and provide dedicated support to four (4) social development initiatives/ establishments/ organisations/ individuals in the District by 30 June 2023.	Provide dedicated support to one (1) social development initiatives/ establishments with equipment's/ funding or assistance in within the district by 30 December 2022.	Achieved: Report on dedicated support provided to social development initiatives/ establishments with equipment's/ funding or assistance in kind within the district is prepared and submitted as required.	Verified through inspection of the report dated 8 December 2022 submitted that the following Non-Profit Organisation where supported: - Tswelopele Foundation - Maranatha educare Pre-school	Achieved

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(a)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	The following Budget related policies reviewed and submitted for approval by Council by 31 May 2023: • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Reviewed draft of the following Budget related policies and proof of their submission to Council for approval by 31 May 2023: • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Current: - • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Review and submit the following Budget related policies for approval by Council by 31 May 2022: • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Review and submit the following Budget related policies for approval by Council by 31 May 2023: • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	N/A	N/A	N/A	Not Applicable
4.1(b)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA &	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed	The following Financial Management and / or Accounting policies developed and annually reviewed and submitted for approval by Council by 31 May 2023: • Debtors /	Reviewed draft of the following Financial Management and / or Accounting policies developed and annually reviewed and proof of their submission to Council for approval by 31	2021-22 Financial Management and Accounting policies	Develop, annually review and submit the following Financial Management and / or Accounting policies for approval by Council by 31 May 2023: • Debtors /	N/A	N/A	N/A	N/A	Not Applicable

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
	other relevant legislation	accounting norms and standards.	Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy;	May 2023: • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy;		Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular,					
			• Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; Commitments Policy	• Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; Commitments Policy		Fruitless & Wasteful Expenditure Policy; • Commitments Policy					
4.1(c)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA &	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% of suppliers' and service providers' invoices received throughout the year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.	% of suppliers' and service providers' invoices received throughout the year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.	2021/22 Creditors Age Analysis Reports.	Pay 100% of valid suppliers' and service providers' invoices received throughout the year within 30 days of receipt where there is no disputed delivery of goods / services each	Pay 100% of valid suppliers' and service providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 September 2022.	Pay 100% of valid suppliers' and service providers' invoices received throughout the quarter within 30 days of receipt where there is no	Achieved: all suppliers paid within 30 days off receiving a correct invoice that comply with all aspects of legitimate invoice	Creditors Payment Statistics (CAR23003) dated 5 Jan 2023; & 12 December 2022 have been provided.	Achieved

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
	other relevant legislation					year by 30 June 2023.		disputed delivery of goods / services each year by 31 December 2022.			
4.1(d)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% cash-backed annual budgets prepared and submitted to Council for approval by 31 May 2023.	% cash-backed annual budgets prepared and proof of submission to Council for approval by 31 May 2023.	2021/22 Approved Budget	Prepare annual budgets that are 100% cash-backed and submit to Council for approval by 31 May 2023.	N/A	N/A	N/A	N/A	Not Applicable
4.1(e)			One (1) annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed- off by 31 August 2022.	Number of annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed- off by 31 August 2022.	2021/22 Audit File	Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2022.	Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2022.	N/A	N/A	N/A	Not Applicable

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(f)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	One (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA signed-off and submitted to the A-G by 31 August 2022.	Number of sets of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA signed-off and submitted to the A-G by 31 August 2022.	2021/22 Annual Financial Statements	Sign-off one (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA submit to the A-G by 31 August 2022.	Sign-off one (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA submit to the A-G by 31 August 2022.	N/A	N/A	N/A	Not Applicable
4.1(g)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Twelve (12) monthly budget statement reports and four (4) quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2023	Number of monthly budget statement reports and quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2023.	12 Monthly budget statement reports and 4 quarterly financial reports in 2021/22.	Prepare and submit to Executive Mayor by 30 June 2020, twelve (12) signed-off monthly budget statement reports and four (4) quarterly financial reports by 30 June 2023.	Prepare and submit to Executive Mayor by 30 June 2020, three (3) signed-off monthly budget statement reports and one (1) quarterly financial report by 30 September 2022.	Prepare and submit to Executive Mayor by 30 June 2020, three (3) signed-off monthly budget statement reports and one (1) quarterly financial report by 31 December 2022.	Achieved: 3 Monthly budget statements reports and 1 quarter financial report submitted to the Executive Mayor in line with MFMA	Verified through the inspection on the following; - October 2022 Monthly budget statement - November 2022 Monthly budget statement - December 2022 Monthly	Achieved

