



Fezile Dabi

District Municipality

REQUEST FOR PROPOSALS/WITTEN QUOTATIONS

Fezile Dabi District Municipality hereby invites services providers to submit proposal/bids for the below mention project.

| Bid Number | Bid Description | Points System | Functionality | Document Price | Closing date | Contact Person |
|-------------|--|--|--|--|---|---|
| 009/2023-24 | Advert: Request for proposal from Insurance Brokers for the Short Term Insurance of Fezile Dabi District Municipality. | 80/20 Preferential points system and functionality | Part A: Company Profile & Experience 20 points. Part B: Experience/Track record reference letters 30 points. Part C: Capacity to deliver/Team 20 points. Part D: Methodology 10 points. NB: Companies should obtain at least 75% for further evaluated. | R250,00 (Cash or direct deposit with a proof of deposit). | Monday, 10 June 2024 at 12:00pm Fezile Dabi District Municipality Main Building Sasolburg | SCM Unit (016) 970 8600/Ms. T Letsoenyo 063 560 9040 |

Requirements: - Valid company tax clearance certificate be attached. Certified ID copy. - Certified copy of the company registration certificate. – Copy of CSD registration report. – Municipal rates and taxes statement or your landlord stamp or lease agreement with landlord municipality rates and taxes or affidavit with landlord municipality rates and taxes. This bid can also be downloaded on e-tender – All compulsory/supplementary forms contained in the bid documents must be completed and signed, (MBBD 1,4, 6, 8 &9 amongst others).

Please note: - Sealed bid should clearly indicate the bid in which you bid for.-Bid document will be obtainable as from **Monday, 27 May 2024, from Supply Chain Management Unit, Fezile Dabi District Municipality offices in Sasolburg.**-No bids will be accepted from persons in the service of the state. No telegraphic, telefax and late bids will be accepted.-Municipality is not bound to accept the lowest bid.- Failure to comply with the above mentioned conditions may invalidate your bid.- Bids will remain valid for 90 days. –All quotations will be evaluated in terms of preferential points system as prescribed in the preferential procurement policy regulation of 2022.

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Mr S Thomas

Municipal Manager