



# Fezile Dabi

District Municipality

Mid-Term Budget and Performance Assessment Report for 2022//23

Financial Year

## Contents

<b>1.1 Executive Mayor's Report</b>	<b>4</b>
1.2 Resolutions	6
1.3 Executive Summary	6
1.4 Mid-term budget tables	8
1.4.1 Table C 1 – Monthly Budget Statement Summary	9
1.4.2 Table C2 – Monthly Budget Statement – Financial Performance (functional classification)	10
1.4.5 Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding)	13
1.4.6 Table C6 – Monthly Budget Statement – Financial Position	14
1.4.7 Table C7 – Monthly Budget Statement – Cash Flow	15
1.4.8 Explanation of material variances on the budget tables	16
2.1 Debtors Analysis	19
2.2 Creditors Analysis	20
2.3 Investment Portfolio Analysis	21
2.4 Allocations and grants receipts and expenditure	22
2.5 Transfers and Grant Expenditure SC7(1)	23
2.6 Councillor Allowances and Employee Benefits	24
3.1 Performance Management System	26
3.2 Implementation of Performance Management System	26
3.3 Performance Analysis	26
<b>3.3.1. Analysis of Top-Layer 2022-23 SDBIP</b>	<b>27</b>
<b>3.3.2. Analysis of Departmental 2022-23 SDBIP</b>	<b>29</b>
Annexure A: Detailed Internally Audited Top Layer Second Quarter Performance Assessment Report	32

**ACCOUNTING OFFICER'S QUALITY CERTIFICATION**

I, **LACRITIA SOPHIE RABIE-KHONKHE**, in my capacity as **ACTING MUNICIPAL MANAGER OF FEZILE DABI DISTRICT MUNICIPALITY**, do herewith make the following undertaking:

I certify the Mid-Year Budget and Performance Assessment for the period of 1 July 2022 to 31 December 2022 as presented herein, has been duly prepared in accordance to the legislative prescripts of the Local Government: Municipal Finance Management Act 56 of 2003 (MFMA) as well as the Regulations conjoined to the MFMA.

**ADV. LACRITIA SOPHIE RABIE-KHONKHE**  
**ACTING MUNICIPAL MANAGER**  
**FEZILE DABI DISTRICT MUNICIPALITY, DC 20**

**SIGNATURE** :  \_\_\_\_\_

**DATE** : 24-01-2023

## PART 1: IN YEAR REPORT

### 1.1 EXECUTIVE MAYOR'S REPORT

In line with Chapter 7 of the *Constitution of the Republic of South Africa, 1996* (hereinafter “the Constitution”)- Fezile Dabi District Municipality’s Executive and Legislative authority is vested in its Municipal Council. In carrying out its mandate, to govern on its own initiative, the municipality must ensure consistent compliance with applicable national and provincial pieces of legislation.

With the foregoing background in mind, Section 72 of the *Local Government: Municipal Finance Management Act 56 of 2003 (MFMA)*, read together with Schedule C of the Municipal Budget and Reporting Regulations, 2009 - prescribes that the Accounting Officer of a municipality must, by the 25<sup>th</sup> of January of each year, assess the performance of the municipality during the first half of the financial year, taking into account, the monthly budget statements referred to in Section 71 for the first half of the financial year as well as the targets set out in the Service Delivery and Budget Implementation Plan (SDBIP), the prior year’s Annual Report and the progress made in resolving the challenges identified in the Annual Report.

Honorable Speaker of the Municipal Council, esteemed Councillors, Acting Municipal Manager, Administrative Managers Directly Accountable to the Municipal Manager as well as the entire Staff Component from all levels who all have an impact on our successes and advance the interests of the institution in their own ways collectively and inclusively - I herewith wish to express a heartwarming welcome to all. We are optimistic that the year 2023 will be a year of great milestones for our institution, Intergovernmental Structures and our Key Stakeholders being the communities within our district as we have to ensure that we give effect to our Constitutional Mandate as set forth in the objects of local government, this is our core business second to none. This indeed being a new calendar year, we ought to ensure that our fiscal position and priorities half year through the financial year is indeed aligned to our strategic intent as a district. Having mentioned the above, a great need is required to ensure that introspection is done of the past six (06) months of the current financial year and continue to or re-align our priority areas and effect necessary corrective measures where we lacked and take ownership of such errors or omissions alike to ensure that visible and/or tangible results and measurable success is had. It is thus not just a mere slogan that as an institution, we “aim above the horizon” and I can confidently say that it is time to reach land on the stars.

Herewith a heart-felt and delightful extension of congratulations to the “Class of 2022” , once more – the Free State Province, Department of Education Political and Administrative leadership, Educators, Parents, School Governing Bodies and most of all, our pride and joy – the winners who took it all- being the learners have placed our Province on the map competing with very strong Provinces and more specifically, the victorious emergence of Fezile Dabi District that formed a key part of the success of the Province, we say well done and keep the flag of our district high. As the former President of the Republic of South Africa, Nelson Rolihlahla Mandela made a legendary quote

that will find relevance for decades to come when he so famously said “ *education is the most powerful weapon which you can use to change the world*” we indeed share the same sentiments to our bright future leaders within our district and we say forward you go, the world is your oyster. With a successive four (4) year number one (1) position in our country and a pass rate of 88,5% pass rate, we pledge our support towards enhancing education and more so quality education from our district and province alike, all happening despite various challenges of poverty, some unemployed parents and the Covid-19 Pandemic that had without a doubt sadly ravaged some families and brought about great anxiety, we say well done – like true eagles, our learners soared through such trying times.

While we reflect on the last six (6) months of the 2022-23 Financial Year, it is important to reflect on the 6<sup>th</sup> Administration Local Government Elections that took place on 01 November 2021, conducted in terms of Section 159 of the Constitution , the *Local Government: Municipal Structures Act* 117 of 1998. As we enter into this new term of office, we welcome the newly elected Councillors of the Fezile Dabi District Municipality and applaud the previous Municipal Council for the oversight role which they played during their tenure. We remain extremely confident that the newly elected Office Bearers with the various pool of expertise as well as zeal to take the institution to the next level, continues to strive to establish an administration earmarked by sound financial management, integrity and clean and sound governance with a mandate to deliver sustainable services to all communities.

Fellow Councilors, it is with great pleasure that, I present to the Municipal Council, the Mid-Term Budget and Performance Assessment Report of Fezile Dabi District Municipality for the first half of 2022/23 Financial Year.

Fundamental to our democratic era is the democracy is what is perceived to be a slogan but is in reality a value that “*the people shall govern*”. This value implies that structures, systems, policies and priorities of state should be put into place that provide citizens with a democratic right and responsibility to actively form a critical part of the affairs government and governance at all levels (the 3 spheres of government). Honorable Speaker, public participation is has become a must and the order of the day through all the developmental policies, legislations and the Constitution and giving effect to this nicodemus value that finds rigorous expression at key stakeholder platforms emphasizing the importance thereto will without a doubt serve as extinguisher of public unrests . Public participation is an open process through which the community exchange views and are able to influence decision making. The community participation process of the Fezile Dabi District Municipality, under the guidance of the country’s legislation, enables and creates an environment for citizens to be actively involved, make their inputs and partake.

Our duty as Political Principals of the municipality is to ensure significant contribution towards the eradication of poverty, unemployment and inequality as well as food security within our District. This can only be attained through a positive oversight role on our Municipal Administration in the execution of their performance in the implementation of the priorities of the Municipal Council identified when implementing the council approved SDBIP.

We take the values of good governance seriously and believe that we are capable of turning the tide on our Audit Outcomes – to achieve a Clean Audit Opinion through the assistance and/or support of various oversight structures such as the Internal Audit, Audit and Performance Committee, Office of the Auditor-General South Africa (AGSA), Municipal Public Accounts Committee (MPAC). We need to inculcate a culture of excellence, accountability, transparency, good governance and responsiveness and cascade all such best practices to local municipalities within our district and enhance peer learning as well. The turning point for a clean administration and the sustenance thereof, not only vests in the Administrative Component of the municipality but it is rather a joint venture comprising of an all-inclusive workforce, the Municipal Council, various business sectors – formal and informal and more so the key economic drivers, communities and the need for integrity and ethics to drive the ethos of stakeholder confidence and transparency in the operations and sound fiscal management of the institution.

For the period under review, the municipality has remained financially stable, implemented the budget in line with the approved Service Delivery and Budget Implementation Plan (SDBIP) and has made positive strides in meeting its performance targets and indicators as contained the SDBIP.

In conclusion, I am confident that the Mid-Term Performance results as contained in this report, provides an overall picture of the institutional performance for the mid-term. Based on these results and the outlook of the remaining term of the current financial year, I hereby recommend that our annual Budget for the 2022/23 financial year, be accordingly adjusted in accordance to the requisite legislative prescripts governing such a process.



**CLLR DENNIS KHASUDI**  
**EXECUTIVE MAYOR**

## 1.2 RESOLUTIONS

In line with Regulation 5 of Schedule C of the Municipal Budget and Reporting Regulations, 2009, a resolution is hereby presented that:

- That the Municipal Council note the Mid-Year Budget and Performance Assessment Report referred to in Section 72 of the *Local Government: Municipal Finance Management Act 56 of 2003 (MFMA)*.
- That based upon the contents of this Report, an Adjustment Budget be prepared and submitted for approval by the Municipal Council no later than 28 February 2023.

## 1.3 EXECUTIVE SUMMARY

The Municipal Budget and Reporting Regulations, 2009 provides a contextual framework to Section 17, 71 and 72 of MFMA, and in relation to Section 72, which is a precursor for this report, it prescribes how a the municipality's Mid-Term Budget and Performance Assessment Report must be logically organised and presented.

This Mid-Term Budget and Performance Assessment Report is an accountability document for Fezile Dabi District Municipality that sets out and explains the following:

- a) the municipality's performance in relation to the approved annual budget and any adjustment budget prior to the main adjustment budget with specific focus on the financial and non-financial impact.
- b) actual targets achieved compared to planned targets for the first half of the financial year.
- c) any material variance from the service delivery and budget implementation plan.
- d) any remedial actions taken or to be taken to ensure that projected revenue and expenditure remains within the municipality's budget projections.
- e) any potential impact that the national government and the provincial government's mid-term budget as presented during the month of October 2022 has on the municipality, its budget and planned performance targets.

In relation to expenditure, material variances are more visible against depreciation, contracted services, other material and other expenditure. A budget adjustment will be considered in order to make provision for sufficient depreciation, whilst other materials, contracted services and other operating expenditure bears an historical effect since the introduction and implementation of the MSCOA and the approach in relation thereto, should also consider the reclassification of misallocated transactions in order to have a more meaningful and informed overview of actual expenditure impact against the budget for related items.

In relation to capital expenditure, the allocation that is currently approved is mainly in relation to maintenance of the municipal property, plant and equipment. The respective capital budget items reflects relatively low expenditure in relation to budgeted amounts. This is mainly as a result of procurement processes not yet finalised for the planned items.

Finally, a number of various balance sheet items, such as cash, provisions, etc - were not initially budgeted for and this on its own necessitates adjustments to be made towards the budget.

On pre-determined objectives, early indicators are that the performance against the output and goals of the Service Delivery and Budget Implementation Plan (SDBIP) are in order. However, some few projects are still lagging behind the agreed target dates for various reasons.

Notwithstanding the challenges as indicated in the top layer SDBIP performance analysis, attached herewith as *Annexure A*, the municipality is still on course to achieve what was pre-determined during the beginning of the 2022/23 financial year.

This performance summary is based on the 63 performance indicators and its corresponding targets in the Top Layer SDBIP that were due for reporting at the end of the quarter under review i.e. Quarter Two (2) (Mid-Year Performance Assessment) of 2022-23 and the performance was recorded as follows:

A total target of 47 performance indicators and their corresponding targets were achieved (from the 63 performance indicators and targets due for reporting at the end of second quarter). This accounts for a 74.6% target achievement while 9 performance indicators and their corresponding targets were not achieved, translating to a 14.2% negative variance. As a result, a total number of 7 performance indicators were partially achieved, translating to 11.1% .

The Audit for the period ending 30 June 2022 was completed on time, being 30 November 2022 and the municipality attained a Qualified Audit Opinion on both the Auditing of Annual Financial Statements and the Annual Performance Report.

**1.4 MID-TERM BUDGET TABLES**

The budget tables as presented below, provides a pictorial perspective of the financial performance and financial position of the municipality for the period under review, followed by a detailed explanation of material variances, which seek to provide a contextual perspective and elaborative meaning to the figures, with specific focus to vital line items of the statements that serve as key drivers of performance and service delivery.

The order of the table and summarised explanations of what each table entails is herewith presented as follows:

**Table C1 – Monthly Budget Statement Summary:** *This table summarises the entire municipality’s financial performance, financial position and cash flow for the period under review.*

**Table C2 – Monthly Budget Statement – Financial Performance (functional classification):** *Table C2 focuses solely on operating revenue and expenditure based on the functions carried out by the municipality.*

**Table C3 – Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote):** *Table C3 also provides details of operating revenue and expenditure by vote, in other words by department, instead of function or nature of revenue and expenditure as presented in schedule C2 and C4 respectively.*

**Table C4 – Monthly Budget Statement – Financial Statement (revenue & expenditure):** *Similarly to table C2, table C4 provides operating revenue and operating expenditure based on their nature rather than function.*

**Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding):** *Table C5 focuses on capital expenditure by department and by function and also outline the respective sources of funding available towards the capital expenditure.*

**Table C6 – Monthly Budget Statement – Financial Position:** *Table C6 focuses on assets and liabilities of the municipality. It presents information of what is commonly known as the “Balance Sheet”*

**Table C7 – Monthly Budget Statement – Cash Flow:** Finally, table C7 focuses and provides details of how cash flow was managed for the period under review.

