

**Fezile Dabi District Municipality Draft Audited
Annual Report 2021-22**



Fezile Dabi
District Municipality

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MUNICIPAL MANAGER'S ACCOUNTABILITY STATEMENT

The Annual Report for 2021-22 financial year is more than just the gains achieved in the past financial year. A review of municipal governance in Fezile Dabi District Municipality over the past financial year is also provided. This report also documents the substantial progress achieved in the provision of basic services in line with the approved strategic plan of council. This report helps us sketch the performance on the targets as set by ourselves over the period under review. Furthermore, it will give our stakeholders and communities an insight into the performance and achievements by our municipality.

It is worth mentioning, that this is the last Annual Report of the Council since its inauguration in 2016, since its term officially ended in October 2021, as the date for the Local Government Elections was declared and gazetted for the 1st of November 2021. This Annual Report is therefore important in terms of reflecting on the key achievements and challenges of this current administration but also laying the foundation for the new leadership and its term.

It would be amiss if we don't acknowledge that, despite the challenges confronting us we preserved a great sense of pride and for that we applaud the pledge displayed by both the Political and Administrative support for their effort in ensuring that we respond to the needs of the people in our area of jurisdiction.

This Annual Report reflects all the efforts in building a better Fezile Dabi District Municipality with a sustainable future. During the financial year under-reporting, Fezile Dabi District Municipality was able to deliver on its performance targets through determination and cooperation. There were good achievements under Local economic development and tourism department, local SMMEs were prioritised and supported to ensure sustainable local economic growth. In addition, the LED&T department, in partnership with SEDA, regularly assessed those SMMEs that had been assisted in terms of our Entrepreneurial Support System in order to identify training needs and problem areas in business operations.

There were several other successful interventions by the Project Management & Project Management Department through the introduction of the EPWP Programme which created income relief through temporary work for the unemployed.

We are looking forward to the next financial year and we are hopeful that the new lessons that were learned during the 2021-22 Financial Year will assist us going into the new Council term and beyond. I

wish to thank Council, the Management Team, and the entire Fezile Dabi District Municipality staff for the support and commitment displayed in ensuring that we deliver services to the community.

ADV. LACRATIA SOPHIE RABIE-KHONKHE

ACTING MUNICIPAL MANAGER

FEZILE DABI DISTRICT MUNICIPALITY

CHAPTER 1: EXECUTIVE MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

Foreword by the Executive Mayor

It gives me great pleasure to present this Annual Report for Fezile Dabi District Municipality, for the 2021-22 financial year.

The year 2021-22 is a resounding affirmation of the leadership of the Fezile Dabi District Municipality for maintaining quality service delivery to its residents as guided by its Programme of Action which is informed by the Strategic Plan of the Municipality.

At the beginning of the financial year, the budget was allocated for the projects and programmes as per the Key Performance Areas (KPA) contained in the Integrated Development Plan (IDP) document. The Service Delivery and Budget Implementation Plan (SDBIP) was therefore developed for implementation by each municipal department. All our programmes and projects emanated from our vision "aiming beyond the horizon".

We are hopeful that the new leadership that has joined the municipality in the next term will be able to build on this foundation and change the lives of the people of FDDM for good. We trust that the good social contract that exists between the municipality and citizens of Fezile Dabi District Municipality will strengthen for another foreseeable future.

We must give immense gratitude to the entire leadership of Fezile Dabi District Municipality, the previous Council, including new fellow councillors for the unity, cooperation and commitment demonstrated throughout this period. The determination displayed by our management team and workforce at large is truly appreciated. We also wish to extend our sincere and genuine appreciation to all our communities for their continued support and understanding.

D Khasudi
Executive Mayor

1.2 Municipal Manager's Executive Summary

As the Accounting Officer of Fezile Dabi District Municipality, it is my pleasure to present the municipality's Annual Report for 2021-22 financial year. As a local government institution, we are mandated by legislation to prepare an annual report for each financial year in accordance with the provisions of section 122 of Municipal Finance Management Act (MFMA).

The Fezile Dabi District Municipality's Senior Management team worked around the clock to steer officials in our various departments to work towards the common good of the whole municipality and its citizens. The Fezile Dabi District Municipality has proven its resilience and will continue to provide services to ensure that we live up to our vision "improving the lives of citizens and progressively meeting their basic, social and economic needs".

Governance

The Fezile Dabi District Municipality received a qualified audit opinion for the 2021-22 financial year. The main concerns raised by Auditor General South Africa are the following:

- Sufficient appropriate audit evidence was not made available to confirm the general expenditure as disclosed in Note 27 of the financial statements to the amount R39 041 273 (2021 R 41 493 382). It could not be confirmed by alternative means;
- Sufficient appropriate audit evidence was not made available to conform certain expenditure relating to contracted services as disclosed in Note 24 of the financial statements to the of amount of R8 771 363. It could also not be confirmed by alternative means;
- Contracted services disclosed for the period 2020/2021 in note 24 to the financial statements were overstated by R2 847 042, while the prior year deficit and accumulated surplus were overstated by the same amount.
- Government grants and subsidies and transfers and subsidies were overstated by R2 397 840, while receivables from non-exchange transactions and unspent conditional grant understated by R2 757 517 and R2 397 840 respectively;
- Adjustment relating to receivables from exchange transactions corresponding figure stated at R5 117 406 in the financial statements, was not supported by appropriate evidence;
- Sufficient appropriate audit evidence was not made available to conform that assets has been properly accounted for in the annual financial statements to the amount of R75 741 999. It could not also not be confirmed by alternative means;
- Insufficient and appropriate audit evidence for contingencies to the amount of R11 032 793 and contingent assets to the amount of R5 634 234 as disclosed was not made available and could not be confirmed by other means. Therefore, it could not be determined if any adjustment were necessary;

-
- Sufficient and appropriate audit evidence for the restatement of the net cash flows from operating and investing activities corresponding figures stated at R7 946 403 and R1 347 277 respectively in the financial statements in note 37, could not be provided.
 - The municipality incurred irregular expenditure of R14 298 487;
 - The municipality incurred unauthorised expenditure of R9 899 855; and
 - The municipality incurred fruitless expenditure of R4 090 798;

In addition to the above-mentioned, Auditor General of South Africa audited performance information in accordance with the criteria developed from the performance management and reporting framework, and KPA2 – Basic Service Delivery and Infrastructural Investment was selected to measure the municipality's performance on its primary mandated functions and which are of significant national, community or public interest.

The material misstatements on the usefulness and reliability of the performance information of the selected material performance indicators are as follows:

- Usefulness and reliability of the reported performance information;
- Planned indicator and target was not consistent with the reported achievement;
- The reported indicator and target did not agree with the planned indicator and target as per the approved service delivery and budget implementation plan” and “ the supporting evidence provided did not agree to the reported achievement, for KPI A focused roads conditions assessment completed on 2 052 km road networks in the district in line with rural roads asset management system (RRAMS) grant conditions”; and
- The planned target of provide four (4) EPWP progress reports indicating created full time equivalent (FE) and work opportunities (WO) for this indicator was not specific in clearly identifying the nature and required level of performance which is not in line with the outcomes of the programme, which is to create specific number of job opportunities

Upon finalisation of the 2021-22 audit by AGSA the municipality developed post audit action plan to address all matter raised during audit. Specific attention was placed on addressing matters that had significant impact on the audit outcomes of the matters and subsequently attention was also placed to address matter that were included in the management letter of the municipality.

It is my honour and privilege as I am presenting this Annual Report for 2021-22 to inform all our stakeholders and including the political office bearers of our municipality that, all matter as raised will be fully addressed as part of ensuring implementation of our post audit action plan.

District Development Model

During the previous annual report we report that, the process of developing the generation One Plan for district started in earnest. I am happy to pronounce that with the support from the Department of Planning Monitoring and Evaluation in the process of finalizing the One Plan for our District is progressing well. Soon we shall be in position to present before council a plan that has been the work of multi-sectoral engagement with clear catalytic projects and programmes that will benefit the citizens of our district.

My sincere thanks and appreciation goes to all employees who risked not only their health and lives, but also that of their families, to render services. It is a privilege to be part of an organisation that is determined to make Fezile Dabi District Municipality an inclusive and innovative District that is responsive, thereby restoring community confidence and trust in government.

It is encouraging to see that people both within the municipality and the general public have aligned themselves to the vision and goals we have set, working together as a united front remains critical in ensuring improved service delivery.

ADV. LACRATIA SOPHIE RABIE-KHONKHE

ACTING MUNICIPAL MANAGER

FEZILE DABI DISTRICT MUNICIPALITY

1.3 Municipal Overview

Municipal Information

Fezile Dabi District Municipality is a Category C municipality established in terms of the Free State Provincial Notice No: 113 of 28 September 2000. The municipality's Municipal Demarcation (MD) Board Code is DC 20. Fezile Dabi District Municipality was formerly known as Northern Free State District Municipality and consists of four local municipalities:

- Moqhaka Local Municipality;
- Metsimaholo Local Municipality;
- Ngwathe Local Municipality; and
- Mafube Local Municipality.

It is estimated that this area's population represents approximately 17% of the total population of the Free State. The extent of this district makes up about 27% of the total area of the Free State province and is estimated at 20 668 km². The main attraction site, the Vredefort Dome, being the third-largest meteorite site in the world, is located within the district.

The main towns found in the district include the following:

Table 1.1: Main towns in Fezile Dabi District Municipality

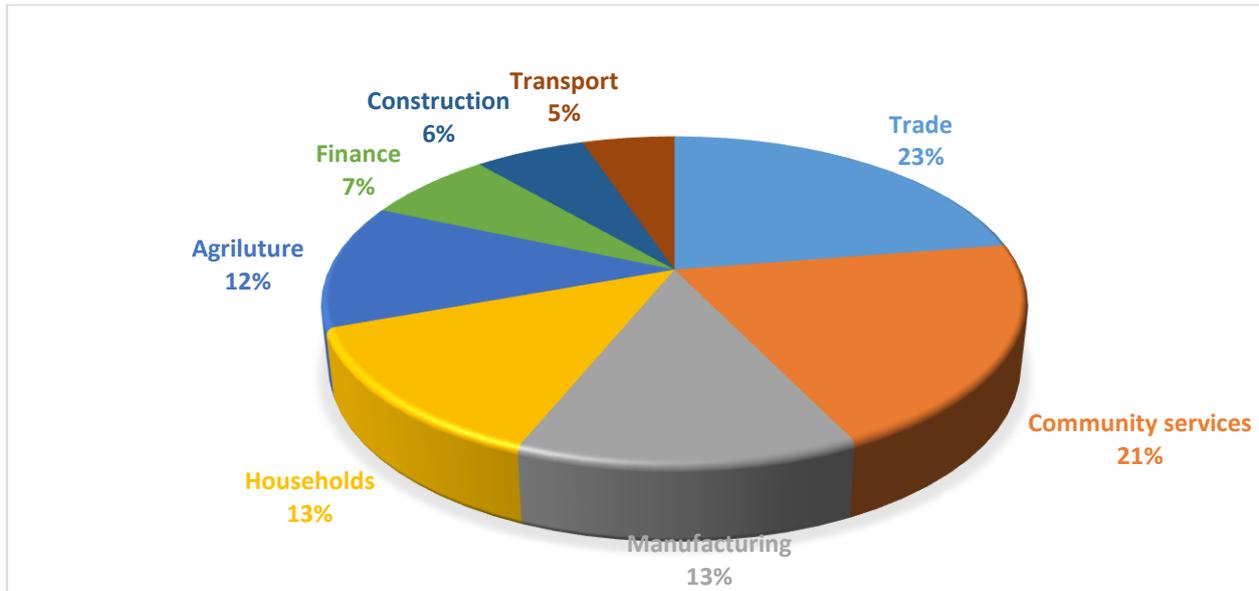
Metsimaholo Local Municipality	Moqhaka Local Municipality	Ngwathe Local Municipality	Mafube Local Municipality
Main towns			
Sasolburg, Deneysville, Oranjeville	Kroonstad, Steynsrus, Viljoenskroon	Parys, Vredefort, Heilbron, Koppies, Edenville	Frankfort, Cornelia,, Tweeling, Villiers

Main Economic Sectors:

The main economic sectors in the district are as follows:

Table 1.2: Main Economic Sectors in Fezile Dabi District Municipality

Contribution	Description of the Sector							
	Trade	Community Services	Manufacturing	Households	Agriculture	Finance	Construction	Transport
	22%	20%	13%	13%	12%	7%	6%	5%



Graph 1: Main Economic Sector

Demographic Information

The demographic information of Fezile Dabi District Municipality is as outlined on the table below:

Table 1.3: Demographic Information of Fezile Dabi District Municipality

	2016 Community Survey	2011 Census
Population	494 777	488 036
Age Structure		
Population under 15	25.50%	28.10%
Population 15 to 64	67.50%	65.80%
Population over 65	7.00%	6.10%
Dependency Ratio		
Per 100 (15-64)	48.1	51.9
Sex Ratio		
Males per 100 females	98.9	98.6
Population Growth		
Per annum	0.31%	n/a
Labour Market		
Unemployment rate (official)	n/a	33.90%
Youth unemployment rate (official) 15-34	n/a	44.40%
Education (aged 20 +)		

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	2016 Community Survey	2011 Census
No schooling	6.70%	7.30%
Matric	31.40%	27.50%
Higher education	7.80%	9.00%
Household Dynamics		
Households	172 370	144 980
Average household size	2.9	3.2
Female headed households	39.50%	38.60%
Formal dwellings	85.60%	83.30%
Housing owned	71.30%	60.40%
Household Services		
Flush toilet connected to sewerage	80.90%	78.20%
Weekly refuse removal	82.60%	81.70%
Piped water inside dwelling	48.30%	56.70%
Electricity for lighting	92.30%	89.80%

Source: Stats SA, CS 2016

The biggest socio-economic challenges that the municipality is faced with is the high rate of youth unemployment, estimated at 44.4%.

CHAPTER 2: GOVERNANCE

COMPONENT A: GOVERNANCE STRUCTURES

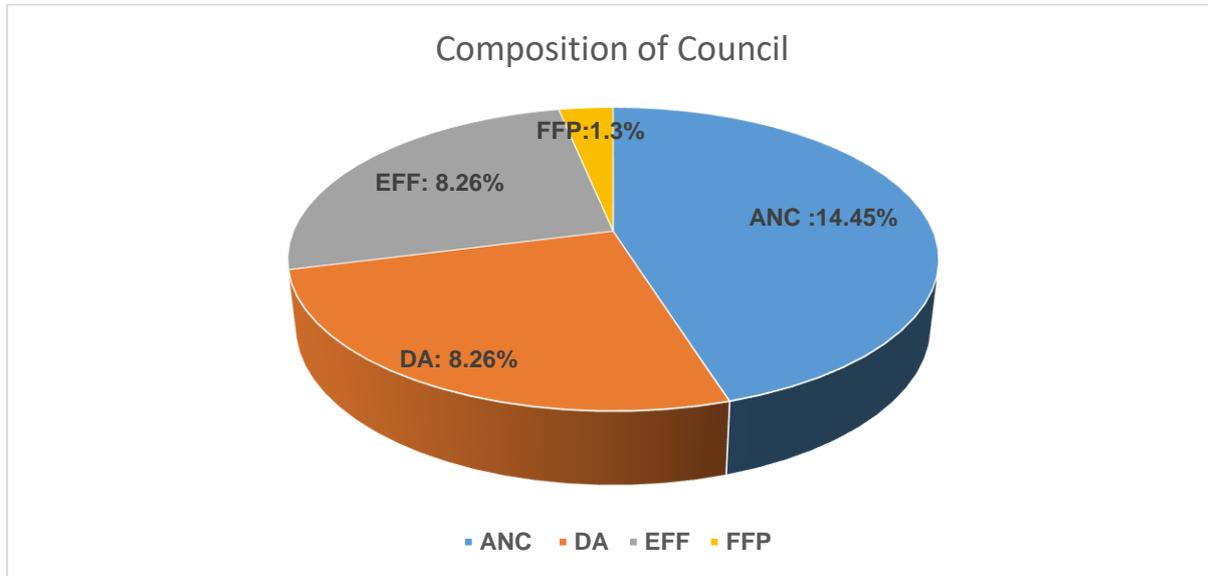
A1: Political Governance Structure

The political governance structure of the Fezile Dabi District Municipality consists of the Council as the highest decision making body. The Council is a Mayoral Executive System, which allows for the exercise of executive authority through the Executive Mayor, in whom the executive leadership of the municipality is vested.

The Executive Mayor is assisted by the Mayoral Committee in the execution of her duties. The council consists of 31 councillors coming from different political parties as detailed on the table below:

Table 2.1: Composition of Council, Political Office Bearers & Mayoral Committee

Composition of the Council		
Name of Political Party	Number of Councillors	
	2021/22	2020/21
African National Congress (ANC)	14	18
Democratic Alliance (DA)	8	7
Economic Freedom Fighters (EFF)	8	5
South African Communist Party (SACP)	0	1
Freedom Front Plus (FFP)	1	0
Total	31	31
Political Office-Bearers		
Details	2021/22	2020/21
Executive Mayor:	Cllr Dennis Khasudi	Cllr Moeketsi Moshodi
Council Speaker:	Cllr Sidney Pittaway	Cllr Lucky Kubeka
Chief Whip:	None	Cllr Justice Mareka
Mayoral Committee Members		
Portfolio Responsible for	2021/22	2020/21
Finance	Cllr T Mofokeng	Cllr Madise Mosia
Corporate Support Services	Cllr M. Matwa	Cllr Puleng Modikoe
Community Health & Environmental Services	Cllr C Serfontein	Cllr Malebo Magashule
Project Management & Public Works	Cllr Nick Muller	Cllr Selloane Khiba
Sports & Social Development	Cllr Nick Muller	Cllr Victoria de Beer
Local Economic Development & Tourism	Cllr Nick Muller	Cllr Justice Mareka



Decision-Making

In terms of the Constitution of the Republic of South Africa, the legislative and executive authority of a municipality vests in its municipal council. Municipalities do not have pure judicial powers like the courts.

A municipal council makes decisions concerning the exercise of all the powers and the performance of all the functions assigned to in terms of the Constitution.

The table hereunder provides a summary of key resolutions that were taken by Council during the period under review, with an indication of whether such decisions have been carried out at the administrative level.

Table 2.2: Key council resolutions taken

Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
Special Council Meeting	30 July 2021	Oversight Report of the Municipal Public Accounts Committee on Annual Report for the period ending 30 June 2020	20A	Implemented
		Municipal Public Accounts Committee Report (MPAC) on reported Unauthorized, Fruitless, Wasteful and Irregular Expenditure as per audited Annual Financial Statement disclosed under note 42-44	20B	Implemented

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Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
		Tracking implementation 29 January 2021 & 26 February 2021	05	Implemented
		Tracking implementation 29 March 2021	06	Implemented
		Approval of human Resources policies	07	Implemented
		Reviewed Sector Plans	12	Implemented
		Tabling of Final Audited Annual Report of FDDM for the period ending 30 June 2020	13	Implemented
		Conclusion of Performance Agreements for Municipal Manager and Manager directly accountable to the Municipal Manager	14	Implemented
		Consideration by Council of the Final SDBIP for the 2021/22 Financial Year	15	Implemented
31 August 2021	Special Council Meeting	Quarterly financial indicators for period ending 30 June 2021	36	Implemented
		Quarterly report – SCM Awards June 2021	37	Implemented
		Yearly report – SCM Awards ending June 2021	38	Implemented
		Deviation from SCM Policy for the period ending 30 June 2021	39	Implemented
		Deviation from SCM Policy for the 2020/2021 financial year	40	Implemented
		Implementation of SCM Policy for the year ended 30 June 2021	41	Implemented
		Budget implementation report for the quarter ending 30 June 2021	42	Implemented
		District IDP Framework for 2022-2027 and IDP review process plan for 2022/23 financial year	43	Implemented
		Audited draft annual report of FDDM for the period ending 30 June 2021	44	Implemented
		Organisational and Departmental 4 th quarter performance assessment report for 2020/21 financial year	45	Implemented
		Draft one plan for the Fezile Dabi District Municipality for the 2021/2022 financial year	46	Implemented
		The impeding late submission of the municipality annual financial statements for the period ending 30 June 2021	47	Implemented
07 October 2021	Special Council Meeting	Report to Council on the Impeding late submission for the period ending 30 June 2021	48	Implemented
		Code of Conduct for Councillor s	11	Implemented

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Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
02 December 2021	Inaugural Council Meeting	Standard Rules and Orders	12	Implemented
15 December 2021	Special Council Meeting	The Fezile Dabi District Municipality Institutional Delegation Policy, System and Register of Delegations for Institutional Powers and Functions	17	Implemented
		Draft Language Policy By-Laws	18	Implemented
		Report on Determination and Designation of Full-time Councillors Subject to Rule 70 of the FDDM Standing Rules and Orders and Section 18 (4) of the Local Government: Municipal Structures Act of 1988	19	Implemented
28 January 2022	Ordinary Council Meeting	Report to Council on Establishment of Section 79 and 80 Committees of the Fezile Dabi District Municipality for the Sixth Administration of Local Government in South Africa	01	
		Election of the Chairperson of Municipal Public Accounts Committee	02	Implemented
		Consideration by Council of the FDDM Mid-year Budget and Performance Assessment Report and as required in Assessment Report as required in terms of section 72 of the MFMA:31 December 2021	03	Implemented
		Report on late submission and tabling of the Audited Draft Annual Report of FDDM for the period ending 30 June 2021	04	Implemented
28 February 2022	Special Council Meeting	Report on the Election of Members of Portfolio Committees as well as Councillors to represent the Municipal Council in the Local Labour Forum (LLF) and the three (03) delegates to represent the Municipality at the South African Local Government Association (SALGA) Annual General Meeting (AGM)	20	Implemented
		Fezile Dabi District Municipality - Adjustment Budget for the 2021/22 Financial Year	21	Implemented
		Fezile Dabi District Municipality - Funding Plan for the Adjustment Budget for 2021/22 Financial Year	21	Implemented
28 March 2022		Quarterly report SCM Awards ending September 2021	14	Implemented

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Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
	Ordinary Council Meeting	Quarterly report SCM Awards ending December 2021	15	Implemented
		Deviations from Supply Chain Policy for the period ending Sept 2021	16	Implemented
		Deviations from Supply Chain Policy for the period ending Dec 2021	17	Implemented
		Budget implementation report for the quarter ending 30 September 2021	18	Implemented
		Budget implementation report for the quarter ending 31 December 2021	19	Implemented
		Approval by Council of the Draft Integrated Development Plan (IDP) of the Fezile Dabi District Municipality for 2022-27 Financial Year	20	Implemented
		Annual Draft Budget	21	Implemented
		Tabling of the Audited Draft Annual Report of Fezile Dabi District Municipality	22	Implemented
30 May 2022	Ordinary Council Meeting	Approval of the Terms of Reference (TOR) for Municipal Public Accounts Committee in line with section 79 (A) and (B) of <i>the Municipal Structures Act of 1998</i>	32	Implemented
		Municipal Public Accounts Committee (MPAC) Report for the meeting which was held on the 24th February 2022	33	Implemented
		Municipal Public Accounts Committee (MPAC) Report for the meeting which was held on the 28th April 2022	34	Implemented
		MPAC Schedule/ Work plan for the 2022/23 Financial Year	35	
		Oversight Report: Annual Report for period ending 30 June 2021	36	Implemented
		Tracking & Implementation of resolutions taken by the Municipal Council of FDDM 02 December 2021- 15 December 2021 – 28 January 22 – 28 February 2022 – 28 March 2022	37	Implemented
		Anti-Fraud and Corruption Policy Review	49	Implemented
		Report on review of the draft FDDM Spatial Development Framework (SDF) 2022/23	50	Implemented
		Approval of the Final Audited Report of Fezile Dabi District Municipality for the period ending 30 June 2021	51	Implemented

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Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
		Approval by Council of the Final Integrated Development Plan (IDP) of the FDDM 22-27 Financial Year	52	Implemented
		Annual Budget for 22/23 Financial Year	53	Implemented
		Fezile Dabi District Municipality Audit Committee Annual Report for financial year 2020/21	54	Implemented
29 June 2022	Special Council Meeting	Approval of Human Resources Policies	35	Implemented
		Support rendered by LED & Tourism through Social Development Unit	38	Implemented
		Project Management & Public Works status report for July 2021	40	Implemented
		Fire and Rescue status report for the month of July 2021	45	Implemented
		Tracking and implementation of resolutions taken by Council 28 May 2021 & 30 July 2021	50	Implemented
		Tracking and implementation of resolutions taken by Council: 02 December 2021, 15 December 2021, 28 February 2022, 28 March 22	54	Implemented
		Compliance dates – MFMA time lines for the months of July 2021 to Dec 2022	58	Implemented
		Budget implementation report for the quarter ending 31 March 2022	60	Implemented

A2: Administrative Governance Structure

The administrative structure of the municipality is headed by the Municipal Manager. As the Accounting Officer, the Municipal Manager accounts to the council for all the administrative issues of the municipality, including implementation of council resolutions. In execution of her duties, the Municipal Manager was assisted by her senior managers, who serve as departmental heads and all together, constitutes the senior management team of the municipality.

The senior management team of Fezile Dabi District Municipality for the period under review was structured as follows:

Table 2.3: Administrative governance structure

Designation	Initials and Surname	Contact Details	
		Office Telephone Number	E-mail address
Acting Municipal Manager	Ms K Rabie-Khonkhe	016-970 8607	kikik@feziledabi.gov.za
Acting Chief Financial Officer	Mr J Reyneke	016-970 8626	johanr@feziledabi.gov.za
Acting Director: Corporate Support Services	Ms D Tsoku	016-970 8635	dinaht@feziledabi.gov.za
Acting Director: Environmental Health and Emergency Services	Mr A Van Zyl	016-970 8874	andrev@feziledabi.gov.za
Acting Director: Local Economic Development, Tourism & Infrastructure	Ms M Letebele	016-970 8845	mbalil@feziledabi.gov.za

Performance Agreement Status		
Initial and Surname	Designation	Performance Agreement signed (Y/N)
Ms L Molibeli	Municipal Manager	Yes
Mrs N Mdaka	Chief Financial Officer	Yes
Dr. S Motingwe	Director: Corporate Support Services	Yes
Mrs. NT Baleni	Director: Environmental Health and Emergency Services	Yes
Mr M Taestane	Director: Local Economic Development & Tourism	Yes
Mrs. NT Baleni	Director: Project Management and Public Works	Yes

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Intergovernmental relations within the District are mainly driven through the three interrelated structures during, viz – The District Coordinating Forum, The Speakers Forum and the Technical Intergovernmental Relations Forum.

FDDM, via the utilisation of its Intergovernmental Relations function and established functions, seeks to achieve the following:

- To promote horizontal and vertical partnership building towards coherent governance for the effective provision of municipal services and the realization of national priorities;

- Co-ordinate and partake in district, provincial and national intergovernmental structures;
- The implementation, reporting and monitoring of the Back to Basics Programme;
- To co-ordinate and facilitate good relationships with municipalities and Provincial and National spheres of government;
- To ensure that internal departments and sections build strategic developmental partnerships with their technical counterparts;
- To co-ordinate the sharing of best practices, knowledge and information amongst municipalities; and
- To enhance both municipal human and financial resources capacity, leading to improved municipal service delivery.