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
										budget statement	
4.1(h)			Twelve (12) monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2023.	Number of monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2023.	12 signed-off monthly bank reconciliation statement of all bank accounts in 2021/22.	Prepare and sign-off twelve (12) monthly bank reconciliation statements of all bank accounts by 30 June 2023.	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 30 September 2022.	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 31 December 2022.	Achieved: All bank accounts reconciliations done and signed off for the periods October, November and December	Verified through the inspection of the cashbook from the following Months: Cashbook for Month of October, November and December 2022 were submitted	Achieved

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(i)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2022/23 financial year.	% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2022/23 financial year.	Monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days in 2021/22	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2022/23 financial year.	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout this quarter	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout this quarter	Achieved: All monthly payments vouchers filed within 30 days of each quarter	Memorandum from Expenditure Unit dated 5 January 2023 & 12 December 2022	Achieved
4.1(j)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2023	Number of biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2023.	2 biannual assets verification performed and asset registers updated with all assets in 2021/22	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2023.	N/A	1 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 31 December 2022.	No Achieved: Asset verification not done	No evidence provided	Not Achieved

Key Performance Area 4: Financial Management & Viability											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
4.1(k)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2023.	Amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2023.	2021-22 report on Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure	Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2023.	Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 September 2022	Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 31 December 2022	Not Achieved: Fruitless expenditure was incurred to the amount of R 2388 and is under investigation	Memorandum from Expenditure Unit dated 5 January 2023 & 12 December 2022	Not Achieved

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.1(a)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality’s Performance Management System from planning to report.	Top-Layer SDBIP for each financial year submitted to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	Number of SDBIP for each financial year submitted to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	2021/22 Top-Layer SDBIP	Submit Top-Layer SDBIP for 2023/24 financial year to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	N/A	N/A	N/A	Not Applicable
5.1(b)			Five (5) signed Performance Agreements & Plans for the Municipal Manager and four (4) senior managers concluded for 2020/21 financial year by 31 July 2022.	5 Performance Agreements & Plans for 2022/23	2021/22 Performance Agreements & Plans.	Conclude five (5) signed Performance Agreements & Plans for the Municipal Manager and four (4) senior managers for 2021/21 financial year by 31 July 2022.	N/A	N/A	N/A	Not Applicable

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.1(c)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality’s Performance Management System from planning to report.	Four (4) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.	Number of quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.	Four (4) quarterly performance assessment reports of 2021-22	Four (4) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.	One (1) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of quarter 1 of 2022/23.	Achieved	The following have been provided: Annexure A, Annexure B, Annexure C	Achieved
5.1(d)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality’s Performance Management System from planning to report.	One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2023.	Number of signed-off Mid-Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2023	2021/22 signed-off Mid- Term budget and performance assessment report.	One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2023	N/A	N/A	N/A	Not Applicable

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.1(e)			One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2023.	Number of audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2023.	2020/21 Audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2023.	N/A	N/A	N/A	Not Applicable
5.2(a)	To promote effective, public consultation, regular communication with communities.	Ensure that the municipality's information is regularly communicate to communities directly and also through various platforms such as municipal website, notice boards, newspapers, etc.	Twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website done by 30 June 2023.	Number of content updates (i.e. 1 per month for each financial year) of the municipality's website done by 30 June 2023.	12 Monthly content updates is 2021/22.	Do twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website by 30 June 2023.	Do three (3) content updates (i.e. 1 per month for each financial year) of the municipality's website by 31 December 2022.	Achieved: Three updates done on content of Website	Screenshot of FDDM website has been provided	Achieved
5.2(b)	To promote effective, public consultation, regular communication with communities.	Ensure that the municipality's information is regularly communicate to communities directly and also through various platforms such as	Four (4) IDP Public Participation meetings and one (1) IDP Rep Forum meetings convened by 30 June 2023.	Number of IDP Public Participation meetings and number of IDP Rep Forum meetings convened by 30 June 2023.	4 IDP Public Participation Meetings, 1 IDP Steering Committee Meetings held in 2021/22	Convene four (4) IDP Public Participation meetings and one (1) IDP Rep Forum meetings by 30 June 2023.	N/A	N/A	N/A	Not Applicable