**1.4.1 Table C 1 – Monthly Budget Statement Summary**

DC20 Fezile Dabi - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast

R thousands								%	
<b>Financial Performance</b>									
Investment revenue	460	5 000	5 000	2 116	2 857	2 500	357	14%	5 000
Transfers and subsidies	171	549	173 494	173 494	-	69 003	(17 744)	-20%	173 494
Other own revenue	2	069	355	355	125	468	177	291	164%
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>178 078</b>	<b>178 849</b>	<b>178 849</b>	<b>2 240</b>	<b>72 329</b>	<b>89 424</b>	<b>(17 096)</b>	<b>-19%</b>	<b>178 849</b>
Employee costs	122	746	132 241	132 241	9 247	57 191	66 121	930)	-14%
Remuneration of Councillors	7	258	7 515	7 515	648	3 895	3 758	138	4%
Depreciation & asset impairment	7	392	1 953	1 953	3 356	3 359	977	2 383	244%
Finance charges		40	-	-	-	-	-	-	-
Inventory consumed and bulk purchases	3	821	3 260	3 260	264	1 618	1 630	(12)	-1%
Transfers and subsidies	3	202	4 695	4 695	282	803	2 348	544)	-66%
Other expenditure	47	464	42 142	42 142	3 246	15 465	21 071	606)	-27%
<b>Total Expenditure</b>	<b>191 923</b>	<b>191 805</b>	<b>191 805</b>	<b>17 044</b>	<b>82 331</b>	<b>95 904</b>	<b>572)</b>	<b>-14%</b>	<b>191 805</b>
<b>Surplus/(Deficit)</b>	<b>(13 845)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>	<b>(3 524)</b>	<b>54%</b>	<b>(12 956)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	1	927	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(11 918)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>	<b>(3 524)</b>	<b>54%</b>	<b>(12 956)</b>
<b>Surplus/ (Deficit) for the year</b>	<b>(11 918)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>	<b>(3 524)</b>	<b>54%</b>	<b>(12 956)</b>
<b>Capital expenditure &amp; funds sources</b>									
Capital expenditure	2	423	1 320	1 320	-	529	660	(131)	-20%
Internally generated funds	2	423	1 320	1 320	-	529	660	(131)	-20%
<b>Total sources of capital funds</b>	<b>2</b>	<b>423</b>	<b>1 320</b>	<b>1 320</b>	<b>-</b>	<b>529</b>	<b>660</b>	<b>(131)</b>	<b>-20%</b>
<b>Financial position</b>									
Total current assets	289	161	102 438	102 438		88 668			102 438
Total non-current assets	76	866	87 564	87 564		74 039			87 564
Total current liabilities	12	802	31 724	31 724		15 827			31 724
Total non-current liabilities	36	627	35 467	35 467		36 463			35 467
<b>Community wealth/Equity</b>	<b>117</b>	<b>543</b>	<b>122 811</b>	<b>122 811</b>		<b>107 533</b>			<b>122 811</b>
<b>Cash flows</b>									
Net cash from (used) operating	(34 035)	-	-	10 574	48 370	-	(48 370)	#DIV/0!	-
Net cash from (used) investing	(2 423)	-	-	-	(542)	-	542	#DIV/0!	-
<b>Cash/cash equivalents at the month/year end</b>	<b>61 563</b>	<b>99 397</b>	<b>99 397</b>	<b>-</b>	<b>128 382</b>	<b>99 397</b>	<b>(28 984)</b>	<b>-29%</b>	<b>80 554</b>
<b>Debtors &amp; creditors analysis</b>									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total

1.4.2 Table C2 – Monthly Budget Statement – Financial Performance (functional classification)

DC20 Fezile Dabi - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		180 005	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
Executive and council		(8)	-	-	-	-	-	-		-
Finance and administration		180 013	178 849	178 849	2 240	72 329	89 424	(17 096)	-19%	178 849
<b>Total Revenue - Functional</b>	2	<b>180 005</b>	<b>178 849</b>	<b>178 849</b>	<b>2 240</b>	<b>72 329</b>	<b>89 424</b>	<b>(17 096)</b>	<b>-19%</b>	<b>178 849</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		168 070	167 626	167 626	15 694	74 403	83 814	(9 411)	-11%	167 626
Executive and council		33 838	35 195	35 195	4 745	16 944	17 598	(653)	-4%	35 195
Finance and administration		134 232	132 431	132 431	10 949	57 459	66 216	(8 757)	-13%	132 431
Internal audit		-	-	-	-	-	-	-		-
<i>Community and public safety</i>		13 872	15 272	15 272	936	6 224	7 636	(1 412)	-18%	15 272
Public safety		11 708	12 886	12 886	933	5 742	6 443	(701)	-11%	12 886
Housing		-	-	-	-	-	-	-		-
Health		2 164	2 386	2 386	3	482	1 193	(711)	-60%	2 386
<i>Economic and environmental services</i>		8 073	6 585	6 585	414	1 690	3 293	(1 603)	-49%	6 585
Planning and development		4 324	2 341	2 341	211	319	1 171	(852)	-73%	2 341
Road transport		-	-	-	-	-	-	-		-
Environmental protection		3 748	4 244	4 244	202	1 371	2 122	(751)	-35%	4 244
<i>Other</i>		1 908	2 323	2 323	-	15	1 161	(1 147)	-99%	2 323
<b>Total Expenditure - Functional</b>	3	<b>191 923</b>	<b>191 805</b>	<b>191 805</b>	<b>17 044</b>	<b>82 331</b>	<b>95 904</b>	<b>(13 572)</b>	<b>-14%</b>	<b>191 805</b>
<b>Surplus/ (Deficit) for the year</b>		<b>(11 918)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>	<b>(3 524)</b>	<b>54%</b>	<b>(12 956)</b>

1.4.3 Table C3 – Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

DC20 Fezile Dabi - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment										
Vote Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue by Vote</b>	1									
Vote 06 - Financial Services		180 013	178 849	178 849	2 240	72 329	89 424	(17 096)	-19,1%	178 849
<b>Total Revenue by Vote</b>	2	<b>180 005</b>	<b>178 849</b>	<b>178 849</b>	<b>2 240</b>	<b>72 329</b>	<b>89 424</b>	<b>(17 096)</b>	<b>-19,1%</b>	<b>178 849</b>
<b>Expenditure by Vote</b>	1									
Vote 01 - Council General		11 804	9 027	9 027	3 122	8 607	4 513	4 094	90,7%	9 027
Vote 02 - Executive Mayor		9 863	8 851	8 851	847	3 721	4 426	(705)	-15,9%	8 851
Vote 03 - Office Of The Speaker		4 622	8 043	8 043	558	2 359	4 022	(1 662)	-41,3%	8 043
Vote 04 - Mayoral Committee		2 619	3 774	3 774	197	1 212	1 887	(674)	-35,7%	3 774
Vote 05 - Municipal Manager		27 749	27 033	27 033	2 341	13 549	13 517	32	0,2%	27 033
Vote 06 - Fincial Services		28 519	23 300	23 300	1 679	10 313	11 650	(1 337)	-11,5%	23 300
Vote 07 - Information Technology		7 450	3 593	3 593	681	2 252	1 797	456	25,4%	3 593
Vote 08 - Project And Public Works		9 419	9 482	9 482	590	2 690	4 741	(2 051)	-43,3%	9 482
Vote 09 - Corporate Support Services		30 907	33 593	33 593	2 086	13 428	16 797	(3 368)	-20,1%	33 593
Vote 10 - Fire Services		11 708	12 886	12 886	933	5 742	6 443	(701)	-10,9%	12 886
Vote 11 - Disaster Management		3 923	4 241	4 241	269	1 732	2 121	(388)	-18,3%	4 241
Vote 12 - Environmental Health Services		24 014	25 316	25 316	1 414	8 910	12 658	(3 748)	-29,6%	25 316
Vote 13 - Environmental Management Unit		3 748	4 244	4 244	202	1 371	2 122	(751)	-35,4%	4 244
Vote 14 - Local Economic Development Sports And Tourism		15 576	18 423	18 423	2 125	6 443	9 212	(2 768)	-30,1%	18 423
<b>Total Expenditure by Vote</b>	2	<b>191 923</b>	<b>191 805</b>	<b>191 805</b>	<b>17 044</b>	<b>82 331</b>	<b>95 904</b>	<b>(13 572)</b>	<b>-14,2%</b>	<b>191 805</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>(11 918)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>	<b>(3 524)</b>	<b>54,4%</b>	<b>(12 956)</b>

1.4.4 Table C4 – Monthly Budget Statement – Financial Statement (revenue & expenditure)

DC20 Fezile Dabi - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue By Source</b>										
Interest earned - external investments	4	460	5 000	5 000	2 116	2 857	2 500	357	14%	5 000
Interest earned - outstanding debtors								-		
Dividends received								-		
Fines, penalties and forfeits	639		-	-	-	-	-	-		-
Licences and permits								-		
Agency services								-		
Transfers and subsidies	171	549	173 494	173 494	-	69 003	86 747	(17 744)	-	173 494
Other revenue	752		355	355	125	468	177	291		355
Gains	678		-	-	-	-	-	-		-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>178 078</b>	<b>178 849</b>	<b>178 849</b>	<b>2 240</b>	<b>72 329</b>	<b>89 424</b>	<b>(17 096)</b>	<b>- 19%</b>	<b>178 849</b>
<b>Expenditure By Type</b>										
Employee related costs	122	746	132 241	132 241	9 247	57 191	66 121	(8 930)	-	132 241
Remuneration of councillors	7	258	7 515	7 515	648	3 895	3 758	138	4%	7 515
Debt impairment										
Depreciation & asset impairment	7	392	1 953	1 953	3 356	3 359	977	2 383	244%	1 953
Finance charges	40									
Bulk purchases - electricity										
Inventory consumed	3	821	3 260	3 260	264	1 618	1 630	(12)	-1%	3 260
Contracted services	18	602	15 891	15 891	1 028	3 670	7 945	(4 276)	-	15 891
Transfers and subsidies	3	202	4 695	4 695	282	803	2 348	(1 544)	-	4 695
Other expenditure	27	868	26 251	26 251	2 218	11 795	13 126	(1 331)	-	26 251
Losses	994									
<b>Total Expenditure</b>		<b>191 923</b>	<b>191 805</b>	<b>191 805</b>	<b>17 044</b>	<b>82 331</b>	<b>95 904</b>	<b>(13 572)</b>	<b>- 14%</b>	<b>191 805</b>
<b>Surplus/(Deficit)</b>		<b>(13 845)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>	<b>(3 524)</b>	<b>0</b>	<b>(12 956)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	1	927								
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(11 918)</b>	<b>(12 956)</b>	<b>(12 956)</b>	<b>(14 803)</b>	<b>(10 003)</b>	<b>(6 479)</b>			<b>(12 956)</b>

Surplus/(Deficit) after taxation	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)
Attributable to minorities									
Surplus/(Deficit) attributable to municipality	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	(11 918)	(12 956)	(12 956)	(14 803)	(10 003)	(6 479)			(12 956)

1.4.5 Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, functional classification and funding)

DC20 Fezile Dabi - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Mid-Year Assessment										
Vote Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
<b>Single Year expenditure appropriation</b>	2									
Vote 01 - Council General		111	220	220	-	22	110	(88)	-80%	220
Vote 07 - Information Technology		050	1 000	1 000	-	507	500	7	1%	1 000
Vote 08 - Project And Public Works		240	100	100	-	-	50	(50)	-100%	100
<b>Total Capital single-year expenditure</b>	4	423	1 320	1 320	-	529	660	(131)	-20%	1 320
<b>Total Capital Expenditure</b>		423	1 320	1 320	-	529	660	(131)	-20%	1 320
<b>Capital Expenditure - Functional Classification</b>										
<i>Governance and administration</i>		423	1 320	1 320	-	529	660	(131)	-20%	1 320
<b>Total Capital Expenditure - Functional Classification</b>	3	423	1 320	1 320	-	529	660	(131)	-20%	1 320
<b>Internally generated funds</b>		423	1 320	1 320	-	529	660	(131)	-20%	1 320
<b>Total Capital Funding</b>		423	1 320	1 320	-	529	660	(131)	-20%	1 320

1.4.6 Table C6 – Monthly Budget Statement – Financial Position

DC20 Fezile Dabi - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment						
Description	Re f	2021/22	Budget Year 2022/23			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		197 744	15 334	15 334	2 946	15 334
Call investment deposits		85 911	84 063	84 063	77 966	84 063
Consumer debtors		–	–	–	–	–
Other debtors		5 455	3 040	3 040	7 704	3 040
Current portion of long-term receivables		51	–	–	51	–
Inventory		–	–	–	–	–
<b>Total current assets</b>		<b>289 161</b>	<b>102 438</b>	<b>102 438</b>	<b>88 668</b>	<b>102 438</b>
<b>Non-current assets</b>						
Property, plant and equipment		75 713	86 158	86 158	73 029	86 158
Biological						
Intangible		1 124	1 366	1 366	981	1 366
Other non-current assets		29	40	40	29	40
<b>Total non-current assets</b>		<b>76 866</b>	<b>87 564</b>	<b>87 564</b>	<b>74 039</b>	<b>87 564</b>
<b>TOTAL ASSETS</b>		<b>366 027</b>	<b>190 002</b>	<b>190 002</b>	<b>162 707</b>	<b>190 002</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Trade and other payables		12 802	31 724	31 724	15 827	31 724
<b>Total current liabilities</b>		<b>12 802</b>	<b>31 724</b>	<b>31 724</b>	<b>15 827</b>	<b>31 724</b>
<b>Non-current liabilities</b>						
Borrowing		(5)	856	856	(5)	856
Provisions		36 632	34 611	34 611	36 468	34 611
<b>Total non-current liabilities</b>		<b>36 627</b>	<b>35 467</b>	<b>35 467</b>	<b>36 463</b>	<b>35 467</b>
<b>TOTAL LIABILITIES</b>		<b>49 429</b>	<b>67 191</b>	<b>67 191</b>	<b>52 290</b>	<b>67 191</b>
<b>NET ASSETS</b>	2	<b>316 598</b>	<b>122 811</b>	<b>122 811</b>	<b>110 417</b>	<b>122 811</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		115 989	120 251	120 251	105 980	120 251
Reserves		1 554	2 560	2 560	1 554	2 560
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>117 543</b>	<b>122 811</b>	<b>122 811</b>	<b>107 533</b>	<b>122 811</b>

1.4.7 Table C7 – Monthly Budget Statement – Cash Flow

DC20 Fezile Dabi - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Other revenue		171 921	–	–	34	69 121	–	69 121	#DIV/0!	–
Transfers and Subsidies - Operational		3 937	–	–	–	–	–	–		–
Transfers and Subsidies - Capital		309	–	–	–	–	–	–		–
Interest		4 460	–	–	2 116	2 857	–	2 857	#DIV/0!	–
Dividends								–		
<b>Payments</b>										
Suppliers and employees		(214 662)	–	–	8 424	(23 608)	–	23 608	#DIV/0!	–
Finance charges								–		
Transfers and Grants								–		
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		(34 035)	–	–	10 574	48 370	–	(48 370)	#DIV/0!	–
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
Capital assets		(2 423)	–	–	–	(542)	–	542	#DIV/0!	–
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		(2 423)	–	–	–	(542)	–	542	#DIV/0!	–
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		(36 458)	–	–	10 574	47 828	–			–
Cash/cash equivalents at beginning:		98 022	99 397	99 397	359	80 554	99 397			80 554
Cash/cash equivalents at month/year end:		61 563	99 397	99 397		128 382	99 397			80 554

## 1.4.8 EXPLANATION OF MATERIAL VARIANCES ON THE BUDGET TABLES

### 1.4.8.1 REVENUE:

#### (i) Investment Revenue

This revenue item represents interest earned on the municipality's cash reserves. For the period under review, there's a variance of 14% between the year to date actual and year to date budget which is mainly due to the increase in the interest rate currently offered by banks against the rate when the budget was prepared.