The responsibilities and activities of these forums were as follows during the reporting period under review:

Table 2.4: Intergovernmental Relations (IGR) Structures within Fezile Dabi District Municipality

Name of the IGR Structure	Convenors	Responsibilities
The District Coordinating Forum	(Executive) Mayors within the district	To promote and facilitate intergovernmental relations and cooperative government between the District Municipality and its affiliated Local Municipalities.
The Speakers Forum	Speakers within the district	To provide for sharing ideas and integration of municipal programs and identify areas of weakness as well as the type of intervention needed.
The Technical Intergovernmental Relations Forum	Municipal Managers within the district	Promotion of Intergovernmental Relations between the district municipality, local municipalities within the district and other sector departments at the higher spheres of government

During the period under review, different IGR structures scheduled and held meetings as detailed on the table below:

The District Coordinating Forum		
Meeting	Date	Venue
District Coordinating Forum: COVID-19 Update and Vaccination Roll-Out Plan	22 July 2021	Enoch Sontonga Council Chambers
District Coordinating Forum: DDM 1 st Draft One-Plan	17 August 2021	MS Teams
The Speakers' Forum		
Meeting	Date	Venue

The District Coordinating Forum		
Meeting	Date	Venue
Speaker's Imbizo	14 June 2022	St John Apostolic Church in Matlwangtlwang, Steynsrus
Technical Intergovernmental Relations		
Meeting	Date	Venue
Technical IGR: DDM 1 st Draft One-Plan	17 August 2021	MS Teams
Technical IGR meeting	27 June 2022 (reconvened 01 July 2022)	Enoch Sontonga Council Chambers

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

A municipality is required to establish and organise its administration to facilitate a culture of accountability amongst its staff. This will enable the municipality to conform to norms and standards that are required for the Public Service and to also adhere to principles of Batho Pele. However, Section 16 (1) of the Local Government Municipal Systems Act 32 of 2000 states that a municipality must develop a system of municipal governance that complements formal representative governance with a system of participatory governance. Section 18 (1) (d) of the same Act requires a municipality to supply its community with information concerning municipal governance, management and development.

During the reporting period under review, public participation continued to be of pivotal importance in decision-making processes of council. The municipality relied on public inputs through consultation processes to inform the Integrated Development Plans, Budgets, Service Delivery and Budget Implementation Plan (SDBIP) and Performance Plans.

C1: Public Meetings

Fezile Dabi District Municipality has mechanism and processes in place to enable effective public participation. In line with section 55(1) (n) of the Municipal Systems Act, the Municipality played a central role in facilitating public participation in the implementation of the IDP during the period under review. On the other hand, the Executive Mayor was responsible for reporting to the council on the involvement of communities in the affairs of the municipality. During the period under review, Public Participation meetings were planned and held as follows:

Table 2.6: IDP Public Participation Meeting

Municipality	Date	Venue	Time
Metsimaholo	15-03-2022	Metsimaholo Community Hall	10:00
Ngwathe	16-03-2022	Mokwallo Multipurpose Centre	10:00

Moghaka	17-03-2022	Constantia Community Hall	10:00
Mafube	18-03-2022	Ntswanatsatsi Community Hall	10:00

C 2: IDP and Budget Public Consultations

During planning period for 2021/22 financial year, the Executive Mayor, supported by all councillors and municipal administration facilitated a series of community and stakeholder engagements to solicit their inputs on the five year IDP and the MTREF for 2022/2023 – 2026/27 after adoption by Council. Consultations took place in the four local municipalities in the District as detailed in table 2.6 above.

COMPONENT D: CORPORATE GOVERNANCE

Corporate Governance is a system that encompasses a set of rules, processes and laws. In the case of Fezile Dabi District Municipality, corporate governance also encompasses a system that enables separation of roles and responsibilities between the Executive Mayor and the Council and the Executive Mayor and the Municipal Manager. It is about governance and accountability relationships between the political and administrative structures within a municipality.

D 1: Risk Management

Risk management is an integral part of strategic and operational planning in Fezile Dabi District Municipality in order to ensure effective service delivery. To this effect, the municipality has a fully functional Risk Management Unit which is mainly responsible for effective risk management as a key element of good governance and rigorous performance management.

In an effort to enhance risk management approach, the municipality established the Risk Management Committee in 2014. The Committee is guided by Council approved Charter as its governing instrument. During the period under review, the following risk management related activities were performed:

Table 2.7: Risk Management Activities Performed during 2021/22 financial year

Activity / Function	Date Completed
Review of Risk Management (RM) Policy and Strategy	Risk Management Policy and Strategy was approved by Audit Committee on the 6 August 2022.
Annual Risk Assessment Report	In progress
Quarterly Risk Assessment Reports	24 March 2022 (Quarter 1 & 2)

During the annual risk assessment process, strategic and operational risks were assessed for all areas within the municipality. Moreover, for all key risks identified, existing controls were assessed as well as the ability, benefit and cost to improve them.

The table below provides an overview of the municipal key focus areas and strategic risks identified for the period under review:

Table 2.8: Key focus areas and strategic risks

No.	Key focus area	Top risks	Existing Control	Response measure(s)
11	Environmental health and Public Safety	Global Pandemic outbreak.	Occupational Health & Safety Policy. The municipality ensure that it has adequate preventative measures to limit workplace transmission or infection	Control Effectiveness: Effective Risk Treatment: Tolerate
16	Financial Services	Poor budget management.	Monthly expenditure report. Submission of quarterly budget variances report.	Control Effectiveness: Effective Risk Treatment: Tolerate
23	Financial Services	Late submission of Annual Financial Statements	Appointment of service provider with clear and attainable project milestones. Regular monitoring of internal controls.	Control Effectiveness: Not Effective Risk Treatment: Treat Procurement of the Service Provider to review Annual Financial Statement.

D 2: Anti-Fraud and Corruption

During the period under review, the municipality continued to enforce strategies to combat fraud and corruption. The municipality’s Internal Audit also plays a pivotal role in the review of processes and adherence to process relating to segregation of duties, procurement process, efficiency of internal controls, and other measures to prevent fraud and corruption from occurring.

D 3: Supply Chain Management

The municipality has an approved supply chain management policy which is in line with the MFMA, Supply Chain Management Regulation and Preferential Procurement Policy Framework Regulations of 2011. The Supply Chain Management unit is appropriately capacitated in terms of human resources and skills. The unit is headed by a senior official who assume the duties of a senior supply chain practitioner.

The composition of the bid committees was also in accordance with the provisions of the Supply Chain Management Regulations, 2005.

D 4: By-Laws

No new by-laws were promulgated or reviewed during the period under review.

D 5: Publication of Information on the Municipality’s Websites

Section 21A of Municipal Systems Act requires that all documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal Finance Management Act or other applicable legislation, must be conveyed to the local community:-

- (a) by displaying the documents at the municipality's head and satellite offices and libraries;
- (b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21B; and
- (c) by notifying the local community, in accordance with section 21, of the place, including the website address, where detailed particulars concerning the documents can be obtained.

On the other hand, section 21B(3) states that the Municipal Manager must maintain and regularly update the municipality's official website, if in existence, or provide the relevant information as required by subsection (2).

Based on the abovementioned, the IT Unit strives to place all relevant and updated information on the website. The Municipality views its website as an integral part of communication infrastructure and strategy. The website serves as a tool for community participation, information sharing and disclosure information about decisions taken, council's finances and activities. Pursuant to the foregoing legislative provisions, the municipality's website was functional and accessible throughout the period under review and the table below provides details of important information that was publicised on the website.

Table 2.9: Publication of information on municipal website

Documents to be published on the municipality’s website	Published / Not published
Annual Report 2020-21	Published
Oversight Report 2020-21	Published
IDP 2022-2027	Published
Draft Budget 2022-23 A1-schedule MSOA	Published
Council Resolution – Draft Budget 2022-23	Published
Quality Certificate 2022 - 23	Published
Budget Report Policy Final 2022-23	Published
Budget Virement Policy Final 2022-23	Published

Documents to be published on the municipality's website	Published / Not published
FDDM SCM Policy 2022-23	Published
A1- Schedule Msoa V6.6 protected Final 2022-23	Published
Annual Budget Assumptions for council submission 2022 - 23	Published
Final Annual Budget 2021 -22	Published
Annual Budget Quality Certificate 2021-22	Published
Asset Management Policy	Published
Bad debts Policy	Published
Banking Investment Policy	Published
Commitments Policy	Published
Funding Reserves Policy	Published
Provisions Contingencies and Accruals policy	Published
Subsequent Events Policy	Published
Unauthorized, irregular, fruitless and wasteful expenditure Policy	Published
1 st Special Council Meeting	Published
2 nd Special Council Meeting	Published
3 rd Special Council Meeting	Published
1 st Ordinary Council Meeting	Published
3 rd Ordinary Council Meeting	Published
Chief Financial Officer Vacancy	Published

D 6: Public Satisfaction on Municipal Services

No public satisfaction survey was conducted during the period under review that is 2020/21 financial year.

D 7: Municipal Oversight Committees

Municipal Public Accounts Committee (MPAC) and the Audit and Performance Committee and the two committees responsible to exercise oversight over the executive functionaries of council, ensure good governance in the municipality and to advise the council, the political office-bearers, the accounting officer and the management staff of the municipality on various matters respectively.

During the period under review, the respective committees have discharged their responsibilities as follows in accordance with their terms of reference:

Table 2.10: Activities performed by the MPAC

Type of MPAC Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
Special MPAC Meeting	24 February 2022	Terms of Reference of Municipal Public Accounts Committee	01	Implemented
		MFMA Oversight	02	Implemented
Special Meeting	28 April 2022	Schedule/Work plan MPAC Meetings for the period ending 30 June 2022	03	Implemented
		Schedule/ Work plan MPAC Meetings for the 2022/23 Financial Year	04	Implemented
		Quarterly report SCM Awards ending September 2021	05	Implemented
		Quarterly report SCM Awards ending December 2021	06	Implemented
		Deviations from Supply Chain Policy for the period ending September 2021	07	Implemented
		Implementation of SCM Policy for the year ended 30 June 2021	08	Implemented
		Oversight Report on Annual Report of Fezile Dabi District Municipality or period ending 30 June 2021	09	Implemented
		Terms of Reference: Municipal Public Accounts Committee	10	Implemented
Ordinary MPAC Meeting	20 June 2022	Schedule/ Work plan MPAC Meetings for the period ending 30 June 2022	03	Implemented
		Schedule/ Work plan MPAC Meetings for the 2022/23 Financial Year	04	Implemented
		Quarterly report SCM Awards ending September 2021	05	Implemented
		Quarterly report SCM Awards ending December 2021	06	Implemented
		Deviations from Supply Chain Policy for the period ending September 2021	07	Implemented
		Deviation from Supply Chain Policy for the period ending December 2021	08	Implemented
		Oversight Report on Annual Report of Fezile Dabi District Municipality or period ending 30 June 2021	09	Implemented
		Terms of Reference: Municipal Public Accounts Committee	10	Implemented

Type of MPAC Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
Ordinary MPAC Meeting	27 July 2022	Oversight Report: Annual Report for ending 30 June 2020	01	Implemented

Table 2.11: Activities performed by the Audit & Performance Committee

Audit & Performance Committee	
Matters considered in 2021/22	Date
1 st quarter Internal Audit report for 2020/21	30 July 2021
2 nd quarter Internal Audit report for 2020/21	
3 rd quarter Internal Audit report for 2020/21	
Audit report for the financial year ending 30 June 2021	
1 st quarter performance management report for 2020/21	06 August 2021
Mid-year performance report for 2020/21	
3 rd quarter performance management report for 2020/21	
Audit Committee Annual report 2019/20	
Audit Committee second quarter report 2020/21	
Risk management report	
Internal Audit annual plan for 2021/22	
Internal Audit methodology for 2021/22	
Internal Audit charter for 2021/22	
Audit action plan	
Audit Committee charter	

CHAPTER 3: SERVICE DELIVERY PERFORMANCE (Performance Report Part1)

COMPONENT A: INTRODUCTION TO PERFORMANCE REPORT

Performance management is a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the Municipality. At local government level performance management is institutionalised through the legislative requirements on the performance management process for local government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

At local government level performance management is institutionalised through the legislative requirements on the performance management process for local government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met. The Constitution of South Africa (1996), Section 152, dealing with the objectives of local government, paves the way for performance management with the requirements for an “accountable government”. The democratic values and principles in terms of Section 195(1) are also linked with the concept of performance management, regarding the principles of inter alia:

1. the promotion of efficient, economic and effective use of resources;
2. Accountable public administration;
3. To be transparent by providing information;
4. To be responsive to the needs of the community; and
5. To facilitate a culture of public service and accountability amongst staff.

The Local Government: Municipal Systems Act (MSA) 32 of 2000, requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to be aligned to the municipal budget and to be monitored for the performance of the budget via the Service Delivery and the Budget Implementation Plan (SDBIP).

This chapter focuses on reporting on service delivery on a service-by-service in line with the municipality's IDP and SDBIP and thus aims at demonstrating what has been achieved and what remains outstanding as initially planned in terms of the municipality's IDP.

COMPONENT B: OVERVIEW OF THE RELEVANT PROGRESS ACHIEVED ON THE RELEVANT OUTCOMES FOR LOCAL GOVERNMENT AS REQUIRED BY NATIONAL AND PROVINCIAL SPHERES

B1: Environmental Health Services

Table 3.1: Environmental Health Activity Schedule

Project/ Programme	Objective	Purpose	Date	Target	No. of People Reached
Awareness Campaign	To prevent the spread of Coronavirus	To highlight appropriate means of protection and guidelines to prevent the spread of COVID-19	08 December 2021	Supermarket workers in Parys	32
			24 December 2021	Supermarket workers in Villiers	20
Child Care Centers Compliance awareness	To educate the Early Childhood Practitioners to follow the set of Environmental Health Norms and Standards for Premises.	To impart sound knowledge to Early Childhood Development Practitioners on Municipal Health Servicers standard requirements for Child Care Centers	11 February 2022	Early Childhood Development Practitioners in Cornelia	4
			16 February 2022	Early Childhood Development Practitioners in Villiers	8
			22 February 2022	Early Childhood Development Matrons in Kroonstad, Maokeng, Steynsrus, Rammulotsi, Viljoenskroon and Edenville	40
Food Legislations awareness	To educate and train	To implement and understand the importance of the food legislation	23 February 2022	Principals, National Schools Nutrition Programme Coordinators, Financial Clerks and National School Nutrition Programme Assistants in Deneysville, Oranjeville,	110

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Project/ Programme	Objective	Purpose	Date	Target	No. of People Reached
				Sasolburg and Viljoensdrift	
			09 March 2022	Principals, National Schools Nutrition Programme Coordinators, Financial Clerks and National School Nutrition Programme Assistants in Vredefort , Parys and Viljoenskroon	50
			10 March 2022	Principals, National Schools Nutrition Programme Coordinators, Financial Clerks and National School Nutrition Programme Assistants in Heilbron, Cornelia, Tweeling , Frankfort and Villiers	80
Food Hygiene Education	To create awareness on Food Safety and hygiene procedures to be adopted by food handlers in order to ensure that safe meals are served at all times in the schools	To understand the correct food hygiene procedures and ensure carrying out practices safely in order to minimise threat to health	15 March 2022	Food Handlers at Bekezela and Thuto ke Tsebo Primary Schools in Sasolburg	10
Education on food safety to Caterers	To re-educate the caterers of the importance of food safety and delivering	To ensure that caterers appointed to cater at FDDM Budget Road Show	02 April 2022 Zamdela	Caterers and their staff	4
			11 April 2022 Frankfort	Caterers and their staff	5

Project/ Programme	Objective	Purpose	Date	Target	No. of People Reached
	wholesome food that is fit for human consumption	are prepared for the task	12 April 2022 Matlwangtlwang Community Hall	Caterers and their staff	4
			05 April 2022 Kwakwatsi	Caterers and their staff	4
Food Safety Education	To create awareness on Food Safety and hygiene procedures to be adopted by food handlers in order to ensure that safe meals are served at all times in the schools	To understand the correct food hygiene procedures and ensure carrying out practices safely in order to eliminate or minimize threat to health	06 May 2022	Phomello Primary School, Villiers	5
				Zamaleka Primary School, Villiers	6
				TOTAL	382

B 2: Environmental Management

Table 3.2: Environmental Management Activity Schedule (Waste Management Service)

Project/ Programme	Date	Objectives	Description	Target
Conduct waste management norms and standards audits for Sasolburg, Oranjeville, Frankfort, Tweeling, Heilbron and Kroonstad landfill sites.	08 th , 15 th , 20 th and 22 nd July 2021	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal sites to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Conduct waste management norms and standards audits for Crematoria operations	27 th and 29 th July 2021	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	A joint inter-governmental inspection was conducted in the facility and non-compliances with the National Environmental Management Act: Waste Act were identified. The facility was operating without necessary environmental permits.	Krema and Vlijoenskroon Crematoria

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Project/ Programme	Date	Objectives	Description	Target
			DESTEA to issue a compliance notice.	
Conduct waste management norms and standards audits for Deneysville and Parys landfill sites	13 th and 26 th August 2021	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal site to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Conduct waste management norms and standards audits for Deneysville, Cornelia, Frankfort, Tweeling, Heilbron, Vredefort, Kroonstad landfill sites	03 rd , 06 th , 08 th , 14 th , 15 th and 23 rd September 2021	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal site to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Handover of Personal Protective Equipment comprising of work jackets and trousers, masks and gloves in Mafube Local Municipality	23 rd September 2021	To ensure a safer and more secure working environment for waste pickers. This initiative have made important contributions to supporting waste pickers in the context of the COVID-19 crisis.	Through Dept. Of Forestry, Fisheries and the Environment (DFFE) COVID-19 relief, waste pickers/recyclers received personal protective equipment that would assist them to do their daily work of recycling. Personal Protective Equipment comprises of work jackets and trousers, dust masks and gloves.	Waste pickers in Tweeling
Waste recycling programme	26 th January 2022, Ditamating Recycling Cooperative, Vaalpark, Sasolburg	To ensure compliance with National Environmental Management: Waste Act 59 of 2008.	Technical site visit at recycling facility in Vaal Park recycling project	Members of recycling cooperative
Waste recycling programme	24 th January 2022, Fezile Dabi Disaster Management Center building, Sasolburg	To ensure compliance with National Environmental Management: Waste Act 59 of 2008.	Assisted Youth Lives Matter Recycling Cooperative with personal protective clothing(gloves, t- shirts and pants)	3 female members and 4 male members

Project/ Programme	Date	Objectives	Description	Target
Conduct waste management norms and standards audits for Deneysville, Parys, Heilbron Landfill sites and public schools.	7 th , 10 th and 22 nd February 2022, Deneysville, Parys, Heilbron landfill sites	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal sites to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Conduct waste management norms and standards audits for Oranjeville, Kroonstad, Frankfort landfill sites	01 st , 15 th , 17 th of March 2022, Oranjeville, Kroonstad, Frankfort landfill sites	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal site to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Conduct waste management norms and standards audits for Frankfort, Matlwangtlwang and Sasolburg landfill sites.	11 th , 12 th and 13 th April 2022	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal sites to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Conduct waste management norms and standards audits for Frankfort, Parys, Vredefort and Sasolburg landfill sites	12 th , 16 th and 20 nd May 2022	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 and Minimum requirements for waste disposal by landfill site.	Monitoring and evaluation of waste disposal sites to comply with minimum requirements for waste disposal by landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.
Compliance monitoring of Heilbron and Koppies landfill sites	08 th and 17 th June 2022	To ensure compliance with National Environmental Management: Waste Act 59 of 2008 - regulation 635 and 636	Compliance monitoring of waste disposal sites to comply with norms and standard for assessment and disposal of waste to landfill site.	Waste pickers /recyclers doing recycling on the landfill site, members of community disposing at the landfill site and responsible staff on site were targeted.

Project/ Programme	Date	Objectives	Description	Target
			Suspected asbestos sheets were identified at Koppies Landfill site. The matter was reported to Ngwathe Local Municipality officials and also referred to provincial Department of Small Business Development, Tourism and Environmental Affairs (D.E.S.T.E.A.) and national Department of Forestry, Fisheries and the Environment (DFFE) Major asbestos hazard is that it is carcinogenic, i.e. it can cause cancer.	

Table 3.3: Environmental Management Activity Schedule (Air Quality)

Project/ Programme	Date	Objectives	Description	Target
Compliance monitoring at Crematorium in the district	27 July 2021	Verification of existence and operation of industries and other facilities that triggers environmental permits	A joint inter-governmental inspection was conducted in the facility and non-compliances with the National Environmental Management Act and Air Quality respectively were identified. The facility was operating without necessary environmental permits. DESTEA to issue a compliance notice.	Krema Crematorium, Kroonstad
Compliance monitoring at Crematorium in the district	29 th July 2021	Verification of existence and operation of industries and other facilities that triggers environmental permits	A joint inter-governmental inspection was conducted in the facility and non-compliances with the National Environmental Management Act and Air	Viljoenskroon Crematorium, Viljoenskroon

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Project/ Programme	Date	Objectives	Description	Target
			Quality respectively were identified. The facility was operating without necessary environmental permits. DESTEA to issue a compliance notice.	
Identification and verification of industrial pollution sources	18 th August 2021	Verification of existence and operation of industries previously issued with atmospheric emissions licence	Atmospheric emissions licence holders in the district are identified and compliance with relevant legislation established and also ensure if there was no changes on facility contact person details	Metsimaholo L.M. (facilities outside Sasolburg town). Industries: Mantsopa Minerals - during the site visit it was established that the facility is still operational and also confirmed that they are reporting to the National Atmospheric Emissions Inventory System; Macro-energy International - it was established that the facility has stopped operation and Midland Tannery - during the site visit it was established that the facility is still operational and there were no alterations on operations.
Identification and verification of industrial pollution sources	16 th September 2021	Verification of existence and operation of industries and other facilities that triggers atmospheric emission licence.	Air polluting activities in the district are identified and check compliance with relevant legislation applicable for their operation	Metsimaholo L.M. Carbon International Trading - it was established that the construction at facility started in 2017 has been operational since 2019. The facility has already applied for AEL

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Project/ Programme	Date	Objectives	Description	Target
				and it is being processed; International Chemical Specialities - the facility is operating a creosote manufacturing activities onsite since November 2019 and operating without a permit. A correction process is already underway. Bothmans Transport - the facility is operating without a permit and has through a compliance notice from Dept. Of Forestry, Fisheries and the Environment (DFFE) they have begun a process of a correction application in terms of Section 22(a) of the air quality act.
Conduct air quality inspection at industrial facilities	22 nd January 2022, Naledi Industrial Park, Vaalpark, Sasolburg	To ensure compliance with National Environmental Management: Air Quality Act 39 of 2004	Joint inspection with DEFF to investigate the cause of fire at ICS plant.	The Management of ICS
Identification and verification of industrial air pollution sources in Fezile Dabi District Municipality	08 th February 2022, Viljoensdrift, Metsimaholo Local Municipality	To ensure that all air polluting industries are identified and accounted for and also to ensure that all mines that has ceased operation are known and registered.	Environmental Management officials conducted site visits to farms where sand mines are being operated	Copper Sunset Sand (Pty Ltd) and Mission Point Mining
Identification and verification of industrial air pollution sources in	16 th and 17 th March 2022, Wonderfontein, Metsimaholo Local Municipality	Verification of existence and operation of industries and other facilities that triggers environmental permits	Air polluting activities in the district are identified and check compliance with relevant legislation	Premises visited: JJ Bricks, Bothmans Sand Mining,

Project/ Programme	Date	Objectives	Description	Target
Fezile Dabi District Municipality			applicable for their operation	Sandtrax Motocross Park and Bothmans Transport.
Identification and verification of industrial air pollution sources in Fezile Dabi District Municipality	14 th April 2022	To ensure that all air polluting industries are identified and accounted for and also to ensure that all mines that has ceased operation are known and registered.	Atmospheric emissions licence holders in the district were identified and compliance with relevant legislation established and also ensure if there was no changes on facility contact person details	Facilities within Metsimaholo Local Municipality: Mantsopa Minerals, Macro-Energy International and Midland Tannery
Identification and verification of industrial air pollution sources in Fezile Dabi District Municipality	12 th May 2022	To ensure that all air polluting industries are identified and accounted for and also to ensure that all mines that has ceased operation are known and registered.	Atmospheric emissions licence holders in the district were identified and compliance with relevant legislation established and also ensure if there was no changes on facility contact person details	Facilities within Ngwathe Local Municipality, Heilbron: Clover, Tokollo Hospital, Telwiedre Voere and Heilbron Landfill Site
Identification and verification of industrial air pollution sources in Fezile Dabi District Municipality	02 nd June 2022	To ensure that all air polluting industries are identified and accounted for and also to ensure that all mines that has ceased operation are known and registered.	Atmospheric emissions licence holders in the district were identified and compliance with relevant legislation established and also ensure if there was no changes on facility contact person details	Facilities within Moqhaka Local Municipality, Viljoenskroon: Viljoenskroon Crematorium and Continental Oil Mills

B 3: Disaster Management

2.1 Fezile Dabi District Municipality Disaster Risk Advisory Forum

The FDDM Disaster Management Centre has established its DRM Forum which is attended by multi-sectoral role players who contribute meaningfully to deliberation of such meeting. The forum focuses on compliance to prescripts of the Act and the Framework by the district. PDMC also forms part of such engagements and these meetings are held quarterly. On the other hand, the municipality also participates in the Provincial Disaster Risk Advisory Forum.

The following are the dates of the meetings held in the reporting period under review.

Table 3.4: Disaster Risk Advisory Forum Meetings Held

Type of Meeting	Date of the meeting	Description	Resolutions
Disaster Risk Management Advisory Forum (COVID-19 Operation JOC meeting replaced the Disaster Advisory Forum)	Disaster Operation JOC resolutions for July to September 2021 (First Quarter)	The structure that involve different stakeholders in dealing with disaster risk management matters in the district	<ul style="list-style-type: none"> -Monitoring of COVID-19 seven pillars -Monitoring of funeral services. -Educational awareness on COVID-19 vaccination. -Vaccination for people of 50 years plus is scheduled from Monday 12 July 2021. -Moqhaka LM and Ngwathe LM to assist with the preparations for Phelophepha train visit to their area of jurisdiction, Ngwathe LM to focus on water availability in Koppies train station. -More awareness campaigns on vaccination should be conducted across board; churches, schools and the community at large. -Workplace Plans should be relevant to the current status quo. -The office of the Executive Mayors and Speakers must be involved in all projects and programmes that are aimed at fight the COVID-19 pandemic at the District and Local Municipality level. -Quarantine sites should be revisited in order to be ready for intakes. -Rotational scheduling is highly recommended to counter the spread of Coronavirus pandemic. -The quality of water in the jojo tanks should be considered.
Disaster Risk Management Advisory Forum ((COVID-19 Operation JOC meeting replaced the Disaster Advisory Forum)	Disaster Operation JOC resolutions for October to December 2021 (Second Quarter)	The structure that involve different stakeholders in dealing with disaster risk management matters in the district	<p>Report on Local Government Election:</p> <ul style="list-style-type: none"> -SAPS have send the election operation plan to ProvJoint for district Joint. -SANDF will be deployed in the district during the elections. -VOC will be activated from the 29th October 2021 to the 02nd November 2021 in Zamdela SAPS police station. -District Joint is still waiting for the list of all voting stations in the district from Independent Electoral Commission (IEC) and the list will be send to all stakeholders Local government elections preparations -State of drought in the district should focus on water shortage related conditions and

Type of Meeting	Date of the meeting	Description	Resolutions
			interventions since the district has been receiving enough rainfall
Disaster Risk Management Advisory Forum ((COVID-19 Operation JOC meeting replaced the Disaster Advisory Forum)	Disaster Operation JOC resolutions for January to March 2022 (Third Quarter)	The structure that involve different stakeholders in dealing with disaster risk management matters in the district	<ul style="list-style-type: none"> -Deskrip cemetery in Frankfort need to be given the attention. -Vaccination train is standing in Koppies train station, communities are requested to attend to the service. -Ngwathe LM is requested to assist with waste removal on Fridays. -Funding for disaster risk reduction in municipalities should be prioritised. -Issued of MIG funds should be structured. Need to explore other grants for disaster risk projects -PDMC had a meeting were they discussed budget for awareness campaigns to assist municipalities and the draft budget is submitted. -There was an engagement about NDMC national classification of floods incidents, the classification is there to unlock the funds to assist with floods incidents, this means that it is not only the state of disaster declaration that can or able to unlock funds to respond to incidents. -The NCCC is in the process of easing some of COVID-19 alert level 1 restrictions like social distancing in schools, close contact without symptoms, days for isolation from 10 days to 7 days. -Disaster Management Centre to assist sector departments to identify disaster risk related projects for better service delivery
Disaster Risk Management Advisory Forum ((COVID-19 Operation JOC meeting replaced the	30 June 2022	The structure that involve different stakeholders in dealing with disaster risk management matters in the district	<ul style="list-style-type: none"> -DMC and SASSA to align the damage assessment template to assist affected families. -Stakeholders to develop Winter Season Preparedness plan and include the load shedding in the hazard identification and the respond to it. -Back-up generators to be installed in critical facilities. -Critical facilities to also install water tanks

Type of Meeting	Date of the meeting	Description	Resolutions
Disaster Advisory Forum)			

2.2 Fire Services

Table 3.5: Fire & Emergency Services Activity Schedule

IDP Objective	Strategy	Key Performance Area	Key activities	Key performance Indicator	Area	Compliance		Comments
					Mafube	Yes	No	
To ensure effective and efficient Fire & Rescue Services in Mafube LM	Planning, coordination and regulation of fire & rescue services in Mafube LM	Responding to Fire and Rescue Incidents	Responding to Fire and Rescue incidents as per SANS 10090	Number of fire & Rescue Incidents responded to	188	N/A	N/A	All fire incidents were effectively attended to.
	Planning, coordination and regulation of fire & rescue services in Mafube LM	Surveillance of premises	Access and Approve (Scrutinize) building plans	Number of building plans scrutinized	21	19	4	The four building plans are being assisted to comply with required regulations to enhance safety.
	Planning, coordination and regulation of fire & rescue services in Mafube LM	Surveillance of premises	Access and approve buildings	Number of High Risk buildings inspected	13	6	7	The seven buildings are being assisted to comply with required regulations to enhance safety.
	Planning, coordination and regulation	Surveillance of premises	Access and approve buildings	Number of Medium Risk	12	12	N/A	All buildings complied with

IDP Objective	Strategy	Key Performance Area	Key activities	Key performance Indicator	Area	Compliance		Comments
					Mafube	Yes	No	
	of fire & rescue services in Mafube LM			buildings inspected				set regulations
	Planning, coordination and regulation of fire & rescue services in Mafube LM	Surveillance of premises	Access and approve buildings	Number of Low Risk buildings inspected	07	07	N/A	All buildings complied with set regulations
	Enhance public fire Safety awareness	Educate community in fire safety	Conduct simulation exercise	Number of fire awareness campaigns conducted	54	N/A	N/A	Awareness campaigns have decreased number of incidents and burns
	Enhance public fire Safety awareness	Educate community in fire safety	Conduct fire awareness campaigns	Number of fire simulation exercise conducted	54	N/A	N/A	Simulation exercises have decreased number of incidents and burns

2.3 Disaster Management Services

Fezile Dabi District Municipality have been assigned certain disaster management powers and functions in accordance with section 44 of the Disaster Management Act, Act 57 of 2002 some of which were performed during the period under review and accordingly reported on as outlined below.