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.2(c)		municipal website, notice boards, newspapers, etc.	Four (4) community awareness campaigns and civic education held by 30 June 2023.	Number of community awareness campaigns and civic education held by 30 June 2023.	1 x Civic Education held in 2021/22	Hold four (4) community awareness campaigns and civic education by 30 June 2023.	Hold one (1) community awareness campaigns and civic education by 31 December 2022.	Achieved: 1 x Kow Your Rights Awareness Campaign held at the Rammulotsi Community Hall in Steynsrus on 17 November 2022	The following have been provided; Report on the know your rights awareness campaign held at Rammulotsi Community Hall on the 17th Nov 2022; & attendance Register	Achieved
5.3	To support & capacitate Councillors, Ward committees & Community Development workers in an effort to enhance governance in within the municipality.	Provide regular workshops & training with the view of capacity building to Councillors, Ward Committees & Community Development workers so as to enhance the system of cooperative governance within the district.	Four (4) workshops & training, four (4) Speaker's Imbizos, one (1) Ward Committee Conferences, one (1) CDW Conferences convened by 30 June 2023.	Number of workshops & training, Speaker's Imbizos, Ward Committee Conferences, CDW Conferences convened by 30 June 2023.	2 x councillors' training workshops were held, 1 x Civic Education (Older Persons and their Rights, 1 x training for Ward Committees on Public Participation in Local Governance held, 1 x Wellness Workshop for Councillors on Financial Wellbeing held, 1 x workshop & training (Ward committees' training held, 1 x Speaker's	Convene four (4) workshops & training, four (4) Speaker's Imbizos, one (1) Ward Committee Conferences, one (1) CDW Conferences by 30 June 2023.	Convene one (1) workshop & training, one (1) Speaker's Imbizo, and one (1) CDW Conferences by 31 December 2022.	Achieved: 1 x Fezile Dabi District Development Model (FDDDM) for Councillors held on 23 November 2022 1 x The Accredited Municipal Performance Management Training Programme for the Political Stream (Councillors): Free State, held in the Enoch Sontonga Council Chambers on 28 November to 02 December 2022. 1 x Speaker's Imbizo held at the	Verified through inspection of the following: - Imbizo Report on service delivery held at Matlwangtlwang hall in Steynsrus on the 6 December 2022 - Workshop report on the District Development Model on Councillors, held at Harry Gwala Multi-purpose centre on the 23rd November 2022 -Attendance register for Municipals Performance Management Training Programme dated	Achieved

Key Performance Area 5: Good Governance & Public Participation											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2	
					Imbizo held and 2 x Civic Education held in 2021/22.				Matlwangtlwang Community Hall in Steynsrus held on 06 December 2022. The CDW Conference could not take place because CDWs are located in the Office of the Premier and no more in the Department: CoGTA and also that there is no money specifically for ANY conference.	28th November - to 2nd December 2022. centre on the 23rd November 2022 -Attendance register for Municipal Performance Management Training Programme dated 28th November - to 2nd December 2022.	
5.4(a)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations in the district.	Two (2) District Coordination Forum (DCF) meetings convened by 30 June 2023.	Number of District Coordination Forum (DCF) meetings convened by 30 June 2023.	Two (2) DCF Meetings in 2021/22	Convene two (2) District Coordination Forum (DCF) meetings by 30 June 2023.	Convene one (1) District Coordination Forum (DCF) meeting by 31 December 2022.	Achieved	The following have been provided: email transcript dated 3 Nov 2022; Notice dated 14 Nov 2022; Agenda; & Attendance register	Achieved	
5.4(b)			Two (2) Technical IGR meetings convened by 30 Jun 2023.	Number of Technical IGR meetings convened by 30 June 2023.	8 Technical IGR meeting was held in 2021/22.	Convene two (2) Technical IGR meetings convened by 30 June 2023.	Convene one (1) Technical IGR meetings convened by 31 December 2022.	Achieved	Attendance register dated 3 November 2022 has been provided	Achieved	
5.4(c)			Four (4) Municipal Manager’s Forum meetings convened by 30 June 2022.	Number of Municipal Manager’s Forum meetings convened by 30 June 2023.	1 Municipal Manager’s Forum meetings held in 2021/22.	Convene four (4) Municipal Manager’s Forum meetings by 30 June 2023.	Convene one (1) Municipal Manager’s Forum meetings by 31 December 2022.	Not achieved	No evidence provided	Not Achieved	