#### (ii) Transfers and Subsidies

On the other hand, the variance on transfers and subsidies is -20% primarily as a result of the equitable share that was not received during December.

#### (iii) Other revenue

The variance of other revenue is due to higher amounts recovered from staff recoveries and a skills levy refund received from LGSETA that was originally not budgeted for, and will be included in the revised budget.

### 1.4.8.2 OPERATING EXPENDITURE:

#### (i) Employee related cost and remuneration of Councillors

Both Employee related costs and remuneration of Councillors reflects a positive variance. The calculated variance is -14% for Officials and 4% for Councillors. Increase in councilors allowance was mainly due to the number of special council meetings that was held in the first six months of the financial year. It is important to note that sufficient budgetary provision for remuneration related expenditure must at all times be maintained in order to cater for any probably unforeseen future salaries related expenditure such as standby and overtime, which may be necessitated by various factors beyond the control of the municipality. This also include statutory provisions for Postretirement benefits and Long Service awards.

The available budget for remuneration of employees should therefore be sufficient to cover the actual expenditure for the remainder of the financial year, and adjustment will be required to accommodate the increase in Councillor's allowances.

**(ii) Depreciation**

Depreciation represents reasonable wear and tear allowance on various assets of the municipality and is a non-cash expenditure item, however, if not projected correctly, may result in unauthorized expenditure and therefore result in unwarranted audit findings.

From the budget statements, it is evident that depreciation was provided for the period under review. However, a budget adjustment must be considered in order to ensure that provision for depreciation is adjusted in order take into account that the first 6 months depreciation has a variance of 244%. Additional factors that will be considered include the effect of transfer of the stadium from the municipality to the Department of Sports and Culture, consideration of the newly acquired assets and those which has been fully depreciated.

**(iii) Other materials, contracted services and other operating expenditure**

From the presented budget statements, it is evident that there are abnormal variances between other materials, contracted services and other operating expenditure. Taking from the experiences of 2019/20, 2020/21 and 2021/2022, it became clear that since the implementation of the mSCOA system, there has been a number of challenges specifically with regards to the manner of transacting against the new mSCOA framework which has so far resulted in some misclassifications especially on expenditure items and this ultimately resulted in discrepancies between actual and budgeted expenditure on various line items.

Part of the long term solutions are an initiative to continuously upskill all end-users and currently, the municipality was privileged enough to take part in the free Municipal Standard Chart of Accounts (mSCOA) for Financial and Non-Financial Officials offered by the National School of Government. This is an online course that has to be completed no later than 31 March 2023 after which tuition will have to be paid to Officials who did not take the opportunity to register. Management has encouraged all employees, regardless of their Job Level, to register as mSCOA is everybody's business and this is furthermore an attempt by the municipality to advance its policies of Succession Planning and Career Pathing as well as to have each employee taking part and implementing the vision, mission and values of the municipality. This initiative will seek to mitigate matters related to misclassifications and misunderstanding of this key system. Measures have already also been put in place to strengthen controls and ensuring that requisitions are thoroughly reviewed both at the supply chain unit prior to procurement is finalized and at the expenditure section before a transaction is finally processed on the financial system. To minimize the demand and have stricter controls, certain days in a week have been identified to effect payments unless if it is something beyond the control of the municipality (which must be properly motivated as planning plays a key role in the financial affairs of the municipality). The Procurement Plans have also received priority as all such have been stamped and signed by the Office of the Acting Municipal Manager to circumvent any manipulation and for the

Supply Chain Unit not to process any procurement that is not signed or stamped. Over and above this, the municipality has embarked on a stringent approach towards the payment of Service Providers extended to the Office of the Auditor-General South Africa (AGSA) that supporting documentation be provided for invoices without exception and if it is not to the satisfaction of the municipality, such an invoice shall not be paid and the inclusion of the Auditor-General is to demonstrate leadership on their part as well as uniformity on the side of the municipality in as far as expenditure for services rendered or goods obtained are concerned to manage the fiscus of the municipality transparently, without favour, exclusion or prejudice.

#### **1.4.8.3 Capital Expenditure:**

The municipality does not have planned major capital programmes over the three year budget period. The capital budget allocation that is currently approved is mainly in relation to information technology and the updating of obsolete hardware and software in the data centre. The respective capital budget items shows relatively low expenditure in relation budgeted amount. This is mainly due to procurement processes not yet finalised for the planned items.

#### **1.4.8.4 Financial Position**

Most balance sheet items, such as cash, provisions, etc has been budgeted for. However, with the benefit of year to date actual figures, such items will be appropriately adjusted for in the adjustment budget.

#### **1.4.8.5 Cash Flow**

Most cash flow items as presented has a similar effect as analysed under revenue and expenditure above due to the fact that the statement of financial position is also presented on a cash basis and therefore variances as analysed under revenue and expenditure above, are still applicable in this instance.



**Part 2: Supporting Documentation**

**2.1 Debtors Analysis**

DC20 Fezile Dabi - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment													
Description	NT Cod €	Budget Year 2022/23											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Dys- 1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.e.o Council Policy
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200												
Trade and Other Receivables from Exchange Transactions - Electricity	1300												
Receivables from Non-exchange Transactions - Property Rates	1400												
Receivables from Exchange Transactions - Waste Water Management	1500												
Receivables from Exchange Transactions - Waste Management	1600												
Receivables from Exchange Transactions - Property Rental Debtors	1700												
Interest on Arrear Debtor Accounts	1810												
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820												
Other	1900												
<b>Total By Income Source</b>	<b>2000</b>												
<b>2021/22 - totals only</b>													
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200												
Commercial	2300												
Households	2400												
Other	2500												
<b>Total By Customer Group</b>	<b>2600</b>												

**2.2 Creditors Analysis**

DC20 Fezile Dabi - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment										
R thousands	Description	NT Code	Budget Year 2022/23							Total
			0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	
	<b>Creditors Age Analysis By Customer Type</b>									
	Bulk Electricity	0100								
	Bulk Water	0200								
	PAYE deductions	0300								
	VAT (output less input)	0400								
	Pensions / Retirement deductions	0500								
	Loan repayments	0600								
	Trade Creditors	0700								
	Auditor General	0800								
	Other	0900								
	<b>Total By Customer Type</b>	<b>1000</b>	-	-	-	-	-	-	-	-

**2.3 Investment Portfolio Analysis**

DC20 Fezile Dabi - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment																
Investments by maturity Name of institution & investment ID R thousands	Ref	Period of Investment		Type of Investment	Capital Guarantee (Yes/No)	Variable or Fixed interest rate	Interest Rate %	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial/Premature Withdrawals (1)(4)	Investment Top Up	Closing Balance	
		Yrs	Month													
<b>Municipality</b>																
NEDBANK 7288009165/17		31	Days	Short-Term Deposit	Yes	Fixed	3				12 807	32				12 839
NEDBANK 7288009165/17		31	Days	Short-Term Deposit	Yes	Fixed	0				-					-
ABSA 2067390363		60	Days	Short-Term Deposit	Yes	Fixed	3,92				13 607					13 607
ABSA 2068681892		60	Days	Short-Term Deposit	Yes	Fixed	3,92				9 612					9 612
ABSA 2068681892		60	Days	Short-Term Deposit	Yes	Fixed	3,92				17 197	93				17 291
STANDARD 728670534/008		60	Days	Short-Term Deposit	Yes	Fixed	0				-					-
STANDARD 728670534/008		60	Days	Short-Term Deposit	Yes	Fixed	4,63				13 018					13 018
STANDARD 728670534/006		90	Days	Short-Term Deposit	Yes	Fixed	0				14 461	109				14 570
STANDARD 728670534/010		60	Days	Short-Term Deposit	Yes	Fixed	4,55				-					-
STANDARD 728670534/010		60	Days	Short-Term Deposit	Yes	Fixed	4,6				-					-
<b>Municipality sub-total</b>											<b>80 701</b>	<b>234</b>				<b>80 935</b>
<b>Entities sub-total</b>																
<b>TOTAL INVESTMENTS AND INTEREST</b>																
											<b>80 701</b>					<b>80 935</b>

**2.4 Allocations and grants receipts and expenditure**

DC20 Fezile Dabi - Supporting Table SC6 Monthly Budget Statement – transfers and grant receipts - Mid-Year Assessment											
Description	Ref	2021/22		Budget Year 2022/23		Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Original Budget						
<b>R thousands</b>											
<b>RECEIPTS:</b>											
<b>Operating Transfers and Grants</b>	1,2										
<b>National Government:</b>											
Energy Efficiency and Demand Side Management Grant		167 723	172 217	172 217	68 683	86 108	(17 425)		-20,2%	172 217	
Equitable Share		2 398	-	-	-	-	-	-	-	-	
Local Government Financial Management Grant		164 125	168 576	168 576	65 745	84 288	(18 543)		-22,0%	168 576	
Rural Road Asset Management Systems Grant	3	1 200	1 300	1 300	1 300	650	650		100,0%	1 300	
Other transfers and grants [insert description]		-	2 341	2 341	1 638	1 170	468		39,9%	2 341	
<b>Provincial Government:</b>											
Capacity Building and Other Grants		3 826	-	-	-	-	-	-	-	-	
Other transfers and grants [insert description]		3 826	-	-	-	-	-	-	-	-	
<b>Other grant providers:</b>											
<i>Skill Development and Training</i>		-	1 277	1 277	320	638	(318)		-49,9%	1 277	
<b>Total Operating Transfers and Grants</b>	5	-	1 277	1 277	320	638	(318)		-49,9%	1 277	
<b>Capital Transfers and Grants</b>											
<b>National Government:</b>											
Rural Road Asset Management Systems Grant		171 549	173 494	173 494	69 003	86 747	(17 744)		-20,5%	173 494	
<b>Total Capital Transfers and Grants</b>	5	1 927	-	-	-	-	-		-	-	
		1 927	-	-	-	-	-		-	-	
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	173 476	173 494	173 494	69 003	86 747	(17 744)		-20,5%	173 494	

**2.5 Transfers and Grant Expenditure SC7(1)**

<b>DC20 Fezile Dabi - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment</b>												
Description	Ref	2021/22		Budget Year 2022/23		Adjusted Budget	Monthly actual	Year TD actual	Year TD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	2022/23	2022/23							
R thousands												
<b>EXPENDITURE</b>												
<b>Operating expenditure of Transfers and Grants</b>												
<b>National Government:</b>												
Energy Efficiency and Demand Side Management Grant		188 438	190 528	17 014	190 528	17 014	82 302	95 265	(12 963)	-13,6%	190 528	
Equitable Share		2 398	-	-	-	-	-	-	-	-	-	
Local Government Financial Management Grant		11 887	185 764	16 778	185 764	16 778	81 660	92 883	(11 223)	-12,1%	185 764	
Municipal Disaster Relief Grant		1 469	1 673	25	1 673	25	323	837	(514)	-61,4%	1 673	
Municipal Systems Improvement Grant		1 371	750	-	750	-	-	375	(375)	-100,0%	750	
RSC Levy Replacement		-	-	-	-	-	-	-	-	-	-	
Rural Road Asset Management Systems Grant		169 386	-	-	-	-	-	-	-	-	-	
<b>Provincial Government:</b>												
Capacity Building and Other Grants		1 927	2 341	211	2 341	211	319	1 171	(852)	-72,8%	2 341	
		3 485	-	-	-	-	-	-	-	-	-	
		3 485	-	-	-	-	-	-	-	-	-	
<b>Other grant providers:</b>												
<i>Skill Development and Training</i>		-	1 277	30	1 277	30	30	639	(609)	-95,3%	1 277	
		-	1 277	30	1 277	30	30	639	(609)	-95,3%	1 277	
<b>Total operating expenditure of Transfers and Grants:</b>		191 923	191 805	17 044	191 805	17 044	82 331	95 904	(13 572)	-14,2%	191 805	
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		191 923	191 805	17 044	191 805	17 044	82 331	95 904	(13 572)	-14,2%	191 805	

**2.6 Councillor Allowances and Employee Benefits**

<b>DC20 Fezile Dabi - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment</b>										
Summary of Employee and Councillor remuneration	Ref	2021/22	Budget Year 2022/23		Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget						
<b>R thousands</b>										
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		6 488	6 638	6 638	570	3 420	3 319	101	3%	6 638
Cellphone Allowance		527	577	577	44	265	289	(23)	-8%	577
Other benefits and allowances		243	300	300	34	210	150	60	40%	300
<b>Sub Total - Councillors</b>		<b>7 258</b>	<b>7 515</b>	<b>7 515</b>	<b>648</b>	<b>3 895</b>	<b>3 758</b>	<b>138</b>	<b>4%</b>	<b>7 515</b>
<b>% increase</b>	4		<b>3,5%</b>	<b>3,5%</b>						<b>3,5%</b>
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		6 391	6 669	6 669	-	1 106	3 335	(2 228)	-67%	6 669
Pension and UIF Contributions		1 162	1 308	1 308	-	214	654	(441)	-67%	1 308
Medical Aid Contributions		129	149	149	-	45	75	(30)	-40%	149
Performance Bonus		935	1 347	1 347	-	-	673	(673)	-100%	1 347
Motor Vehicle Allowance		1 452	1 529	1 529	-	306	765	(459)	-60%	1 529
<b>Sub Total - Senior Managers of Municipality</b>		<b>10 068</b>	<b>11 002</b>	<b>11 002</b>	<b>-</b>	<b>1 670</b>	<b>5 501</b>	<b>(3 831)</b>	<b>-70%</b>	<b>11 002</b>
<b>% increase</b>	4		<b>9,3%</b>	<b>9,3%</b>						<b>9,3%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		65 400	72 762	72 762	5 744	34 332	36 381	(2 049)	-6%	72 762
Pension and UIF Contributions		11 368	13 729	13 729	1 040	6 262	6 865	(602)	-9%	13 729
Medical Aid Contributions		5 584	6 910	6 910	500	2 992	3 455	(463)	-13%	6 910
Overtime		2 578	2 434	2 434	193	1 202	1 217	(15)	-1%	2 434
Performance Bonus		5 375	5 839	5 839	482	3 383	2 920	463	16%	5 839
Motor Vehicle Allowance		13 229	14 780	14 780	1 226	6 943	7 390	(447)	-6%	14 780
Housing Allowances		638	794	794	61	366	397	(31)	-8%	794
Other benefits and allowances		64	62	62	-	40	31	9	30%	62
Payments in lieu of leave		2 987	1 554	1 554	-	-	777	(777)	-100%	1 554
Long service awards		-	750	750	-	-	375	(375)	-100%	750
Post-retirement benefit obligations		5 455	1 625	1 625	-	-	813	(813)	-100%	1 625

Sub Total - Other Municipal Staff % increase	4	112 678	121 239 7,6%	121 239 7,6%	9 247	55 520	60 620	(5 099)	-8%	121 239 7,6%
Total Parent Municipality		130 004	139 756 7,5%	139 756 7,5%	9 895	61 086	69 878	(8 792)	-13%	139 756 7,5%
Unpaid salary, allowances & benefits in arrears:										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		130 004	139 756 7,5%	139 756 7,5%	9 895	61 086	69 878	(8 792)	-13%	139 756 7,5%
% increase	4									
<b>TOTAL MANAGERS AND STAFF</b>		122 746	132 241	132 241	9 247	57 191	66 121	(8 930)	-14%	132 241

### Part 3: Material variances to the service delivery and budget implementation plan

#### 3.1 Performance Management System

Performance Management is prescribed in Chapter 6 of the Local Government: Municipal Systems Act No.32 of 2000 and the Local Government: Municipal Planning and Performance Management Regulations, 796 of August 2001.