2.3.1 Disaster Risk Assessment

Table 3.6: Disaster Management Activity Schedule

Number of Risk Assessment Conducted	Name of Municipality	Comment
-COVID-19 risk assessment -Drought assessment -Vaccination roll out risks assessment -Local government elections JOC sitting.	Moqhaka LM	-Conducted assessment on seven pillars of the spread of COVID-19 in municipalities (provision of water; provision of sanitation; waste management, cleansing and sanitization of landfill sites; disinfection of

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Number of Risk Assessment Conducted	Name of Municipality	Comment
<ul style="list-style-type: none"> -Security cluster sittings. -Flood damages due to heavy rainfall. -Classification of the COVID-19 pandemic as a National State of Disaster. -Veld fire risks due to Climate Change 		<ul style="list-style-type: none"> municipal public spaces, facilities and offices; burial of the dead; COVID-19 public awareness; management of funeral services; vaccination roll out challenges; COVID-19 infection rate) -Water availability, dam levels and drought contributing factors. -Minimum requirements for vaccination site. -Adherence to COVID-19 regulations. -Local government elections JOC. -Flood impact assessment across the district. - Disaster risk assessment conducted at Mafube Hospital in Frankfort. -Assess adherence to COVID-19 regulations. -Determine the damage caused by heavy rainfall and determine the measures to mitigate against heavy rain fall and how to assist affected communities. -Assess the impact of the diesel spillage and activate JOC to respond to the spillage. -Re-classification of the pandemic as per Disaster Management Act to determine whether there is a need for the national state of disaster declaration.
<ul style="list-style-type: none"> -COVID-19 risk assessment -Drought assessment -Vaccination roll out risks assessment -Local government elections JOC sitting. -Security cluster sittings. -Flood damages due to heavy rainfall. -Classification of the COVID-19 pandemic as a National State of Disaster. -Veld fire risks due to Climate Change 	Ngwathe LM	<ul style="list-style-type: none"> -Conducted assessment on seven pillars of the spread of COVID-19 in municipalities (provision of water; provision of sanitation; waste management, cleansing and sanitization of landfill sites; disinfection of municipal public spaces, facilities and offices; burial of the dead; COVID-19 public awareness; management of funeral services; vaccination roll out challenges; COVID-19 infection rate) -Water availability, dam levels and drought contributing factors -Damage assessment on shacks ravaged by strong winds in Phiritona. -Local government elections JOC. -Flood damages due to heavy rainfall - Flood impact assessment across the district. - Disaster risk assessment conducted at Mafube Hospital in Frankfort. -Disaster Risk Assessment in Bhekilanga Primary School and Phirihadi Primary School. -National Disaster Management Centre Audit.

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Number of Risk Assessment Conducted	Name of Municipality	Comment
		<ul style="list-style-type: none"> -Flood disaster assessment in Heilbron in Sandersville. -Diesel spillage at Wilge river in Frankfort. -Classification of the COVID-19 pandemic as a National State of Disaster. -Determine the damage caused by heavy rainfall and determine the measures to mitigate against heavy rain fall and how to assist affected communities. -Assess the impact of the diesel spillage and activate JOC to respond to the spillage. -Re-classification of the pandemic as per Disaster Management Act to determine whether there is a need for the national state of disaster declaration
<ul style="list-style-type: none"> -COVID-19 risk assessment -Drought assessment -Vaccination roll out risk assessment -Local government elections JOC -Security cluster sittings. -Flood damages due to heavy rainfall. -Classification of the COVID-19 pandemic as a National State of Disaster. -Veld fire risks due to Climate Change -Groenpunt hall and area for international nurse's day celebration. 	Metsimaholo LM	<ul style="list-style-type: none"> -Conducted assessment on seven pillars of the spread of COVID-19 in municipalities (provision of water; provision of sanitation; waste management, cleansing and sanitization of landfill sites; disinfection of municipal public spaces, facilities and offices; burial of the dead; COVID-19 public awareness; management of funeral services; vaccination roll out challenges; COVID-19 infection rate) -Water availability, dam levels and drought contributing factors -Assessment conducted at jojo tanks in Cornelia, Villiers and Tweeling. -Local government elections JOC -Flood damages due to heavy rainfall -Determine the damage caused by heavy rainfall and determine the measures to mitigate against heavy rain fall and how to assist affected communities. -Assess the impact of the diesel spillage and activate JOC to respond to the spillage. -Re-classification of the pandemic as per Disaster Management Act to determine whether there is a need for the national state of disaster declaration
<ul style="list-style-type: none"> -COVID-19 risk assessment -Drought assessment -Vaccination roll out risk assessment -Risk assessment jojo tanks in Cornelia, Villiers and Tweeling 	Mafube LM	<ul style="list-style-type: none"> -Conducted assessment on seven pillars of the spread of COVID-19 in municipalities (provision of water; provision of sanitation; waste management, cleansing and sanitization of landfill sites; disinfection of municipal public spaces, facilities and offices; burial of the dead; COVID-19 public awareness; management

Number of Risk Assessment Conducted	Name of Municipality	Comment
<ul style="list-style-type: none"> - Damage assessment on shacks ravaged by strong winds in Namahadi, Qalabotjha and Phiritona. -Local government elections JOC sitting. -Security cluster sittings. -Flood damages due to heavy rainfall. -Classification of the COVID-19 pandemic as a National State of Disaster -Veld fire risks due to Climate Change. -Shack fire risk assessment conducted in Namahadi-Frankfort -Assessment of houses built in flood plain in Sandersville in Heilbron. -Shack fire risk assessment conducted in Mafahlaneng Tweeling in Winnie Mandela Section. 		<ul style="list-style-type: none"> of funeral services; vaccination roll out challenges; COVID-19 infection rate). -COVID-19 risk assessment in schools for COVID regulations compliance -Water availability, dam levels and drought contributing factors -Assessment conducted at jojo tanks in Cornelia, Villiers and Tweeling. -Security Cluster meetings. -Local government elections JOC -Flood damages due to heavy rainfall -Determine the damage caused by heavy rainfall and determine the measures to mitigate against heavy rain fall and how to assist affected communities. -Assess the impact of the diesel spillage and activate JOC to respond to the spillage. -Re-classification of the pandemic as per Disaster Management Act to determine whether there is a need for the national state of disaster declaration

2.3.2 COVID-19 Disaster Risk Reduction

Table 3.7: Risk Reduction COVID-19 Activity Schedule

Number of Risk Reduction Conducted	Name of Municipality	Comment
<ul style="list-style-type: none"> -COVID-19 risk reduction measures -Conduct education, training and public awareness -Drought risk reduction measures -Vaccination roll out risk reduction measures. -Activation of Provincial Flood Task Team. -Flood risk reduction. -Integrated Fire Management launch. -Educational awareness in informal settlement. -Informal settlement fire. -Fire breaks around settlements. -Veld fires 	Moqhaka LM	<ul style="list-style-type: none"> -Monitoring of COVID-19 seven pillars -Monitoring of funeral services. -Monitoring hospitals, clinics and funeral undertakers resources. -Proper hand wash demonstration; social distancing. donning and doffing of Personal Protective Equipment (PPE); wearing of face mask -Consulting technical services about water leak and burst pipes in the municipalities -Conducting educational awareness about rain water harvesting and using water sparingly. -Assist with the Department of Health with vaccination site set up. -Armaging SAPS escort for vaccination doses. -Assist with the registration for vaccination. -Conduct vaccination awareness campaign.

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Number of Risk Reduction Conducted	Name of Municipality	Comment
		<ul style="list-style-type: none"> -Development and implementation of flood mitigation measures. -Cleaning and maintenance of storm water channels and bridges. -Relocation of houses built in flood plain areas -Development of flood plain areas
<ul style="list-style-type: none"> -COVID-19 risk reduction -Conduct education, training and public awareness -Drought risk reduction measures -Vaccination roll out risk reduction -Activation of Provincial Flood Task Team -Flood risk reduction. -Integrated Fire Management launch. -Educational awareness in informal settlement. - Informal settlement fire. -Fire breaks around settlements. -Veld fires 	<p>Ngwathe LM</p>	<ul style="list-style-type: none"> -Monitoring of COVID-19 seven pillars -Monitoring of funeral services. -Monitoring hospitals, clinics and funeral undertakers resources. -Proper hand wash demonstration; social distancing. donning and doffing of Personal Protective Equipment (PPE); wearing of face mask -Consulting technical services about water leak and burst pipes in the municipalities -Conducting educational awareness about rain water harvesting and using water sparingly. -Assist with the Department of Health with vaccination site set up. -Arranging SAPS escort for vaccination doses. -Assist with the registration for vaccination. -Conduct vaccination awareness campaign. -Development and implementation of flood mitigation measures -Cleaning and maintenance of storm water channels and bridges. -Relocation of houses built in the wetland and in flood plain areas. -Development of flood plain areas.
<ul style="list-style-type: none"> -COVID-19 risk reduction measures -Conduct education, training and public awareness -Drought risk reduction measures -Vaccination roll out risk reduction measures. -Activation of Provincial Flood Task Team. -Flood risk reduction -Integrated Fire Management launch. -Educational awareness in informal settlement. - Informal settlement fire. -Fire breaks around settlements. -Veld fires 	<p>Metsimaholo LM</p>	<ul style="list-style-type: none"> -Monitoring of COVID-19 seven pillars -Monitoring of funeral services. -Monitoring hospitals, clinics and funeral undertakers resources. -Proper hand wash demonstration; social distancing. donning and doffing of Personal Protective Equipment (PPE); wearing of face mask -Consulting technical services about water leak and burst pipes in the municipalities -Conducting educational awareness about rain water harvesting and using water sparingly.

Number of Risk Reduction Conducted	Name of Municipality	Comment
		<ul style="list-style-type: none"> -Assist with the Department of Health with vaccination site set up. -Arranging SAPS escort for vaccination doses. -Assist with the registration for vaccination. -Conduct vaccination awareness campaign. -Development and implementation of flood mitigation measures -Cleaning and maintenance of storm water channels and bridges. -Relocation of houses built in the flood plain areas. -Development of flood plain areas.
<ul style="list-style-type: none"> -COVID-19 risk reduction measures -Conduct education, training and public awareness -Drought assessment -Vaccination roll out risk reduction measure. -Activation of Provincial Flood Task Team. -Flood risk reduction -Integrated Fire Management launch. -Educational awareness in informal settlement. -Informal settlement fire. -Fire breaks around settlements. -Veld fires 	Mafube LM	<ul style="list-style-type: none"> -Monitoring of COVID-19 seven pillars -Monitoring of funeral services. -Monitoring hospitals, clinics and funeral undertakers resources. -Proper hand wash demonstration; social distancing. donning and doffing of Personal Protective Equipment (PPE); wearing of face mask -Consulting technical services about water leak and burst pipes in the municipalities -Conducting educational awareness about rain water harvesting and using water sparingly. -Assist with the Department of Health with vaccination site set up. -Arranging SAPS escort for vaccination doses. -Assist with the registration for vaccination. -Conduct vaccination awareness campaign. -Development and implementation of flood mitigation measures -Cleaning and maintenance of storm water channels and bridges. -Relocation of houses built in the flood plain areas. -Development of flood plain areas.

2.3.3 Response & Recovery

Table 3.8: Response & Recovery Activity Schedule

Incidents	Date	Area/ Town	Comments
Coronavirus pandemic	01 July 2021 to 30 June 2022	Fezile Dabi District as a whole	-Conduct vaccination awareness campaign.

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Incidents	Date	Area/ Town	Comments
Drought hazard	March 2022	Fezile Dabi District	-Fezile Dabi district received enough rain fall in the 2021, the challenges is water management within the district. -Capacity of the dams around Fezile Dabi district need to be determine. -Frequent water pipe burst need an urgent attention (asbestos pipes). -Capacity of municipal water treatment plant. -Number of water reservoirs within the district. -Water leaks in the taps.
Respond to shacks ravaged by strong winds	25 October 2021	Namahadi, Qalabotjha and Phiritona.	-Affected family be assisted with immediate relief measures by SASSA. -Educational awareness in informal settlement.
Heavy rainfall that resulted to flooding	December 2022	All towns in Fezile Dabi District	-Maintenance and cleaning of storm water drainages. -Maintenance of low lying bridges -Development of settlements in the flood plain area. -Relocation of RDP houses built in the flood plain were development cannot achieved. -Human Settlement intervention on houses build in the flood prone areas.
Human Settlement Department assessment	May 2022	Ngwathe LM	-Determine measures to be implemented to mitigate against flooded houses.

B4: COVID-19 RESPONSE

Table 3.9: Environmental Health Service

Project/ Programme	Objective	Purpose	Date	Target	No. of People Reached
Health Education on handling of human remains	To combat the spread of the disease	To provide measures to be taken when a COVID- 19 burial is to be conducted	01 July -30 September 2021	Bereaved Family Members	
				Kroonstad	50
				Viljoenskroon	48
				Steynsrus	5
				Parys	40
				Vredefort	15
				Heilbron	6
				Koppies	40

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Project/ Programme	Objective	Purpose	Date	Target	No. of People Reached
				Edenville	8
				Sasolburg	40
				Deneysville	14
				Oranjeville	5
				Cornelia	30
				Villiers	15
				Frankfort	33
				Tweeling	10
			1-31 October 2021	Bereaved Family Members	
				Kroonstad	4
				Koppies	5
				Vredefort	8
				Parys	10
				Sasolburg	15
				Frankfort	4
				Cornelia	4
			1-30 November 2021	Bereaved Family Members	
				Kroonstad	4
				Koppies	10
				Heilbron	1
				Vredefort	4
				Sasolburg	8
				Frankfort	4
			1-31 December 2021	Kroonstad	4
				Koppies	5
				Heilbron	4
				Deneysville	4
				Sasolburg	6
				Frankfort	12
				Villiers	7
			1-31 January 2022	Bereaved Family Members	
				Kroonstad	4
				Viljoenskroon	10
				Koppies	10
				Heilbron	12
				Vredefort	4

Project/ Programme	Objective	Purpose	Date	Target	No. of People Reached
				Parys	4
				Sasolburg	8
				Oranjeville	3
				Deneysville	4
				Tweeling	5
				Cornelia	4
				Villiers	10
				Frankfort	4
			01-28 February 2022	Bereaved Family Members	
				Koppies	10
				Frankfort	4
			01-31 May 2022	Bereaved Family Members	
				Parys	8
				Villiers	5
				Sasolburg	4
				TOTAL	595

B 5: LOCAL ECONOMIC DEVELOPMENT

3.1 *Agricultural Development and support*

South Africa's agro-processing sector plays a significant role in terms of job creation and sustainability in the economy. The Agricultural Sector Plan of FDDM acknowledges the importance of the agro-processing industry and several potential agro-processing projects have been identified with specific reference to the undermentioned project.

- **Koppies Greenhouse (Hydroponic) Vegetable Production Enterprise**

Koppies Commercial Greenhouse Vegetable Production Enterprise was established in line with government's emphasis on food security, job creation & black agricultural entrepreneurship. A Service Level Agreement was entered into between FDDM and Rand Water Foundation (RWF) in 2011 to conduct a feasibility study for the said project. This project was adopted by the District based on the Municipality's Agriculture Sector Plan (2010). Since the project's inception the first two phases, namely, feasibility study and planning phase have been completed and the project is now in its infrastructure development phase (implementation phase) under the renewed 5 year contract i.e. 2017 - 2022. Under infrastructure development the District has support the enterprise with the following:

- **Hydrogeological study:** this a study on surface- and groundwater; borehole locations and depths; regional water levels and abstraction volumes and potential groundwater receptors up- and downstream. This study is a legislative requirement for commercial hydroponics projects.
- **Storm water Management Plan:** storm water management plan must reflect the methods to be used in reducing runoff of rainwater and in improving water quality. This plan is also a legislative requirement for commercial hydroponics
- **Rotavators and Mist Blowers:** A tiller and rotavator equipment for loosening the soil in a planting area and mist blowers for treatment and disinfecting the plants.

Upon completion and when the enterprise achieves full functionality, it will create 148 permanent jobs. Currently it consists of 10 cooperatives as members. The produce grown includes tomatoes, cucumber, spinach and green, red and yellow peppers.

– **Assistance to agricultural co-operatives**

The following active agricultural co-operatives were supported during the period under review:-

Table 3.7: Agricultural Cooperatives Supported

Project Name	Area
Koppies Greenhouse Primary Cooperative	Koppies, Ngwathe Local Municipality
Mohakatshane Agricultural Co-operative	Sasolburg, Metsimaholo Local Municipality
Tjhebelopele Cooperative	Heilbron, Ngwathe Local Municipality

3.2. Small, Medium and Micro Enterprises (SMME) Development and Support

FDDM is acknowledging the economic potential of a strong SMME sector and is committed to its promotion and growth. To this effect, the LED Directorate has provided entrepreneurial support to the following SMMEs during 2021/2022 financial year:

Table 3.8: SMME supported

Name of SMME	Area
Ngamla Kabelo (Pty) LTD	Refengkgotso, Metsimaholo Local Municipality
Backyard Smokers Enterprises	Maokeng, Moqhaka Local Municipality
Nhlapover Clothing & Trading	Namahadi, Mafube Local Municipality
Natural Is Natural (Pty) LTD	Refengkgotso, Metsimaholo Local Municipality
Bulwane Projects & Maintenance	Zamdela, Metsimaholo Local Municipality
Mbongo's Garden Service	Zamdela, Metsimaholo Local Municipality
Linduvuyo Projects and Supply	Heilbron, Ngwathe Local Municipality

- **Assessment of SMMEs**

The LED Unit, in partnership with SEDA, regularly assesses those SMMEs that have been assisted in terms of our Entrepreneurial Support System in order to identify training needs and problem areas in business operations. The goal is to provide entrepreneurs with the information necessary to successfully operate their businesses. The following SMMEs have been assessed for 2021/2022:

Table 3.9: SMMEs Assessed

Name of SMME	Area
Ngamla Kabelo (Pty) LTD	Refengkgotso, Metsimaholo Local Municipality
Backyard Smokers Enterprises	Maokeng, Moqhaka Local Municipality
Nhlapover Clothing & Trading	Namahadi, Mafube Local Municipality
Natural Is Natural (Pty) LTD	Refengkgotso, Metsimaholo Local Municipality
Bulwane Projects & Maintenance	Zamdela, Metsimaholo Local Municipality
'Mbongo's Garden Service	Zamdela, Metsimaholo Local Municipality
Linduvuyo Projects and Supply	Heilbron, Ngwathe Local Municipality

B4: Tourism Development

As part of its powers and functions in terms of Section 84(m) of the Municipal Structures Act, the municipality has undertaken the following activities for 2021/2022 in relation to tourism development:

- **Tourism shows attended**

Forming part of marketing and promotion of tourism FDDM attended the following shows:

Table 3.10: Tourism Shows attended

Name of the Tourism Show / Event	Venue and Date	Comments about the show / event
SANCB & ICCA Leadership Association Summit	Stonehenge in Africa, Parys 08 December 2021	The objective was to Assist National Associations to host their meetings and conferences in Villages, Towns and Small Dorpies (VTSD's) across SA. <ul style="list-style-type: none"> • Infrastructure Development • Promote tourism experiences (pre and post tour packages for delegates and accompanying person program) in VTSD's that can be marketed to delegates by local SMME's, contributing to domestic tourism.

Name of the Tourism Show / Event	Venue and Date	Comments about the show / event
		<ul style="list-style-type: none"> Procurement: Incentivise the procurement of conferencing goods and services from local service providers in VTSD's.
My Arts International – 13 th Mangaung Youth Empowerment	21 and 22 April 2022, Bloemfontein	The purpose was to expand business networks and link potential partnerships and collaboration based on common interest and promotion of Tourism and SMMEs in the District.
Africa Travel Indaba 2022	Inkosi Albert Luthuli ICC, in Durban. 2 to 5 May 2022	The 2022 statistical report on secured meetings and walk-ins at the stand revealed that a total of 986 visitors went through our stands. The Africa's Travel Indaba for year 2022 was declared as a success.

- Advertising and Publicity**

Publications:
Mzansi Travel
Getaway Magazine: Egweni River Lodge Stonehenge River Lodge

- Tourism awareness campaigns**

Venue and Date	Comments
25 September 2021, Parys	The campaign went well. Artists, Tourism Establishments and Businesses were given opportunity to show-case their products and services.
30 October 2021, Zamdela	The campaign became a success
23 March 2022, Sasolburg	The campaign was a success, approximately 100 people were reached.
30 June 2022, Namahadi	The campaign was a success, approximately 80 people were reached

- Tourism training**

- Training was provided to 120 SMMEs and Tourism Establishments in the district through SEDA.

- Grading of Accommodation Establishments**

- Fezile Dabi District Municipality had focused its' efforts and consolidated a plan to conduct the quality assurance workshop in partnership with the Tourism Grading Council of South Africa as well as South African Tourism to assist in formalizing the local economy and ensuring that Tourism facilities within the district meet the grading standard which is an extension of the basic requirement of qualitative and intangible services.

- Quality Assurance workshop was held on the 16 September 2021 and the following Establishments attended to name a few: The Vaal Guesthouse, Casa Celtis, Elangeni Guesthouse, Egweni River Lodge, Taliber Guesthouse, Intown Guest House, and Roseville Guesthouse etc.

B 5: COMMUNITY AND SOCIAL SERVICES

The community and social development functions are located within the LED Directorate under Community Development Unit. This unit, is specifically established to ensure that communities within Fezile Dabi District Municipality are able to access government services, to provide interventions and to enhance the spirit of social cohesion.

This unit is responsible for, amongst others, the community and social services: Sports, Arts and culture and social development.

– *Community Development – Social Assistance*

This unit is focusing on the community based organizations; non-governmental organizations which include among others; food security organs, early childhood development centres, old age homes, and home based care centres. The services that we provide are the most needed and urgent commodities that are needed on daily basis to keep the centres operational. For the year under review, this unit provided assistance, interventions and services to the following beneficiaries:

Table 3.11: Community Based Organisations assisted

Name of Centre	Town and Municipality	Items/Equipment
Mandela Community Nutrition Centre	Edenville – Ngwathe LM	<ul style="list-style-type: none"> • X1 4 plate gas stove • X2 large Hart Pots (20l) • X1 washing machine • X100 glasses • X8 jugs • X100 seat covers with tie-backs
Individual	Edenville - Ngwathe LM	<ul style="list-style-type: none"> • X1 assistive device (wheelchair)
Individual (Learner)	Moodrai – Metsimaholo LM	<ul style="list-style-type: none"> • Short sleeve school shirt • Long Sleeve school shir • Red Rompi wear • Red & white Rompi wear • Black long school pants • Red & white school half-jersey

Name of Centre	Town and Municipality	Items/Equipment
		<ul style="list-style-type: none"> • Red & white school jersey • Red & white school socks (long and short) • Stationery • Scholar transportation to and from Moodraai and Tsatsi Primary School for 12 months
Mawande Non-profit Company	Sasolburg – Metsimaholo LM	<ul style="list-style-type: none"> • X10 T-shirts • X10 caps • X2 large Hart pots (20l) • X2 large posters • X100 business cards • X5 (20 litres) sanitisers • X1000 masks • X3 money saving cans

– **Early Childhood Development (ECD)**

Assistance with varied items and commodities, based on each centre's needs, was provided to the following community early childhood development centres:

Table 3.12: Early Childhood Centres assisted

Name of Centre	Town and Municipality	Items/Equipment
Keamohetse Day and after-care centre	Parys (Ngwathe LM)	<ul style="list-style-type: none"> • X1 gas stove (3 plate) • X10 tables • X40 chairs • X3 large Hart pots (20 litres) • 1x jojo tank • 100 teaspoons
Kgodisong Day Care Centre	Heilbron (Ngwathe LM)	<ul style="list-style-type: none"> • X10 Jolly Table • X20 Black Plastic Chairs • X1 Book Shelves • X1 School Bag Pigeon hole shelves • X15 Mattress • X15 Children Blankets

Name of Centre	Town and Municipality	Items/Equipment
		<ul style="list-style-type: none"> • X1 14 ft Trampoline with safety net • X4 Wall Paints • X1 Gas Stove (2 plates) • X1 Gas Bottle • X4 White Plastic Tables

– **Arts and Culture Development**

As part of art development in previous financial year, the municipality took amateur artists to the conservatoire for professional voice training. During the period under review, the following artists were still supported by the municipality and undergoing the professional training at the conservatoire:

Table 3.13: Performing Artists assisted

Name of Artist	Town & Municipality
Tumahole Youth Brass Band	Tumahole in Ngwathe
Ngwathe Perfuming Arts & Culture	Edenville in Ngwathe
Kideos 1 Productions	Zamdela in Metsimaholo
Reitumetse Molaodi	Zamdela in Metsimaholo
Tumahole Fitness Club	Tumahole in Ngwathe
Zamdela Vibe Kasi market	Zamdela in Metsimaholo

B 6: Sports Development

During the period under review, the municipality conducted / participated in the following sports programmes:

Table 3.14: Sports Programmes Participated in/conducted

Sport Programme	Comments / Notes
JJ Sporting Academy	Sasolburg in Metsimaholo
Nondumiso Kana	Zamdela in Metsimaholo
Cycling for Education	Teams from Zamdela and Refengkgotso
Mountain Bike Training Camp	Team Fezile Dabi in FDDM Region

COMPONENT C: ANNUAL PERFORMANCE REPORT AGAINST PRE-DETERMINED OBJECTIVES 2021-22 FINANCIAL YEAR

KPA 1: Municipal Transformation and Organisational Development

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.1(a)	To ensure retention of adequately skilled and experience employees.	Implement retention policy and other conventional retention strategies so as to ensure retention of	Retained 80% of the currently employed Senior Management by 30 June 2022.	% of the currently employed Senior Management retained by 30 June 2022.	Senior Management as at June 2021 (i.e 1 x Municipal Manger & 4 Senior Mangers).	Retain 80% of the currently employed Senior Management by 30 June 2022.	Achieved: No resignations or terminations were recorded for Senior Managers of the municipality as at 30 June 2022.	Signed Workforce Profile Reports.	Achieved	Not Applicable
1.1(b)		employees who represent value, output and contribution, which the FDDM may not afford to lose to its competitors.	Retained 80% of the currently employed Level 1 – 3 Managers by 30 June 2022.	% of the currently employed Level 1 – 3 Managers retained by 30 June 2022.	Level 1-3 managers as at 30 June 2021 (i.e 25 Middle Managers & 9 Junior Managers)	Retain 80% of the currently employed Level 1 – 3 Managers by 30 June 2022.	Achieved: No resignations or terminations were recorded for Level 1 – 3 Managers as at 30 June 2022.	Signed Workforce Profile Reports.	Achieved	Not Applicable
1.2(a)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Ensure compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour	Number of disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional	Three (3) labour disputes filed by 30 June 2021.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional	Achieved: No disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional	Signed Internal Reports indicating disputes filed by employees in relation to non-compliance with collective agreements, basic conditions of employment act, labour relations act and HR policies.	Achieved	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
			Relations and & institutional policies pertaining to labour relations by 30 June 2022.	policies pertaining to labour relations by 30 June 2022.		policies pertaining to labour relations by 30 June 2022.	policies pertaining to labour relations as at 30 June 2022.			
1.2(b)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Ensure compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and & institutional policies pertaining to labour relations.	Four (4) Quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2022.	Number of quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2022.	Four (4) LFF meeting convened during 2020-21	Prepare and submit to council four (4) quarterly reports on the performance of the Local Labour Forum (LLF) by 30 June 2022.	Partially Achieved: Three (3) out Four (4) LFF meetings were convened as at 30 June 2022.	Signed management reports indicating performance of Local Labour Forum.	Partly achieved	Management to ensure that all reports due in line with KPI are submitted for verification.