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.4(d)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations in the district.	Two (2) District LED Forum meetings convened by 30 June 2023.	Number of District LED Forum meetings convened by 30 June 2023.	1 District LED Forum was held in 2021/22.	Convene two (2) District LED Forum meetings by 30 June 2023.	Convene one (1) District LED Forum meetings by 31 December 2022.	One (1) District LED Forum meeting was held on the 30 November 2022 in 2nd Floor Boardroom FDDM TNH Building. (see attachments)	The following have been provided: Email transcripts dated 29 Nov 2022; attendance register dated 30 Nov 2022;& Minutes	Achieved
5.4(e)			Convene Two (2) District Agricultural Forum meetings by 30 June 2023.	Number of District Agricultural Forum meetings convened by 30 June 2023.	New KPI	Convene two (2) District Agricultural Forum meetings by 30 June 2023.	Convene one (1) District Agricultural Forum meetings by 31 December 2022	Agriculture Forum that was held on the 24th of November 2022 at the TNH Boardroom in Fezile Dabi District Municipality.(see attachments)	The following have been provided: Invitation dated 15 Nov 2022; Report on the FDDM Agricultural Forum; attendance register dated 24 Nov 2022	Achieved
5.4(f)			Convene Two (2) District Tourism Forum meetings by 30 June 2023.	Number of District Tourism Forum meetings convened by 30 June 2023.	New KPI	Convene two (2) District Tourism Forum meetings by 30 June 2023.	Convene one (1) District Tourism Forum meetings by 31 December 2022.	Tourism Forum that was held on the 6th of December 2022 at the 1st Floor Boardroom, FDDM Main Building.(see attachments)	The following has been provided: Email transcript dated 5 Dec 2022; Invitation 24 Nov 2022; Minutes dated 6 Dec 2022; & attendance register dated 6 Dec 2022	Achieved

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.4(g)			Two (2) District Social Development meetings convened by June 2023.	Number of District Social Development meetings convened by 30 June 2023.	New KPI	Convene two (2) District Social Development meetings by 30 June 2023.	Convene one (1) District Social Development meetings by 31 December 2022.	One (1) District Social Development meetings was held on the 29 November 2022 in 2nd Floor Boardroom FDDM TNH Building. (see attachments)	The following have been provided: Invitation dated 18 Nov 2022; Minutes dated 29 Nov 2022; & attendance register	Achieved
5.4(h)			Two (2) CFO Forum meetings convened by 30 June 2023.	Number of CFO Forum meetings convened by 30 June 2023.	Zero (0) CFO Forum meetings convened in 2021/22	Convene two (2) CFO Forum meetings by 30 June 2023.	Convene one (1) CFO Forum meetings by 31 December 2022.	Achieved: CFO Forum meeting held on 9 Dec 2022	The following have been provided: email transcript dated 5 Jan 2023; Attendance register; & Agenda have been provided	Achieved
5.4(i)			Four (4) Communications Forum meetings convened by 30 June 2023.	Number of Communications Forum meetings convened by 30 June 2023.	2 Communication s Forum meetings convened in 2021/22.	Convene four (4) Communications Forum meetings by 30 June 2023.	Convene one (1) Communications Forum meetings by 31 December 2022.	Achieved	Notice dated 9 November; Agenda dated 18 No 2022; attendance register have been provided	Achieved
5.4(j)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Energy Forum meetings convened by 30 June 2023.	Number of Energy Forum meetings convened by 30 June 2023.	Three (3) Energy Forum meetings convened in 2021/22.	Convene two (2) Energy Forum meetings convened by 30 June 2023.	Convene one (1) Energy Forum meeting convened by 31 December 2022.	One (1) Energy Forum was held on the 15 September 2022 in 2nd Floor Boardroom FDDM TNH Building. (see attachments)	The following have been provided: Agenda dated 16 Nov 2022; Invitation & Attendance Register	Achieved