Section 7 (1) of the aforementioned regulations state that “A municipality’s performance management system must entail a framework that describes and represent how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed including determining the responsibilities of the different role players”. This framework, *inter alia* reflects the linkage between Integrated Development Plan (IDP), Annual Budget, Service Delivery and Budget Implementation Plan (SDBIP) and Individual and Service Provider Performance.

#### 3.2 Implementation of Performance Management System

The Integrated Development Plan (IDP) for the 2022/23 financial year was compiled and approved by Council on the 27 May 2022. Performance of the municipality is evaluated by means of a municipal score card (Top Layer Service Delivery and Budget Implementation Plan (SDBIP) at organisational level and through Departmental Service Delivery and Budget Implementation Plan (SDBIP) at Departmental level.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to a department to deliver the service in terms of the approved IDP and Annual Budget. Both SDBIP was prepared and the top layer SDBIP was approved by the Executive Mayor in July 2022 (late approval).

#### 3.3 Performance Analysis

The SDBIP was distributed to the Municipal Manager and all Heads of Departments (Directors) together with a generic reporting tool aligned to the SDBIP for usage during all reporting interval as required in terms of the Fezile Dabi District Municipality PMS Policy Framework. All departments are required to update on the reporting tool their actual performance against key performance indicators and targets for the quarter under review.

The actual results against monthly, quarterly, mid-year and annual targets are discussed quarterly during the management meetings to determine early warning indicators and discuss possible corrective measures if needed. After the report has been discussed at the management meeting with inputs and comments of the Internal Audit the final report is submitted to the Audit Committee, MPAC, MAYCO and Council for review and oversight. The next

section of the report focuses on mid-year analysis which was performed on the top layer SDBIP and the departmental SDBIP for the period ending 31 December 2022:

### 3.3.1. Analysis of Top-Layer 2022-23 SDBIP

This performance summary is based on the **63 performance indicators and its corresponding targets** in the Top Layer SDBIP that were due for reporting at the end of the quarter under review i.e. Quarter Two (2) of 2022-23. The performance was recorded as follows:

- A total target of **56 performance indicators and its corresponding targets** were achieved (from the **63 performance indicators and targets** due for reporting at the end of first quarter) This accounts for **89%** target achievement while **7 performance indicators and its corresponding target** were not achieved, translating to **11%** negative variance.

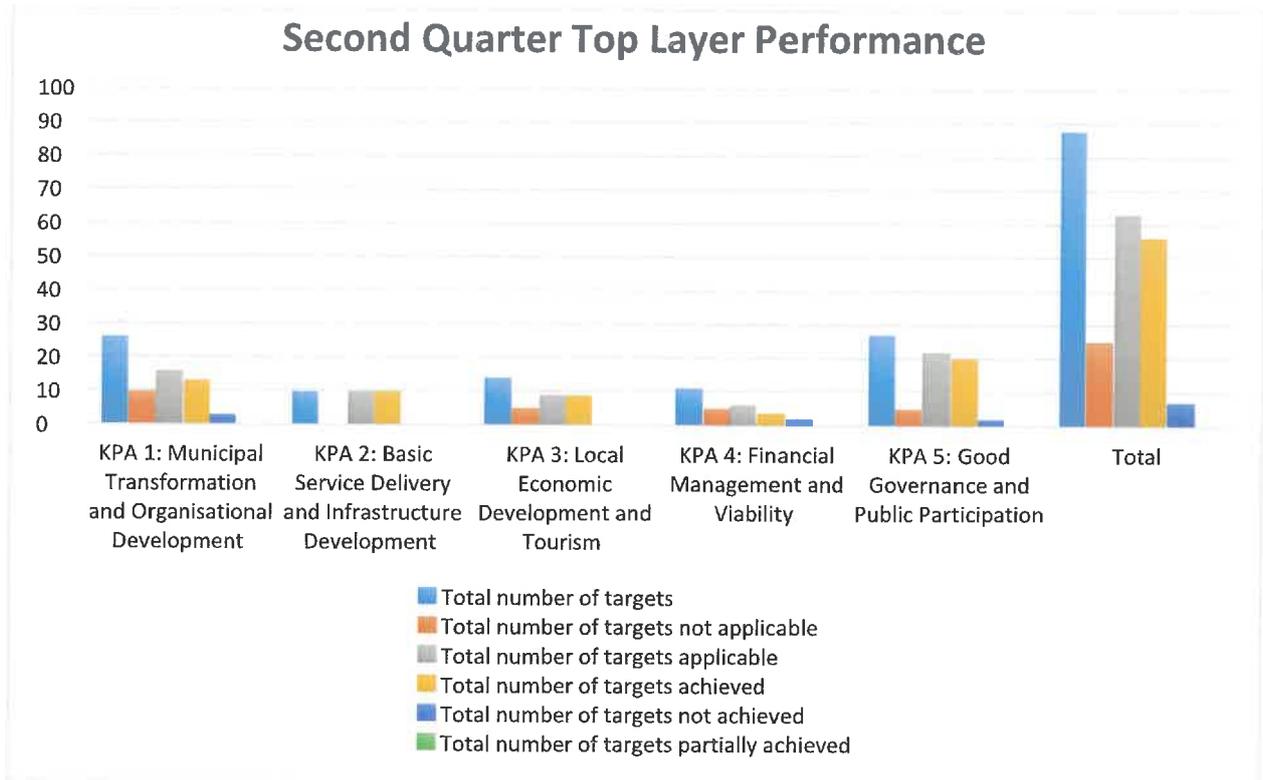
It should be noted that the aforementioned SDBIP information was internally audited as such no additional processes and timeframes will be required which are beyond the legislated period for reporting and therefore are accommodated at this stage of performance reporting.

The table below summarises the performance per Key Performance Area (KPA) for the period under review.

**Table 1: Statistical Summary of Q2 performance per KPA**

Assessment Criteria	KPA 1: Municipal Transformation and Organisational Development	KPA 2: Basic Service Delivery and Infrastructure Development	KPA 3: Local Economic Development and Tourism	KPA 4: Financial Management and Viability	KPA 5: Good Governance and Public Participation	Total
Total number of targets	26	10	14	11	27	88
Total number of targets not applicable	10	0	5	5	5	25
Total number of targets applicable	16	10	9	6	22	63
Total number of targets achieved	13	10	9	4	20	56
Total number of targets not achieved	3	0	0	2	2	7
Total number of targets partially achieved	0	0	0	0	0	0

Graph 1: Graphic illustration Q2 performance per KPA



3.3.2. *Analysis of Departmental 2022-23 SDBIP*

The approved departmental SDBIP is made up of *119 performance indicators and targets*. The municipality Monitoring and Evaluation Unit and Planning Unit are therefore responsible for the planning, monitoring and preparation of performance reports detailing the progression of indicators in achieving their stipulated target as required by legislation.

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The performance summary is based on the *83 performance indicators and its corresponding targets* in the departmental SDBIP that were due for reporting at the end of the quarter under review. The performance was recorded as follows:

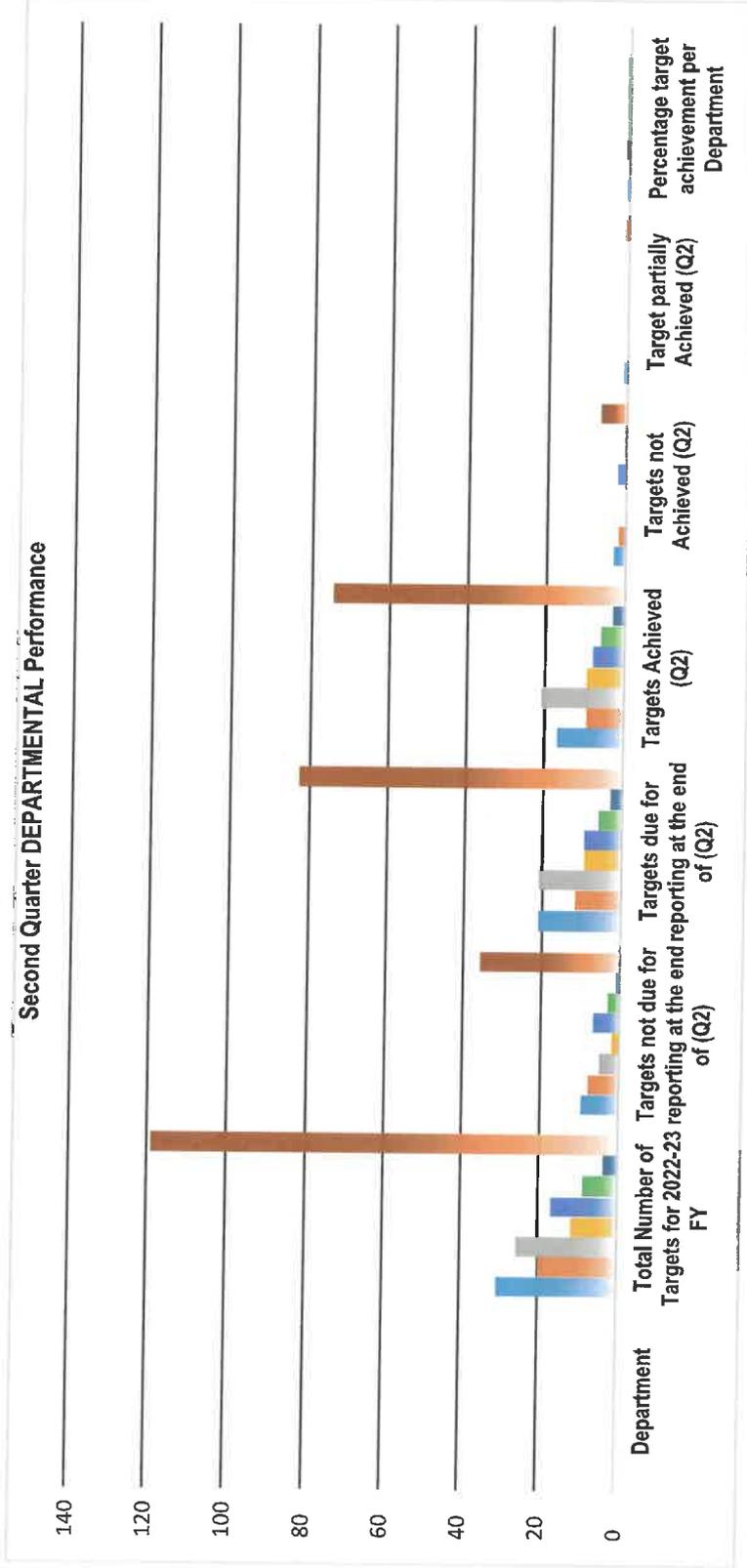
- A total target of *75 performance indicators and its corresponding targets* were achieved (from the *83 performance indicators and targets* due for reporting at the end of first quarter) This accounts for **90.3%** target achievement while *7 performance indicators and its corresponding targets* were not achieved, translating to **8.4%** negative variance. A total number of *1 performance indicators and its corresponding targets* were partially achieved, translating to **1.2%**.

