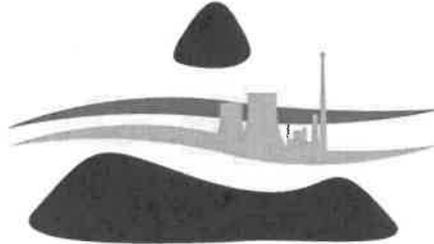


**FEZILE DABI  
DISTRICT MUNICIPALITY**



**BID DOCUMENT**

**NOTICE NO: 032/2022-23**

**RE-ADVERTISEMENT: SUPPLY AND DELIVERY ICT EQUIPMENT**

**CLOSING DATE 09 MAY 2023 @ 12:00PM**

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PREPARED FOR/BY:

FEZILE DABI DISTRICT MUNICIPALITY  
P.O.BOX 10  
SASOLBURG  
1947

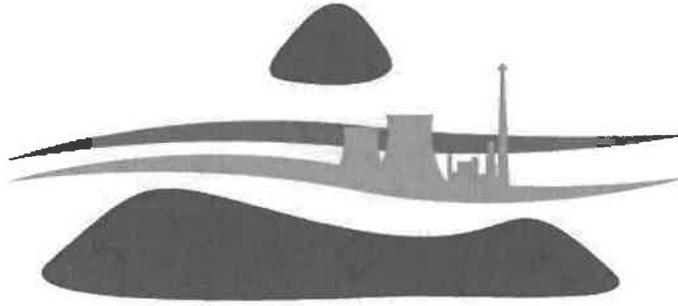
TEL: (016) 970 8600  
FAX: (016) 970 8762

ENQUIRIES: SCM UNIT  
(016) 970 8600 OR

---

BIDDER: \_\_\_\_\_

BID AMOUNT (VAT INCL.): \_\_\_\_\_



## **FEZILE DABI DISTRICT MUNICIPALITY**

**NOTICE NUMBER: FDDM 032/2022-23**

Date: 03 May 2023

Dear: Service provider

### **Request for Formal Written Quotation**

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

### **RE-ADVERTISEMENT: SUPPLY AND DELIVERY ICT EQUIPMENT**

#### **SPECIFICATIONS**

**Kindly refer to the attached specification**

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 09 May 2023 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

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The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- In a case of an event, preference will be given to local service providers
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, **NOT LONGER THAN 7 WORKING DAYS AFTER ORDER.**
- For all transaction tax Clearance certificate must be attached.
- The service provider **MUST** complete the following MBDs form (4, 6.1 and 8) failure to complete those forms will led to disqualification.

- Copy of company registration reflecting equity owned by the members and status.
- ALL service providers are requested to submit a Valid BBEE VERIFICATION CERTIFICATE together with quotation to claim points on special goals in every procurement.
- All quotations will be evaluated in terms of preferential points system as prescribed in the preferential procurement policy regulation of 2022 and adopted by council on the 28 February 2023
- Only companies registered on the CSD will be considered.
- Municipal rates & taxes information in the bid document must be duly completed by Local Municipality or Landlord stamp or lease agreement with Landlord municipal rates and taxes or Affidavit with Landlord municipality rates and taxes.
- Certified ID copy/copies of the Director/s of the company.
- Central Supplier Database (CSD) summary report must be attached to the tender/bid document.

**POINTS ALLOCATION FOR 80/20 PRINCIPLE:**

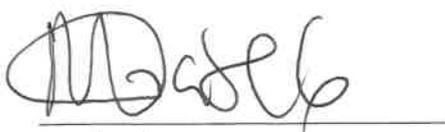
- ❖ PRICE 80
- ❖ BBEE Status 20

<b>Special Goals</b>	<b>Points Allocation</b>
In Free State within the District	5
Black owned (more than 51%	5
Women owned (more than 51%	5
Youth owned (more than 51%	5

Failure to comply with these conditions may invalidate your offer.

**NB:** Forms for claiming preferential points are available from Supply Chain Management unit offices at a non- refundable cost of R50.00 per copy, **bidders are welcome to request the bid document from SCM unit to be email for free.**

Yours Faithfully



M Choshane  
ACTING CHIEF FINANCE OFFICER

## ICT EQUIPMENT

### 1. LAPTOPS X6

Operating System	Windows 10 Prof 64 Bit (upgradable to Windows 11)
Processor	Intel Core i5
Chipset	Intel Integrated SoC
Memory	8 GB
Storage	512GB SSD
Graphics	Intel UHD Graphics shared memory
Display	14 inch Full HD (1920 x 1080)
Ports/Slots	HDMI, 2 USB 3.0 1 USB 2.0 SD Media Card Reader Audio Jack RJ45 GB
Communication	Bluetooth WLAN LAN
Camera	720p HD Webcam integrated
Audio	Dual Speakers
Keyboard	Full size keyboard with numeric keypad
Battery	Up to 8 hours
Power	AC Power Adapter

### 2. DESKTOPS X 4

Operating System	Windows 11 Prof 64 Bit
Processor	Intel Core i5 11 <sup>th</sup> Gen
Chipset	Intel Integrated SoC
Memory	8 GB DDR4
Storage	512GB SSD
Graphics	Intel Chipset
Optical Drive	DVD RW
Ports/Slots	HDMI, 4 USB 3.0 SD Media Card Reader Audio Jack RJ45
Communication	Bluetooth WLAN LAN

### 3. 4-IN-1 COLOUR LASER PRINTERS X4

Print Size: A4

Functions: Print, Copy, Scan & Fax

Print Speed: Up to 18ppm Black & 4ppm Color

Print Resolution: Up to 600 x 600 dpi

Duplex Printing: Manual

Connectivity: USB 2.0, Ethernet, Wi-Fi 802.11 b/g/n

Paper Handling: 150 sheet input tray, 40 Sheet Automatic Document Feeder