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.4(k)			Four (4) Corporate Support Services Forum meetings convened by 30 June 2023.	Number of Corporate Support Services Forum meetings convened by 30 June 2023.	Two (2) Corporate Support Services Forum meetings held in 2021/22	Convene four (4) Corporate Support Services Forum meetings by 30 June 2023.	Convene one (1) Corporate Support Services Forum meetings by 31 December 2022.	Achieved: 1 Corporate Support Services Forum meeting was held on 29 November 2022	The following have been provided: Minutes dated 29 Nov 2022; & Attendance Register	Achieved
5.4(l)			Four (4) District PMS Forum meetings convened by 30 June 2023.	Number of District PMS Forum meetings convened by 30 June 2023.	4 Back to Basics meetings were held in 2021/22	Convene four (4) District PMS Forum meetings by 30 June 2023.	Convene one (1) District PMS Forum meetings by 31 December 2022.	Not achieved	No evidence provided	Not Achieved
5.4(m)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Water Sector Forum meetings convened by 30 June 2023.	Number of Water Sector Forum meetings convened by 30 June 2023.	2 Water Sector Forum meeting held in 2021/22	Convene two (2) Water Sector Forum meetings by 30 June 2023.	Convene one (1) Water Sector Forum meetings by 31 December 2022.	One (1) Water & Sanitation Meeting was held on the 14 December 2022 in 2nd Floor Boardroom FDDM Main Building. (see attachments)	The following have been provided: Minutes dated 14 Dec 2022; & attendance register 2022	Achieved
5.4(n)			Four (4) Disaster Management Forum meetings convened by 30 June 2023.	Number of Disaster Management Forum meetings convened by 30 June 2023.	3 Disaster Management meetings held in 2021/22	Convene four (4) Disaster Management Forum meetings by 30 June 2023.	Convene one (1) Disaster Management Forum meetings by 30 December 2022.	One (1) Disaster Management Advisory Forum was held on the 13th December 2022	The following have been provided: Invitations; Attendance register & Minutes dated 20 Oct 2022 & 14 Dec.	Achieved

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.5(a)	To ensure effective oversight over the affairs of the municipality.	Facilitate continuous oversight over the performance of the municipality by designated oversight structures of the council.	Four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2023.	Number of Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2023.	4 quarterly performance reports and 1 draft annual report for 2020/21 internally audited in 2021/22.	Prepare and submit four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2023.	Prepare and submit one (1) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 31 December 2022	Achieved	No evidence provided	Achieved
5.5(b)			Four (4) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2023.	Number of quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2023.	2 quarterly Internal Audit reports of 2021/22	Submit four (4) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality to the Audit – Committee by 30 June 2023.	Submit one (1) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality to the Audit – Committee by 31 December 2022.	Achieved	The following have been provided: Attendance Register dated 30 Nov 2022 & Agenda	Achieved

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
5.6	To build a risk conscious culture within the organisation.	Reduction of high risk levels to tolerable levels by performing regular risk assessment, updating risk registers and following up on implementation of risk treatment plans by departments	Four (4) quarterly risk assessments performed and risk register and risk mitigation plans subsequently updated by 30 June 2023.	Number of quarterly risk assessments performed and risk register and risk mitigation plans subsequently updated by 30 June 2023.	4 quarterly risk assessments performed in 2021/22.	Perform four (4) quarterly risk assessments and subsequently update risk register and risk mitigation plans by 30 June 2023.	Perform one (1) quarterly risk assessments and subsequently update risk register and risk mitigation plans by 31 December 2022.	Achieved	Risk Treatment plan risk register	Achieved
5.7	To plan, coordinate & support sports and recreation programmes in the district.	To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion and nation brand ambassadorship through sport.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October each year.	Number of annual OR Tambo games hosted or participated in in the district by 31 October 2022.	Zero OR Tambo Reginal Games held in 2021/22.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2022.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2022.	Achieved	The following have been provided: Report on sports unit status report on provincial OR Tambo Games; Photometric evidence; & MEMO to CFO dated 13 Oct 2022	Achieved

RECOMMENDATIONS

It is hereby recommended that, in line with Regulation 5 of Schedule C- of the Municipal Budget and Reporting Regulations, 2009- the following resolutions are presented:

- That the Municipal Council note the Mid-Year Budget and Performance Assessment Report referred to in terms of Section 72 of the *Local Government: Municipal Finance Management Act 56 of 2003*.
- That based on this report, an Adjustment Budget be prepared and submitted for approval by the Municipal Council no later than 28 February 2023.

END