The table below summarises the individual performance per departments for the quarter under review:

*Table 2: Statistical summary of performance per department*

	Department	Total Number of Targets for 2022-23 FY	Targets not due for reporting at the end of (Q2)	Targets due for reporting at the end of (Q2)	Targets Achieved (Q2)	Targets not Achieved (Q2)	Target partially Achieved (Q2)	Percentage target achievement per Department
1	Office of the Municipal Manager	31	10	21	17	3	1	81%
2	Budget and Treasury (Finance)	20	8	12	10	2	0	83.3%
3	Local Economic Development and Tourism	26	5	21	21	0	0	100%
4	Environmental Health and Emergency Services	12	2	10	10	0	0	100%
5	Corporate Support Service	17	7	10	8	2	0	80%
6	Office of the Executive Mayor	9	3	6	6	0	0	100%
7	Office of the Speaker	4	1	3	3	0	0	100%
8	<b>TOTAL</b>	<b>119</b>	<b>36</b>	<b>83</b>	<b>75</b>	<b>7</b>	<b>1</b>	<b>90.3%</b>

**Graph 2: Graphic illustration Q2 performance per department**



**Annexure A: Detailed Internally Audited Top Layer Second Quarter Performance Assessment Report**

ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
Key Performance Area 1: Municipal Transformation and Organisational Development										
PERFORMANCE OBJECTIVES AND INDICATORS										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/2022	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
1.1(a)	To ensure retention of adequately skilled and experience employees.	Implement retention policy and other conventional retention strategies so as to ensure retention of employees who represent value, output and contribution, which the FDDM may not afford to lose to its competitors.	Low turnover rate of the currently employed Senior Management by 30 June 2023.	80% of the currently employed Senior Management retained by 30 June 2023.	Senior Management as at June 2022 (i.e 1 x Municipal Manager & 4 Senior Managers).	Low turnover rate of the currently employed Senior Management by 30 June 2023.	Low turnover rate of the currently employed Senior Management by 31 December 2022.	Not achieved: due to the dismissal of the Municipal Manager, Ms L. Mthibeli	Confirmation letter from Director CSS dated 6 January 2023 has been provided.	Not Achieved
1.1(b)			Low turnover rate of the currently employed Level 1 – 3 Managers by 30 June 2023	80% of the currently employed Level 1 – 3 Managers retained by 30 June 2023.	Level 1-3 managers as at 30 June 2022 (i.e 25 Middle Managers & 9 Junior Managers)	Low turnover rate of the currently employed Level 1 – 3 Managers by 30 June 2023	Low turnover rate of the currently employed Level 1 – 3 Managers by 31 December 2022.	Achieved: for period under review municipality managed to retain 80% of the currently employed level 1 – 3 Managers	Confirmation letter from A/Director CSS dated 06 January 2023	Achieved
1.1(c)			Low turnover rate of the currently employed Level 4 – 14 employees by 30 June 2023	80% of the currently employed Level 4 – 14 employees retained by 30 June 2023.	New KPI	Low turnover rate of the currently employed Level 4 – 14 employees by 30 June 2023	Low turnover rate of the currently employed Level 4 – 14 Managers by 31 December 2022.	Achieved: for period under review municipality managed to retain 80% of the currently employed level 4 – 14 employees	Confirmation letter from A/Director CSS dated 06 January 2023	Achieved
1.2(a)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in	Ensure compliance with Collective Agreements, Basic Conditions of Employment Act, Labour Relations and &	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment Act,	Number of disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic	Three (3) labour disputes filled by 30 June 2022.	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment	Nil / Zero disputes filed by employees due to the municipality's non-compliance with Collective Agreements, Basic Conditions of Employment	Achieved: For period under review no disputes were filed by employees due to the municipality's non-compliance with Collective	Confirmation letter from A/Director CSS dated 06 January 2023	Achieved

	work.	institutional policies pertaining to labour relations.	Labour Relations and institutional policies pertaining to labour relations by 30 June 2023.	Conditions of Employment Act, Labour Relations and institutional policies pertaining to labour relations by 30 June 2023.	Act, Labour Relations and institutional policies pertaining to labour relations by 30 June 2023.	Act, Labour Relations and institutional policies pertaining to labour relations by 31 December 2022.	Agreements, Basic Conditions of Employment Act, Labour Relations & institutional policies pertaining to Labour Relations	Attendance Register dated 14 Dec 2022 have been provided	Achieved
1.2(b)			Four (4) Quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2023.	Number of quarterly reports on the performance of the Local Labour Forum (LLF) prepared and submitted to council by 30 June 2023.	Four LLF meeting held by 30 June 2022	Prepare and submit to council four (4) quarterly reports on the performance of the Local Labour Forum (LLF) by 30 June 2023.	Achieved: 1 LLF quarterly meeting was held on 14 December 2022.		Achieved
1.2(c)	To maintain sound labour relations so as to minimise labour disputes and improve efficiency in work.	Regularly review Human Resource Policies so as to ensure their continued alignment with Collective Agreements and other policy directive in order to ensure well guided, efficient and effective labour practices.	Four (4) Human Resource related policies reviewed and submitted for approval by Council when there are amendments to legislation.	Number of Human Resource related policies reviewed and submitted for approval by Council 31 May 2023.	8 Human Resource related policies reviewed in 2021/22, namely: Internal Bursary Policy; Records Management Policy; Legal Services Policy.	Four (4) Human Resource related policies reviewed and submitted for approval by Council by 31 May 2023, when there are amendments to legislation.	N/A	N/A	Not Applicable
1.3(a)	Improve administrative and financial capability of the municipality.	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and	100% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2023.	% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2023.	86% of Post Audit Action Plan for matters relating to leadership, predetermined objectives resolved and other matters and 100% of matters relating to findings on predetermined objectives during	100% of Auditor-General's findings relating to financial management, leadership, predetermined objectives and other matters addressed by 30 June 2023.	Achieved: Action plan as developed and send to LA for review	The following have been provided: Email transcript dated 27 Dec 2022; Action Plan 2021-22	Achieved

# FEZILE DABI DISTRICT MUNICIPALITY



1.3(b)	ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	The municipality's staff establishment reviewed in line with regulation 6(1) of Local Government: Municipal Staff Regulations by 30 June 2023.	Detailed report on the municipality's staff establishment review in line with regulation 6(1) of Local Government: Municipal Staff Regulations by 30 June 2023	Staff Establishment as at 30 June 2022	The municipality's staff establishment reviewed in line with regulation 6(1) of Local Government: Municipal Staff Regulations by 30 June 2023	N/A	N/A	N/A	Not Applicable
1.3(c)	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared by 30 June 2023.	Number of quarterly internal (SHREQ) reports with indicators of highest level of compliance with all applicable SHREQ legislation submitted to Council by 30 June 2023.	4 quarterly internal (SHREQ) compliance reports in 2021/22.	Four (4) quarterly internal (SHREQ) compliance reports with indicators of highest level of compliance with all applicable SHREQ legislation prepared by 30 June 2023.	One (1) quarterly internal (SHREQ) compliance report with indicators of highest level of compliance with all applicable SHREQ legislation by 31 December 2022.	Achieved: 1 quarterly internal SHREQ compliance report was submitted to management meeting and will escalate to the highest upcoming committee meetings.	The following have been provided: HR Report on OHS & photometric evidence	Achieved
1.3(d)	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Fifteen (15) prescribed mSCOA minimum business processes fully implemented by 30 June 2023.	Number of prescribed mSCOA minimum business processes fully implemented by 30 June 2023.	Current Financial Management System (Solar) as at 30 June 2022.	Fifteen (15) prescribed mSCOA minimum business processes fully implemented by 30 June 2023.	N/A	N/A	N/A	Not Applicable
1.3(e)	Ensure continuous institutional development by embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.	Twelve (12) monthly Senior Management meetings convened	Number of monthly Senior Management meetings	Seven (7) monthly Senior Management meetings	Convene twelve (12) monthly Senior Management meetings	Convene three (3) monthly Senior Management meetings	3rd Management minutes of 07/10/2022. 4th Management	Minutes dated 14 November & 7 Oct 2022 have been provided	Achieved

1.3(f)	<p>capability of the municipality.</p> <p>embracing and implementing sector reforms as introduced by Treasury, CoGTA and other sector leaders and ensure proper risk management, adequate internal controls for improved financial management, and improved overall organisational performance.</p> <p>To capacitate and empower workforce.</p>	<p>for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2023.</p>	<p>convened for inclusive and continuous strategic alignment of organisational goals and performance by 30 June 2023.</p>	<p>convened in 2021/22</p>	<p>meetings convened for inclusive and continuous strategic organisational goals and performance by 30 June 2023.</p>	<p>convened for inclusive and continuous strategic alignment of organisational goals and performance by 31 December 2022</p>	<p>minutes of 14/10/2002 and 5th Management minutes 14/11/2022</p>	<p>N/A</p>	<p>N/A</p>	<p>Not applicable for period under review</p>	<p>Not Applicable</p>
1.3(g)	<p>Improve administrative and financial capability of the municipality.</p>	<p>Conduct annual skills development / training needs assessment conducted, link and align the outcomes to appropriate development programmes completed and WPSP accordingly reviewed annually by 30 June 2023.</p>	<p>Annual skills development / training needs assessment report and reviewed WPSP by 30 June 2023</p>	<p>2021/22 Audited Skills Development &amp; Training Actual Expenditure.</p>	<p>Conduct annual skills development / training needs assessment conducted, link and align the outcomes to appropriate development programmes completed and WPSP accordingly reviewed annually by 30 June 2023.</p>	<p>N/A</p>	<p>Not applicable for period under review</p>	<p>N/A</p>	<p>N/A</p>	<p>Not Applicable</p>	
1.3(h)	<p>Improve administrative</p>	<p>The following reports and plans</p>	<p>Proof of submission of</p>	<p>2021/22 WSP,</p>	<p>Annually review and submit the</p>	<p>N/A</p>	<p>Not applicable for period under review</p>	<p>N/A</p>	<p>N/A</p>	<p>Not Applicable</p>	

1.3(i)	<p>Improve administrative and financial capability of the municipality.</p>	<p>LGSETA regulations.</p>	<p>annually reviewed &amp; submitted to LGSETA by 30 April 2023:  <ul style="list-style-type: none"> <li>• Workplace Skills Plan (WSP),</li> <li>• Annual Training Report (ATR), and Professional, Vocational, Technical &amp; Academic Learning (PIVOTAL).</li> </ul> </p>	<p>the following reports and plans to LGSETA by 30 April 2023:  <ul style="list-style-type: none"> <li>• Workplace Skills Plan (WSP),</li> <li>• Annual Training Report (ATR), and Professional, Vocational, Technical &amp; Academic Learning (PIVOTAL).</li> </ul> </p>	<p>• ATR, and  <ul style="list-style-type: none"> <li>• PIVOTAL submitted to LGSETA.</li> </ul> </p>	<p>following reports and plans to LGSETA by 30 April 2023:  <ul style="list-style-type: none"> <li>• Workplace Skills Plan (WSP),</li> <li>• Annual Training Report (ATR), and Professional, Vocational, Technical &amp; Academic Learning (PIVOTAL).</li> </ul> </p>	<p>Ensure submission of 3 WSP monthly monitoring and implementation reports to LGSETA within 7 days after the end of each month during this quarter.</p>	<p>review</p>	<p>The following have been provided:                  Monthly monitoring and implementation reports dated 3 Nov 2022; Email transcript &amp; Monthly Monitoring and Implementation Reports dated 29 Nov 2022; Email transcript &amp; Monthly Monitoring and Implementation report dated 09 Dec 2022</p>	<p>Achieved</p>
1.3(i)	<p>Improve administrative and financial capability of the municipality.</p>	<p>Promote employee wellness through dedicated wellness programmes</p>	<p>Prepare One (1) annual employee-wellness programme by 1 July 2023, prepare and present 4 quarterly reports in relation thereto to senior management meeting by 30 June 2023.</p>	<p>An annual employee-wellness programme and number of quarterly reports in relation thereto prepared and presented to senior management meeting by 30 June 2023.</p>	<p>One (1) Annual Employee programme for 2021/22 and Four quarterly reports submitted by 20 June 2022</p>	<p>Prepare One (1) annual employee-wellness programme by 1 July 2023, prepare and present 4 quarterly reports in relation thereto to senior management meeting by 30 June 2023.</p>	<p>Prepare and present 1 quarterly report to senior management meeting in relation to employee-wellness programme(s) of the previous quarter by 31 December 2022</p>	<p>Achieved: 1 Employee Wellness report was held on 13 December 2022. The event was categorised with different activities such as aerobics, team building games and also Medi-Zone Health care was also invited.</p>	<p>The following have been provided: HR Employee Wellness Report held on 13 Dec 2022 &amp; Photometric Evidence</p>	<p>Achieved</p>

1.3(k)	Improve administrative and financial capability of the municipality.	Ensure consistent follow-up on the status of implementation of Council resolutions so improve accountability to council on its decisions.	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 12 monthly reports in relation thereto by 30 June 2023.	Number of monthly reports in relation to tracking of the implementation of Council resolutions by various officials and political office bearers by 30 June 2023.	Twelve reports submitted during 2021/22 on implementation of council resolutions	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 12 monthly reports in relation thereto by 30 June 2023.	Track the implementation of Council resolutions by various officials and political office bearers, update the internal register accordingly and submit 3 monthly reports in relation thereto by 31 December 2022.	Achieved: Tracking and implementation of Council resolution report served in the Ordinary Council meeting held on 31 October 2022.	Evidence provided not applicable for period under review	Not Achieved
1.3(l)	Improve administrative and financial capability of the municipality.	Provide for forward annual leave planning as part of Human Resource planning to ensure smooth operations with the requisite number of employees.	Prepare and submit the organisational annual leave plan for each financial year to Human Resource Management unit by 30 September 2022.	Date of submission of organisational annual leave plan to Human Resource Management unit.	N/A	Prepare and submit the organisational annual leave plan for each financial year to Human Resource Management unit by 30 September 2022.	N/A	Not applicable for period under review	N/A	Not Applicable
1.4(a)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely sector plans.	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	The following key Sector Plans that support the IDP developed, annually reviewed and submitted to council for approval by 31 May 2023: • Spatial Development Framework (SDF); • Local Economic Development Strategy (LEDS); • Disaster Management Plan (DMP); • Institutional Plan (IP); • Financial Plan (FP); • Fraud Prevention	Copies of developed and / or annually reviewed and sector plans listed below and proof of their submission to council for approval by 31 May 2023: • Spatial Development Framework (SDF); • Local Economic Development Strategy (LEDS); • Disaster Management Plan (DMP); • Institutional Plan (IP); • Financial Plan (FP); • Fraud Prevention	The following available sectors plans as at 30 June 2022: • (SDF); • (LEDS); • (DMP); • (FP); • (FPP); • (HRS); and • (HIV/AIDSPP). • (TWMP); • (ASP); • (AQMP); • (CCS); • (RDP); • (SRP)	By 31 May 2023, develop, annually and submit to Council for approval the following key Sector Plans that support the IDP: • Spatial Development Framework (SDF); • Local Economic Development Strategy (LEDS); • Disaster Management Plan (DMP); • Institutional Plan (IP); • Financial Plan (FP);	N/A	N/A	N/A	Not Applicable