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Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.2(c)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Regularly review Human Resource Policies so as to ensure their continued alignment with Collective Agreements and other policy directive in order to ensure well guided, efficient and effective labour practices.	Eleven (11) Human Resource related policies reviewed and submitted for approval by Council by 31 May 2022.	Number of Human Resource related policies reviewed and submitted for approval by Council 31 May 2022.	3 Human Resource related policies reviewed in 2020/21, namely: Internal Bursary Policy; Records Management Policy; Legal Services Policy.	Review and submit to Council for approval eleven (11) Human Resource related policies reviewed by 31 May 2022.	Achieved: For period under review 29 Human Resources related policies were reviewed and approved by Council on 29 June 2022.	Copies of reviewed and approved HR policies supported by a signed extract of council resolutions for approval.	Achieved	Not Applicable
1.3(a)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved	100% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2022.	% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2022.	100% of Post Audit Action Plan for matters relating to leadership, pre-determined objectives resolved and other matters and 100% of matters relating to findings on pre-determined objectives during 2020/21.	Address 100% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters by 30 June 2022.	Not Achieved: Not all matters in the Audit Action Plan to address Auditor General Findings relating to financial management, Leadership, Pre-Determined Objectives and other matters were addressed as at 30 June 2022.	Signed progress reports on post audit action plan matters for 2020/21 relating to leadership, pre-determined objectives and other matters.	Not Achieved	Ensure submission of the Annual Report and Annual Financial Statements on time to address prior audit matters

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
		financial management, and improved overall organisational performance.								
1.3(b)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	The municipality's staff establishment reviewed in line with regulation 4(3) of 2014 Regulations on Appointment and Basic Conditions of Senior Managers by 30 June 2022.	Detailed report on the municipality's staff establishment review in line with regulation 4(3) of 2014 Regulations on Appointment and Basic Conditions of Senior Managers by 30 June 2022	One (1) reviewed Staff Establishment as at 30 June 2021	Review the municipality's staff establishment in line with regulation 4(3) of 2014 Regulations on Appointment and Basic Conditions of Senior Managers by 30 June 2022	Not Achieved: No evidence was submitted indicating that, the Staff Establishment was reviewed as at 30 June 2022.	Signed progress report on reviewed municipality's staff establishment.	Not Achieved	Management to ensure that the staff establishment is reviewed in accordance with the regulations.

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Draft Audited Annual Report: 2021/22

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.3(c)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared and submitted to Council by 30 June 2022.	Number of quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared and submitted to Council by 30 June 2022.	4 quarterly internal (SHREQ) compliance reports in 2020/21.	Prepare and submit to Council four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation by 30 June 2022.	Partially achieved - Three (3) out of Four (4) quarterly SHREQ reports were submitted as at 30 June 2022.	4 quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation.	Partly achieved	Management to ensure that all reports due in line with KPI are submitted for verification
1.3(d)			One (1) prescribed mSCOA minimum business processes fully implemented by 30 June 2022.	Number of prescribed mSCOA minimum business processes fully implemented by 30 June 2022.	Current Financial Management System (Solar) as at 30 June 2021.	One (1) prescribed mSCOA minimum business process (i.e CSD Solar module) fully implemented by 30 June 2022.	Not Achieved: Zero prescribed mSCOA minimum business process (i.e. CSD Solar module) was fully implemented by 30 June 2022.	Signed internal financial progress reports sent to management, portfolio and council.	Not Achieved	Prepare need analysis report to assess internal capacity to develop CSD Solar module.

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.3(e)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Twelve (12) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2022.	Number of monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organizational goals and performance by 30 June 2022.	Seven (7) monthly Senior Management meetings convened in 2020/21	Convene twelve (12) monthly Senior Management meetings convened for inclusive and continuous strategic alignment of organizational goals and performance by 30 June 2022.	Partially Achieved: Ten (11) out of Twelve (12) Senior Management Meetings were held as at 30 June 2022.	Minutes of monthly Senior Management meetings for continuous strategic alignment of organisational plans and goals.	Partially Achieved	Management to ensure that all reports due in line with KPI are submitted for verification

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.3(f)	Improve administrative and financial capability of the municipality.	To capacitate and empower workforce.	Annual skills development / training needs assessment conducted, link and align the outcomes to appropriate development programmes completed and WPSP accordingly reviewed annually by 30 June 2022	Annual skills development / training needs assessment report and reviewed WPSP by 30 June 2022	2020/21 WPSP	Conduct annual skills development / training needs assessment, link and align the outcomes to appropriate development programmes and accordingly review the WPSP annually by 30 June 2022	Achieved: Training needs conducted for newly appointed employees, Training Plan and Workplace Skills Plan document for 2022/2023 submitted to LG SETA on 28 April 2022	Signed report of annual skills development and training need assessment developed.	Not Achieved	Management to ensure that the training plan be updated with current grey arrears
1.3(g)			100% of annually identified skills development / training needs in the WPSP are sufficiently budgeted for and fully funded by 30 June 2022.	% of annually identified skills development / training needs in the WPSP are sufficiently budgeted for and fully funded by 30 June 2022.	2020/21 Audited Skills Development & Training Actual Expenditure.	Sufficiently budget for and fully fund 100% of annually identified skills development / training needs in the WPSP by 30 June 2022.	Achieved: Workplace Skills Plan 2021-22 and Annual Training Report 2020-2021 was submitted to LGSETA on the 28 April 2022.	Signed report of a fully funded annual skills development plan incorporated in the municipality WPSP.	Achieved	Not Applicable

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Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.3(h)	Improve administrative and financial capability of the municipality.	Ensure compliance with LGSETA regulations.	The following reports and plans annually reviewed & submitted to LGSETA by 30 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	Proof of submission of the following reports and plans to LGSETA by 30 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	2020/21 • WSP, • ATR), and • PIVOTAL submitted to LGSETA.	Annually review and submit the following reports and plans to LGSETA by 30 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	Achieved: Annually reviewed and submitted the following reports and plans to LGSETA by 28 April 2022: • Workplace Skills Plan (WSP), • Annual Training Report (ATR), and Professional, Vocational, Technical & Academic Learning (PIVOTAL).	Copy of Workplace Skills Plan for 2021/2022 & Annual Training Report for 2020/2021.	Achieved	Not Applicable
1.3(i)	Improve administrative and financial capability of the municipality.	Ensure compliance with LGSETA regulations.	Ensure submission of 12 WSP monthly monitoring and implementation reports to LGSETA within 7 days after the end of each month during 2021/22 financial year	Number of monthly WSP monitoring and implementation reports submitted to LGSETA within 7 days after the end of each month during 2020-21.	12 WSP monthly monitoring and implementation reports to LGSETA prepared in 2020-21.	Ensure submission of 12 WSP monthly monitoring and implementation reports to LGSETA within 7 days after the end of each month during	Achieved: Twelve (12) WSP monthly monitoring and implementation reports were submitted to LGSETA within 7 days after the end of each	Copy of Workplace Skills Plan for 2021/2022 & Annual Training Report for 2020/2021.	Achieved	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
			2021/22 financial year			2021/22 financial year	quarter as at 30 June 2022.			
1.3(j)	Improve administrative and financial capability of the municipality.	Promote employee wellness through dedicated wellness programmes.	Prepare an annual employee-wellness programme for 2020/21 financial year by 1 July 2020, prepare and present 4 quarterly reports in relation thereto to senior management meeting by 30 June 2022.	An annual employee-wellness programme and number of quarterly report in relation thereto prepared and presented to senior management meeting by 30 June 2022.	One (1) Annual employee-wellness programme and Four (4) quarterly reports submitted to management in 2020-21.	Prepare an annual employee-wellness programme for 2020/21 financial year by 1 July 2020, prepare and present 4 quarterly reports in relation thereto to senior management meeting by 30 June 2022.	Partially Achieved: Three (3) out of Four (4) quarterly wellness programme reports were submitted as at 30 June 2022.	Wellness Progress Reports for 2021-22	Partly achieved	Not Applicable

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Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.3(k)	Improve administrative and financial capability of the municipality.	Ensure consistent follow-up on the status of implementation of Council resolutions so improve accountability to council on its decisions.	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 12 monthly reports in relation thereto by 30 June 2022.	Number of monthly reports in relation to tracking of the implementation of Council resolutions by various officials and political office bearers by 30 June 2022.	Twelve reports prepared during 2020-21 on tracking of implementation of council resolutions	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 12 monthly reports in relation thereto by 30 June 2022.	Achieved: Four (4) quarterly reports on tracking and implementation of council resolutions were submitted as at 30 June 2021.	Implementation of Council Resolution Reports for 2021/22	Achieved	Not Applicable
1.3(l)	Improve administrative and financial capability of the municipality.	Provide for forward annual leave planning as part of Human Resource planning to ensure smooth operations with the requisite number of employees.	Prepare and submit the organisational annual leave plan for 2021/22 to Human Resource Management unit by 30 September 2021.	Date of submission of organisational annual leave plan to Human Resource Management unit.	One (1) organisation leave plan prepared during 2020-21	Prepare and submit the organisational annual leave plan for 2021/22 to Human Resource Management unit by 30 September 2021.	Achieved: Annual Leave Plan for 2020/21 was submitted as at 30 September 2021.	Annual Leave Plan for 2021/22	Achieved	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.4(a)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	The following key Sector Plans that support the IDP developed, annually reviewed and submitted to council for approval by 31 May 2022: • Spatial Development Framework (SDF); • Fraud Prevention Plan (FPP); • HIV/AIDS Sector Plan (HIV/AIDSSP).	Copies of developed and / or annually reviewed and sector plans listed below and proof of their submission to council for approval by 31 May 2022: • Spatial Development Framework (SDF); • Fraud Prevention Plan (FPP); • HIV/AIDS Sector Plan (HIV/AIDSSP).	The following available sectors plans as at 30 June 2021: • (SDF); • (FPP); • (HIV/AIDSSP).	By 31 May 2022, develop, annually and submit to Council for approval the following key Sector Plans that support the IDP: • Spatial Development Framework (SDF); • Fraud Prevention Plan (FPP); • HIV/AIDS Sector Plan (HIV/AIDSSP).	Partially Achieved: The following sector plans were either achieved, others not yet submitted to council for approval or not fully reviewed as per the target as at 30 June 2022: Spatial Development Framework (SDF); and Fraud Prevention Plan (FPP)	Signed minutes of council as a proof that key sector plans that support the IDP has been approved.	Partially Achieved	Management to ensure that all reports due in line with KPI are submitted for verification

Fezile Dabi District Municipality

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Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.4(b)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	80% improvement in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2022	% improvement in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2022	2020/21 CoGTA IDP Assessment Report.	Improve by 80% in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2022.	Not achieved: the annual Provincial IDP assessments by CoGTA was only held on the 13th of July 2022.	Copy of the IDP assessment report prepared by the department of Cooperative Governance and Traditional Affairs.	Not Achieved	Management to ensure that all reports due in line with KPI are submitted for verification
1.4(c)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	Ensure that the municipality's IDP is aligned with the IDPs of local municipalities within the district, and that all IDPs incorporate communities and stakeholders views and inputs and that they are prepared in accordance with the prescribed framework.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2022.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2022.	2 District IDP Managers Forums Meetings convened in 2020/21.	Convene four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting by 30 June 2022.	Achieved: Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting were held as at 30 June 2022.	Signed internal reports indicating District IDP Managers Forums Meetings held, IDP Public Participation Meetings, IDP Steering Committee Meeting and IDP Rep Forum Meetings held for the 2020/21 IDP Review, each supported by copies of attendance registers.	Achieved	Not Applicable

Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/2021	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
1.4(d)	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	None	Develop Community Development/ Social Development Plan for the District Municipality by 30 June 2022	Not Achieved: The development of the Community or Social Development Plan is in progress, a draft of Terms of reference is attached.	Copy of the Community Development/Social Plan approved by council.	Not Achieved	Management to ensure that the Community Development/ Social Development plan is developed, in line with KPI and submitted for verification

KPA 2: Basic Service Delivery and Infrastructure Investment

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021/22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
2.1	To assist local municipalities in the district in setting up their road asset management systems and to collect roads and traffic data in the district in line with the Road Infrastructure Strategic Framework for South Africa (RISFSA).	To improve roads in the district to be more efficient and internationally competitive.	A focused roads conditions assessment initiated and completed on internal rural road networks in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Department of Transport by 30 June 2022.	RRAMS project annual report submitted to the Provincial and National Departments of Roads.	2019/20-2020/21 RRAMS annual report.	Complete a focused roads conditions assessment on 1552 km road networks and 60 traffic counts in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Department of Roads by 30 June 2022.	Achieved: the following by 30 June 2022: <ul style="list-style-type: none"> • Complete 1552 km of Visual Condition Assessments • Complete 60X traffic counts in Metsimaholo LM • System implemented and Road Network Information Module (RNIM) updated. • Close Out report on RRAMS prepared. • Handover Data to Department of Transport. 	Signed completion certificate.	Achieved	Not Applicable
2.2	To ensure effective and efficient Fire & Rescue Services in Mafube LM	To ensure planning, coordination and regulation of fire & rescue	Four (4) quarterly inspections performed at moderate to low risk premises in	Number of quarterly inspections performed at moderate to low risk premises in	4 Quarterly inspections reports in 2020/21.	Perform four (4) quarterly inspections at moderate to low risk premises in various areas	Achieved: Performed Four (4) quarterly inspections at moderate to low risk premises in	4 signed fire quarterly reports on inspection of moderate to low risk	Achieved	Not Applicable

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Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021/22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
		services in Mafube LM	various areas across Mafube Local Municipality by 30 June 2022.	various areas across Mafube Local Municipality by 30 June 2022.		across Mafube Local Municipality by 30 June 2022.	various areas across Mafube Local Municipality as at 30 June 2022.	premises for the 2021/22 financial year.		
2.3(a)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services	Four (4) quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Municipal Health Services reports in 2020/21.	Prepare four (4) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Achieved: Four (4) quarterly Environmental Health & Emergency Services reports indicating work done in various towns across the four (4) local municipalities in the district were prepared as at 30 June 2022.	4 signed quarterly reports of Municipal Health Services for 2021/22 financial year.	Achieved	Not Applicable

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Key Performance Area 2: Basic Service Delivery and Infrastructure Development											
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022											
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021/22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance	
2.3(b)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services	Four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Air Quality Management reports in 2020/21.	Prepare four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Achieved: Four (4) quarterly Air Quality report indicating work performed in various towns across the four local municipalities in the district were prepared as at 30 June 2022.	4 signed quarterly reports on Air Quality Management for 2021/22 financial year.	Achieved	Not Applicable	
2.3(c)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services	Four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Environmental Management reports in 2020/21.	Prepare four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 30 June 2022.	Achieved: Four (4) quarterly Environmental Management Services reports indicating work done in various areas across the four (4) local municipalities in the district were prepared as at 30 June 2022.	4 signed quarterly reports of environmental services for the 2021/22 financial year.	Achieved	Not Applicable	

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Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021/22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
		within the district.								
2.4(a)	To ensure effective & efficient disaster management & emergency services in the district.	To take proactive actions in a form of planning, preparation and community and stakeholder so as to ensure a well-coordinated response to any eventuality of disaster or emergency that may occur	Four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Number of quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	4 Quarterly Disaster Management reports 2020/21.	Prepare four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Achieved: Four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district were prepared as at 30 June 2022.	4 signed quarterly reports of Disaster Management for 2021/22 financial year.	Achieved	Not Applicable

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Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021/22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
2.5(a)	To contribute towards the national government's goal of reduction in the prevalence of HIV/AIDS in the district.	Develop and implement HIV/AIDS awareness campaigns and promote regular HIV testing & disclosure amongst communities within the District.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2022.	Number of HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2022.	3 HIV/AIDS awareness campaigns held in 2020/21.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2022.	Not Achieved: Two (2) out of Four (4) HIV/AIDS awareness campaign were held or supported in the district targeting youth, men, women schools, Correctional Centres and private sector institutions by 30 June 2022.	Four (4) signed internal reports on HIV and AIDS awareness campaigns conducted in 2021/22	Not Achieved	Management to ensure that the Community Development/ Social Development plan is developed, in line with KPI and submitted for verification
2.5(b)			One (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held by 30 June 2022.	Number of Annual HIV/AIDS commemorations aimed at creating HIV/AIDS awareness held by 30 June 2022.	1 Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held in 2020/21.	Hold one (1) Annual HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 30 June 2022.	Not Achieved: Due to COVID-19 Disaster Management Regulations no outdoor gatherings were permissible.	Copy of Council Resolution notifying council about the event not taking place due to Disaster Management Act Regulations.	Not Achieved	Management to ensure that the Community Development/ Social Development plan is developed, in line with KPI and submitted for verification

Key Performance Area 2: Basic Service Delivery and Infrastructure Development										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021/22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
2.6(a)	To create and promote an environment that encourages socio-economic empowerment	To support poverty alleviation through Extended Public Works Programme	Four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement	Number of EPWP progress reports indicating created fulltime equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement	None	Four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement	Achieved: Four (4) EPWP Progress report indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement were submitted by 30 June 2022.	4 signed quarterly reports of EPWP progress reports for 2021/22 financial year.	Achieved	Not Applicable

KPA 3: Local Economic Development

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
3.1(a)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic development in the district.	Four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project prepared by 30 June 2022.	Number of quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro- processing project prepared by 30 June 2022.	4 Quarterly reports prepared in 2020/21	Prepare four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing project by 30 June 2022.	Achieved: Four (4) quarterly reports outlining dedicated support provided to the Koppies Greenhouse agro-processing enterprise were prepared as at 30 June 2022.	4 signed quarterly reports of Koppies Greenhouse Agro-Processing for the 2021/22 financial year.	Achieved	Not Applicable
3.1(b)			Six (6) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2022.	Six (6) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2022.	4 SMMEs supported in 2020/21	Identify and provide dedicated entrepreneurial support to six (6) SMMEs in the district by 30 June 2022.	Achieved: Report on assistance/support provided to SMME's in the district prepared and submitted as at 30 June 2022.	Reports indicating number and names of SMMEs in the district that are provided with dedicated training as part of entrepreneurial support.	Achieved	Not Applicable

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
3.1(c)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic development in the district.	Two (2) Customer Care training provided to SMMEs in the district by 30 June 2022.	Number of Customer Care training provided to SMMEs in the district by 30 June 2022.	Customer Care training provided to SMMEs in 2020/21	Provide two (2) Customer Care training to SMMEs in the district by 30 June 2022.	Achieved: Training was provided to 244 SMMEs in Fezile Dabi District through SEDA, see attached report as at 30 June 2022.	Attendance Register for customer care training provided.	Achieved	Not Applicable
3.1(d)			Two (2) cooperatives supplied with identified tools/equipment by 30 June 2022.	Number of cooperatives supplied with identified tools/equipment by 30 June 2022.	1 Cooperative supplied with identified tools/equipment in 2020/21	Supply two (2) Cooperatives with identified tools/equipment by 30 June 2022.	Achieved: Reports on supported cooperatives supplied with identified tool/equipment was prepared and submitted as at 30 June 2022.	Signed reports indicating number of Cooperatives supplied with identified tools/equipment.	Achieved	Not Applicable
3.2	To nurture the development of people's potential in the district through arts & culture	To develop arts & crafts in the communities within the district by providing required resources and support.	Up to three (3) qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2022.	Number of qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2022.	4 qualifying artists and / or groups of artists supported in 2020/21.	Assist and support up to three (3) qualifying artists and / or groups of artists in the district with training, coaching and	Achieved: Three (3) qualifying artists and / or groups of artists in the district were identified and subsequently assisted as at 30 June 2022.	Signed Internal Reports indicating number and names of qualifying up and coming performing arts groups and crafters from the district assisted with enrolment and 3 year tuition in academic institutions.	Achieved	Not Applicable

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
						crafting skills by 30 June 2022.				
3.3(a)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders within the district.	Three (3) B&B establishments in the district assisted annually with Tourism Council grading and certification by 30 June 2022.	Number of B&B establishments in the district assisted with Tourism Council grading and certification by 30 June 2022.	5 B&B establishments assisted in 2020/21	Assist five (5) B&B establishments in the district with Tourism Council grading and certification by 30 June 2022.	Achieved: Reports on assisted B&B establishments was prepared and submitted as at 30 June 2022.	Signed internal reports indicating number, names and location of B&B establishments in the district assisted with grading, provision of promotional material and provide	Achieved	Not Applicable
3.3(b)			Four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) conducted by 30 June 2022.	Number of tourism awareness campaigns (i.e. 1 per local municipality per year) conducted by 30 June 2022.	4 Tourism awareness campaigns in 2020/21	Conduct four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) by 30 June 2022.	Achieved: Report on tourism awareness campaign is prepared and submitted as at 30 June 2022.	Signed reports indicating awareness Campaign was held.	Achieved.	Not Applicable
3.3(c)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2022.	Number of local and / or international tourism shows / expos participated in by 30 June 2022.	1 Local Tourism Shows attended in 2020/21	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2022.	Achieved: Report on Participation to Africa Travel Indaba 2022 is prepared and submitted as required.	Signed reports indicating the International Indaba Tourism show attended.	Achieved	Not Applicable

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
		within the district.								
3.3(d)	To promote and support the development of vulnerable groups in the district.	Capacitate women and disabled people to participate in mainstream economy as well as in various activities in society and ensure that young children are provided with an appropriate care and educational support.	Two (2) advertisements on promotion of tourism in the district publicized on dedicated tourism publications by 30 June 2022.	Number of advertisements on promotion of tourism in the district publicized on dedicated tourism publications by 30 June 2022.	1 Advertisement placed in 2020/21	Publicize two (2) advertisements on promotion of tourism in the district on dedicated tourism publications by 30 June 2022.	Achieved: Promotion of Egweni River Lodge & Stonehenge River Lodge was placed on Getaway Magazine as at 30 June 2022.	Proof of Advertisement in a publication.	Achieved	Not Applicable
3.4	To promote and support the development of vulnerable groups in the district.	Capacitate women and disabled people to participate in mainstream economy as well as in various activities in society and ensure that young children are provided with an	Two (2) SMMEs owned by women and / or persons living with disability in the district identified and provided with dedicated entrepreneurial support by 30 June 2022.	Number of SMME owned by women and / or disabled persons in the district identified and provided with dedicated entrepreneurial support by 30 June 2022.	Six (6) SMMEs supported during 2020-21	Identify and provide dedicated entrepreneurial support to one (1) SMME owned by women and / or disabled persons in the district by 30 June 2022.	Achieved: Report on support to Three (3) SMME owned by women was prepared as at 30 June 2022.	Signed internal reports indicating number of women and disabled persons empowerment programmes held	Achieved	Not Applicable

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
		appropriate care and educational support.								
3.5	To support development of emerging farmers in the district into mainstream farming	Support emerging farmers in identify opportunities in agro-processing of products in the district	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2022	Number of agro-processing production support unit initiatives/ projects by 30 June 2022	One (1) Agro-Processing initiative supported during 2020-21	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2022	Achieved: Report outlining dedicated support provided to the Koppies Greenhouse agro-processing project prepared and submitted as required by 30 June 2022	One (1) signed report of Koppies Greenhouse Agro-Processing for the 2021/22 financial year.	Achieved.	Not Applicable
3.6		To continuously plan and implement social development sector related programs and initiatives in collaboration with all key stakeholders within the district.	Provide dedicated support to social development initiatives in the district by 30 June 2022.	Identify and provide dedicated support to four (4) social development initiatives/ establishments with equipment's/ funding or assistance in within the district by 30 June 2022.	New KPI	Provide dedicated support to four (4) social development initiatives/ establishments with equipment's/ funding or assistance in within the district by 30 June 2022.	Achieved: Report on support to one (1) social development initiatives/ establishments with equipment's/ funding or assistance in kind within the district is prepared as at 30 June 2022.	One (1) report on social development initiatives/establishments prepared for 2021-22	Achieved.	Not Applicable

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
3.7	To promote shared economic growth and create enabling environment for job creation	To promote and fund projects within the district	Identify an investors that will fund/assist 1 project with a potential to create employment within the district 30 June 2022	Identify an investors that will fund/assist 1 project with a potential to create employment within the district.by 30 June 2022.	New KPI	Identify an investors that will fund/assist 1 project with a potential to create employment within the district by 30 June 2022	Achieved: FDDM through the LED Department approached the National Department of Tourism to assist with undertaking the completion of the Vredefort Dome World Heritage Site, the Development and Function of the Facility will provide a Tourism economy for the communities around as well as become a source of employment.	One (1) report on investor to fund LED projects prepared in 21-22.	Achieved	Not Applicable
3.8	To plan, coordinate & support sports amongst the youth	Strengthen relations with the provincial Department of Sports, Arts & Culture for the implementation of sports development	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2022	Number of adventure sports activities in collaboration with relevant sector departments and stakeholders by 30 June 2022	New KPI	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2022.	Achieved: Two cycling challenges were held in the First and Third Quarter of 2021/2022 financial year.	Report on adventure sports prepared in 2021-22	Achieved.	Not Applicable

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
		plan within the district								

KPA 4: Financial Management & Viability

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
4.1(a)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	The following Budget related policies reviewed and submitted for approval by Council by 31 May 2022: <ul style="list-style-type: none"> • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Reviewed draft of the following Budget related policies and proof of their submission to Council for approval by 31 May 2022: <ul style="list-style-type: none"> • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Five Reviewed Budget related Policies in 2020-21.	Review and submit the following Budget related policies for approval by Council by 31 May 2022: <ul style="list-style-type: none"> • Asset Management Policy; • Banking & Investment Policy; • Funding & Reserves Policy; • Budget Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Achieved: All budget related policies were reviewed and submitted to council at 31 May 2022.	Copies of Budget related policies reviewed, updated and extract of Council resolution for approved.	Achieved	Not Applicable

