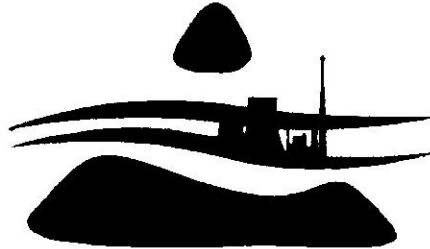


**FEZILE DABI
DISTRICT MUNICIPALITY**



BID DOCUMENT

NOTICE NO: 032/2022-23

SUPPLY AND DELIVERY OF ICT EQUIPMENT.

CLOSING DATE 20 MARCH 2023 @ 12:00PM

PREPARED FOR/BY:

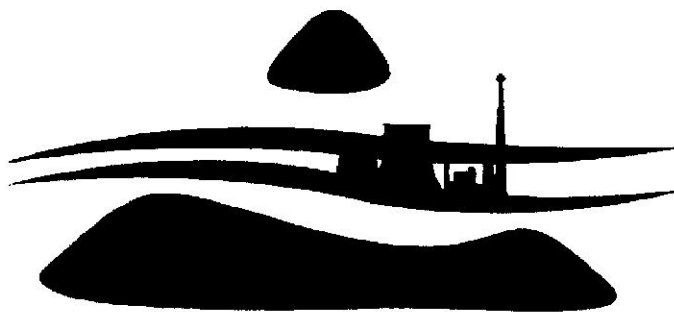
**FEZILE DABI DISTRICT MUNICIPALITY
P.O.BOX 10
SASOLBURG
1947**

**TEL: (016) 970 8600
FAX: (016) 970 8762**

**ENQUIRIES: SCM UNIT
(016) 970 8600 OR**

BIDDER: _____

BID AMOUNT (VAT INCL.): _____



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: FDDM 032/2022-23

Date: 23 March 2023

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

SUPPLY AND DELIVERY OF ICT EQUIPMENT.

SPECIFICATIONS

Kindly refer to the attached specification

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 29 March 2023 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- In a case of an event, preference will be given to local service providers
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, NOT LONGER THAN 7 WORKING DAYS AFTER ORDER.
- For all transaction tax Clearance certificate must be attached.
- The service provider MUST complete the following MBDs form (4, 6.1 and 8) failure to complete those forms will led to disqualification.

- Copy of company registration reflecting equity owned by the members and status.
- ALL service providers are requested to submit a Valid BBBEE VERIFICATION CERTIFICATE together with quotation to claim points on special goals in every procurement.
- All quotations will be evaluated in terms of preferential points system as prescribed in the preferential procurement policy regulation of 2022 and adopted by council on the 28 February 2023
- Only companies registered on the CSD will be considered.
- Municipal rates & taxes information in the bid document must be duly completed by Local Municipality or Landlord stamp or lease agreement with Landlord municipal rates and taxes or Affidavit with Landlord municipality rates and taxes.
- Certified ID copy/copies of the Director/s of the company.
- Central Supplier Database (CSD) summary report must be attached to the tender/bid document.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

- ❖ PRICE 80
- ❖ BBBEE Status 20

Special Goals	Points Allocation
In Free state within the District	5
Black owned (more than 51%)	5
Women owned (more than 51%)	5
Youth owned (more than 51%)	5

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a non- refundable cost of R50.00 per copy, **bidders are welcome to request the bid document from SCM unit to be email for free.**

Yours Faithfully


M Choshane

ACTING CHIEF FINANCE OFFICER

ICT EQUIPMENT

1. LAPTOPS X4

Operating System	Windows 10 Prof 64 Bit (upgradable to Windows 11)
Processor	Intel Core i5
Chipset	Intel Integrated SoC
Memory	8 GB
Storage	512GB SSD
Graphics	Intel UHD Graphics shared memory
Display	14 inch Full HD (1920 x 1080)
Ports/Slots	HDMI, 2 USB 3.0 1 USB 2.0 SD Media Card Reader Audio Jack RJ45 GB
Communication	Bluetooth WLAN LAN
Camera	720p HD Webcam integrated
Audio	Dual Speakers
Keyboard	Full size keyboard with numeric keypad
Battery	Up to 8 hours
Power	AC Power Adapter

2. DESKTOPS X 4

Operating System	Windows 11 Prof 64 Bit
Processor	Intel Core i5 11 th Gen
Chipset	Intel Integrated SoC
Memory	8 GB DDR4
Storage	512GB SSD
Graphics	Intel Chipset
Optical Drive	DVD RW
Ports/Slots	HDMI, 4 USB 3.0 SD Media Card Reader Audio Jack RJ45
Communication	Bluetooth WLAN LAN

3. 4-IN-1 COLOUR LASER PRINTERS X4

Print Size: A4

Functions: Print, Copy, Scan & Fax

Print Speed: Up to 18ppm Black & 4ppm Color

Print Resolution: Up to 600 x 600 dpi

Duplex Printing: Manual

Connectivity: USB 2.0, Ethernet, Wi-Fi 802.11 b/g/n

Paper Handling: 150 sheet input tray, 40 Sheet Automatic Document Feeder