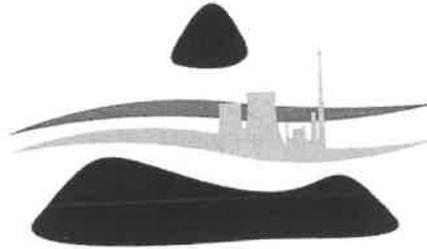


**FEZILE DABI  
DISTRICT MUNICIPALITY**



**BID DOCUMENT  
BID NO: 004/2024-25**

**PROCUREMENT OF SERVICE PROVIDER FOR MICROBIOLOGICAL,  
CHEMICAL AND PHYSICAL ANALYSES OF FOOD AND WATER FOR  
A PERIOD OF 36 MONTHS**

**CLOSING DATE 03 OCTOBER 2024 @ 12:00PM**

PREPARED FOR/BY:

FEZILE DABI DISTRICT MUNICIPALITY  
P.O.BOX 10  
SASOLBURG  
1947

TEL: (016) 970 8600  
FAX: (016) 970 8762

ENQUIRIES: SCM UNIT  
(016) 970 8600 OR

BIDDER: \_\_\_\_\_

BID AMOUNT (VAT INCL.): \_\_\_\_\_

[www.centralnews.co.za](http://www.centralnews.co.za)

E-mail: [admin@centralnews.co.za](mailto:admin@centralnews.co.za) | Whatsapp/Call +27 (81) 495-5487

Tax Reference: 9403018204 Company Reg No:2020/567141/07 CSD Number: MAAA0946708

**Bongani Tshabalala**

**Central News**

**Tel: +27 (84) 308-0975**

**Email: [bongane@centralnews.co.za](mailto:bongane@centralnews.co.za)**

12 September 2024

**To: Fezile Dabi District Municipality**



**REQUEST FOR PROPOSALS/WITTEN QUOTATIONS**

Fezile Dabi District Municipality hereby invites services providers to submit proposal/bids for the below mention project.

Bid Number	Bid Description	Points System	Functionality	Document Price	Closing date	Contact Person
002/2024-25	Advert: Procurement for panel of 10 professional service providers to assist Fezile Dabi District Municipality with skill/training and development for period of 36 months.	80/20 Preferential points system and functionality	-Experience and Track Records in similar Project: 30 points. -Accreditation: 20 points. -Experienced assessors: 10 points. -Experienced moderators: 10 points -Number of training Interventions: 20 points. -Number of short courses: 10 NB: Companies should obtain at least 60 points to be considered.	R250.00 (Cash or direct deposit with a proof of deposit). Alternatively, @www.etender.gov.za	Thursday, 03 October 2024 at 12:00pm Fezile Dabi District Municipality Main Building Sasolburg	SCM Unit (016) 970 8600/Mrs Dina Tsoku 071 365 4795
004/2024-25	Advert: Procurement of a service provider for microbiological, chemical and physical analyses of food and water for a period of 36 months.	80/20 Preferential points system and functionality	Legal requirement: 45 points Experience:20 Capacity:20 Proximity:15 NB: Companies should obtain at least 80% for further evaluation.	R250.00 (Cash or Direct deposit with a proof of deposit). Alternatively, @www.etender.gov.za	Thursday, 03 October 2024 at 12:00pm Fezile Dabi District Municipality Main Building Sasolburg	SCM Unit (016) 970 8600/Mrs Doreen Khoza 082 776 0543

**Requirements:** - Valid company tax clearance certificate be attached. Certified ID copy. - Certified copy of the company registration certificate. - Copy of CSD registration report. - Municipal rates and taxes statement or your landlord stamp or lease agreement with landlord municipality rates and taxes or affidavit with landlord municipality rates and taxes. - All compulsory/supplementary forms contained in the bid documents must be completed and signed, (MBD 1,4, 6, 8 &9 amongst others).

**Please note:** - No briefing session.- Sealed bid should clearly indicate the bid in which you bid for.-Bid document will be obtainable as from Friday, 13 September 2024, from Supply Chain Management Unit, Fezile Dabi District Municipality offices in Sasolburg.-No bids will be accepted from persons in the service of the state. No telegraphic, telefax and late bids will be accepted.-Municipality is not bound to accept the lowest bid.- Failure to comply with the above mentioned conditions may invalidate your bid.- Bids will remain valid for 90 days. - All quotations will be evaluated in terms of preferential points system as prescribed in the preferential procurement policy regulation of 2022.

Mr S Thomas  
Municipal Manager



**Fezile Dabi**  
District Municipality

Fezile Dabi District Municipality  
John Vorster Road  
P.O Box 10  
Sasolburg, 1947

Tel: +27 [16] 970 8600  
Fax: +27 [16] 970 8733

Aiming above the horizon

# **PROCUREMENT OF SERVICE PROVIDER FOR MICROBIOLOGICAL, CHEMICAL AND PHYSICAL ANALYSES OF FOOD AND WATER FOR 36 MONTHS**

## **Bid Specifications**

## **1 PURPOSE**

The purpose of this document is to invite capable service providers to provide laboratory services in terms of analysing of water, food, food products, milk and dairy products, structural, equipment, surfaces and hand swabs samples taken for microbiological, chemical and physical analyses

## **2 BACKGROUND**

Chapter 14, Schedule 4 (Part B) of the Constitution of the Republic of South Africa (Act 108/1996) identifies Municipal Health Service as one of the Local Government matters to the extent set out in section 155 (6) (a) and (7).

The Municipal Structures Act (117/1998) section 84 (1) (i) stipulates that Municipal Health Services must be rendered by District Municipalities in the area of the District Municipality as a whole.