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
4.1(b)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	The following Financial Management and / or Accounting policies developed and annually reviewed and submitted for approval by Council by 31 May 2022: <ul style="list-style-type: none"> • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; Commitments Policy 	Reviewed draft of the following Financial Management and / or Accounting policies developed and annually reviewed and proof of their submission to Council for approval by 31 May 2022: <ul style="list-style-type: none"> • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; Commitments Policy 	Six Financial Accounting Policies developed during 2020-21	Develop, annually review and submit the following Financial Management and / or Accounting policies for approval by Council by 31 May 2022: <ul style="list-style-type: none"> • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; • Commitments Policy 	Achieved: All Financial Management and Accounting Policies were tabled to council as at 31 May 2022.	Copies of Financial Management and/or Accounting policies reviewed, updated and extract of Council resolution for approved.	Achieved	Not Applicable

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
4.1(c)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% of suppliers' and service providers' invoices received throughout the year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2022.	% of suppliers' and service providers' invoices received throughout the year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2022.	100% of suppliers paid within 30 days during 2020-21	Pay 100% of valid suppliers' and service providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2022.	Not Achieved: Not all invoices were paid within 30 days on the interpretation of the date of receiving of invoices as at 30 June 2022.	Signed internal registers of monthly reconciliation of creditors on the system reconciled to supporting documentation.	Not Achieved.	Improve monitoring and review of creditors reconciliations done by subordinates in order to ensure that assigned critical and routine tasks are carried out and completed as stipulated in the KPI target.
4.1(d)	To secure sound financial management practices that enhance financial viability & compliance with the requirements	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated	100% cash-backed annual budgets prepared and submitted to Council for approval by 31 May 2022.	% cash-backed annual budgets prepared and proof of submission to Council for approval by 31 May 2022.	100% cash backed Annual Budget developed during 2020-21	Prepare annual budgets that are 100% cash-backed and submit to Council for approval by 31 May 2022.	Achieved: 100% cash-backed annual budget was prepared and was submitted to Council as at 31 May 2022.	A signed reconciliation of the total approved budget against the total available budget funding, supported by copies of all bank accounts balances certificates / banks statements and copies of	Achieved	Not Applicable

Fezile Dabi District Municipality

Draft Audited Annual Report: 2021/22

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
								gazetted allocations for the financial year under review.		
4.1(e)			One (1) annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed-off by 31 August 2021.	Number of annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed-off by 31 August 2021.	Zero (0) Annual Audit File prepared and submitted to AGSA by 31 August 2020 during 2020-21	Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2021.	Not Achieved: Zero (0) Annual Audit File was prepared as at 31 August 2021.	A signed-off Audit file for 2020/21 financial year that is compliant with Annexure A of MFMA Circular 50.	Not Achieved	Management to ensure that all reports due in line with KPI are submitted for verification
4.1(f)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	One (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA signed-off and submitted to the A-G by 31 August 2021.	Number of sets of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA signed-off and submitted to the A-G by 31 August 2021.	Zero (0) Annual Financial Statements were prepared and submitted AGSA on the 31 August 2020 during 2020-21	Sign-off one (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and section 122 of MFMA submit to the A-G by 31 August 2021.	Not Achieved: Annual Financial Statements compliant with GRAP were prepared and submitted to AGSA as at 31 August 2021.	Signed-off 2020/21 Annual Financial Statements and Auditor-General's report confirming that the statements were prepared in accordance with the South African Standards of Generally.	Not Achieved	Management to ensure that all reports due in line with KPI are submitted for verification

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
4.1(g)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Twelve (12) monthly budget statement reports and four (4) quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2022.	Number of monthly budget statement reports and quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2022.	Twelve (12) monthly budget statements reports prepared and submitted during 2020-21	Prepare and submit to Executive Mayor by 30 June 2020, three (3) signed-off monthly budget statement reports and one (1) quarterly financial report by 30 September 2021.	Partially Achieved: Ten (10) Monthly statements and Four (4) quarterly report were submitted to the Executive Mayor as section 71 and 52 of MFMA as at 30 June 2022.	Copies of signed monthly budget statement reports, quarterly financial reports, for 2020/21 produced and submitted to the Executive.	Partially Achieved	Not Applicable
4.1(h)			Twelve (12) monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2022.	Number of monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2022.	Twelve (12) monthly bank reconciliations were prepared during 2020-21	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 30 September 2021.	Achieved: Twelve (12) monthly bank reconciliations done on all Three (3) bank accounts of the municipality as at 30 June 2022.	Signed monthly bank reconciliation statements of all bank accounts.	Achieved	Not Applicable

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
4.1(i)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021/22 financial year.	% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021/22 financial year.	100% of all monthly payment vouchers and accompanying supporting documents were filed during 2020-21	100% of all monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021-22 financial year.	Achieved: All payment vouchers were 100% filed as at 30 June 2022.	Signed internal register indicating monthly payment vouchers and accompanying supporting documents filed, registered and kept in safe custody within 30 days of the end of each month.	Achieved	Not Applicable
4.1(j)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2022	Number of biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2022.	Two (2) bi-annual assets verification performed during 2020-21	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2022.	Achieved: Two (2) Asset verification was performed during as at 30 June 2022	Signed internal reports indicting assets verification performed and updates made on the asset registers with all assets movements, including damaged / missing items.	Achieved	Not Applicable

Key Performance Area 4: Financial Management & Viability										
PERFORMANCE OBJECTIVES AND INDICATORS					ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE					
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
4.1(k)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Nil / Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2022	Amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2022	Irregular expenditure incurred during 2020-21 disclosed in the final audit report for 2020-21	Nil / Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2022	Partially Achieved: Zero amount of unauthorised, irregular and fruitless & wasteful expenditure incurred as at 30 June 2022	Signed Internal Reports, supported by signed internal registers of unauthorised, irregular and fruitless & wasteful expenditure.	Partially Achieved	Monitor adherence to scheduled asset count activities and subsequent updating of registers and compiling of report as stipulated in the KPI target.

KPA 5: Good Governance & Public Participation

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.1(a)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality's Performance Management System from planning to report.	Top-Layer SDBIP for each financial year submitted to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	Number of SDBIP for each financial year submitted to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	2021/22 Top-Layer SDBIP	Submit Top-Layer SDBIP for 2022/23 financial year to the Executive Mayor within 14 days of approval of the budget and approved by the Executive Mayor within 28 days after approval of the annual budget.	Not Achieved: SDBIP was signed by the Municipal Manager 14 days after the approval of the annual budget on the 13th of June. The Executive Mayor approved the SDBIP 2022-23 on the 21st of July 2022, 28 days after the approval of the SDBIP.	Copy of draft SDBIP for 2021/22 the budget year and copies of draft performance agreements for senior managers	Not Achieved	The Executive Mayor to ensure approval of SDBIP within 28 days

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.1(b)			Five (5) signed Performance Agreements & Plans for the Municipal Manager and four (4) senior managers concluded for 2021/22 financial year by 31 July 2021.	5 Performance Agreements & Plans for 2021/22	2020/21 Performance Agreements & Plans.	Conclude five (5) signed Performance Agreements & Plans for the Municipal Manager and four (4) senior managers for 2021/22 financial year by 31 July 2021.	Achieved: All four senior managers of the municipality concluded Performance Agreements and Plans for 2021-22 by 31 July 2022.	Signed quarterly performance assessment reports not later than 30 days after the end of this quarter and 1 annual performance report by 31 August 2021 for 2021/22.	Achieved	
5.1(c)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality's Performance Management System from planning to report.	Four (4) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted	Number of quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-	Four (4) quarterly performance assessment reports of 2020-21	Four (4) quarterly performance assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and	Achieved: Four (4) quarterly performance assessment reports were concluded and submitted to Internal Audit unit as at 30 June 2022.	Four (4) Quarterly performance assessment reports complied and send to Internal Audit for verification.	Achieved	Not Applicable

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
			to the Auditor-General by 31 August 2021.	General by 31 August 2021.		submitted to the Auditor- General by 31 August 2021.				
5.1(d)	To enforce, promote and adhere to Good Governance practices by complying with prescribed laws and regulations at all levels within the organisation.	Fully comply with the provisions of the municipality's Performance Management System from planning to report.	One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2022.	Number of signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2022.	2020/21 signed-off Mid- Term budget and performance assessment report.	One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial & National Treasuries by 25 January 2022.	Achieved: One (1) signed off Mid-Year Performance Assessment for the 2021-22 financial year was submitted to the Executive Mayor, Provincial and National Treasury on the 25 January 2022 and tabled in council on the 27 January 2022.	Copy of mid-term year budget and performance assessment report for 2020/21, and proof of submission to the Executive Mayor, Provincial & National Treasuries.	Achieved	Not Applicable

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.1(e)			One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	Number of audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	2019/20 Audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.	Achieved: One (1) Annual Report was tabled to council on the 27 January 2022 and submitted to CoGTA, PT and National Treasury as at 31 January 2022.	Proof of submission of audited annual report for 2020/21 submitted to Provincial Treasury, CoGTA and National Treasury.	Achieved	Not Applicable
5.2(a)	To promote effective, public consultation, regular communication with communities.	Ensure that the municipality's information is regularly communicate to communities directly and also through various platforms such as municipal website, notice boards, newspapers, etc.	Twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website done by 30 June 2022.	Number of content updates (i.e. 1 per month for each financial year) of the municipality's website done by 30 June 2022.	12 Monthly content updates is 2020/21	Do twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website by 30 June 2022.	Partially Achieved: Not all content updates (i.e. One (1) per month during the financial year were submitted and published as at 30 June 2022.	Signed internal reports indicating number of updates of the municipality's website performed, supported by relevant pre and post update screen shots where appropriate.	Partially Achieved	Ensure that all information submitted to IT is published on time.
5.2(b)	To promote effective, public consultation, regular	Ensure that the municipality's information is regularly communicate to	Four (4) IDP Public Participation meetings and one (1) IDP Rep	Number of IDP Public Participation meetings and number of IDP	4 IDP Public Participation Meetings, 1 IDP Steering Committee	Convene four (4) IDP Public Participation meetings and one (1) IDP Rep	Achieved: Four 4 IDP Public Participation Meetings, 1 IDP Steering	Signed internal reports indicating District IDP Managers	Achieved	Improve coordination and follow-up mechanisms with external

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
	communication with communities.	communities directly and also through various platforms such as municipal website, notice boards, newspapers, etc.	Forum meetings convened by 30 June 2022.	Rep Forum meetings convened by 30 June 2022.	Meetings held in 2020/21	Forum meetings by 30 June 2022.	Committee Meetings held as at 30 June 2022.	Forums Meetings held, IDP Public Participation Meetings, IDP Steering Committee Meeting and IDP Rep Forum Meetings held for the 2021/22 IDP Review, each supported by copies of attendance registers.		stakeholders in order to ensure attendance to prescribed and scheduled IDP forums and meetings.
5.2(c)			Four (4) community awareness campaigns and civic education held by 30 June 2022.	Number of community awareness campaigns and civic education held by 30 June 2022.	1 x Civic Education held in 2020/21	Hold four (4) community awareness campaigns and civic education by 30 June 2022.	Achieved: Eleven (11) community awareness campaigns and civic education were held as at 30 June 2022.	Signed internal reports indicating number of community awareness campaigns and civic education held.	Achieved	Not Applicable

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.3	To support & capacitate Councillors, Ward committees & Community Development workers in an effort to enhance governance in within the municipality.	Provide regular workshops & training with the view of capacity building to Councillors, Ward Committees & Community Development workers so as to enhance the system of cooperative governance within the district.	Four (4) workshops & training, four (4) Speaker's Imbizos, one (1) Ward Committee Conferences, one (1) CDW Conferences convened by 30 June 2022.	Number of workshops & training, Speaker's Imbizos, Ward Committee Conferences, CDW Conferences convened by 30 June 2022.	Four workshops and training conducted during 2020-21	Four (4) workshops & training, four (4) Speaker's Imbizos, one (1) Ward Committee Conferences, one (1) CDW Conferences convened by 30 June 2022.	Achieved: One (1) Speaker's Imbizos, Two (2) Councillor workshop, One (1) School Youth Civic and One (1) CDW Conferences was convened as at 30 June 2022.	Signed internal reports indicating number of workshops & training, Speaker's Imbizos, Ward Committee Conferences, CDW Conference and Civic Education held.	Achieved	Not Applicable
5.4(a)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental	Two (2) District Coordination Forum (DCF) meetings convened by 30 June 2022.	Number of District Coordination Forum (DCF) meetings convened by 30 June 2022.	Two (2) DCF Meetings in 2020/21	Convene two (2) District Coordination Forum (DCF) meetings by 30 June 2022.	Not Achieved: Zero (0) DCF meetings were held as at 30 June 2022.	Signed internal reports indicating number of District Coordination Forum (DCF) meetings convened, supported by copies of attendance registers for each.	Not Achieved	Ensure all Mayors/Executive Mayors attend DCF meetings.

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.4(b)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental	Two (2) Technical IGR meetings convened by 30 June 2022.	Number of Technical IGR meetings convened by 30 June 2022.	8 Technical IGR meeting was held in 2020/21.	Convene two (2) Technical IGR meetings convened by 30 June 2022.	Not Achieved. Zero (0) Technical IGR meetings were held as at 30 June 2022.	Signed internal reports indicating number of District Coordination Forum (DCF) meetings convened, supported by copies of attendance registers for each.	Not Achieved	Improve communication and follow-up mechanisms with the forum stakeholders so as to ensure availability and attendance of stakeholders.
5.4(c)			Four (4) Municipal Manager's Forum meetings convened by 30 June 2022.	Number of Municipal Manager's Forum meetings convened by 30 June 2022.	4 Municipal Manager's Forum meetings held in 2020/21.	Convene four (4) Municipal Manager's Forum meetings by 30 June 2022.	Partially Achieved. One (1) Municipal Managers' Forum meetings was as at 30 June 2022.	Signed internal reports indicating number of Technical IGR meetings held, supported by copies of attendance registers for each.	Partially Achieved	Improve communication and follow-up mechanisms with the forum stakeholders so as to ensure availability and attendance of stakeholders.
5.4(d)	To promote and facilitate Intergovernmental Relations amongst	Facilitate compliance with the principles of co-operative government and intergovernmental	Two (2) District LED Forum meetings convened by 30 June 2022	Number of District LED Forum meetings convened by 30 June 2022.	1 District LED and Agricultural Forum was held in 2020/21.	Convene two (2) District LED Forum meetings by 30 June 2022.	Achieved: Four (4) LED Forum Meetings were held as at 30 June 2022	Signed internal reports indicating number of LED Forum meetings held, supported	Achieved	Not Applicable

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
	stakeholders in the district.	relations in the district.						by copies of attendance registers for each.		
5.4(e)			Two (2) CFO Forum meetings convened by 30 June 2022.	Number of CFO Forum meetings convened by 30 June 2022.	Zero (0) CFO Forum meetings convened in 2020/21	Convene two (2) CFO Forum meetings by 30 June 2022.	Not Achieved: Zero (0) CFO Forum meetings were held as at 30 June 2022.	Signed internal reports indicating number of CFO Forum meetings held, supported by copies of attendance registers for each.	Not Achieved	Improve communication and follow-up mechanisms with the forum stakeholders so as to ensure availability and attendance of stakeholders.
5.4(f)			Four (4) Communications Forum meetings convened by 30 June 2022.	Number of Communications Forum meetings convened by 30 June 2022.	2 Communications Forum meetings convened in 2020/21.	Convene four (4) Communications Forum meetings by 30 June 2022.	Partially Achieved. Two (2) Communications Forum meetings were held as at 30 June 2022.	Signed internal reports indicating number of Communications Forum meetings held, supported by copies of attendance registers for each.	Partially Achieved	Improve communication and follow-up mechanisms with the forum stakeholders so as to ensure availability and attendance of stakeholders.
5.4(g)	To promote and facilitate Intergovernmental Relations amongst	Facilitate compliance with the principles of co-operative government and intergovernmental	Two (2) Energy Forum meetings convened by 30 June 2022.	Number of Energy Forum meetings convened by 30 June 2022.	Three (3) Energy Forum meetings convened in 2020/21.	Convene two (2) Energy Forum meetings convened by 30 June 2022.	Partially Achieved: One (1) Energy Forum meeting was held as at 30 June 2022	Signed internal reports indicating number of Technical Managers'	Partially Achieved	Improve communication and follow-up mechanisms with the forum stakeholders so

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
	stakeholders in the district.	relations within the district.						Forum held, supported by copies of attendance registers for each.		as to ensure availability and attendance of stakeholders.
5.4(h)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Four (4) Corporate Support Services Forum meetings convened by 30 June 2022.	Number of Corporate Support Services Forum meetings convened by 30 June 2022.	Two (2) Corporate Support Services Forum meetings held in 2020/21	Convene four (4) Corporate Support Services Forum meetings by 30 June 2022.	Partially Achieved: Three (3) CSS Forum meetings was held as at 30 June 2022.	Signed internal reports indicating number of Director CSS Forum held, supported by copies of attendance registers for each.	Partially Achieved	Improve communication and follow-up mechanisms with the forum stakeholders so as to ensure availability and attendance of stakeholders.
5.4(i)			Four (4) Back to Basics Forum meetings convened by 30 June 2022.	Number of Back to Basics Forum meetings convened by 30 June 2022.	4 Back to Basics meetings were held in 2020/21.	Convene four (4) Back to Basics Forum meetings by 30 June 2022.	Achieved. Four (4) Back to Basics Meetings was held as at 30 June 2022.	Signed internal reports indicating number of Back to Basics Forum meetings held, supported by copies of attendance registers for each.	Achieved	Not Applicable

Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.4(j)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Water Sector Forum meetings convened by 30 June 2022.	Number of Water Sector Forum meetings convened by 30 June 2022.	Two (2) Water Sector Forum meeting held in 2020/21	Convene two (2) Water Sector Forum meetings by 30 June 2022.	Achieved: Two (2) Water Sector Forum Meetings was held as 30 June 2022.	Signed internal reports indicating number of Water Sector Forum meetings held, supported by copies of attendance registers for each.	Achieved	Not Applicable
5.4(k)			Four (4) Disaster Management Forum meetings convened by 30 June 2022.	Number of Disaster Management Forum meetings convened by 30 June 2022.	3 Disaster Management meetings held in 2020/21	Convene four (4) Disaster Management Forum meetings by 30 June 2022.	Achieved: Four (4) Disaster Management Forum meetings was held as at 30 June 2022.	Signed internal reports indicating number of Disaster Management Forum meetings held, supported by copies of attendance registers for each.	Achieved	Not Applicable

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
5.5(a)	To ensure effective oversight over the affairs of the municipality.	Facilitate continuous oversight over the performance of the municipality by designated oversight structures of the council.	Four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2022.	Number of Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2022.	4 quarterly performance reports and 1 draft annual report for 2020/21 internally audited in 2020/21.	Prepare and submit four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2022.	Not Achieved: Four (4) quarterly performance reports were prepared but not table to MPAC and Audit Committee due to terms of coming to an end for both oversight bodies of council as at 30 June 2022.	Signed quarterly Internal Audit reports on the assessment of the effectiveness of the controls within the municipality submitted to the Audit – Committee.	Not Achieved	Ensure that quarterly performance reports are tabled to Audit Committee and MPAC
5.5(b)			Four (4) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2022.	Number of quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2022.	2 quarterly Internal Audit reports of 2020/21.	Submit four (4) quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality to the Audit – Committee by 30 June 2022.	Not Achieved: Internal Audit has completed the Audit of the following projects for Fourth quarter 2021/22 as per Approved Audit Plan but not yet submitted to Audit Committee as we are	Signed quarterly performance report internally audited and annual reports, support by the associated internal audit report submitted to the Audit Committee & MPAC.	Not Achieved	Ensure that quarterly internal audit reports are tabled to Audit Committee and MPAC

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Key Performance Area 5: Good Governance & Public Participation										
PERFORMANCE OBJECTIVES AND INDICATORS						ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE				
FOR THE PERIOD 1 JULY 2021 – 30 JUNE 2022										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2020/21	Annual Target 2021/22	2021-22 Annual Actual Performance	Source of Supporting Evidence	Internal Audit Findings /Comments for Annual Performance	Corrective Measure(s) Taken/ To be Taken to Improve Performance
							waiting its appointment by the Municipality.			
5.6	To build a risk conscious culture within the organisation.	Reduction of high risk levels to tolerable levels by performing regular risk assessment, updating risk registers and following up on implementation of risk treatment plans by departments	Four (4) quarterly risk assessments performed and risk register and risk mitigation plans subsequently updated by 30 June 2022.	Number of quarterly risk assessments performed and risk register and risk mitigation plans subsequently updated by 30 June 2022.	4 quarterly risk assessments performed in 2020/21.	Perform four (4) quarterly risk assessments and subsequently update risk register and risk mitigation plans by 30 June 2022.	Achieved: Four (4) quarterly risk assessments and subsequently update risk register and risk mitigation plans were prepared as at 30 June 2022.	Signed quarterly risk assessment performed and updated risk register and risk mitigation plans.	Achieved	Not Applicable
5.7	To plan, coordinate & support sports and recreation programmes in the district.	To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion and nation brand ambassadorship through sport.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October each year.	Number of annual OR Tambo games hosted or participated in in the district by 31 October 2021.	OR Tambo Reginal Games held in 2020/21.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2021.	Not Achieved: Zero (0) OR Tambo Games were held in 2021-22.	Copy of 1 annual OR Tambo Games Report.	Not Achieved	Alternative arrangements to be made while awaiting for herd immunity based on number of people vaccinated in the country.

CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (Performance Report Part II)

4.1 INTRODUCTION TO ORGANISATIONAL DEVELOPMENT

This chapter addresses information pertaining to the implementation of an effective performance management system, organisational development and performance of a municipality. Such information is required to identify skills gaps and plans for the development of such skills.

The following are the key organisational development areas will be reported on in order to measure the outcome of effective organisational development against the municipality's strategic plans:

- Municipal Human Resource,
- Capacitating the municipal workforce,
- Managing the municipal workforce expenditure.
- Organisational structure enhancement;
- Increased accountability;
- Increased participation in problem solving, goal setting and new ideas; and
- Identifying and development of skills needed to perform

COMPONENT A: INTRODUCTION TO THE MUNICIPAL WORKFORCE

A 1: Workforce Profile

As part of the bigger human resource management plan, the municipality's human resource strategy focuses on filling of critical vacancies, skills audit, and capacity building intervention for councillors and officials, performance recognition and develop human equity plan.

The primary focus is to ensure that departments are neither over- nor understaffed, and that employees with appropriate talents and skills are available to carry out tasks in the right jobs at the right time to support the municipality to achieve its strategic objectives.

The table hereunder summarizes the total workforce of the municipality per race group for the period under review.

Table 4.1: Workforce profile of the municipality

Employment category	Race										
	African		Coloured		Indian		White		Total		Total
	M	F	M	F	M	F	M	F	M	F	
Senior Management	2	3							2	3	5
Mid- Management/Prof	10	14		1			3		13	15	28
Supervisors and Junior Management / Professional	5	4							5	4	09
Clerical / administrative	25	31					1	2	26	33	59
Elementary	43	18							43	18	61
Total Permanent	85	70		1			4	2	89	73	162
Temporary Employee	9	5							9	5	14
Grand Total	94	75		1			4	2	98	78	176

A 2: Employment Equity Profile

Table 4.2: Employment Equity Profile

Category	2020/21		2021/22	
	Total	% of total employees	Total	% of total employees
Black* employees	161	94.7%	169	96.0%
Women employees	71	41.7%	78	44.3%
Employees with Disabilities	1	0.5%	0	0%
Employees over age 51	29	17.0%	29	16.4%
Employees between 31 & 50	117	68.8%	112	63.6%
Employees under age 30	16	9.4%	7	3.9%

* African, Coloured, Indian

A 3: Staff Turnover

The staff turnover of the municipality over the period under review is presented in the table below under the different termination categories:

Table 4.3: Staff turnover

Category	Numerical Data		
	Male	Female	Total
New appointments	14	9	23
Resignations	1	1	2
Pensioned	0	1	1
Dismissed	0	0	0
Net Movement	15	11	26

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE LEVELS

The following management position(s) were/was vacant as at the end of the period under review:

Table 4.4: Vacancies filled

Vacancy / Position Filled	Employment Category	Name of the person appointed	Gender	Date of Appointment
Internal Auditor	Semi-skilled and discretionary decision making	Thabiso Ganafana	Male	01/10/2021
Security Officer	Elementary	Vusi Mhlanga	Male	01/10/2021
Security Officer	Elementary	Malefu Evelyn Mokotedi	Female	03/05/2021
Security Officer	Elementary	Kelello Image Debeshe	Male	01/10/2021
Security Officer	Elementary	Ntando Mngomezulu	Male	01/10/2021
Security Officer	Elementary	Tshepo German Mongale	Male	01/10/2021
Security Officer	Elementary	Dimpho Elliot Mpopo	Male	01/10/2021
Security Officer	Elementary	Coline Gilbert Nkomo	Male	01/10/2021

Vacancy / Position Filled	Employment Category	Name of the person appointed	Gender	Date of Appointment
Ass Man Security	Mid- Management/Prof	Masitle Ezekiel Matla	Male	01/11/2021
Access Control Officer	Elementary	Thabang Clement Ramoliki	Male	01/11/2021
Access Control Officer	Elementary	Petrus Thipe Hlahane	Male	01/11/2021
Led Officer	Semi-skilled and discretionary decision making	Moeketsi Nicolaus Mokoena	Male	01/12/2021
General Worker	Elementary	Lentikile Charles Monchusi	Male	01/11/2021
Snr Records Coordinator	Semi-skilled and discretionary decision making	Masesi Sithole	Female	01/12/2021
General Worker	Elementary	Sarah Mokgomo	Female	01/11/2021
Skills Development Facilitator	Semi-skilled and discretionary decision making	Mannini Maduna	Female	01/12/2021
Youth Development Officer	Semi-skilled and discretionary decision making	Thamsanqa Joseph Mvula	Male	01/01/2022
Special Programmes Officer	Semi-skilled and discretionary decision making	Charles Itumeleng Leeuw	Male	01/10/2021
Executive Secretary	Semi-skilled and discretionary decision making	Michellee Henda De beer	Female	01/01/2022
Executive Secretary	Semi-skilled and discretionary decision making	Dudzile Makhanda	Female	05/04/2022
Speaker's Secretary	Semi-skilled and discretionary decision making	Mpho Motsamai	Female	01/02/2022
Admin Officer	Semi-skilled and discretionary decision making	Xoliswa Fongoqa	Female	01/05/2022
Executive Personal Assistant	Semi-skilled and discretionary decision making	Dieketseng Violet Molelekoa	Female	06/06/2022
Ass Manager LED & Tourism	Mid- Management/Prof	Mantsho Thato	Female	01/11/2021

Table 4.5: Vacant Senior Management Positions

Job Title	Employment Category	Provided for on the Org. Structure	Position Budgeted for in 2020/21	Date since vacant
DIRECTOR PMPW		YES		DECEMBER 2012

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

Capacitating municipal workforce relates to continuous professional development and training of employees. Training is provided to staff in line with the Workplace Skills Development Plan (WSP) that was drafted and co-signed by labour representatives as required by legislation. Monthly and quarterly to the LGSETA were done as follows during the reporting period under review:

Table 4.6 Workplace Skills Development Plan (WSP)

Type of Report	Reporting Period	Date of Submission of Report
Monthly Monitoring Report	July 2021	26 July 2021
	August 2021	26 August 2021
	September 2021	01 October 2021
	October 2021	27 October 2021
	November 2021	07 December 2021
	December 2021	14 December 2021
	January 2022	31 January 2022
	February 2022	02 March 2022
	March 2022	05 April 2022
	April 2022	04 May 2022
	May 2022	31 May 2022
	June 2022	22 June 2022

C 1: Skills Audit

Skills Audit Exercise took place from 25 February until 10 March 2022, purpose was to gather competency profile of all employees / councillors so that competency gaps can be identified and training plan used as an input to FDDM Workplace Skills Plan. Workplace Skills Plan document was submitted online to LG SETA on the 28 April 2022, deadline was 30 April 2022. Skills Audit exercise conducted in February 2022 for newly appointed employees and 16 newly appointed employees / councillors returned their Skills Audit Forms.

