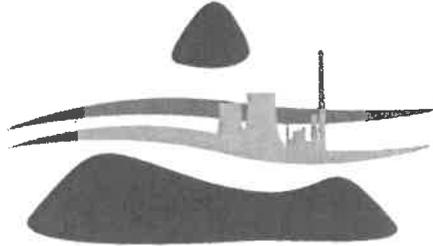


**FEZILE DABI
DISTRICT MUNICIPALITY**



**BID DOCUMENT
NOTICE NO: 031/2023-24**

**3rd RE-ADVERT : PROCUREMENT OF TRAINING PROVIDER FOR LAW ETHICS COURSE
FOR ELEVEN ENVIROMENTAL HEALTH PRACTITIONERS**

CLOSING DATE 07 FEBRUARY 2024 @ 12:00PM

PREPARED FOR/BY:

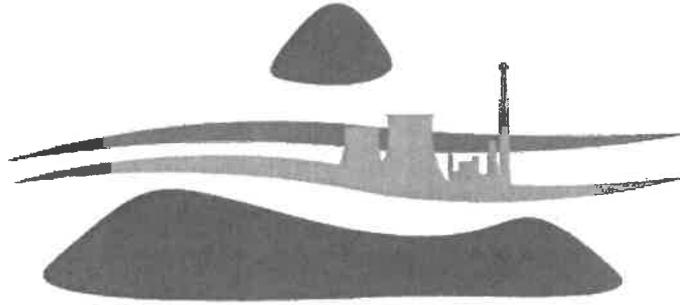
FEZILE DABI DISTRICT MUNICIPALITY
P.O.BOX 10
SASOLBURG
1947

TEL: (016) 970 8600
FAX: (016) 970 8762

ENQUIRIES: SCM UNIT
(016) 970 8600 OR

BIDDER: _____

BID AMOUNT (VAT INCL.): _____



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: FDDM 031/2023-24

Date: 01 February 2024

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

3rd RE ADVERT : PROCUREMENT OF A TRAINING PROVIDER FOR LAW ETHICS COURSE FOR ELVEN ENVIROMENTAL HEALTH PRACTITIONERS

SPECIFICATIONS

Kindly refer to the attached specification

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 07 February 2024 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- In a case of an event, preference will be given to local service providers
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, NOT LONGER THAN 7 WORKING DAYS AFTER ORDER.
- For all transaction tax Clearance certificate must be attached.

- The service provider **MUST** complete the following MBDs form (4, 6.1 and 8) failure to complete those forms will led to disqualification.
- Copy of company registration reflecting equity owned by the members and status.
- ALL service providers are requested to submit a Valid **BBBEE VERIFICATION CERTIFICATE** together with quotation to claim points on special goals in every procurement.
- All quotations will be evaluated in terms of preferential points system as prescribed in the preferential procurement policy regulation of 2022.
- Only companies registered on the CSD will be considered.
- Municipal rates & taxes information in the bid document must be duly completed by Local Municipality or Landlord stamp or lease agreement with Landlord municipal rates and taxes or Affidavit with Landlord municipality rates and taxes.
- ID copy/copies of the Director/s of the company.
- Central Supplier Database (CSD) summary report must be attached to the tender/bid document.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

- ❖ PRICE 80
- ❖ Special Goals 20

Special Goals	Points Allocation
Youth owned(51% owned or more ,provide shareholders certificate)	5
Women owned (51% owned or more, Provide shareholders certificate)	5
Black owned (51% owned or more ,provide shareholders certificate)	10

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a non- refundable cost of R50.00 per copy, **bidders are welcome to request the bid document from SCM unit to be email for free.**

Yours Faithfully

 - 01/07/2020
MR G.A MGCINA
CHIEF FINANCE OFFICER

DEPARTMENT OF CSS

Date :09 November 2023

Department :CSS

Requested sheet no. :7215

Complied By :Maduna Manini

REQUEST FOR A TRAINING PROVIDER

1. INVITATION

Fezile Dabi District Municipality (FDDM) seeks to appoint a suitably qualified, highly experienced, Training provider for Law ethics course for eleven Environmental Health Practitioners

2. Specification

- Training provider must be willing to use facilities of Fezile Dabi District Municipality
- Training provider must supply the trainees with studying material
- Training provider should provide catering
- At the end of the training the service provider should have delivered 30 CPD points certificate as per Health Profession Act 56 of 1947
- Duration should be a maximum of five days



Maduna Manini

FUNCTIONALITY

1. Administrative Requirement	40
2. Capability report	50
3. Experience	10
Total	100

1. Administrative requirements : 40 points

Amongst others this procurement will be evaluated against requirement as set out in the list of returnable

List of returnable documents that should form part of bid documents

1. Copy of company Registration Certificate
2. Rates and taxes or lease agreement with landlord municipality rates and taxes
3. Valid Tax Clearance Certificate
4. CSD summary report
5. ID Copy /copies of Director /s of the company

Failure to submit any of above list of returnable will invalidate your bid

2. Capability Report

For further evaluation companies must obtain 50% of Capability Report

1. Training provider must be accredited, registered with the health professional council of South Africa (HPCSA) with Central Professional Development (CPD) points of CEU	30
2. Registration with Health Professional Council as Independent practitioner	20
Total	50

3. Experience

1. The training provider should have at least three contactable reference letter	10
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Bidders without experience will be disqualified



T Mphuthi
Finance intern