# FEZILE DABI DISTRICT MUNICIPALITY



1.4(b)	Ensure that the district's approach to integrated development planning and policy formulation is informed by relevant, up to date and timely	To ensure that the municipality integrated approach to planning and policy formulation that is informed by up to date and timely sector plans and frameworks.	80% improvement in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2023	% improvement in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2023	2021/22 CoGTA IDP Assessment Report.	Improve by 80% in annual assessment ratings of the municipality's IDP by CoGTA by 30 June 2023.	N/A	N/A	N/A	Not Applicable
			<p>Plan (FPP);</p> <ul style="list-style-type: none"> <li>• Human Resource Strategy (HRS); and</li> <li>• HIV/AIDS Sector Plan</li> </ul> <p>(HIV/AIDSSP).</p> <ul style="list-style-type: none"> <li>• Integrated Waste Management Plan (IWMP);</li> <li>• Agricultural Sector Plan (ASP);</li> <li>• Air Quality Management Plan (AQMP);</li> <li>• Climate Change Strategy (CCS);</li> <li>• Rural Development Plan (RDP);</li> <li>• Sports and Recreation Plan (SRP)</li> </ul>	<p>Management Plan (DMP);</p> <ul style="list-style-type: none"> <li>• Institutional Plan (IP);</li> <li>• Financial Plan (FP);</li> <li>• Fraud Prevention Plan (FPP);</li> <li>• Human Resource Strategy (HRS); and</li> <li>• HIV/AIDS Sector Plan (HIV/AIDSSP).</li> <li>• Integrated Waste Management Plan (IWMP);</li> <li>• Agricultural Sector Plan (ASP);</li> <li>• Air Quality Management Plan (AQMP);</li> <li>• Climate Change Strategy (CCS);</li> <li>• Rural Development Plan (RDP);</li> <li>• Sports and Recreation Plan (SRP)</li> </ul>		<ul style="list-style-type: none"> <li>• Fraud Prevention Plan (FPP);</li> <li>• Human Resource Strategy (HRS); and</li> <li>• HIV/AIDS Sector Plan (HIV/AIDSSP).</li> <li>• Integrated Waste Management Plan (IWMP);</li> <li>• Agricultural Sector Plan (ASP);</li> <li>• Air Quality Management Plan (AQMP);</li> <li>• Climate Change Strategy (CCS);</li> <li>• Rural Development Plan (RDP);</li> <li>• Sports and Recreation Plan (SRP)</li> </ul>				

# FEZILE DABI DISTRICT MUNICIPALITY



1.4(c)	Ensure that the district's approach to integrated development planning and policy formulation is informed, up to date and timely and sector plans.	Ensure that the municipality's IDP is aligned with the IDPs of local municipalities within the district, and that all IDPs incorporate communities and stakeholders views and inputs and that they are prepared in accordance with the prescribed framework.	Four (4) District IDP Managers Meetings convened in 2021/22.	Four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting convened by 30 June 2023.	2 District IDP Managers Meetings convened in 2021/22.	Convene four (4) District IDP Managers Forums Meetings and one (1) IDP Steering Committee meeting by 30 June 2023.	Convene four (1) District IDP Managers Forum Meeting by 31 December 2022.	Achieved -	Agenda, Attendance register and Invitation have been provided	Achieved
1.5 (a)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and prescripts	Conduct 12 monthly inspections of all electronic security systems and access control registers, prepare and submit reports in relation thereto by 30 Jun 2023.	Number of monthly inspections of all electronic security systems and access control registers conducted and reported on by 30 Jun 2023	New KPI	Conduct 12 monthly inspections of all electronic security systems and access control registers, prepare and submit reports in relation thereto by 30 Jun 2023	Conduct 3 monthly inspections of all electronic security systems and access control registers, prepare and submit reports in relation thereto by 31 December 2022	Achieved:	The following have been provided: institutional contract management templates; Client history report (Dec, Nov) Alarm activity report (Nov- Dec); Photometric evidence	Achieved
1.5 (b)	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Conduct 4 quarterly vetting, screening and suitability checks of employees and contractors to the municipality by 30 June 2023.	Number of quarterly vetting, screening and suitability checks of employees and contractors to the municipality conducted by 30 June 2023.	New KPI	Conduct 4 quarterly vetting, screening and suitability checks of employees and contractors to the municipality by 30 June 2023.	Conduct 1 quarterly vetting, screening and suitability checks of employees and contractors to the municipality by 31 December 2022	Achieved: 1	Dept. of Home Affairs Screening and vetting POE dated 9 Nov 2022 have been provided.	Achieved
1.5 (c)	Improve administrative and financial capability of	Ensure compliance with minimum information security	Conduct 1 awareness programs to employees on information and	Number of quarterly awareness programs to employees on	New KPI	Conduct 1 awareness programs to employees on classification of	N/A	N/A	N/A	Not Applicable

	the municipality.	standards, policies and other statutory prescripts	handling of request of information by 30 June 2023.	classification of information and handling of request of information by 30 June 2023	information and handling of request of information by 30 June 2023.				
1.5 (d)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Investigate all reported cases of loss, security breaches, fraud, corruption and improper application of security measures and report in relation thereto by 30 June 2023.	Number of cases of loss, security breaches, fraud, corruption and improper application of security measures reported against number of cases actually investigated by 30 June 2023	New KPI	Investigate all reported cases of loss, security breaches, fraud, corruption and improper application of security measures and report in relation thereto by 30 June 2023	Investigate all reported cases of loss, security breaches, fraud, corruption and improper application of security measures and report in relation thereto by 31 December 2022	Achieved: Status of investigation report for November 2022	Achieved
1.5 (e)	Improve administrative and financial capability of the municipality.	Ensure compliance with minimum information security standards, policies and other statutory prescripts	Conduct 12 monthly inspections of firearms register and provide 1 shooting exercise to identified security officers by 30 June 2023.	Number of monthly inspections of firearms register and provide number of shooting exercise to identified security officers conducted by 30 June 2023.	New KPI	Conduct 12 monthly inspections of firearms register and provide 1 shooting exercise to identified security officers by 30 June 2023.	Conduct 1 monthly inspection of firearms register by 31 December 2022	1 monthly inspection was done on 06/12/2022	Achieved

**Key Performance Area 2: Basic Service Delivery and Infrastructure Development**

ANNUAL PERFORMANCE TARGETS AND FEEDBACK ON ACTUAL PERFORMANCE										
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
2.1	To assist local municipalities in the district in setting up their road asset management systems and to collect roads and traffic data in the district in line with the Road Infrastructure Strategic Framework for South Africa (RISFA).	To improve roads in the district to be more efficient and internationally competitive.	A focused roads assessment completed on 2 052 km road networks in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Departments of Roads by 30 June 2023.	RRAMS project close-up report submitted to the Provincial and National Departments of Roads.	2020/21 – 2021/22 RRAMS road conditions assessment report.	Complete a focused roads conditions assessment on internal rural road networks in the district in line with Rural Roads Asset Management System (RRAMS) Grant conditions and a final report prepared and submitted to the Provincial and National Departments of Transport by 30 June 2023.	Achieve the following RRAMS project milestones by 31 December 2022: <ul style="list-style-type: none"> <li>• Appoint RRAMS Service Provider.</li> <li>• Service provider to familiarise and update RRAMS system and provide programme.</li> <li>• System implementation and update Road Network Information Module (RNIM)</li> <li>• Update Bridge Inventory (BMS)</li> <li>• Complete and submit quarterly report to Department of Transport</li> </ul>	Report on RRAMS project is prepared and submitted as required.	Verified through the inspection of the following : - 2022-23 Rural Road management system grant second quarterly report - Appointment of service provider	Achieved
2.2	To provide for and support integrated, efficient and sustainable settlements in the district.	Review and align the municipality's SDF and the 5 year IDP for new term of council to ensure an integrated district SDF that facilitates sustainable human settlement and improved quality of	Reviewed SDF of the municipality for 2022/23 financial year and submitted for approval by Council by 30 June 2023	1 Reviewed SDF document of the municipality for 2022/23 financial year and Council resolution for approval by 30 June 2023	New KPI	Review the SDF of the municipality for 2022/23 financial year and submit for Council approval by 30 June 2023.	Consultation with both internal and external stakeholders and consolidation of all inputs and a report in relation thereto submitted by 31 December 2022	Achieved	Letter from Ngwathe LM dated 6 Oct 2022; Email transcripts dated 7 Nov; SDF Comments dated 23 Nov 2022; Mafube LM comments dated 14 November 2022 & SDF process plan have been provided	Achieved

**FEZILE DABI DISTRICT MUNICIPALITY**

2.3	To ensure effective and efficient Fire & Rescue Services in Mafube LM	household life within the district. To ensure planning, coordination and regulation of fire & rescue services in Mafube LM	Four (4) quarterly inspections performed at moderate to low risk premises in various areas across Mafube Local Municipality by 30 June 2023.	Number of quarterly inspections performed at moderate to low risk premises in various areas across Mafube Local Municipality by 30 June 2023.	4 Quarterly inspections reports in 2021/22.	Perform four (4) quarterly inspections at moderate to low risk premises in various areas across Mafube Local Municipality by 30 June 2023.	Perform one (1) quarterly inspections at moderate to low risk premises in various areas across Mafube Local Municipality by 31 December 2022.	Inspections conducted for Quarter 2 (October - December 2022) were one (1) for Low risk, One (1) Medium risk and One (1) High risk premises in Mafube Local Municipality	The following have been provided: Fire and safety services status report for 2nd Quarter; Daily activities of fire personnel; Fire safety and prevention report	Achieved
2.4(a)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution Environmental Health & Emergency Services across the district so as to ensure fair and equitable health services	Four (4) quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Municipal Health Services reports indicating services rendered in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Municipal Health Services reports in 2021/22.	Prepare four (4) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2023.	Prepare one (1) quarterly Municipal Health Services reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Municipal Health Services report indicating work performed in various towns across the four (4) local municipalities in the district during the quarter of October - December 2022.	The following have been provided: the municipal health services status report for the 2nd Quarter; Domestic water quality analysis results report for the month Oct; inspection reports, certificate of acceptability for food premises, Compliance notices, environmental reports for all four local municipalities	Achieved
2.4(b)			Four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Air Quality Management reports in 2021/22.	Prepare four (4) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2023.	Prepare one (one) quarterly Air Quality Management and waste management reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Environmental Services reports indicating work done in various areas across the four (4) local municipalities in the district during the quarter of October - November	The following have been provided: Environmental management status report for 2nd Quarter.	Achieved

# FEZILE DABI DISTRICT MUNICIPALITY



2.4(c)	To provide Environmental Health & Emergency Services effectively & equitably in the District.	To ensure equitable allocation and distribution of Environmental Health & Emergency Services resources across the district so as to ensure fair and equitable health services within the district.	Four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Environmental Management reports in 2021/22.	Prepare four (4) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 30 June 2023.	Prepare one (1) quarterly Environmental Management reports indicating work done in various areas across the four (4) local municipalities in the district by 31 December 2022.	20222 One (1) quarterly Environmental Services reports indicating work done in various areas across the four (4) local municipalities in the district during the quarter of October-December 2021/22	The following have been provided: environmental management status report, landfill evaluations forms (Oct 2022 & Nov 2022)	Achieved
2.5(a)	To ensure effective & efficient disaster management & emergency services in the district.	To take proactive actions in a form of planning, preparation and community and stakeholder so as to ensure a well-coordinated response to any eventuality of disaster or emergency that may occur	Four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	Number of quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district prepared by 30 June 2023.	4 Quarterly Disaster Management reports 2021/22.	Prepare four (4) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 30 June 2023	Prepare one (1) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district by 31 December 2022.	One (1) quarterly Disaster Management reports indicating work done in various towns across the four (4) local municipalities in the district during the quarter October-December 2022	Disaster Management status report for the second quarter; report on disaster management educational awareness during public service month, & the disaster management assessment form have been provided.	Achieved
2.6(a)	To contribute towards the national government's goal of reduction in the prevalence of HIV/AIDS in the district.	Develop and implement HIV/AIDS awareness campaigns and promote regular HIV testing & disclosure amongst communities within the District.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2023.	Number of HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2023.	2 HIV/AIDS awareness campaigns held in 2021/22.	Four (4) HIV/AIDS awareness campaigns held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 30 June 2023.	One (1) HIV/AIDS awareness campaign held or supported in the district targeting youth, men, women schools, Correctional Centers and private sector institutions by 31 December 2022.	Achieved	The following have been provided: Report on World Aids Day & 16 Days of Activism Fun Walk; Invitation (dated 28 Nov 2022); attendance register; dated (2Dec 2022) & photometric evidence	Achieved
2.6(b)			One (1) Annual	Number of	1 Annual	Hold one (1) Annual	Hold one (1) Annual	Achieved	The following	Achieved

# FEZILE DABI DISTRICT MUNICIPALITY



		<p>HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held by 30 June 2023.</p>	<p>Annual HIV/AIDS commemorations aimed at creating HIV/AIDS awareness held by 30 June 2023.</p>	<p>HIV/AIDS commemoration aimed at creating HIV/AIDS awareness held in 2021/22.</p>	<p>HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 30 June 2023.</p>	<p>HIV/AIDS commemoration aimed at creating HIV/AIDS awareness by 31 December 2022.</p>		<p>have been provided: Report on World Aids Day and 16 days of activism awareness (dated 9 Dec 2022); attendance register and photometric evidence</p>	
2.7(a)	<p>To create and promote an environment that encourages socio-economic empowerment</p>	<p>To support poverty alleviation through Extended Public Works Programme</p>	<p>Four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement</p>	<p>None</p>	<p>Provide four (4) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement</p>	<p>Provide one (1) EPWP Progress reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement by 31 December 2022</p>	<p>EPWP Progress Reports indicating created Fulltime Equivalent (FTE's) and Work Opportunities (WO) as per the Protocol Agreement is prepared and Submitted as required.</p>	<p>The following have been provided: Memo dated 31 Dec 2022; 2022-2023 EPWP 2nd Quarter Report; &amp; 2021-22 EEDSM Grant 2nd Quarter Report</p>	<p>Achieved</p>

Key Performance Area 3: Local Economic Development										
PERFORMANCE OBJECTIVES AND INDICATORS										
FOR THE PERIOD 1 JULY 2022 – 30 JUNE 2023										
ID	Strategic Objective	Strategies	Key Performance Indicator (KPI)	Unit of Measurement	Baseline 2021/22	Annual Target 2022/23	Quarter 2 Targets	Quarter 2 Actual Performance	Quality Assurance by Monitoring and Evaluation	Internal Audit Findings /Comments for Quarter 2
3.1(a)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other entrepreneurial initiatives in the district so as to stimulate economic development in the district.	Four (4) quarterly reports outlining dedicated support provided to the Koppiess Greenhouse agro-processing project prepared by 30 June 2023.	Number of quarterly reports outlining dedicated support provided to the Koppiess Greenhouse agro-processing project prepared by 30 June 2023.	4 Quarterly reports prepared in 2021/22	Prepare four (4) quarterly reports outlining dedicated support provided to the Koppiess Greenhouse agro-processing project by 30 June 2023.	Prepare one (1) quarterly reports outlining dedicated support provided to the Koppiess Greenhouse agro-processing project by 31 December 2022.	One (1) quarterly report outlining dedicated support provided to the Koppiess Greenhouse Project is prepared and submitted as required.	Verified through inspection of the following: - Report on the Koppiess commercial greenhouse vegetable production dated 15 December 2022 - Photometric evidence	Achieved
3.1(b)			Sixteen (16) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2023.	Sixteen (16) SMMEs in the district identified and provided with dedicated entrepreneurial support by 30 June 2023.	4 SMMEs supported in 2021/22	Identify and provide dedicated entrepreneurial support to sixteen (16) SMMEs in the district by 30 June 2023.	Identify and provide dedicated entrepreneurial support to four (4) SMMEs in the district by 31 December 2022.	Achieved: Report on assistance support provided to SMME's in the district is prepared and submitted as required.	Verified through inspection of the report dated 14 December 2022 submitted that the following SMME's where supported: - Bangla Holding(PTY)LTD - Elias Multimedia Cafe - Maivo General Trading	Achieved