C 2: Minimum Competency Levels

Municipal Regulation on Minimum competency Levels, 2007 set out the minimum competency levels that must be met by The Accounting Officer; the Chief Financial Officer; Senior Managers of the Municipality; Other Financial Officials and Supply Chain Management Officials of the Municipality;

In line with the above stated legislative requirement, the table below provides an overview of progress made in meeting the set minimum competency levels:

Table 4.7: Minimum Competency Programmes undertaken by Senior Managers

Name	Title	Course	Start Date	Duration	Progress
Matsepela Taetsane	Mr	CPMD	09 November 2020	9 Months	Completed
Nozuko Mdaka	Ms	Municipal Finance	01 August 2021	12 Months	Pending Results

Table 4.8: Minimum Competency Programmes undertaken by other Financial Officials and Supply Chain Officials

Name	Title	Course	Start Date	Duration	Progress
Mapheello Motsisti	Ms	Municipal Finance	October 2021	5 Months Due to Covid)	Completed
Sihle Jico	Ms	Municipal Finance	October 2021	5 Months Due to Covid	Completed
Mamokhele Mthimkulu	Ms	Municipal Finance	October 2021	5 Months Due to Covid	Completed

Table 4.9: Minimum Competency Programmes undertaken by other Officials/ Interns

Name	Title	Course	Start Date	Duration	Progress
Diabo Mamphitha	Ms	Municipal Finance	01 August 2021	12 Months	Pending Results

C 3: Performance Management System (PMS)

The municipality has a functional Performance Management System in place. Performance recognition is designed and the reward system is implemented for the senior management level. All the reported performance information is subject to internal and external audits. Performance evaluation is conducted on the basis of reported performance and performance evidence disclosed and audited.

The following senior manager's performance, as reported under Chapter 3 of this report, was evaluated in line with the municipality's performance management system:

Table 4.10: Senior Managers Evaluated in terms of PMS

Initials and Surname	Designation	Performance Evaluated Quarterly (Yes / No)	Performance Evaluated for the Year (Yes / No)
Ms L Molibeli	Municipal Manager	Yes	Yes
Ms N Mdaka	Chief Financial Officer	Yes	Yes
Dr S Motingoe	Director: Corporate Support Services	Yes	Yes
Mrs N Baleni	Director: Environmental Health & Emergency Services	Yes	Yes
Mr M.J Taestane	Acting Director: Local Economic Development & Tourism	Yes	Yes
Mrs N Baleni	Acting Director: Project Management and Public Works	Yes	Yes

2.8 Human Resource Policies

The table below provides an overview of human resources policies that the municipality has in place and whether these policies have been reviewed and adopted by council for implementation. Full text of these policies is obtainable from the **Director: Corporate Services, Dr. Solom Motingoe**.

Table 4.11: Human Resource Policies

Name of Policy	Policy In Place Yes / No	Reviewed For 2021/22 Yes / No	Date Adopted By Council Or Comment On Failure To Adopt
Appointment in an acting capacity	Yes	Yes	29/06/2022
Bursary policy	Yes	Yes	29/06/2022
Career pathing and succession planning policy	Yes	Yes	29/06/2022
Cellular phone policy	Yes	Yes	29/06/2022
Code of conduct policy	Yes	Yes	29/06/2022
Corporate Governance	Yes	Yes	29/06/2022
Disciplinary Procedure Policy	Yes	Yes	29/06/2022
Employee wellness policy	Yes	Yes	29/06/2022
Dress Code policy	Yes	Yes	29/06/2022
Extraneous employment policy	Yes	Yes	29/06/2022
Gifts to employees policy	Yes	Yes	29/06/2022
Grievance Procedure Policy	Yes	Yes	29/06/2022
Home Owner's subsidy policy	Yes	Yes	29/06/2022
Incapacity policy	Yes	Yes	29/06/2022
Medical Aid policy	Yes	Yes	29/06/2022
Membership of professional society	Yes	Yes	29/06/2022
Occupational health and safety	Yes	Yes	29/06/2022
Overtime policy	Yes	No	2011
Promotion and transfer policy	Yes	Yes	29/06/2022
Protected disclosure	Yes	Yes	29/06/2022
Recruitment policy	Yes	Yes	29/06/2022
Records Management policy	Yes	No	2021
Skills development policy	Yes	Yes	29/06/2022
Staff retention and exit management	Yes	Yes	29/06/2022
Subsistence and travel allowance policy	Yes	Yes	29/06/2022
Termination of Service Policy	Yes	Yes	29/06/2022
Travel Allowance Policy	Yes	Yes	29/06/2022
Use of council vehicles	Yes	Yes	29/06/2022
Leave Policy	Yes	Yes	29/06/2022

COMPONENT D: MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE

D 1: Leave Utilisation

The table hereunder provides an overview of number of leave days utilised by type for the period under review.

Table 4.12: Number of leave days taken by leave type

Number of Leave Days taken by leave type		
Leave type	Total days	Number of employees
Sick	894	95
Maternity	130	2
Family Responsibility	56	23
Other/ Special leave	0	0
Annual Leave	2421	140
Compassionate	24	5

D 2: Skills Development & Training Costs

Table 4.13: Skills Development & Training Costs of Finance Officials

Title	Amount	Number of Candidates
Municipal Finance	R133 500	3

The training cost for Finance Officials and Finance Interns is covered through Financial Management Grant (FMG)

Table 4.14: Skill Development & Training Costs for Senior Managers & Councillors

Name	Title	Amount
Matsepela Taetsane	CPMD	R 58 000
N Mdaka	Municipal Finance	R 49 400
Clr Matwa	Training of training committee	R 9999.00

CHAPTER 5: FINANCIAL PERFORMANCE

5.1. INTRODUCTION

The financial management responsibilities of the municipality are vested with the finance service directorate. The department ensures accountability on municipal income, expenditure and procurement processes and provides reports to various stakeholders on the utilization of municipal funds. The department also provides technical and strategic assistance and support to local municipalities within the district on a request basis.

5.2 SUPPLY CHAIN MANAGEMENT

For the period under review, the municipality's Supply Chain was largely implemented in line with the approved policy, Municipal Finance Management Act and the associated regulations. The municipality's supply chain management Policy complies with the provision of section 112 of Municipal Finance Management Act.

All the tenders that were approved during the period were in line with the recommendations of the Bid Committees of the municipality and reporting has been done consistently monthly, quarterly and yearly to different authorities and stakeholders.

There is clear separation of duties within the supply chain management unit itself including its committees. No councillor or political office bearer is a member of any of the Bid Committees of the municipality, and the structures of the Bid Committees for the period under review were as follows:

Table: Supply Chain Management Bid Committees

Name of Bid Committee	Committee Members
Bid Specification Committee	<ul style="list-style-type: none"> - 1. Chakane Sibaya – Chairperson - 2. Ntombi Motaung - Secretary - 3. Charles Mosia - Member - 4. Nthethe Mofokeng – Member - 5. Momo Monosi – Member - 6. Dawie Maree - Member
Bid Evaluation Committee	<ul style="list-style-type: none"> - 1. Diabo Mamphitha – Chairperson - 2. Paseka Moloi – Secretary - 3. Mabutho Mphuthi – Member - 4. Tlali Motshoikha – Member - 5. Adv. Kiki Khonkhe - Member
Bid Adjudication Committee:	<ul style="list-style-type: none"> - 1. Nozuko Mdaka – Chairperson - 2. Matsepela Taestane – Member - 3. Dr Solomon Motingoe – Member - 4. Nonhlanhla Baleni - 5. Maria Moeketsi - Secretary

Consistent with the previous reporting period, no complaints, disputes, objections, or incidents of irregular conduct were received from any party in respect of implementation of supply chain management activities.

5.3 EXPENDITURE AND CREDITORS

The expenditure unit is responsible for all the payments of suppliers and creditors to which the municipality has the obligation.

Because of limitations for generating own revenue, our expenditures were largely financed through equitable share and to an extent Finance Management Grant for qualifying expenditure.

For the period under review, the expenditure was incurred beyond the limits of the approved budget per vote and those that were incurred not in line with policies and procedures are follows:

Details	Amount
Council General	964 067
Municipal Manager's	127 116
Corporate Support Services	1 709 155
Information Technology	3 605 427
Finance	3 494 089

The main components of irregular expenditure relates to differences in interpretation of section 19 and 36 of Municipal Supply Chain Management 2005, in which case the municipality and the Auditor-General's interpretation differs and consequently, the related transactions were then classified as irregular expenditure, going forward however, the Supply Chain Management Policy will be amended in order to provide a better expression and provide practical solutions in dealing with both section 19 and 36 of the regulations. The second biggest part relates to contracts in relation to lease of office equipment which must still be renewed.

Description of Non-compliance	Expenditure amount incurred (excl. VAT)
Employee related	1 104 101
Expired contracts extended - reasons for extension not justified - competitive bidding should have been followed	316 828
Payments made to existing irregular contracts	12 877 558
	<u>14 298 487</u>

COMPONENT A: STATEMENT OF FINANCIAL PERFORMANCE

FEZILE DABI DISTRICT MUNICIPALITY (Registration Number DC 20) Annual Financial Statements for the year ended 30 June 2022			
Statement of Financial Performance			
Figures in Rands	Note(s)	2022	2021 restated*
Revenue			
Revenue from exchange transactions			
Actuarial gains	14	-	318 801
Insurance pay-out		-	89 186
Interest received - investments	17	4 459 648	4 938 598
Other income	16	1 391 285	780 116
Total revenue from exchange transactions		5 850 933	6 126 701
Revenue from non-exchange transactions			
Transfer revenue			
Government grants & subsidies	18	173 385 748	170 472 599
Total revenue		179 236 681	176 599 300
Expenditure			
Employee related costs	19	(121 060 809)	(112 031 721)
Remuneration of councillors	20	(7 257 941)	(7 960 587)
Depreciation and amortisation	21	(7 391 908)	(7 337 043)
Finance costs	22	(1 815 472)	(2 263 007)
Repairs and maintenance	23	(1 266 050)	(1 040 300)
Contracted services	24	(8 771 363)	(8 898 591)
Transfer and subsidies	25	(4 324 347)	(4 906 000)
Loss on disposal of assets and liabilities		(200 405)	(146 667)
Actuarial losses	14	(115 500)	-
General expenses	27	(39 041 273)	(41 493 382)
Total expenditure		(191 245 068)	(186 077 298)
Deficit for the year		(12 008 387)	(9 477 998)

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

Asset Type	Budget	Expenditure
Furniture and office equipment	1 000 000	953 878
Computer equipment	4 126 401	1 322 852

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENT

FEZILE DABI DISTRICT MUNICIPALITY (Registration Number DC 20) Annual Financial Statements for the year ended 30 June 2022				
Cash Flow Statement				
Figures in Rands	Note(s)	2022	2021 restated*	
Cash flow from operating activities				
Receipt				
Grants		173 161 939	163 838 620	
Interest income		4 632 865	4 938 498	
		177 794 804	168 777 218	
Payments				
Employee costs		(125 135 388)	(117 294 808)	
Suppliers		(63 765 449)	(59 262 836)	
Finance costs		(40 080)	(165 977)	
		(188 940 917)	(176 723 621)	
Net cash flows from operating costs	28	(11 146 113)	(7 946 403)	
Cash flow from investing activities				
Purchase of property, plant and equipment	7	(2 267 730)	(1 347 277)	
Net increase/(decrease) in cash and cash equivalents		(13 422 843)	(9 293 680)	
Cash and cash equivalents at the beginning of the year		98 021 595	107 315 274	
Cash and cash equivalents at the end of the year	3	84 598 752	98 021 594	

COMPONENT D: OTHER FINANCIAL MATTERS

D 1: Expression on the Auditor General Report

The detailed audit report of the Auditor-General for the 2020/21, which expresses the Auditor-general's findings and opinion is available in Chapter 6 of this report.

D 2: Plans To Enhance Financial Viability

Taking lead from to the audit findings as raised in the Auditor-General’s report, our resolute goal is to ensure that those matters are sufficiently addressed and the following are some of the key measures that we are to implement in order to conclusively improve from 2021/22 financial year and beyond.

- Improve the effectiveness and monitoring of financial reporting and related internal controls;
- Ensure consistent application of accounting policies and procedure applicable to the transactions throughout the financial year and ensure that our financial statements are prepared in compliance with all issued and effective standards of GRAP so as to eliminate possibilities of errors and re-statement of financial information during audits.
- Strengthening of controls relating to daily financial activities and ensuring correct recording of financial transactions.
- Ensure compliance with applicable laws and regulations regarding financial matters, integrated development planning and other related matters.
- Ensure proper record keeping and easy retrieval processes of records for audit and any other purpose

D 3: Financial Ratios based on Key Performance Indicators

3.1 Revenue Management

3.1.1 Level of Reliance on Government Grants

Purpose: The purpose of this ratio is to determine what percentage of the municipality’s revenue is made up of government grants, to determine level of reliance on government funding by the municipality.

Level of reliance on Government Grants

	2021/22			2020/21
Formula	Government Grants	Total Revenue	%	%
Grants & Subsidies/Total Revenue	173 385 748	179 236 681	96.73	96.55

Analysis and Interpretation: From the above, it is evident that the municipality remains highly reliant on Government Grants which makes up over 96.73% of total revenue. This is largely due to the fact that as a district municipality, FDDM has no revenue base of its own and as such the municipality is bound to highly depend on grants and subsidies.

3.1.2 Actual Revenue versus Budgeted Revenue

Purpose: The purpose of this ratio seeks to determine deviations between actual and budgeted revenue and to ascertain reasons for the deviations.

Actual Revenue vs Budgeted Revenue

Formula	Actual Revenue 2021/22	Budgeted Revenue 2021/22	Variance	Variance	
			R	2021/22 %	2020/21%
Variance/Actual Revenue	179 326 683	180 758 401	1 431 718	0.79%	3.56

Analysis and Interpretation: The acceptable standard is that the actual revenue for a financial year must equal or exceed the approved budget for the financial year. The municipality's actual revenue is less than the budget by 0.79%. In the previous financial year, actual revenue was less than budgeted revenue by 3.56%. The actual revenue includes Government Grants and excludes actuarial gains recognised.

3.2 Expenditure Management

3.2.1 Employee Related Costs to Total Expenditure

Purpose: The purpose of this ratio is to indicate Personnel Cost as a percentage of Total Expenditure.

Remuneration of Employees

Formula	2021/22			2020/21
	Employee Cost	Total Operating Expenditure	%	%
Actual Salaries, Wages and Allowances/Total Expenditure	121 060 809	191 245 068	64.18%	61.14

Analysis and Interpretation: From the above, it can be deduced that employee related cost as a percentage of total operating expenditure is above 64.18% of the total operating expenditure of the year. However, if non-cash items such as depreciation and amortisation and debt impairment are taken out of the total operating expenditure, the ratio is actually higher, at over 66.82%.

3.2.2 Remuneration of Councillors

Purpose: The purpose of this ratio is to indicate Remuneration of Councillors as a percentage of Total Expenditure.

Remuneration of Councillors

Formula	2021/22			2020/21
	Remuneration of Councillors	Total Expenditure	%	%
Actual Remuneration of Councillors/ Total Expenditure	7 257 941	191 245 068	3.80%	4.34

Analysis and Interpretation: From the above, it can be deduced that remuneration of councillors as a percentage of total operating expenditure had a slight increase year on year, with the current year at 3.8%

% to total expenditure. Similarly to employee related costs, if the non-cash items such as depreciation and amortisation and debt impairment are taken out of the total operating expenditure, the ratio goes to 3.95%.

3.2.3 Repairs and Maintenance to Total Expenditure

Purpose: The purpose of this ratio is to indicate Repairs and Maintenance as a percentage of Total Expenditure.

Repairs and Maintenance to Total Expenditure

	2021/22			2020/21
Formula	Repairs & Maintenance	Total Expenditure	%	%
Actual Repairs & Maintenance/ Total Expenditure	1 266 050	191 245 068	0.66	0.56

Analysis and Interpretation: The norm for this ratio is that Repairs and Maintenance should equal at least 8% of Total Operating Expenditure. In this case the expenditure is at 0.66% which is within the same average range over the past few years. The main contributing factor to this may be attributable to the fact that as a district municipality, FDDM does not have major infrastructure assets to provide substantial maintenance for.

3.3 Liability Management

3.4.1 Acid Test Ratio

Purpose: To test the extent to which the municipality's current assets can cover the short term obligations.

Formula: Current Assets less Inventory/Current Liabilities. The norm for this ratio is 1.5:1, i.e. the Current Assets less Inventory must exceed the Current Liabilities by 50%.

	2021/22			2020/21
Formula	Current Assets less Inventory	Current Liabilities	Ratio	Ratio
Current Assets less Inventory/Current Liabilities.	92 453 983	20 414 634	4.52	2.82

Analysis and Interpretation: The above ratio indicates that the municipality although slightly declined from the previous financial year, the municipality maintained a substantially positive current ratio as at the end of the financial year, which implies that the value of current assets would cover current liabilities 4.52 times, which is a substantially enough margin to can cover current liabilities.

CHAPTER 6: AUDITOR-GENERAL’S FINDINGS (2020/21)

COMPONENT A: BACKGROUND

In terms of section 20 of the Public Audit Act, 25 of 2004 (PAA), the Auditor-General must in respect of each audit performed in respect of the auditee, in this case Fezile Dabi District Municipality, prepare a report on the audit. An audit report must reflect such opinions and statements as may be required by any legislation applicable to the auditee who is the subject of the audit, but must reflect at least an opinion or conclusion on:

- a) whether the annual financial statements of the auditee fairly present, in all material respects, the financial position at a specific date and results of its operations and cash flow for the period which ended on that date in accordance with the applicable financial framework and legislation;
- b) the auditee’s compliance with any applicable legislation relating to financial matters, financial management and other related matters; and
- c) the reported information relating to the performance of the auditee against predetermined objectives.

With the above background in mind, this chapter provides an overview of the Auditor-General Report of the previous financial year (2020/21) with specific focus on the following:

- a) Matters raised during the previous financial year’s audit; and
- b) Remedial action taken to address those issues and preventative measures taken.

COMPONENT B: MATTERS RAISED DURING THE PREVIOUS FINANCIAL YEAR’S AUDIT

Area of Focus	Matters Raised
Property, plant and equipment	The municipality did not correctly account for information technology (IT) equipment included as part of property, plant and equipment in note 7 to the financial statements, in accordance with GRAP 17, <i>Property, Plant and Equipment</i> . The municipality incorrectly capitalised assets during the financial year that were purchased in the next financial period. Consequently, property, plant and equipment and trade payables were overstated by R3 136 676.
General expenses	I was unable to obtain sufficient appropriate audit evidence for general expenses, as supporting evidence was not provided for certain expenses. I was unable to confirm the general expenses by alternative means. Consequently, I was

Area of Focus	Matters Raised
	unable to determine whether any adjustments relating to general expenses stated at R38 621 957 in note 28 the financial statements, were necessary.
Contracted services	The municipality did not recognise contracted services in accordance with GRAP 1, <i>Presentation of financial statements</i> , as the municipality did not have an adequate system to ensure that legal services were accurately recognised in the period that the services were received. Consequently, contracted services was overstated by R2 847 042 (2020: R2 847 042 understated) and payables from exchange transactions was understated by RNil (2020: R2 847 042). In addition, there was an impact on the deficit for the period.
Net cash flows from operating activities	The municipality did not correctly prepare and disclose the net cash flows from operating activities in accordance with GRAP 2, <i>Cash flow statements</i> . This was due to multiple errors in determining cash flows from operating activities. I was not able to determine the full extent of the errors in the net cash flows from operating activities as it was impracticable to do so. Consequently, I was unable to determine whether any adjustments were necessary to cash flows from operating activities, stated at R2 431 411 in the financial statements.

COMPONENT C: REMEDIAL ACTION TAKEN TO ADDRESS ISSUES AND PREVENTATIVE MEASURES TAKEN

Deficiencies Pointed out in the Report	Detail of remedial action to be implemented (Action Plan)	Responsible official (s)	Date of Execution	Date of completion	Status Audit Finding (Resolved/Not Resolved)
Annual financial statements - non-submission of the AFS	Management will develop an action plan that will ensure that the annual financial statements are prepared on time and submitted as required by the Act Agreeing the closing balances of the Case ware with the Financial system Agree the opening balances with the previous financial years closing balances.	Finance Department and Municipal Manager's Office	Ongoing	31 August 2022	Not Resolved Draft AFS finalised 15 August 2022
Cash Flow Statement - Differences on recalculation	Recalculation of the cashflow amounts- General ledger Re-calculation	Finance Department	Annually – year end transactions	Resolved	Resolved
Employee cost - long service awards not paid in accordance with the leave policy	Leave policy reviewed to ensure that long service leave is paid in accordingly	Corporate Support Services	On going	Resolved	Resolved
Consequence management: Lack of proper investigation for UIFWE by MPAC	Clarity seeking question was submitted to AG. According to Management MPAC investigated the UIF & W.	Finance Department and Office of the Municipal Manager	Annually – year end transactions	Resolved	Resolved
Property, plant and equipment - Misstatement	A split of the amount per municipality within the district was done. Only assets that belong to FDDM were disclosed as WIP.	Finance Department and Office of the Municipal Manager	Annually – year end transactions	Resolved	Resolved

Deficiencies Pointed out in the Report	Detail of remedial action to be implemented (Action Plan)	Responsible official (s)	Date of Execution	Date of completion	Status Audit Finding (Resolved/Not Resolved)
with regards to Work in Progress	Correction was done during the audit - (Resource Used: Vouchers; letter from the supplier Journal processed)				
Consultants - Misstatement on classification of transactions	The entire population was revisited and no other errors were identified. SCM will ensure that deliveries take place before the 01st July in order to avoid the same error to happen.	Finance Department	Annually – year end transactions	Resolved	Not Resolved
Consultants - Cut-Off Transactions not recorded in the correct financial year	The entire population was revisited and no other errors were identified. SCM will ensure that deliveries take place before the 01st July in order to avoid the same error to happen.	Finance Department	Annually – year end transactions	Resolved	Resolved
Consultants - Occurrence of the expenditure could not be confirmed	The occurrence was submitted to AG during the Audit.	Finance Department	Annually – year end transactions	Resolved	Resolved
General expenditure: Printing and Stationery - occurrence of expenditure could not be confirmed	Adherence to exist appointed contract.	Finance Department	Annually – year end transactions	Resolved	Resolved

Deficiencies Pointed out in the Report	Detail of remedial action to be implemented (Action Plan)	Responsible official (s)	Date of Execution	Date of completion	Status Audit Finding (Resolved/Not Resolved)
General Expenditure - Printing and Stationery - Non-compliance quotation process and lack of existing contract	The matter was resolved during the audit.	Corporate Support Service	Annually – year end transactions	Resolved	Resolved
General Expenditure: Printing and Stationery - Accuracy of the amounts recognised could not be confirmed	Invoices where possible should be processed as orders so that errors on invoices can be picked up from the onset.	Finance Department	Annually – year end transactions	Resolved	Resolved
Legal Services - transactions not recorded in the correct financial year	The entire population was revisited and no other errors were identified. SCM will ensure that deliveries or service is rendered before the 01st July in order to avoid the same error to happen. In the event that the same situation arises the correct amounts as per the invoice will be allocated to the correct financial year.	Finance Department	Annually – year end transactions	Resolved	Resolved
Grants and subsidies paid: No evidence was obtained that 3 quotes were obtained	Quotations are requested as per regulations advertised on website and notice board in addition to that suppliers are called and emails are send. Where	Finance Department	Annually – year end transactions	Resolved	Resolved

Deficiencies Pointed out in the Report	Detail of remedial action to be implemented (Action Plan)	Responsible official (s)	Date of Execution	Date of completion	Status Audit Finding (Resolved/Not Resolved)
from different suppliers and deviations not recorded	less than three quotations are received, reasons are recorded and approved by CFO or an official designated by the Chief Financial Officer				
Payables from exchange-Leave accruals doesn't agree to leave accrual Provision schedule	Management will ensure that leave taken is captured and filed	Corporate Support Services	Annually – year end transactions	Resolved	Resolved
Procurement: procurement of award more than R200 000 did not follow competitive bidding	Request for service was advertised and the supplier was appointed will all proper and relevant documents	Finance Department	Annually – year end transactions	Resolved	Resolved
Procurement: award for installation of video conferencing system not competitive and incorrect points allocated on functionality criteria	The service providers are requested to submit their landlord municipal rates and taxes or statement of account where only lease agreement is provided.	Finance Department	Annually – year end transactions	Resolved	Resolved
Procurement: RRAMS - The points were incorrectly allocated to the winning	Going forward the municipality will ensure that the specification on the tender document will includes both COTO as well as accreditation preceding COTO.	Finance Department	Annually – year end transactions	Resolved	Resolved

Deficiencies Pointed out in the Report	Detail of remedial action to be implemented (Action Plan)	Responsible official (s)	Date of Execution	Date of completion	Status Audit Finding (Resolved/Not Resolved)
bidder on the functionality evaluation criteria					
Procurement: Competitive bidding was not followed for appointment of a panel for fumigation and deep cleaning	Request for service was advertised and the supplier was appointed with all proper and relevant documents	Finance Department	Annually – year end transactions	Resolved	Resolved
Procurement and contract management - expired contracts and other control deficiencies	Requests for procurement of some of the expired contract are sent to SCM Unit,	Finance Department	Annually – year end transactions	Resolved	Resolved
Procurement and contract management: No evidence that suppliers were tax compliant at the time of the award	This was resolved during the Audit.	Finance Department	Annually – year end transactions	Resolved	Resolved
Procurement and contract management: Fruitless and wasteful expenditure - disinfection and deep cleaning not procured at reasonable price	The municipality will benchmark and consult with Treasury guidelines.	Finance Department	Annually – year end transactions	Resolved	Resolved

Deficiencies Pointed out in the Report	Detail of remedial action to be implemented (Action Plan)	Responsible official (s)	Date of Execution	Date of completion	Status Audit Finding (Resolved/Not Resolved)
Procurement and Contract Management: 3 quotes not obtained and deviation not recorded for approval	Quotations are requested as per regulations advertised on website and notice board in addition to that suppliers are called and emails are send	Finance Department	Annually – year end transactions	Resolved	Resolved
Procurement: quotes not obtained from a panel of fumigation and deep cleaning services even though price was not used during evaluation	Request for service is advertised when the need arises and service provider is appointed	Finance Department	Annually – year end transactions	Resolved	Resolved
Grants and subsidies received- Revenue recognised is not equivalent to conditional grants expenditure	Grants and subsidies were corrected during the audit All the Grants receive during the 21/22 financial year will be verified and correctly be allocated - (Resource used: Passing journals)	Finance Department	Annually – year end transactions	Resolved	Resolved

**REPORT OF THE AUDITOR-GENERAL TO THE FREE STATE PROVINCIAL LEGISLATURE AND
THE COUNCIL ON FEZILE DABI DISTRICT MUNICIPALITY**

Report on the audit of the financial statements

Qualified opinion

I have audited the financial statements of the Fezile Dabi District Municipality set out on pages 177 to ..., which comprise the statement of financial position as at 30 June 2022, the statement of financial performance, statement of changes in net assets and cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the effects and possible effects of the matters described in the basis for qualified opinion section of this auditor's report, the financial statements present fairly, in all material respects, the financial position of the Fezile Dabi District Municipality as at 30 June 2022, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 9 of 2021 (Dora).

Basis for qualified opinion

General expenses

I was unable to obtain sufficient appropriate audit evidence for general expenses due to the status of the accounting records. I was unable to confirm the general expenses by alternative means. Consequently, I was unable to determine whether any adjustments were necessary to general expenses stated at R39 041 273 (2021: R41 493 382) in note 27 to the financial statements were necessary.

Contracted services

I was unable to obtain sufficient appropriate audit evidence for contracted services, as supporting evidence was not provided for certain expenses. I was unable to confirm the contracted services by alternative means. Consequently, I was unable to determine whether any adjustments were necessary to contracted services stated at R8 771 363 in note 24 to the financial statements.