The National Health Act (61/2013) defines Municipal Health Services. Section 32(1) of the National Health Act (61/2013) states that Metropolitan Municipalities and District Municipalities must ensure that municipal health services are effectively and equitably provided in their respective areas of jurisdiction.

According to the definition of Municipal Health Services in the National Health Act (61/2013) Municipal Health Services includes-

- a) Water quality monitoring;
- b) Food control;
- c) Waste management;
- d) Surveillance of premises;
- e) Communicable diseases control;
- f) Vector control;
- g) Environmental pollution control;
- h) Disposal of the dead;
- i) Chemical safety,

but excludes port health, malaria control and control of hazardous substances.

Also in terms of the Constitution of the Republic of South Africa (Act 108/1996) section 24 (a) Everyone has the right to an environment that is not harmful to their health or well-being; and (b) to have the environment protected, for the benefit of present and future generations, through reasonable legislative and other measures that-

(i) prevent pollution and ecological degradation;

(ii) promote conservation; and

(iii) secure ecologically sustainable development and use of natural resources while promoting justifiable economic and social development.

With all the aforementioned information and legislation in mind, Municipal Health Services is rendered in the Fezile Dabi District as a whole and thus needs to sample water, wastewater, food, food products, milk and dairy products, taking swabs (i.e. structural and equipment, hands and surfaces).

Water, food, milk and dairy products quality is defined as the physical, chemical, biological and aesthetic properties of the product which determines its fitness for a variety of uses, human consumption and integrity of the environment. Water, food, milk and dairy products issues influence human and environmental health. The better we monitor the products, the better we will be able to identify and eliminate contamination/pollution and the effects of contamination/pollution to human beings.

Monitoring of Water and Food is a legislative requirement. As such the district municipality budgeted for these services within its administration.

### 3 SCOPE OF WORK

The quotation must be based on but not limited to products and analysis listed in Table 1.

**Table 1 Analyses required**

<b>FOOD TYPE</b>	<b>ANALYSES PERFORMED</b>
<b>HIGH RISK FOOD</b>	
Meat and Meat Products	Coliforms ; E.coli; Staphylococcus aureus count ,Salmonella detection, Preservatives, Chemicals, Listeria monocytogenes
Dairy and Dairy products	Total Count; Coliforms ; E.coli, Staphylococcus aureus count, Salmonella, Pasteurization, Butterfat, Brucellosis, Contagious Abortion, % water added to milk, TB, Preservative, Antibiotics, Listeria monocytogenes
Fresh Produce	Pesticide residues, Listeria monocytogenes
Peanut Butter	Aflatoxin
Cooking Oil	Polymerized triglycerides
<b>LOW RISK FOOD</b>	
Maize and corn	Fortification
Salt	Iodization
Products containing sudan red	Sudan Red dye
<b>FOOD FACILITY AND EQUIPMENT</b>	
Surface and Hand Swabs	Coliforms, E.coli, Listeria monocytogenes
<b>WATER</b>	
Drinking Water (Domestic)	Coliforms ; E.coli, Listeria monocytogenes, Physical and Chemical Analyses
Wastewater	Coliforms, E. Coli, Physical and Chemical Analyses

Recreation Water	Coliforms ; E.coli, Physical and Chemical Analyses
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#### **4 DELIVERABLES**

Following from the scope of work, the expected deliverables are:

- 4.1 Service provider must provide client with the necessary sampling apparatus and equipment in order to comply with legal sampling procedures (These apparatus excludes personal protective equipment and burners).
- 4.2 Service provider must present Fezile Dabi District Municipality Municipal Health Services with sample data results/analyses in Microsoft Office, PDF format.
- 4.3 Service provider must present Fezile Dabi District Municipality Municipal Health Services with sample data analysis within five (5) days from date of collection;
- 4.4 Service provider must present Fezile Dabi District Municipality Municipal Health Services with monthly report on services rendered summarising on number of samples received, total cost of samples analysed, dates on which samples were received, dates on which samples were analysed, dates on which sample results were made available to Fezile Dabi District Municipality Municipal Health Services.
- 4.5 Service provider must collect samples taken by the District Municipality Municipal Health Environmental Health Practitioners on date of sampling at the District Municipality Offices
- 4.6 Service provider transport must be equipped with special equipment to ensure cold chain of samples are maintained from collection during transport to the laboratory where the samples will be analysed.
- 4.7 Service provider must be able to cope with large quantities of samples especially during disease outbreaks.
- 4.8 The service provider must be within a radius not exceeding 150km from Fezile Dabi District Municipality Head Office in Sasolburg

## 5. FUNCTIONALITY

CRITERIA	DESCRIPTION	WEIGHT
Legal Requirement	<p>Laboratory should be accredited in terms ISO: 17025. All methods for analysis should be accredited by SANS. The certificates of accreditation should be valid.</p> <p>Food products under High and Low Risk foods, Water and Food facility and Equipment. (45 points)</p>	45
Experience	<p>Similar projects completed. Provide traceable reference letter indicating number of years served from clients.</p> <p>A More than 5 years (20 points)</p> <p>B More than 3 less than 5 years (15 points)</p> <p>C More than 1 less than 3 years (10 points)</p> <p>D 0 to 1 year (5 points)</p>	20
Capacity	<p>The bidder must provide organogram reflecting number of qualified Laboratory Analyst(s) and employment confirmation with curriculum vitae.</p> <p>A 10 and more (20 points)</p> <p>B Less than 10 more than 4 (10 points)</p> <p>C 4 and less (5 points)</p>	20
Proximity	<p>Service providers must be within the radius not exceeding 150km from Fezile Dabi Municipality Head Office in Sasolburg</p>	15
Total		100
	Minimum threshold for further evaluation	80%