3.1(c)	To implement programmes and initiatives that are aimed at entrepreneurial support, job creation and poverty alleviation	To provide dedicated support to SMMEs, Cooperatives and other initiatives in the district so as to stimulate economic development in the district.	Two (2) Customer Care training provided to SMMEs in the district by 30 June 2023.	Number of Customer Care training provided to SMMEs in the district by 30 June 2023.	Customer Care training provided to SMMEs in 2021/22	Provide two (2) Customer Care training to SMMEs in the district by 30 June 2023.	Provide one (1) Customer Care training to SMMEs in the district by 31 December 2022	Report on Customer Care training and quality assurance workshop for businesses in the Tourism Sector in the district is prepared and submitted as required.	- Falo Foods(PTY) L.td. Verified through inspection of the report submitted stating that Customer Care training and quality assurance workshop for businesses in the Tourism Sector where supported, attendance register is provided	Achieved
3.1(d)			Two (2) cooperatives supplied with identified tools/equipment by 30 June 2023.	Number of cooperatives supplied with identified tools/equipment by 30 June 2023.	4 Cooperative supplied with identified tools/equipment in 2021/22	Supply two (2) Cooperatives with identified tools/equipment by 30 June 2023.	N/A	KPI in progress.	N/A	Not Applicable
3.2	To nurture the development of people's potential in the district through arts & culture	To develop arts & crafts in the communities within the district by providing required resources and support.	Up to three (3) qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2023.	Number of qualifying artists and / or groups of artists assisted and supported with training, coaching and crafting skills by 30 June 2023.	4 qualifying artists and / or groups of artists supported in 2021/22.	Assist and support up to three (3) qualifying artists and / or groups of artists in the district with training, coaching and crafting skills by 30 June 2023.	N/A	Achieved: Report on support/assistance provided to three Performing Arts Groups is prepared and submitted as required.	Report on support/assistance provided to three Performing Arts Groups have been provided	Not Applicable
3.2(a)	To plan, coordinate & support sports and recreation programmes in the district.	To strengthen civic pride and patriotism amongst communities in the district and	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and	Number of adventure sports activities coordinated in collaboration with the	New KPI	Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and	Coordinate 1 adventure sports activity in collaboration with the relevant sector departments and	Achieved: Report on coordinated adventure sports activities in collaboration with the relevant sector	Report on coordinated adventure sports activities in collaboration with the relevant sector	Achieved

3.2(b)	To plan, coordinate & support sports and recreation programmes in the district.	contribute to social cohesion and nation brand through sport. To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion and nation brand through sport.	stakeholders by 30 June 2023. Coordinate Two (2) mountain bike training camps, two (2) mountain bike races and One (1) sports tournament by the end of June 2023.	relevant sector departments and stakeholders by 30 June 2023 Number of mountain bike training camps, mountain bike races and sports tournament held by 30 June 2023	New KPI	stakeholders by 30 June 2023. Coordinate 2 adventure sports activities in collaboration with the relevant sector departments and stakeholders by 30 June 2023.	stakeholders by 31 December 2022 Coordinate one (1) mountain bike training camps and one (1) mountain bike races tournament by 31 December 2022	departments and stakeholders prepared and submitted as required. Achieved: Report on one (1) mountain bike training camps and one (1) mountain bike races tournament coordinated is prepared and submitted as required	departments and stakeholders has been provided Report on training camps and Report on mountain bike race tournament coordinated; attendance register and photometric evidence have been provided	Achieved
3.3(a)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key stakeholders within the district.	stakeholders by 30 June 2023. Assist five (5) B&B establishments in the district supported annually with Quality assurance Training for possible Grading Certification by 30 June 2023.	5 B&B establishments assisted in 2021/22	Assist five (5) B&B establishments in the district supported annually with Quality assurance Training for possible Grading Certification by 30 June 2023.	Assist one (1) B&B establishments in the district supported annually with Quality assurance Training for possible Grading Certification 31 December 2022	Achieved: Report on Customer Care training and quality assurance workshop for businesses in the Tourism Sector in the district is prepared and submitted as required	Report on Customer Care training and quality assurance workshop for businesses in the Tourism Sector in the district has been provided.	Achieved	
3.3(b)			stakeholders by 30 June 2023. Conduct four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) by 30 June 2023.	4 Tourism awareness campaigns in 2021/22	Conduct four (4) tourism awareness campaigns (i.e. 1 per local municipality per year) by 30 June 2023.	Conduct one (1) tourism awareness campaigns (i.e. 1 per local municipality per year) by 31 December 2022.	Achieved: Report on Tourism awareness campaign which was held at Langmark Street in Heilbron on Tuesday 13th of December 2022 is prepared and submitted as required.	Report on Tourism awareness campaign which was held at Langmark Street in Heilbron on Tuesday 13th of December 2022; and photometric evidence have been provided	Achieved	
3.3(c)	To promote & develop the tourism sector in the District.	To continuously plan and implement tourism sector related programmes and initiatives in collaboration with all key	stakeholders by 30 June 2023. Participate in at least one (1) local and / or international tourism shows / expos participated in by 30 June 2023.	1 Local Tourism Shows attended in 2021/22	Participate in at least one (1) local and / or international tourism show / expo by 30 June 2023.	N/A	KPI in progress	N/A	Not Applicable	

3.3(d)		stakeholders within the district.	Publicize two (2) advertisements on promotion of tourism in the district by 30 June 2023.	Number of advertisements on promotion of tourism in the district publicized on dedicated tourism publications by 30 June 2023.	1 Advertisement placed in 2021/22	Publicize two (2) advertisements on promotion of tourism in the district by 30 June 2023.	Publicize one (1) advertisements on promotion of tourism in the district by 31 December 2022.	Achieved: Advertisement on promotion of tourism in the district was placed in Sowetan, see attachment.	Verified through inspection of the advertisement submitted Notice no: 023/2022-23	Achieved
3.4	To promote and support the development of vulnerable groups in the district.	Capacitate women and disabled people to participate in mainstream economy as well as in various activities in society and ensure that young children are provided with an appropriate care and educational support.	Identify and provide dedicated support to one (1) SMME owned by women and / or disabled persons in the district by 30 June 2023.	Number of SMME owned by women and / or disabled persons in the district identified and provided with dedicated entrepreneurial support by 2022.	N/A	Identify and provide dedicated entrepreneurial support to one (1) SMME owned by women and / or disabled persons in the district by 30 June 2023.	N/A	KPI in progress	N/A	Not Applicable
3.5	To support development of emerging farmers in the district into mainstream farming	Support emerging farmers in identify opportunities in agro-processing of products in the district	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2023.	Number of agro-processing production support unit initiatives/ projects by 30 June 2023	One (1) agro-processing supported in 2021-22	Support one (1) agro-processing/ production support unit initiatives / projects by 30 June 2023.	N/A	KPI in progress	N/A	Not Applicable
3.6		To continuously plan and implement social development sector related programs and initiatives in collaboration with all key stakeholders within the district.	Identify and provide dedicated support to four (4) social development initiatives/ establishments/ organisations/ individuals in the District by 30 June 2023.	Number of social development initiatives/ establishments supported with equipment's/ funding or assistance within the district by 30 June 2023.	Four social development initiatives supported in 2021-22	Identify and provide dedicated support to four (4) social development initiatives/ establishments/ organisations/ individuals in the District by 30 June 2023.	Provide dedicated support to one (1) social development initiatives/ establishments with equipment's/ assistance in within the district by 30 December 2022.	Achieved: Report on dedicated support provided to social development initiatives/ establishments with equipment's/ funding or assistance in kind within the district is prepared and submitted as required.	Verified through inspection of the report dated 8 December 2022 submitted that the following Non-Profit Organisation where supported:	Achieved



4.1(b)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	• Budget & Reporting Policy; and Supply Chain Management Policy	The following Financial Management and / or Accounting policies developed and annually reviewed and submitted for approval by Council by 31 May 2023: • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy;	Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Develop, annually review and submit the following Financial Management and / or Accounting policies for approval by Council by 31 May 2023: • Debtors / Receivables Policy; • Bad Debts & Debt Impairment Policy; • Subsequent Events Policy; • Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular,	N/A	N/A	N/A	Not Applicable
4.1(c)	To secure sound financial management practices that	Plan, implement, monitor and report on financial management	• Provisions, Contingencies & Accruals Policy; • Unauthorised, Irregular, Fruitless & Wasteful Expenditure Policy; • Commitments Policy	100% of suppliers' and service providers' invoices received throughout the	Virements Policy; • Budget & Reporting Policy; and Supply Chain Management Policy	Fruitless & Wasteful Expenditure Policy; • Commitments Policy	Achieved: all suppliers paid within 30 days off receiving a	N/A	N/A	Achieved

# FEZILE DABI DISTRICT MUNICIPALITY



4.1(d)	<p>enhance financial viability &amp; compliance with the requirements of MFMA &amp; other relevant legislation</p> <p>activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.</p> <p>To secure sound financial management practices that enhance financial viability &amp; compliance with the requirements of MFMA &amp; other relevant legislation</p>	<p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p>	<p>100% cash-backed annual budgets prepared and submitted to Council for approval by 31 May 2023.</p> <p>One (1) annual Audit File compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year prepared and signed-off by 31 August 2022.</p>	<p>2021/22 Approved Budget</p> <p>2021/22 Audit File</p>	<p>throughout the year within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>Prepare annual budgets that are 100% cash-backed and submit to Council for approval by 31 May 2023.</p> <p>Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2022.</p>	<p>quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 September 2022.</p> <p>N/A</p>	<p>providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 31 December 2022.</p> <p>N/A</p>	<p>correct invoice that comply with all aspects of legitimate invoice</p> <p>N/A</p>	<p>2023; &amp; 12 December 2022 have been provided.</p> <p>N/A</p>	<p>Not Applicable</p> <p>Not Applicable</p> <p>Not Applicable</p>
4.1(e)	<p>enhance financial viability &amp; compliance with the requirements of MFMA &amp; other relevant legislation</p> <p>activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.</p> <p>To secure sound financial management practices that enhance financial viability &amp; compliance with the requirements of MFMA &amp; other relevant legislation</p>	<p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p>	<p>100% cash-backed annual budgets prepared and submitted to Council for approval by 31 May 2023.</p> <p>One (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and</p>	<p>2021/22 Annual Financial Statements</p>	<p>throughout the year within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>Prepare annual budgets that are 100% cash-backed and submit to Council for approval by 31 May 2023.</p> <p>Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2022.</p>	<p>quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 September 2022.</p> <p>N/A</p>	<p>providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 31 December 2022.</p> <p>N/A</p>	<p>correct invoice that comply with all aspects of legitimate invoice</p> <p>N/A</p>	<p>2023; &amp; 12 December 2022 have been provided.</p> <p>N/A</p>	<p>Not Applicable</p> <p>Not Applicable</p> <p>Not Applicable</p>
4.1(f)	<p>enhance financial viability &amp; compliance with the requirements of MFMA &amp; other relevant legislation</p> <p>activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.</p> <p>To secure sound financial management practices that enhance financial viability &amp; compliance with the requirements of MFMA &amp; other relevant legislation</p>	<p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>year paid within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p>	<p>100% cash-backed annual budgets prepared and submitted to Council for approval by 31 May 2023.</p> <p>One (1) set of Annual Financial Statements prepared in accordance with Generally Recognised Accounting Practices (GRAP) standards and</p>	<p>2021/22 Annual Financial Statements</p>	<p>throughout the year within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 June 2023.</p> <p>Prepare annual budgets that are 100% cash-backed and submit to Council for approval by 31 May 2023.</p> <p>Prepare and sign-off four (4) annual Audit Files compliant with Annexure A of MFMA Circular 50 and Audit File schedules for each financial year by 31 August 2022.</p>	<p>quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 30 September 2022.</p> <p>N/A</p>	<p>providers' invoices received throughout the quarter within 30 days of receipt where there is no disputed delivery of goods / services each year by 31 December 2022.</p> <p>N/A</p>	<p>correct invoice that comply with all aspects of legitimate invoice</p> <p>N/A</p>	<p>2023; &amp; 12 December 2022 have been provided.</p> <p>N/A</p>	<p>Not Applicable</p> <p>Not Applicable</p> <p>Not Applicable</p>

	requirements of MFMA & other relevant legislation	prescribed accounting norms and standards.	section 122 of MFMA signed-off and submitted to the A-G by 31 August 2022.	section 122 of MFMA signed-off and submitted to the A-G by 31 August 2022.	12 Monthly budget statement reports and 4 quarterly financial reports in 2021/22.	(GRAP) standards and section 122 of MFMA submit to the A-G by 31 August 2022.	Prepare and submit to Executive Mayor by 30 June 2020, twelve (12) signed-off monthly budget statement reports and four (4) quarterly financial reports by 30 June 2023.	Prepare and submit to Executive Mayor three (3) signed-off monthly budget statements and one (1) quarterly financial report by 31 December 2022.	Prepare and submit to Executive Mayor by 30 June 2020, three (3) signed-off monthly budget statement reports and one (1) quarterly financial report by 31 December 2022.	Achieved - 3 Monthly budget reports and 1 quarter financial report submitted to the Executive Mayor in line with MFMA	Verified through the inspection on the following: - October 2022 Monthly budget statement - November 2022 Monthly budget statement - December 2022 Monthly budget statement	Achieved
4.1(g)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report on financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Twelve (12) monthly budget statement reports and four (4) quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2023	Number of monthly budget statement reports and quarterly financial reports prepared, signed-off and submitted to the Executive Mayor by 30 June 2023.	12 signed-off monthly bank reconciliation statement of all bank accounts in 2021/22.	Prepare and sign-off twelve (12) monthly bank reconciliation statements of all bank accounts by 30 June 2023.	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 31 December 2022.	Prepare and sign-off three (3) monthly bank reconciliation statements of all bank accounts by 31 December 2022.	Achieved - All bank accounts reconciliation is done and signed off for the periods October, November and December	Verified through the inspection of the cashbook from the following Months: Cashbook for Month of October, November and December 2022 were submitted	Achieved	
4.1(h)			Twelve (12) monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2023.	Number of monthly bank reconciliation statements of all bank accounts prepared and signed-off 30 June 2023.	% of all monthly	100% of all	100% of all	100% of all	Achieved - All	Memorandu	Achieved	
4.1(i)	To secure	Plan, implement,	100% of all	% of all monthly	Monthly	100% of all	100% of all	100% of all	Achieved - All		Achieved	

	sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2022/23 financial year.	monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2022/23 financial year.	monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2021/22	monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout 2022/23 financial year.	monthly payment vouchers and accompanying supporting documents of filed, registered and kept in safe custody within 30 days of the end of each month throughout this quarter	monthly payments vouchers, filed within 30 days of each quarter	m from Expenditure Unit dated 5 January 2023 & 12 December 2022	
4.1(j)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2023	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2023.	2 biannual assets verification performed and asset registers updated with all assets in 2021/22	2 biannual assets verification performed and asset registers updated with all assets movements, and report any damaged / missing items by 30 June 2023.	N/A	No Achieved. Asset verification not done	No evidence provided	Not Achieved
4.1(k)	To secure sound financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation	Plan, implement, monitor and report financial management activities in accordance with MFMA, its associated regulations and prescribed accounting norms and standards.	Amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2023.	Amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA by 30 June 2023.	2021-22 report on Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure	Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA	Nil / Zero amount of unauthorized, irregular and fruitless & wasteful expenditure incurred due to non-compliance to the municipality's Supply Chain Management Policy, Supply Chain Management Regulations, 2005 and the MFMA	Not Achieved. Fruitless expenditure was incurred to the amount of R 2388 and is under investigation	Memorandum from Expenditure Unit dated 5 January 2023 & 12 December 2022	Not Achieved