At 30 June 2021, the municipality did not recognise contracted services in accordance with GRAP 1, *Presentation of financial statements*, as the municipality did not have an adequate system to ensure that legal services were accurately recognised in the period that the services were received. Consequently, contracted services disclosed in note 24 to the financial statements were overstated by R2 847 042, while the prior year deficit and accumulated surplus were overstated by the same amount.

Transfers and subsidies

The municipality did not account for a pre-payment made in accordance with GRAP 1, *Presentation of financial statements*, as the municipality incorrectly expensed an advanced payment made for goods and services financed through a conditional grant. Consequently, government grants and subsidies and transfers and subsidies were overstated by R2 397 840, while receivables from non-exchange transactions and unspent conditional grant understated by R2 757 517 and R2 397 840 respectively. In addition, there was an impact on the deficit for the period and on the accumulated surplus.

Receivables from exchange transactions

I was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding figure for receivables from exchange transactions. As described in note 37 to the financial statements, the restatement was made to rectify a previous year misstatement, but the restatement could not be substantiated by supporting audit evidence. I was unable to confirm the restatement by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the receivables from exchange transactions corresponding figure stated at R5 117 406 in the financial statements.

Property, plant and equipment

I was unable to obtain sufficient appropriate audit evidence that assets had been properly accounted for, due to the status of the accounting records. I was unable to confirm the property, plant and equipment by alternative means. Consequently, I was unable to determine whether any adjustment were necessary to property, plant and equipment stated at R75 741 999 in the financial statements.

Contingencies

I was unable to obtain sufficient appropriate audit evidence for contingencies disclosed and that all contingencies had been properly accounted for as the municipality could not provide adequate supporting evidence to confirm the contingencies disclosed. I could not confirm contingencies by alternative means. Consequently, I was unable to determine whether any adjustments were necessary to contingent liabilities stated at R11 032 793 and contingent assets stated at R5 634 234 in the financial statements.

Cash flow statement

I was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding figure for the cash flow statement. As described in note 37 to the financial statements, the restatement was made to rectify a previous year misstatement, but the restatement could not be substantiated by adequate supporting audit evidence. I was unable to confirm the restatement by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the net cash flows from operating and investing activities corresponding figures stated at R7 946 403 and R1 347 277 respectively in the financial statements.

Context for the opinion

I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.

I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of matters

I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

As disclosed in note 37 to the financial statements, the corresponding figures for 30 June 2021 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2022

Irregular expenditure

16. As disclosed in note 40 to the financial statements, the municipality incurred irregular expenditure of R14 298 487 (2021: R27 127 505), due to non-compliance with supply chain management (SCM) requirements.

Unauthorised expenditure

17. As disclosed in note 38 to the financial statements, the municipality incurred unauthorised expenditure of R9 899 855 (2021: R46 579 839), due to overspending of the budget.

Fruitless and wasteful expenditure

18. As disclosed in note 39 to the financial statements, the municipality incurred fruitless and wasteful expenditure of R4 090 798 (2021: R0), due to goods and services procured at unreasonable prices and goods procured but not received.

Other matter

I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the Standards of GRAP and the requirements of the MFMA, and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit

conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the annual performance report

In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the usefulness and reliability of the reported performance information against predetermined objectives presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

I performed procedures to evaluate the usefulness and reliability of the reported performance information on selected performance indicators in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice.

I performed the procedures in accordance with the AGSA audit methodology. This engagement is not an assurance engagement. Accordingly, I do not express an opinion or an assurance conclusion.

My procedures address the usefulness and reliability of the reported performance information on the selected performance indicators, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

I performed procedures to determine whether the reported performance information was properly presented and whether the performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the selected performance indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

I selected the following material performance indicators contained in key performance area (KPA) 2 – basic service delivery and infrastructure investment presented in the municipality's annual performance report for the year ended 30 June 2022 set out on pages 69 to 74. I selected the indicators that measure the municipality's performance on its primary mandated functions and which are of significant national, community or public interest.

Performance indicators - KPA 2: basic service delivery and infrastructure investment

2.1: A focused roads conditions assessment completed on 2 052 km road networks in the district in line with rural roads asset management system (RRAMS) grant conditions and a final report prepared and submitted to the provincial and national departments of roads by 30 June 2022.

Performance indicators - KPA 2: basic service delivery and infrastructure investment
2.3(b): Four (4) quarterly air quality management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.
2.6(a): Four (4) EPWP progress reports indicating created fulltime equivalent (FTE's) and work opportunities (WO) as per the protocol agreement

The material findings on the usefulness and reliability of the performance information of the selected material performance indicators are as follows:

Performance indicator:	Target:	Reported achievement:
2.3(b): Four (4) quarterly air quality management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2022.	Prepare four (4) quarterly air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2022.	Four (4) quarterly Air Quality report indicating work performed in various towns across the four local municipalities in the district were prepared as at 30 June 2022.

The planned indicator and target was not consistent with the reported achievement as listed above. Furthermore, I was unable to obtain sufficient appropriate audit evidence for the reported achievement. This was due to the municipality not maintaining an adequate record keeping system to enable reliable reporting. I was unable to confirm the reported achievement by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievement as reported in the annual performance report.

Performance indicator:	Target:	Reported achievement:
2.1: A focused roads conditions assessment completed on 2 052 km road networks in the district in line with rural roads asset management system (RRAMS) grant conditions and a final report prepared and submitted to the provincial and national departments of roads by 30 June 2022.	Complete a focused roads conditions assessment on 1552 km road networks and 60 traffic counts in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Department of Roads by 30 June 2022.	the following by 30 June 2022: • Complete 1552 km of Visual Condition Assessments • Complete 60X traffic counts in Metsimaholo LM • System implemented and Road Network Information Module (RNIM) updated. • Close Out report on RRAMS prepared. • Handover Data to Department of Transport.

The reported indicator and target listed above did not agree with the planned indicator and target as per the approved service delivery and budget implementation plan. The reported achievement was reported against target in the annual performance report. However, the supporting evidence provided did not agree to the reported achievement listed above.

<p>Performance indicator: 2.6(a): Four (4) EPWP progress reports indicating created fulltime equivalent (FTE's) and work opportunities (WO) as per the protocol agreement</p>	<p>Target: Four (4) EPWP progress reports indicating created fulltime equivalent (FTE's) and work opportunities (WO) as per the protocol agreement</p>	<p>Reported achievement: Four (4) EPWP progress report indicating created fulltime equivalent (FTE's) and work opportunities (WO) as per the protocol agreement were submitted by 30 June 2022.</p>
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The planned target of provide four (4) EPWP progress reports indicating created full time equivalent (FE) and work opportunities (WO) for this indicator was not specific in clearly identifying the nature and required level of performance which is not in line with the outcomes of the programme, which is to create specific number of job opportunities

Other matter

I draw attention to the matter below.

Achievement of planned targets

Refer to the annual performance report on pages 54 to 103 for information on the achievement of planned targets for the year. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 30 to 36 of this report.

Report on compliance with legislation

In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

I performed procedures to test compliance with selected requirements in key legislation in accordance with the AGSA audit methodology. This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and adequately available to report in an understandable manner. The selection is done through an established AGSA process. The selected legislative requirements are included in the annexure to this auditor's report.

The material findings on compliance with the selected legislative requirements, presented per compliance theme, are as follows:

Annual financial statements

41. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements of non-current assets,

current assets, liabilities, revenue, expenditure and disclosure items identified by the auditors in the submitted financial statements were subsequently corrected and/or the supporting records were provided subsequently, but the uncorrected material misstatements and/ or supporting records that could not be provided resulted in the financial statements receiving a qualified audit opinion.

Expenditure management

Money owed by the municipality was not always paid within 30 days, as required by section 65(2)(e) of the MFMA.

An adequate management, accounting and information system was not in place which recognised expenditure when it was incurred, as required by section 65(2)(b) of the MFMA.

Reasonable steps were not taken to prevent irregular expenditure amounting to R14 298 487 as disclosed in note 40 to the annual financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by non-compliance with SCM requirements

Reasonable steps were not taken to prevent fruitless and wasteful expenditure amounting to R4 090 798, as disclosed in note 39 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by goods and services procured at unreasonable prices and goods procured but not received.

Reasonable steps were not taken to prevent unauthorised expenditure amounting to R9 899 854, as disclosed in note 38 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the unauthorised expenditure was caused by overspending on the budget for finance and information technology sections.

Asset management

An effective system of internal control for assets was not in place, as required by section 63(2)(c) of the MFMA.

Consequence management

Unauthorised expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) of the MFMA.

Irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Utilisation of conditional grants

Performance in respect of programmes funded by the energy efficiency and demand side management grant was not evaluated within two months after the end of the financial year, as required by section 12(5) of the Dora.

Human resources management

Appropriate systems and procedures to monitor, measure and evaluate performance of staff were developed and not adopted in the current financial period, as required by section 67(1)(d) of the Municipal systems act 32 of 2000 (MSA).

Procurement and contract management

Some of the quotations were accepted from bidders who did not submit a declaration on whether they are employed by the state or connected to any person employed by the state, as required by SCM regulation 13(c)

Some of the quotations were accepted from bidders whose tax matters had not been declared by the South African Revenue Service to be in order, in contravention of SCM regulation 43.

Some of the contracts were not awarded in an economical manner and the prices of the goods or services were not reasonable as required by MFMA section 62(1)(a). This non-compliance was identified in the procurement processes for the fumigation and deep cleaning services and awareness educational material

Some of the goods and services of a transaction value above R200 000 were procured without inviting competitive bids, as required by SCM regulation 19(a). Deviations were approved by the accounting officer even though it was not impractical to invite competitive bids, in contravention of SCM regulation 36(1). Similar non-compliance was also reported in the prior year.

Some of the contracts were extended or modified without the approval of a properly delegated official, in contravention of SCM Regulation 5.

Awards were made to providers in the service of other state institutions or whose directors were in the service of other state institutions, in contravention of MFMA 112(1)(j) and SCM Regulation 44. Similar awards were identified in the previous year and no effective steps were taken to prevent or combat the abuse of the SCM process, as required.

Persons in service of the municipality whose close family members had a private or business interest in contracts awarded by the municipality failed to disclose such interest, in contravention of SCM regulation 46(2)(e), the code of conduct for councillors issued in terms of the MSA and the code of conduct for staff members issued in terms of the MSA.

Other information

The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the audit committee's report. The other information does not include the financial statements, the auditor's report and those selected material indicators in the scoped-in programme presented in the annual performance report that have been specifically reported in this auditor's report.

My opinion on the financial statements and material findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.

In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the material indicators in the scoped-in programme presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the qualified opinion, the findings on the annual performance and the findings on compliance with legislation included in this report.

A lack of commitment from key officials and the staff supporting them to implement and monitor internal controls over daily and monthly processing of transactions resulted in the material audit findings included in this report

Inadequate oversight and accountability resulted in officials not being held accountable for transgressions with laws and regulations and the compliance findings raised during the year under review.

The action plan developed by management was not effectively implemented and monitored by the internal audit unit to ensure that prior year material misstatements and non-compliance matters raised in the prior year were addressed and did not recur in the current year.

Management's lack of detailed review of the financial statements and performance information and the underlying records resulted in material misstatements that were not detected by the municipality's internal processes.

The internal audit unit did not adequately review and verify the information reported in the annual financial statements submitted for auditing. This resulted in various matters needing to be adjusted and corrected during the audit process, which could have been prevented.



Bloemfontein

30 November 2022



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

The annexure includes the following:

- the auditor-general's responsibility for the audit
- the selected compliance requirements for compliance testing

Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs and the AGSA audit methodology, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected performance indicators and on the municipality's compliance with selected requirements in key legislation.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:
 - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control;
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control;
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer;
 - conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Fezile Dabi District Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report.

However, future events or conditions may cause a municipality to cease operating as a going concern;

- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

APPENDICES

Appendix A: Councillors; Committee Allocation and Council Attendance

A1: Details of Directly Elected Councillors (Previous Council prior to 01 November 2021 LG elections)

#	Surname & Initials	Ward Responsible for
ANC Councillor(s)		
1	Moeketsi Moshodi (Executive Mayor)	N/A
2	Thandi Soetsang	N/A
3	Nthabiseng Mokodutlo	N/A
4	Aphathia Majoe	N/A
5	Madisa Mosia	N/A
6	Girtz Nketu	N/A
7	Puleng Modikoe	N/A
8	Magugudi Oliphant	N/A
DA Councillor(s)		
9	Frederick Scholtz	N/A
10	Moeketsi Makhema	N/A
11	Kamohelo Thulo	N/A
EFF Councillor(s)		
12	Kekeletso Khunyeli	N/A
13	Mbochoase Motsapi	N/A

A1: Details of Directly Elected Councillors (New Council after 01 November 2021 LG elections)

#	Surname & Initials	Ward Responsible for
ANC Councillor(s)		
1	Johanna Mochela	N/A
2	Anna Ndutula Radebe	N/A
3	Nomakhubo Masiteng	N/A
4	Nthabiseng Mokodutlo	N/A
5	Mmangaka Green	N/A
6	Puleng Modikoe	N/A
DA Councillor(s)		
7	Dennis Khasudi (Executive Mayor)	N/A
8	Morena Matwa	N/A
9	Frederick Scholtz	N/A
EFF Councillor(s)		
10	Lesego Moalusi	N/A
11	Mamoitheri Makhanda	N/A
12	Mamokete Anna Radebe	N/A
FFP Councillor(s)		
13	George Malhrebe	N/A

A2: List of Councillors Seconded from Local Municipalities (Previous Council prior to 01 November 2021 LG elections)

#	Surname & Initials	Political Party
Seconded Councillors from Metsimaholo Local Municipality		
1	Khomolileng Mare	ANC
2	Gabaikitsi Nnune	DA
3	Mosiua Poho	SACP
4	Tibisi Motaung	EFF
5	Phinieas Mohapi	DA
Seconded Councillors from Moqhaka Local Municipality		
6	Molefi Khunyeli	EFF
7	Mmanoko Mntuze	ANC
8	Justice Mareka	ANC
9	Magdeline Pietersen	ANC
10	Sidney Pittaway	DA
11	Selake Tladi	ANC
Seconded Councillors from Ngwathe Local Municipality		
12	Catharina Serfontein	DA
13	Victoria De Beer- Mthombeni	ANC
14	Malebo Magashule	ANC
15	Cabonina Tete	ANC
16	Leponesa Sotshiva	ANC
Seconded Councillors from Mafube Local Municipality		
17	MM. Monaune	ANC
18	Lucky Kubeka (Speaker)	ANC

A2: List of Councillors Seconded from Local Municipalities (New Council after 01 November 2021 LG elections)

#	Surname & Initials	Political Party
Seconded Councillors from Metsimaholo Local Municipality		
1	Thandiwe Soetsang	ANC
2	Thabiso Mofokeng	DA
3	Lebohang Makhefu	ANC
4	April Motaung	EFF
5	Lefa Nhlapo	EFF
6	Moeketsi Makhema	DA
Seconded Councillors from Moqhaka Local Municipality		
7	Ramasimong Tau	ANC
8	Mamodiehi Khotle	ANC
9	Moeketsi Ramoolla	ANC
10	Nicolas Muller	DA
11	Sidney Pittaway (Speaker)	DA
12	Dibetso Serapela	EFF
Seconded Councillors from Ngwathe Local Municipality		
13	Catherina Serfontein	DA
14	Sellwane Moseme	EFF
15	Malebo Magashule	ANC
16	Kau Khumalo	ANC
17	Manthole Sefako	ANC
Seconded Councillors from Mafube Local Municipality		
18	Abiel Tsotetsi	ANC
19	Walter Gumede	EFF

A3: Record of Council Meetings Attended by Councillors (Previous Council prior to 01 November 2021 LG elections)

Number of meetings for the period 2020/21	Ordinary	Special	Total	Apologies
	0	3	3	
Initials & Surname	Meetings Attended			
	FEZILE DABI DISTRICT MUNICIPALITY			
Moeketsi Moshodi (Executive Mayor)	0	2	2	1
Magugudi Oliphant	0	2	2	1
Thandi Soetsang	0	3	3	0
Nthabiseng Mokodutlo	0	2	2	1
Apathia Majoe	0	3	3	0
Madisa Mosia	0	3	3	0
Girtz Nketu	0	2	2	0
Frederick Scholtz	0	3	3	0
Kekeletso Khunyeli	0	3	3	0
Moeketsi Makhema	0	2	2	1
Kamohelo Thulo	0	3	3	0
Mbochoase Motsapi	0	2	2	1
Puleng Modikoe	0	3	3	0
METSIMAHOLO LOCAL MUNICIPALITY				
Khomolileng Mare	0	1	1	2
Gabaikitsi Nnune	0	0	0	0
Mosiuoa Poho	0	3	3	0
Tibisi Motaung	0	3	3	0
Phineas Mohapi	0	2	2	1
NGWATHE LOCAL MUNICIPALITY				
Catharina Serfontein	0	3	3	0
Victoria De Beer- Mthombeni	0	3	3	0

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Malebo Magashule	0	3	3	0
Cabonina Tete	0	2	2	1
Leponesa Sotshiva	0	1	1	2
MOQHAKA LOCAL MUNICIPALITY				
Molefi Khunyeli	0	3	3	0
Mmanako Mntuze	0	3	3	0
Justice Mareka (Deceased)	0	0	0	0
Magdeline Pietersen	0	3	3	0
Sidney Pittaway	0	3	3	0
Selake Tladi	0	3	3	0
MAFUBE LOCAL MUNICIPALITY				
Lucky Kubeka (Speaker)	0	3	3	0
MM. Monaune	0	2	2	1

A3: Record of Council Meetings Attended by (New Council after 01 November 2021 LG elections)

Number of meetings for the period 2020/21	Ordinary	Special	Total	Apologies
	3	5	8	
Initials & Surname	Meetings Attended			
	FEZILE DABI DISTRICT MUNICIPALITY			
Dennis Khasudi (Executive Mayor)	3	5	8	0
Morena Matwa	3	5	8	0
Frederick Scholtz	3	5	8	0
Johanna Mochela	3	5	8	0
Anna Ndutula Radebe	3	5	8	0
Nomakhubo Masiteng	3	5	8	0
Nthabiseng Mokodutlo	3	5	8	0
Mmangaka Green	3	5	8	0
Puleng Modikoe	3	5	8	0
Lesego Moalusi	3	5	8	0
Mamoitheri Makhanda	3	5	8	0
Mamokete Anna Radebe	3	5	8	0
George Malhrebe	3	5	8	0
METSIMAHOLO LOCAL MUNICIPALITY				
Thandiwe Soetsang	2	5	7	1
Thabiso Mofokeng	3	5	8	0
Lebohang Makhefu	2	5	7	1
April Motaung	3	5	8	0
Lefa Nhlapo	3	2	5	3
Moeketsi Makhema	3	5	8	0
NGWATHE LOCAL MUNICIPALITY				
Catherina Serfontein	3	5	8	0

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Sellwane Moseme	3	5	8	0
Malebo Magashule	3	5	8	0
Kau Khumalo	2	3	5	3
Manthole Sefako	2	4	6	2
MOQHAKA LOCAL MUNICIPALITY				
Ramasimong Tau	3	4	7	1
Mamodiehi Khotle	3	5	8	0
Moeketsi Ramoolla	3	5	8	0
Nicolas Muller	3	5	8	0
Sidney Pittaway (Speaker)	3	5	8	0
Dibetso Serapela	3	5	8	0
MAFUBE LOCAL MUNICIPALITY				
Abiel Tsotetsi	2	4	6	1
Walter Gumede	3	5	8	0

Appendix B: Committee of Council and Committee Purpose

The following table provides an overview of the council committees and the purpose of each committee.

B1: Committee of Council

Name of Committee	Purpose of Committee
Finance	Oversight over financial matters of the municipality
Corporate Support Service	Responsible for oversight over Human Resources matters of the municipality
Project Management & Public Works	Responsible for oversight over the infrastructure and service delivery matters of the municipality.
Environmental Health & Emergency Services	Responsible for oversight over health and environmental functions of the municipality.
Local Economic Development (LED) & Tourism	Responsible for oversight over Local Economic Development and Tourism functions of the municipality.
Audit Committee	Responsible for oversight over the work of the internal audit and performance management units of the municipality.
Municipal Public Accounts Committee	Responsible for overall oversight over the annual report and other assigned functions of the municipality.

B2: Committee Allocation

FINANCE PORTFOLIO COMMITTEE			
Initials & Surname	Political Party	No. of Meetings Held by the Committee for the period	No. of Meetings Attended by the Member
Portfolio Committee Member as at 01 November 2021 prior to LG Elections			
Clr M A Mosia (Chairperson)	ANC	5	5
Clr T L Soetsang	ANC	5	5
Clr S B Tladi	ANC	5	5
Clr S H Pittaway	DA	5	5
Clr T A Motaung	EFF	5	4
Portfolio Committee Member as after 01 November 2021 prior to LG Elections			
Clr T Mofokeng (Chairperson)	DA	5	5
Clr J M Makhema	DA	5	5
Clr D Serapela	EFF	5	3
Clr R Tau	ANC	5	4
Clr K Khumalo	ANC	5	4
Clr P Modikoe	ANC	5	5

ENVIRONMENTALHEALTH & EMERGENCY SERVICES PORTFOLIO COMMITTEE			
Initials & Surname	Political Party	No. of Meetings Held by the Committee for the period	No. of Meetings Attended by the Member
Portfolio Committee Member as at 01 November 2021 prior to LG Elections			
Cllr N Mokodutlo (Portfolio Head)	ANC	2	2
M Oliphant	ANC	2	2
A Majoe	ANC	2	2
C Serfontein	DA	2	2
C Tete	EFF	2	2
Portfolio Committee Member as after 01 November 2021 prior to LG Elections			
Cllr C Serfontein (Portfolio Head)	DA	4	4
F Scholtz	DA	4	4
S Moseme	EFF	4	3
M Makhanda	EFF	4	4
T Soetsang	ANC	4	3
A Tsotetsi	ANC	4	3
J Mochela	ANC	4	4

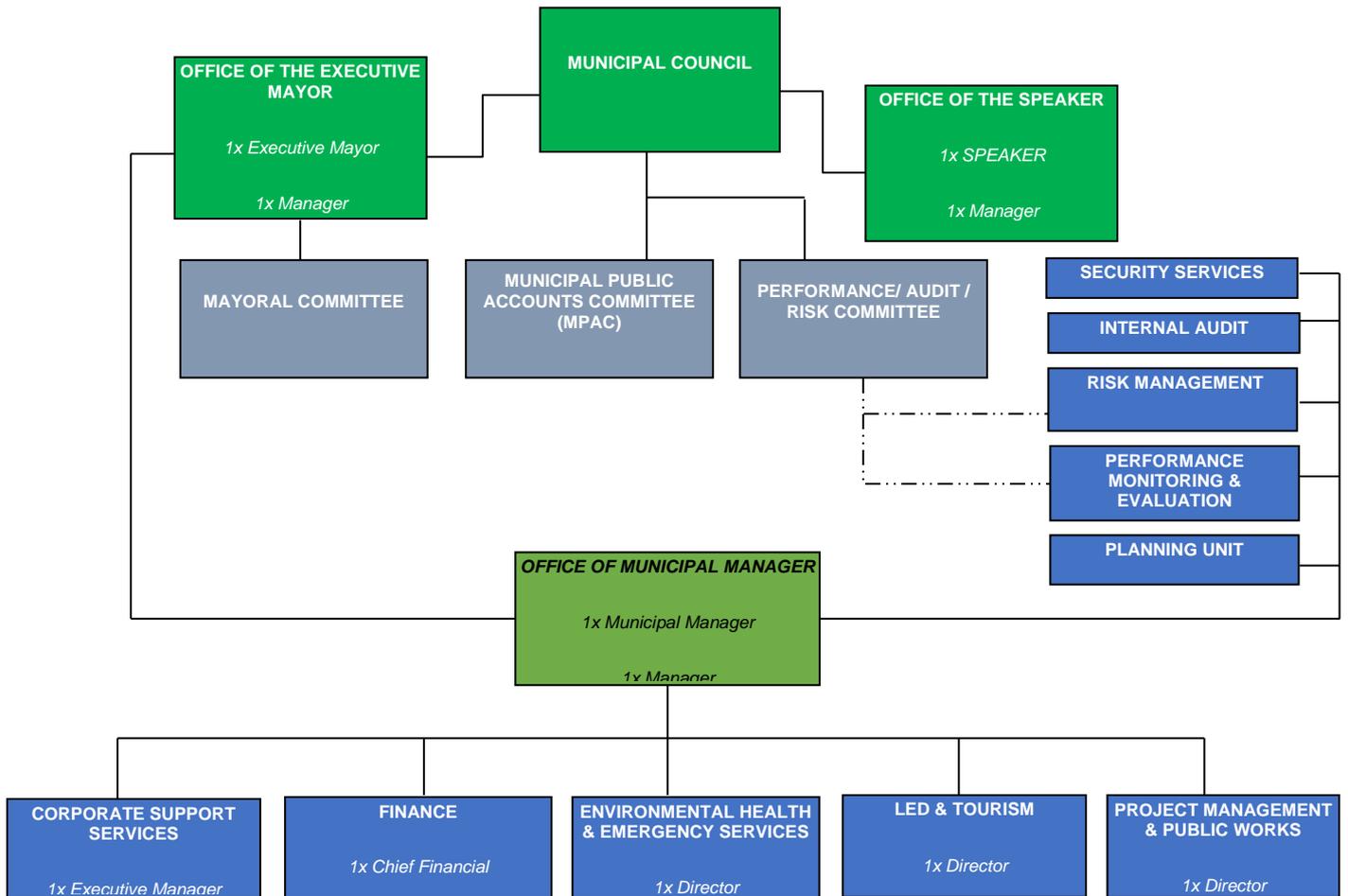
PROJECT MANAGEMENT & PUBLIC WORKS PORTFOLIO COMMITTEE			
Initials & Surname	Political Party	No. of Meetings Held by the Committee for the period	No. of Meetings Attended by the Member
Portfolio Committee Member as at 01 November 2021 prior to LG Elections			
Cllr. IM Magashule (Portfolio Head from March 2021)	ANC	4	4
Cllr S. Leponesa	ANC	4	4
Cllr R Majoe	ANC	4	2
Cllr F Scholtz	DA	4	4
Cllr Mosiuoa Poho	SACP	4	4
Cllr Molefi Khunyeli	EFF	4	2
Portfolio Committee Member as after 01 November 2021 prior to LG Elections			
MMC Nick Muller (Portfolio Head from February 2022)	DA	1	1
Cllr. Mamokete Radebe	EFF	1	1
Cllr. Lefu Nhlapo	EFF	1	1
Cllr. Frederick Scholtz	DA	1	1
Cllr. Momodiehi Khotle	ANC	1	1
Cllr. Lebohang Makhefu	ANC	1	1
Cllr. Manthole Elsie Sefako	ANC	1	1

CORPORATE SUPPORT SERVICES PORTFOLIO COMMITTEE			
Initials & Surname	Political Party	No. of Meetings Held by the Committee for the period	No. of Meetings Attended by the Member
Portfolio Committee Member as at 01 November 2021 prior to LG Elections			
Cllr P Modikoe (Portfolio Head)	ANC	3	3
Cllr S Setungoane	DA	3	0
Cllr N Mokodutlo	ANC	3	0
Cllr M Khunyeli	EFF	3	3
Cllr S. Tladi	ANC	3	3
Cllr J.M Makhema	DA	3	1
Portfolio Committee Member as after 01 November 2021 prior to LG Elections			
Cllr M. Matwa (Portfolio Head)	DA	4	4
Cllr J.M Makhema	DA	4	3
Cllr L.L Moalusi	EFF	4	4
Cllr W. Gumede	EFF	4	4
Cllr J.M Ramoolla	ANC	4	4
Cllr A.N Radebe	ANC	4	3
Cllr M.M Green	ANC	4	4

LED & TOURISM PORTFOLIO COMMITTEE			
Initials & Surname	Political Party	No. of Meetings Held by the Committee for the period	No. of Meetings Attended by the Member
Portfolio Committee Member as at 01 November 2021 prior to LG Elections			
Cllr J. Mareka (Portfolio Head)	ANC	0	0
V. de Beer (Acting Portfolio Head)	ANC	2	2
Cllr M. Pietersen	ANC	2	2
Cllr N. Mokodutlo	ANC	2	2
Cllr K. Khunyeli	EFF	2	2
Cllr. B. Nnune	ANC	0	0
Cllr F. Scholtz	DA	2	2
Portfolio Committee Member as after 01 November 2021 prior to LG Elections			
Cllr N.Muller (Chairperson)	DA	4	4
Cllr F. Scholtz	DA	4	4
Cllr M. Radebe	EFF	4	3
Cllr L. Nhlapo	EFF	4	1
Cllr. M. Khotle	ANC	4	3
Cllr M. Sefako	ANC	4	1
Cllr L. Makhefu	ANC	4	4

Appendix C: Third tier Administrative Structure

Macro-Organisational Structure



Appendix D: Functions of Municipality

Powers and Functions in terms of Schedule 4 (Part B) and Schedule 5 (Part B) of the Constitution	Definition
Cleansing	<p>The cleaning of public streets, roads, and other public spaces either manually or mechanically.</p> <p>District: Waste management monitoring in terms of the health act, excludes collection and disposal of refuse, but includes development of plans and awareness and education programmes.</p>
Control of public nuisance	<p>The regulation, control and monitoring of any activity, condition or thing that may adversely affect a person or a community.</p> <p>Description: In terms of general function of municipal health services</p>
Facilities for the accommodation, care and burial of animals	<p>The provision of and/or the regulation, control and monitoring of facilities which provide accommodation and care for well or sick animals and the burial or cremation of animals, including monitoring of adherence to any standards and registration requirements and/or compliance with any environmental health standards and regulations.</p> <p>District: In terms of the By-laws, control of keeping of animals</p>
Licensing and control of undertakings that sell food to the public	<p>Ensuring the quality and the maintenance of environmental health standards through regulation, a licensing mechanism and monitoring of any place that renders in the course of any commercial transaction, the supply of refreshments or meals for consumption on or to be taken away from the premise at which such refreshments or meals are supplied. Implement policy ad regulations.</p>
Municipal roads	<p>The construction, maintenance, and control of a road which the public has the right to and includes, in addition to the roadway the land of which the road consists or over which the road extends and anything on that land forming part of, connected with, or belonging to the road, and also, for purposes of a local municipality, includes a street in a build-up areas.</p>
Noise pollution	<p>The control and monitoring of any noise that adversely affects human health or well-being or the ecosystems useful to mankind, now or in the future.</p>
Street trading	<p>The control, regulation and monitoring of the selling of goods and services along a public pavement or road reserve.</p>
Municipal public works	<p>Any supporting infrastructure or service to empower a municipality to perform its function</p>
Municipal Health Services	<p>▯ Subject to an arrangement with MECs to do the necessary authorizations, or alternatively, subject to amendments to the Structures Act, Municipal Health Service means environmental health services performed by a district municipality.</p>

Municipal public transport	<p>The regulation and control, and where applicable, the provision of:</p> <ul style="list-style-type: none"> ▫ Services for the carriage of passengers, whether scheduled or unscheduled, operated on demand along a specific route or routes or where applicable, within a particular area ▫ Scheduled services for the carriage of passengers, owned and operated by the municipality, on specific routes
Storm water drainages /	The management of systems to deal with storm water in built-up areas.
Trading regulations	The regulation of any area facility and/or activity related to the trading of goods and services within the municipal area not already being regulated by national and provincial legislation.
Water (Potable)	<p>The establishment, operation, management and regulation of a potable water supply system, including the services and infrastructure required for the regulation of water conservation, purification, reticulation and distribution; bulk supply to local supply points, metering, tariffs setting and debt collection so as to ensure reliable supply of a quantity and quality of water to households, including in-formal households, to support life and personal hygiene and establishment, provision, operation, management, maintenance and regulation of a system, including infrastructure for the collection, removal disposal and/or purification of human excreta and domestic waste-water to ensure minimum standard of services necessary for safe hygienic households.</p> <p>District: water quality monitoring, including potable water</p>
Sanitation	<p>The establishment, provision, operation, management, maintenance and regulation of a system, including infrastructure for the collection, removal, disposal and/or purification of human excreta and domestic waste water to ensure minimum standard of service.</p> <p>District: monitoring and awareness (sampling on networks and connection to assess compliance with applicable standards)</p>
Cemeteries, funeral parlours and crematoria	<p>The establishment conducts and control of facilities for the purpose of disposing of human and animal remains.</p> <p>District:</p> <ul style="list-style-type: none"> ▫ monitoring of funeral parlours and crematoria for compliance, ▫ responsible for regional cemeteries

Appendix E: Ward Reporting

Status of ward committees in the district

The purpose of Ward Committees is to enhance participatory democracy with which ward councillors liaise regarding matters affecting their respective wards.

Although Ward Committees are established in all local municipalities within the district, there are however a number of challenges which impact on their optimal functionality. Despite local municipalities being provided with a quarterly tool from Free State CoGTA through which to report the status and functionality of their ward committees, they (local municipalities) still do not send such reports to the District Municipality.

The following is an overview of the status of established Ward Committees within the district:

– **Metsimaholo Local Municipality**

Number of ward committees

Ward	Number of ward committee members	Ward	Number of ward committee members
1	09	13	09
2	09	14	08
3	10	15	09
4	10	16	10
5	09	17	09
6	09	18	09
7	08	19	09
8	09	20	09
9	09	21	09
10	09	22	08
11	09	23	09
12	09		
Total number of ward committee members			207

Number of ward committee meetings held

Ward	Number of meetings	Ward	Number of meetings
1	02	13	05
2	01	14	0
3	0	15	01
4	02	16	01

Ward	Number of meetings	Ward	Number of meetings
5	01	17	01
6	03	18	0
7	01	19	01
8	01	20	01
9	01	21	01
10	01	22	01
11	0	23	03
12	0		
Total number of ward committee meetings held			28

Challenges encountered by ward committees

- Training requested on report writing skills, especially for ward committee secretaries.
- Understanding (roles & responsibilities) of their various assigned portfolios
- Training on ward operational plan

Progress/Challenges regarding stipend

All ward committee members are currently receiving their stipend of R1000.

– Mafube Local Municipality

Ward committees and public meetings:

Councillor Name	Ward No.	Public Meetings	Public Participation	Issues Raised
Cllr. SB Ntuli	01		<p>10 March 2022 Establishment of Ward Committee at Ntswanatsatsi -78 people attended and 52 attended at Cornelia Town Hall</p> <p>17 March 2022 Meeting with all livestock farmers: 25 farmers attended.</p> <p>12 April 2022 IDP and Budget.</p>	<p>Ward Committees to be elected based on geographical spread and gender recognition.</p> <ul style="list-style-type: none"> • Problem with nearby dumping sites. • Farmers want a land for livestock. • No fence to protect their stock. • Unfinished RDPs • Water Crises • Accounts to pay services.

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Councillor Name	Ward No.	Public Meetings	Public Participation	Issues Raised
		24 April 2022 Ward Committee and Public meeting held. 115 people attended		Sports facilities, reservoir, and street lights.
Cllr. A Tsotetsi	02	04 April 2022 Ward Committee and public meeting held at DCC and Mfundo Thuto. 11 April 2022 Ward Committee and Ward Councillor embarked on the cleaning campaign, and the cleaning of storm water channels.	15 March 2022 Establishment of the Ward Committee. Meetings were held at DDC at 14h00 and 16h00 at Mfundo Thuto SS. 21 February 2022 IDP and Budget	Ward Committee Elected according to geographic spread and gender was recognized. <ul style="list-style-type: none"> • High mast lights not lighting. • Bad condition of our roads. • Crime in the Ward. • Substance abuse and Theft. Good programme if it can be held gradually. Roads, Sports facilities, street lights, RDPs, sites, and water.
Cllr. MR Tsotetsi	03	Ward Committee meeting and later followed by public meeting.	09 March 2022 Establishment of Ward Committee; 117 people attended. 17 February 2022 IDP and Budget	Ward Committee elected according to geographical spread, and recognition of gender and people with disability. Street lights, mushrooming of informal settlement, registration of indigents. Paying of services. Bad condition of our roads. RDPs, Title-deeds, SMMEs Support and sites
Cllr. TP Mashiloane	04	11 April 2022 Ward Committee and Public Meeting	09 March 2022 Establishment of Ward Committees meeting; 91 people attended Public Participation Fezile Dabi District IDP and Budget. 24 February 2022 Mafube IDP and Budget.	Ward Committee elected according to geographical spread, and recognition of gender and people with disability, and farm dwellers. Assistance with Small Businesses, bursaries to learners, Bad condition of our roads and water treatment plant.

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Councillor Name	Ward No.	Public Meetings	Public Participation	Issues Raised
				Condition of water, sewer blockage, shortage of space for cemeteries, bad conditions of roads, animals roaming the streets, cleaning of the ward.
Cllr. PM Mokoena	05	Ward Committee and public meetings held on 13 April 2022. 24 February 2022 IDP and Budget	10 March 2022 Establishment of Ward Committee; 169 people attended.	<ul style="list-style-type: none"> Ward Committee elected according to geographical spread, and recognition of gender and people with disability. Bad condition of roads, street lights, shortage of water, refuse not collected and expensive electricity.
Cllr. JT Kotsi	06		10 March 2022 Establishment of Ward Committees. 15 February 2022 IDP and Budget	<ul style="list-style-type: none"> Ward Committee elected according to geographical spread, and recognition of gender and people with disability Lack of sports facilities, bad roads, no street lights, RDPs, dilapidated houses, empty sites
Cllr. MA Tsubane	07	13 May 2022 Ward Committee and public meetings.	15 March 2022 Establishment of Ward Committees 23 February 2022 IDP and Budget	Ward Committee elected according to geographical spread, and recognition of gender and people with disability Bad condition of roads, cemeteries, street lights, RDPs and water challenges. Water, Roads, RDPs, Street lights, crime, Substance Abuse (Nyaope), electricity, indigent registrations.
Cllr. TI Motsoeneng	08	11 April 2022 Public and Ward Committee meetings.	Establishment of Ward Committee on 09 March 2022; and 351 people attended. 18 February 2022	Ward Committee elected according to geographical spread, and recognition of gender and people with disability

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Councillor Name	Ward No.	Public Meetings	Public Participation	Issues Raised
			IDP and Budget	Talent Shows, empowerment of small businesses, clean water, distribution of refuse bins, RDPs, and roads. Bad roads, dumping sites, refuse bins not collected, community doesn't want new water meters.
Cllr. AN Molefe	09	13 April 2022 Ward Committee and public meetings	09 March 2022 Establishment of Ward Committee; 170 people attended. 15 March 2022 Meeting with Ward Committee as an introduction. 16 February 2022 IDP and Budget.	Ward Committee elected according to geographical spread, and recognition of gender and people with disability Refuse bins not collected, roads very bad, street lights not lighting, cattle roaming around and challenges with paying of services, Installation of solar geysers, need for residential sites, upgrading of roads, illegal dumping sites, need for office in the ward, parks for children, fire and rescue sub-station, chicken and eggs production, career guidance.

For the period of May and June there were no meetings due to the non-payment of staff salaries and out-of-pocket expense for the Ward Committees. Tools of trade for Ward Committees are still a challenge. The non-identification of the committees to the community is still a challenge, e.g. name tags and uniforms. The Mafube Local Municipality has nine (09) wards, with ten (10) ward committee members each. This gives a total of (90) ward committee members.

– Ngwathe Local Municipality

The municipality are required by the provisions of Local Government: Municipal Structures Act, 1998 section 73 to establish the ward committees. The municipality has adopted the guidelines pertaining to the establishment of the ward committees. The Guide outlines the procedures to be followed when establishing the ward committees.

This report seeks to report on the process of the establishment of the ward committees, challenges and resolution thereof.

Number of ward committees

The municipality is composed of nineteen wards (19) and ward committees are established in all wards. Ward committees induction was held with assistance of COGTA and the process of developing ward based is being discussed with the department. Ward committee members in three administrative units took a declaration administered by a practicing legal practitioner. The remaining units will be attended in due course.

Functionality and challenges

The ward committees as established are functional and had held their inaugural meetings were portfolio committees were appointed. The municipality had PPOs in every unit of the municipality, who rendered administrative support to the ward committees. However, with the implementation of the staff regulations such is no longer possible and is having negative impact on the assistance the municipality may provide to the ward committees.

Out-of-pocket expenses

The municipality is paying out-of-pocket expenses to the ward committee members in terms of the council resolution and the amount of R500,00 is paid monthly. It should also be mentioned that a demand for an increase in the out-of-pocket has been made to the municipality.

– Moqhaka Local Municipality

In the Moqhaka Local Municipality, the Office of the Speaker managed to establish 22 ward committees from 07 March 2022. The total number of ward committee members is 192.

All the Ward Committees have held their meetings from 01 June 2022 and the challenges they encountered are the following service delivery related:

Water Provision

Provision of water in Phahameng, Viljoenskroon is a crisis. The majority of the pipes used are still asbestos and are ageing.

Lack of meters in some areas makes revenue enhancement a challenge. The technical department, like others, has no vehicles for proper monitoring of and responding to the leaks.

Sanitation and sewage maintenance

Sewage spillage has been highlighted by the community as a major challenge.

The Ward Committees were inducted and trained on their responsibilities in partnership with COGTA. The office intends to have a session on secretarial and report writing skills as a form of capacity building with ward Committees

The payment of the ward committees' stipend was delayed by the system transition to the new financial year as it was frequently interrupted by load-shedding. Payment will be made before the salary cycle of the Municipality.

Appendix F: Ward Information

Not applicable to Fezile Dabi District Municipality.

Appendix G: Recommendations of the Municipal Audit Committee

We are pleased to present our Annual Report for the financial year 2021/22.

Audit Committee Members and Attendance:

The Audit Committee consisted of the members listed hereunder. During 2021/22, two meetings were held.

Dates of the Meetings:

30th July 2021

06th August 2021

Members of the Fezile Dabi District Municipality for 2021/22 Financial Year:

Name of Member	Meetings Attended	Apologies
Mr M E Mohlahlo (Chairperson)	2	0
Mr M N G Mahlatsi	0	2
Ms N Modisaesi	2	0

All members of the Audit Committee are independent, with no interest in the management or conduct of the business of the Municipality.

Audit Committee Responsibility

The committee reports that it has complied substantially with its responsibilities arising from section 166 (2) of the Municipal Finance Management Act (MFMA) in terms of its defined responsibilities as an advisory body to the municipality.

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

The effectiveness of internal control

The system of controls is designed to provide cost effective assurance that assets are safeguarded and that liabilities and working capital are efficiently managed. In line with the MFMA, Internal Audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by means of the risk management process, as well as the identification of corrective actions and suggested enhancements to the controls and processes. From the Internal Audit

Reports, risk assessment, and risk register, we noted instances of weaknesses in internal controls.

However the Audit Committee is pleased to report that there has been significant improvement in the general controls and management has put mechanisms and action plans in place to deal with identified weaknesses. Management has further undertaken to report to the Audit Committee on a regular basis on progress made in this regard.

Internal Audit

The Audit Committee is satisfied that the Internal Audit functions adequately, and has fulfilled its duties according to the annual internal audit plan. The Internal Audit covered the following areas according to the Internal Audit Annual Plan:

- Verification of the Action plan on prior year's Auditor General Report
- Audit of Annual Financial Statement
- Risk Management Review
- Supply Chain Management Review 2nd and 4th Quarter
- Contract Management Review
- Compliance Management Review
- Municipal Health Services Review
- Fire and Rescue Service Review
- Security management review
- Monitoring and Evaluation review
- Audit of Performance Management Information 1st, 2nd, 3rd and 4th quarter review
- Tourism Management review
- Social Development Management review
- Expenditure Management review
- IT Management Review
- Asset Management Review

Risk Management

The Audit Committee took note of risk register, risk assessment report, and risk treatment report for a period up to June 2021. The committee was also made aware of the changes to risk exposures; risk treatment; and changes risk management through quarterly reports by management.

Audit Committee in line with the council resolution has assigned Ms. N Modisaesi with the responsibility of providing oversight duties on risk management committee. This committee has been established to assist the Municipal Manager with the execution of risk management matters as she is accountable on them. As

a committee we are also aware of the existence of the Risk Champion Committee representing various units within the municipality, and the existence of this structure has enhanced the efficiency of the risk management.

Adequacy of financial reporting

During the Audit Committee meetings the Accounting Officer provided section 71 reports, which reflected adequate financial reporting as well as compliance with regard to the submission of the reports to other stakeholders.

Review of Financial Statements and Accounting Policies

The Audit committee has also performed a high level review of the Annual Financial Statements as well as the Accounting Policies for the year 2020/21 Financial year before they were submitted to Auditor General on the 30 November 2021. Management also gave assurance on the Annual Financial Statements preparation processes, which gave an indication of improvement on the quality of the Annual Financial Statements.

As a committee we recommended the submission of the Annual Financial Statement after comments raised to Auditor General for external Audit purposes.

Performance Management

Council has also designated the Audit Committee as a Performance Audit Committee in terms of Municipal Planning and Performance Management Regulations 2001.

The committee takes note of the progress made regarding Performance Management System. It had an opportunity to review and discuss 1st, 2nd, & 3rd Quarter Audited performance information report for 2020/21 financial year, during the meeting held on the 06 August 2021.

The quarterly performance reports were submitted to Internal Audit for verification before it can be tabled to Audit Committee. In addition, we have requested management to notify the Council on the Key Performance indicators that were not applicable for the year under review.

As a Performance Audit Committee, we like to bring to the attention of the council that the performance assessment for 2020/21 financial year on Municipal Manager and Section 57 Managers were not conducted.

The annual performance report has been submitted to Auditor General for external Audit purposes.

External Audit

Audit Committee would like to indicate that, it has not been provided with the opportunity to interact with the Office of the Auditor General to provide feedback on the results of the audit outcome for the audit conducted for 2020/21 financial year, as the term of the Audit Committee ended during the month of August 2021.

.....
ME Mohlahlo
Chairperson of the Audit Committee

Date 18 August 2021

Appendix H: Long term Contracts and Public Private Partnership

The schedule below is for contract that the municipality entered into that are for a period of up to three years and are of significant value.

Appendix I: Municipal Entity/Service Provider Performance Schedule

Name of Service Provider	Name of Project	SLA Signed		Specs Met		Status	Performance as at 30 June 2022
		Yes	No	Yes	No		
Zama Compu World & Networking	Multi-functioning printing devices (Photocopy Machines)	Y		Y		In progress	Satisfactory
Steiner Hygien	Hygiene Services	Y		Y		In progress	Satisfactory
Swift Silliker t/a Meriex NutriSciences	Analysis of water, food, food products, milk, dairy products, structural, equipment surfaces & hand swabs samples for microbiology chemical & physical analysis	Y		Y		In progress	Satisfactory
Netstar	Vehicle Tracker systems		N	Y		In progress	Satisfactory
Payday software System	Payday support system	Y		Y		In progress	Satisfactory
Business Connection (Pty) Ltd	Financial Management Systems	Y		Y		In progress	Satisfactory
Internet solution	Internet Services	Y		Y		In progress	Satisfactory
Atlantic @ Lantic (VOX)	Internet & E-mail Service at Satellite offices	Y		Y		In progress	Satisfactory
Standard Bank	Banking Services	Y		Y		In progress	Satisfactory
Kunene Makopo Risk Solutions (Pty) Ltd	Short-term insurance	Y		Y		In progress	Satisfactory
PK & Son Financial Consultants	Value Added Tax (VAT) review/recovery for a period of (3) three for FDDM	Y		Y		In progress	Satisfactory
Voluscore Consulting	Supply, Install & Configure Video Conferencing, thermal & UVC Solution. Maintenance & support	Y		Y		In progress	Satisfactory
Sasolburg Alarms	Monitoring and Response Security	Y		Y		In progress	Satisfactory
Parys Security	Monitoring and Response Security	Y		Y		In progress	Satisfactory
Corcomm Security	Monitoring and Response Security	Y		Y		In progress	Satisfactory
C-Sonke	Request for submission of proposals for specialise, technical and functional support services for FDDM for 2018/19, 2019/20 and 2020/21	Y		Y		In progress	Satisfactory
Jabulani Media Pty(Ltd)	Management of FDDM's Social Media Platforms	Y		Y		In progress	Satisfactory
Otis Pty(Ltd)	Lift Maintenance - T & H Building	Y		Y		In progress	Satisfactory
Schindler Lifts (SA) (Pty) Ltd	Lift maintenance - Main Building	Y		Y		In progress	Satisfactory

Name of Service Provider	Name of Project	SLA Signed		Specs Met		Status	Performance as at 30 June 2022
		Yes	No	Yes	No		
Namasthethu Electrical (Pty) Ltd	Maintenance of air conditioners for a period of (3) three years	Y		Y		In progress	Satisfactory
Basia Environmental Services	Implementation of EEDSM programme	Y		Y		In progress	Satisfactory
Tsholetso Projects	Sourcing of funding for infrastructure development except electrical	Y		Y		In progress	Satisfactory
Basia Consulting (Pty) Ltd	Sourcing of funding - Energy efficiency and demand side management	Y		Y		In progress	Satisfactory
Vaal Triangle Fire Service (Pty) Ltd	Maintenance of building fire equipment	Y		Y		In progress	Satisfactory
Flagg Consulting Engineers	Professional Service for the management of FDDM RRAMS	Y		Y		In progress	Satisfactory

Appendix J: Disclosure of Financial Interest

J 1: Disclosure of Financial Interests by Councillors (As at 01 November 2021 prior to LG Elections)

Municipality	Representative	Party	Declaration Of Interest Made (Yes/No)
Fezile Dabi District Municipality	M.P Mosholi (Executive Mayor)	ANC	Yes
	M. Oliphant	ANC	Yes
	T. Soetsang	ANC	Yes
	N Mokodutlo	ANC	Yes
	M. Mosia	ANC	Yes
	P. Modikoe	ANC	Yes
	R. Majoe	ANC	Yes
	S. Setungoane	DA	Yes
	F. Scholtz	DA	Yes
	K. Thulo	DA	Yes
	K.I Khunyeli	EFF	Yes
	S Motsapi	EFF	Yes
Mafube	L.S Kubeka (Speaker)	ANC	Yes
Fezile Dabi District Municipality	K.G. Nketu (Chairperson MPAC)	ANC	Yes
Metsimaholo	Phineas Mohapi	DA	Yes
	Khomoliileng Mare	ANC	Yes
	Beauty Nnune	ANC	Yes
	Tibisi April Motaung	EFF	Yes
	Mosuoqa Poho	SACP	Yes
Moqhaka	Magdeline Pietersen	ANC	Yes
	Justice Mareka	ANC	Yes
	Selake Tladi	ANC	Yes
	Sidney Pittaway	DA	Yes
	Molefi Khunyeli	EFF	Yes
	Mmanoko Mntuze	ANC	Yes
Ngwathe	Malebo Magashule	ANC	Yes
	Catharine Serfontein	DA	Yes
	Leponesa Sotshiva	ANC	Yes
	V. De Beer- Mthombeni	ANC	Yes
	Cabonina Tete	EFF	Yes
Mafube	J.J Hlongwane	ANC	No

J 1: Disclosure of Financial Interests by Councillors (As after 01 November 2021 prior to LG Elections)

Municipality	Representative	Party	Declaration Of Interest Made (Yes/No)
Fezile Dabi District Municipality	Dennis Khasudi (Executive Mayor)	DA	Yes
	Morena Matwa	DA	Yes
	Frederick Scholtz	DA	Yes
	Johanna Mochela	ANC	Yes
	Anna Ndutula Radebe	ANC	Yes
	Nomakhubo Masiteng	ANC	Yes
	Nthabiseng Mokodutlo	ANC	Yes
	Mmangaka Green	ANC	Yes
	Puleng Modikoe	ANC	Yes
	Lesego Moalusi	EFF	Yes
	Mamoitheri Makhanda	EFF	Yes
	Mamokete Anna Radebe	EFF	Yes
	George Malhrebe	FFP	Yes
	Mafube	Abiel Tsotetsi	ANC
Walter Gumede		EFF	Yes
Metsimaholo	Thandiwe Soetsang	ANC	Yes
	Thabiso Mofokeng	DA	Yes
	Lebohang Makhefu	ANC	Yes
	April Motaung	EFF	Yes
	Lefa Nhlapo	EFF	Yes
	Moeketsi Makhema	ANC	Yes
Moqhaka	Ramasimong Tau	ANC	Yes
	Mamodiehi Khotle	ANC	Yes
	Moeketsi Ramoolla	ANC	Yes
	Nicolas Muller	DA	Yes
	Sidney Pittaway (Speaker)	DA	Yes
	Dibetso Serapela	EFF	Yes
Ngwathe	Catherina Serfontein	DA	Yes
	Sellwane Moseme	ANC	Yes
	Malebo Magashule	ANC	Yes
	Kau Khumalo	ANC	Yes
	Manthole Sefako	EFF	Yes

J 2: Disclosure of Financial Interest by Senior Management

Surname & Initials	Designation	Declaration Of Interest Made (Yes/No)
Me. L Molibeli	Municipal Manager	Yes
Ms N Mdaka	Chief Financial Officer	Yes
Dr. R.S Motingoe	Director: Corporate Support Services	Yes
Mrs N.T. Baleni	Director: Community, Health and Environmental Services	Yes
Mr M.J Taetsane	Director: Local Economic Development & Tourism	Yes
Mrs N.T. Baleni (Acting)	Director: Project Management & Public Works	Yes

Appendix K: Revenue Collection Performance

Not applicable to Fezile Dabi District Municipality.

Appendix L: Conditional Grants Received: Excluding MIG

Name of Grants	Name Organ of State	Quarterly Receipts				Total
		September	December	March	June	
Financial Management Grant (FMG)	National Treasury	R 1200 000				R 1 200 000
Municipal Systems Improvement Grant (MSIG)	National Treasury	Nil. Not to be transferred to the municipality				
Rural Roads Asset Management System (RRAMS)	Department of Public Works, Roads and Transport	R 1 565 000		R 671 000		R 2 236 000
Energy Efficiency Demand Side Grant	Department Of Energy	R 1000 000	R 2000 000	R 1 000000		R 4000 000
Equitable Share	National Treasury	R 68 348 000	R 53 183 000	R 41 009 000		R 162 540 000
Regional Service Council Levy Replacement Grant	National Treasury	Forms part of Equitable Share				
Total		R 72 113 000	R 55 183 000	R 42 680 000		R 169 976 000

Appendix M: Capital Expenditure – New & Upgrade/ Renewal Programmes: Including MIG

Projects Description	Municipality where Project implemented	2021/22 Budget Allocation	Actual Expenditure as at 30 June 2022	New Infrastructure or Upgrade	Status of the Asset / Project as at 30 June 2022
Integrated National Electrification Programme (INEP)	N/A	R0	R0	N/A	N/A
Total		R0	R0	R0	N/A

Appendix N: Capital Programme by Project current year

Project description Figures in Rand's	Area	2021/22 Expenditure
RRAMS	FDDM District	R2 198 713.43
EEDSM	Mafube LM	R2 757 516.55
Total		R4 956 229.98

Appendix O: Capital Programme by project by Ward current year

Not applicable to Fezile Dabi District Municipality.

Appendix P: Service Connection Backlogs at Schools and Clinics

Not applicable to Fezile Dabi District Municipality

Appendix Q: Service Backlogs Experienced by the Community where another Sphere of Government is Responsible for Service Provision

Not applicable to Fezile Dabi District Municipality

Appendix R: Declaration of Loans and Grants Made by the Municipality

None.

Appendix S: Declaration of Returns not Made in due Time under MFMA s71

All returns under MFMA section 71 were made in time during the financial year under review, and where appropriate as per arrangement with the National Treasury

Appendix T: National and Provincial Outcome for local government

Not applicable to Fezile Dabi District Municipality.

VOLUME II: ANNUAL FINANCIAL STATEMENTS