<p>Governance practices by complying with prescribed laws and regulations within the organisation.</p>	<p>Performance Management System from planning to report.</p>	<p>reports for the Municipal Manager and four (4) senior managers signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.</p>	<p>assessment reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.</p>	<p>assessment reports of 2021-22</p>	<p>reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.</p>	<p>reports for the Municipal Manager and four (4) senior managers concluded and signed-off not later than 30 days after the end of each quarter and 1 annual performance report for signed-off and submitted to the Auditor-General by 31 August 2022.</p>	<p>Annexure A, Annexure B, Annexure C</p>	<p>Not Applicable</p>
<p>5.1(d)</p>	<p>Fully comply with the provisions of the municipality's Performance Management System from planning to report.</p>	<p>One (1) signed-off Mid- Term budget and performance assessment report for each financial year submitted to the Executive Mayor, Provincial &amp; National Treasuries by 25 January 2023.</p>	<p>2021/22 signed-off Mid- Term budget and performance assessment report.</p>	<p>2020/21 Audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2022.</p>	<p>One (1) audited annual report for each financial year submitted to Provincial Treasury, CoGTA and National Treasury by 31 January 2023.</p>	<p>N/A</p>	<p>N/A</p>	<p>Not Applicable</p>
<p>5.1(e)</p>	<p>To promote effective, public consultation, regular communication with communities.</p>	<p>Twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website done by</p>	<p>12 Monthly content updates is 2021/22.</p>	<p>Number of content updates (i.e. 1 per month for each financial year) of the municipality's website done by</p>	<p>Do twelve (12) content updates (i.e. 1 per month for each financial year) of the municipality's website by 30</p>	<p>N/A</p>	<p>N/A</p>	<p>Not Applicable</p>
<p>5.2(a)</p>	<p>To promote effective, public consultation, regular communication with communities.</p>	<p>Number of content updates (i.e. 1 per month for each financial year) of the municipality's website done by</p>	<p>12 Monthly content updates is 2021/22.</p>	<p>Number of content updates (i.e. 1 per month for each financial year) of the municipality's website done by</p>	<p>Do three (3) content updates (i.e. 1 per month for each financial year) of the municipality's website by 31</p>	<p>Achieved, Three updates done on content of Website</p>	<p>Screenshot of FDDM website has been provided</p>	<p>Achieved</p>



5.4(a) )	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Facilitate compliance with the principles of co-operative government and intergovernmental relations in the district.	Two (2) District Coordination Forum (DCF) meetings convened by 30 June 2023.	Two (2) DCF Meetings in 2021/22	1 x workshop & training (Ward committees" training held, 1 x Speaker's Imbizo held and 2 x Civic Education held in 2021/22.	Chambers on 28 November to 02 December 2022. 1 x Speaker's Imbizo held at the Matiwangwang Community Hall in Stuyvesant held on 06 December 2022. The CDW Conference could not take place because CDWs are located in the Office of the Premier and no more in the Department. CoGTA and also that there is no money specifically for ANY conference.	Municipals Performance Management Training Programme dated 28th November - 2nd December 2022. centre on the 23rd November 2022 -Attendance register for Municipal Performance Management Training Programme dated 28th November - 2nd December 2022.	Achieved
			Number of District Coordination Forum (DCF) meetings convened by 30 June 2023.	Two (2) DCF Meetings in 2021/22	Convene one (1) District Coordination Forum (DCF) meeting by 31 December 2022.	Achieved	The following have been provided: email transcript dated 3 Nov 2022; Notice dated 14 Nov 2022; Agenda; & Attendance register	Achieved
			Number of Technical IGR meetings convened by 30 June 2023.	8 Technical IGR meeting was held in 2021/22.	Convene one (1) Technical IGR meetings convened by 31 December 2022.	Achieved	Attendance register dated 3 November 2022 has been provided	Achieved
5.4(b) )			Two (2) District Coordination Forum (DCF) meetings convened by 30 June 2023.	1 Municipal Manager's Forum meetings held in 2021/22.	Convene one (1) Municipal Manager's Forum meetings by 31 December 2022.	Not achieved	No evidence provided	Not Achieved.
			Number of Municipal Manager's Forum meetings convened by 30 June 2023.	1 Municipal Manager's Forum meetings held in 2021/22.	Convene one (1) Municipal Manager's Forum meetings by 31 December 2022.	Not achieved	No evidence provided	Not Achieved.
5.4(c) )			Two (2) District LED Forum meetings convened by 30 June 2023.	1 District LED Forum was held in 2021/22.	Convene one (1) District LED Forum meetings by 31 December 2022.	One (1) District LED Forum meeting was held on the 30 November 2022	The following have been provided: Email transcripts dated 29 Nov 2022;	Achieved

5.4(e)	stakeholders in the district.	intergovernmental relations in the district.	Convene Two (2) District Agricultural Forum meetings by 30 June 2023.	Number of District Agricultural Forum meetings convened by 30 June 2023.	New KPI	Convene two (2) District Agricultural Forum meetings by 30 June 2023.	Convene one (1) District Agricultural Forum meetings by 31 December 2022	in 2nd Floor Boardroom FDDM TNH Building. (see attachments)	attendance register dated 30 Nov 2022.& Minutes	Achieved
5.4(f)			Convene Two (2) District Tourism Forum meetings by 30 June 2023.	Number of District Tourism Forum meetings convened by 30 June 2023.	New KPI	Convene two (2) District Tourism Forum meetings by 30 June 2023.	Convene one (1) District Tourism Forum meetings by 31 December 2022.	Tourism Forum that was held on the 6th of December 2022 at the 1st Floor Boardroom, FDDM Main Building (see attachments)	The following has been provided: Email transcript dated 5 Dec 2022; Invitation 24 Nov 2022; Minutes dated 6 Dec 2022; & attendance register dated 6 Dec 2022	Achieved
5.4 (g)			Two (2) District Social Development meetings convened by June 2023.	Number of District Social Development meetings convened by 30 June 2023.	New KPI	Convene two (2) District Social Development meetings by 30 June 2023.	Convene one (1) District Social Development meetings by 31 December 2022.	One (1) District Social Development meetings was held on the 29 November 2022 in 2nd Floor Boardroom FDDM TNH Building. (see attachments)	The following have been provided: Invitation dated 18 Nov 2022; Minutes dated 29 Nov 2022; & attendance register	Achieved
5.4(h)			Two (2) CFO Forum meetings convened by 30 June 2023.	Number of CFO Forum meetings convened by 30 June 2023.	Zero (0) CFO Forum meetings convened in 2021/22	Convene two (2) CFO Forum meetings by 30 June 2023.	Convene one (1) CFO Forum meetings by 31 December 2022.	Achieved: CFO Forum meeting held on 9 Dec 2022	The following have been provided: email transcript dated 5 Jan 2023; Attendance register; & Agenda have been provided	Achieved

5.4(i)		Four (4) Communications Forum meetings convened by 30 June 2023.	Number of Communications Forum meetings convened by 30 June 2023.	2 Communications Forum meetings convened in 2021/22.	Convene four (4) Communications Forum meetings by 30 June 2023.	Convene one (1) Communications Forum meetings by 31 December 2022.	Achieved	Notice dated 9 November; Agenda dated 18 Nov 2022; attendance register have been provided	Achieved
5.4(j)	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Energy Forum meetings convened by 30 June 2023.	Number of Energy Forum meetings convened by 30 June 2023.	Three (3) Energy Forum meetings convened in 2021/22.	Convene two (2) Energy Forum meetings convened by 30 June 2023.	Convene one (1) Energy Forum meeting convened by 31 December 2022.	Achieved	One (1) Energy Forum was held on the 15 September 2022 in 2nd Floor Boardroom FDDM TNH Building. (see attachments)	Achieved
5.4(k)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Four (4) Corporate Support Services Forum meetings convened by 30 June 2023.	Number of Corporate Support Services Forum meetings convened by 30 June 2023.	Two (2) Corporate Support Services Forum meetings held in 2021/22.	Convene four (4) Corporate Support Services Forum meetings by 30 June 2023.	Convene one (1) Corporate Support Services Forum meeting by 31 December 2022.	Achieved	The following have been provided: Minutes dated 29 Nov 2022, & Attendance Register	Achieved
5.4(l)		Four (4) District PMS Forum meetings convened by 30 June 2023.	Number of District PMS Forum meetings convened by 30 June 2023.	4 Back to Basics meetings were held in 2021/22	Convene four (4) District PMS Forum meetings by 30 June 2023.	Convene one (1) District PMS Forum meetings by 31 December 2022.	Not achieved	No evidence provided	Not Achieved.
5.4(m)	Facilitate compliance with the principles of co-operative government and intergovernmental relations within the district.	Two (2) Water Sector Forum meetings convened by 30 June 2023.	Number of Water Sector Forum meetings convened by 30 June 2023.	2 Water Sector Forum meeting held in 2021/22	Convene two (2) Water Sector Forum meetings by 30 June 2023.	Convene one (1) Water Sector Forum meetings by 31 December 2022.	Achieved	The following have been provided. Minutes dated 14 Dec 2022, & attendance register 2022	Achieved
5.4(n)	To promote and facilitate Intergovernmental Relations amongst stakeholders in the district.	Four (4) Disaster Management Forum meetings convened by 30 June 2023.	Number of Disaster Management Forum meetings convened by 30 June 2023.	3 Disaster Management meetings held in 2021/22	Convene four (4) Disaster Management Forum meetings by 30 June 2023.	Convene one (1) Disaster Management Forum meetings by 30 December 2022.	Achieved	One (1) Water & Sanitation Meeting was held on the 14 December 2022 in 2nd Floor Boardroom FDDM Main Building. (see attachments)	Achieved
5.5(a)	Facilitate	Four (4)	Number of	4 quarterly	Prepare and	Prepare and	Achieved	The following have been provided: Invitations; Attendance register & Minutes dated 20 Oct 2022 & 14 Dec.	Achieved
	To ensure	Four (4)	Number of	4 quarterly	Prepare and	Prepare and	Achieved	No evidence	Achieved

5.5(b)		continuous oversight over the performance of the municipality by designated structures of the council.	Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2023.	Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2023.	performance reports and 1 draft annual report for 2020/21 internally audited in 2021/22.	submit four (4) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 30 June 2023.	submit one (1) Internally Audited quarterly performance reports of the Municipal Manager and 4 Senior Managers and draft annual reports prepared and submitted to the Audit Committee & MPAC by 31 December 2022.	provided	Achieved	Achieved
5.6	To build a risk conscious culture within the organisation.	Reduction of high risk levels to tolerable levels by performing regular risk assessment, updating risk registers and following up on implementation of risk treatment plans by departments	Four (4) quarterly Internal Audit reports on the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2023.	Number of quarterly Internal Audit reports on the assessment of the effectiveness of controls within the municipality submitted to the Audit – Committee by 30 June 2023.	2 quarterly Internal Audit reports of 2021/22.	Submit four (4) quarterly Internal Audit reports on the assessment of effectiveness of controls within the municipality to the Audit – Committee by 30 June 2023.	Submit one (1) quarterly Internal Audit reports on the assessment of effectiveness of controls within the municipality to the Audit – Committee by 31 December 2022.	The following have been provided: Attendance Register dated 30 Nov 2022 & Agenda	Achieved	Achieved
5.7	To plan, coordinate & support sports and recreation programmes in the district.	To strengthen civic pride and patriotism amongst communities in the district and contribute to social cohesion	Host or participate in one (1) annual OR Tambo Games in the district by 31 October each year.	Number of annual OR Tambo games hosted or participated in in the district by 31 October 2022.	Zero OR Tambo Reginal Games held in 2021/22.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2022.	Host or participate in one (1) annual OR Tambo Games in the district by 31 October 2022.	The following have been provided: Report on sports unit status report on provincial OR Tambo Games; Photometric	Achieved	Achieved

		and nation brand ambassadors through sport.						evidence; & MEMO to CFO dated 13 Oct 2022	
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## RECOMMENDATIONS

It is hereby recommended that, in line with Regulation 5 of Schedule C- of the Municipal Budget and Reporting Regulations, 2009- the following resolutions are presented:

- That the Municipal Council note the Mid-Year Budget and Performance Assessment Report referred to in terms of Section 72 of the *Local Government: Municipal Finance Management Act 56 of 2003*.
- That based on this report, an Adjustment Budget be prepared and submitted for approval by the Municipal Council no later than 28 February 2023.

**END**

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