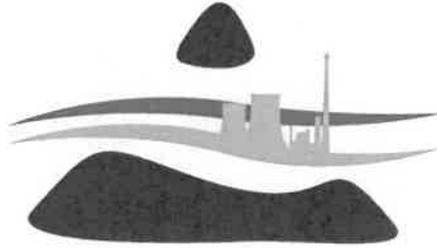


**FEZILE DABI  
DISTRICT MUNICIPALITY**



**BID DOCUMENT**

**NOTICE NO: 005/2024-25**

**PROCUREMENT OF ICT EQUIPMENT**

**CLOSING DATE 10 October 2024 @ 12:00PM**

PREPARED FOR/BY:

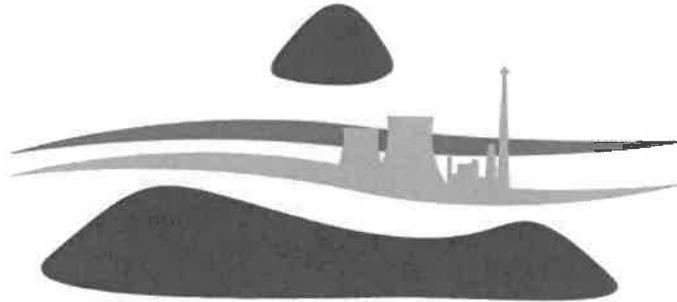
FEZILE DABI DISTRICT MUNICIPALITY  
P.O.BOX 10  
SASOLBURG  
1947

TEL: (016) 970 8600  
FAX: (016) 970 8762

ENQUIRIES: SCM UNIT  
(016) 970 8600 OR

BIDDER: \_\_\_\_\_

BID AMOUNT (VAT INCL.): \_\_\_\_\_



## **FEZILE DABI DISTRICT MUNICIPALITY**

**NOTICE NUMBER: FDDM 004/2024-25**

Date: 04 October 2024

Dear: Service provider

### **Request for Formal Written Quotation**

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

### **PROCUREMENT OF PPE FOR EPWP BLUE 3 AND GREEN 2 PROJECTS WITHIN METSIMAHOLO LOCAL MUNICIPALITY**

#### **SPECIFICATIONS**

**Kindly refer to the attached specification**

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 10 October 2023 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- In a case of an event, preference will be given to local service providers
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, NOT LONGER THAN 7 WORKING DAYS AFTER ORDER.

- For all transaction tax Clearance certificate must be attached.
- The service provider MUST complete the following MBDs form (4, 6.1 and 8 and 9) failure to complete those forms will led to disqualification.
- Copy of company registration reflecting equity owned by the members and status.
- ALL service providers are requested to submit a Valid BBEE VERIFICATION CERTIFICATE together with quotation to claim points on special goals in every procurement.
- All quotations will be evaluated in terms of preferential points system as prescribed in the preferential procurement policy regulation of 2022
- Only companies registered on the CSD will be considered.
- Municipal rates & taxes information in the bid document must be duly completed by Local Municipality or Landlord stamp or lease agreement with Landlord municipal rates and taxes or Affidavit with Landlord municipality rates and taxes.
- ID copy/copies of the Director/s of the company.
- Central Supplier Database (CSD) summary report must be attached to the tender/bid document.

**POINTS ALLOCATION FOR 80/20 PRINCIPLE:**

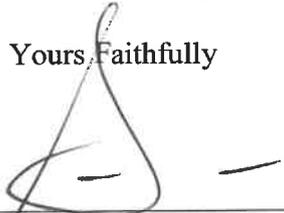
- ❖ PRICE 80
- ❖ SPECIFIC GOALS 20

Special Goals	Points Allocation
Locality (within Fezile Dabi District Municipality) provide proof of address	10
Women (100 % share certificate)	5
Youth (100% share certificate reflecting ownership)	5

Failure to comply with these conditions may invalidate your offer.

**NB:** Forms for claiming preferential points are available from Supply Chain Management unit offices at a non- refundable cost of R50.00 per copy, **bidders are welcome to request the bid document from SCM unit to be email for free.**

Yours Faithfully

  
 \_\_\_\_\_  
 Mr G.A MQCINA  
 CHIEF FINANCIAL OFFICER

# FEZILE DABI



DISTRICT MUNICIPALITY

John Voster Road  
SASOLBURG

1947

P O Box 10  
SASOLBURG  
1947

Tel: 016 970 8600  
Fax: 016 970 8762

Enquiries: Supply Chain Management Unit

## **MUNICIPAL SERVICES, RATES AND TAXES CLEARANCE CERTIFICATE FOR SUPPLY CHAIN MANAGEMENT PURPOSE**

The purpose of this form is to obtain prove that municipal services, rates and taxes of the service provider are not more than three months in arrears with the relevant municipality / landlord in the municipal area where the service provider conduct his / her business. **This form is to be completed only if the service provider's rates and taxes are not in arrears for more than three months.**

**PART A** – to be completed by the relevant municipality in the case where the service provider is the registered owner of the site / owner pays for municipal services / tenant pays for municipal services

**OR**

**PART B** – to be completed by the landlord in the case where the service provider is renting the premises / rental paid by tenant include municipal services.

### **PART A (TO BE COMPLETED BY THE RELEVANT MUNICIPALITY)**

Name of the Municipality:

Property Physical Address:

Registered Name:

Official's Name: \_\_\_\_\_

Municipality Stamp Here

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

**Please tick whether in arrears or up-to-date**

Rates and taxes : Up-to-date / in arrears for more than 3 months

Water: Up-to-date / in arrears for more than 3 months

Electricity: Up-to-date / in arrears for more than 3 months

Refuse :           Up-to-date   /    in arrears for more than 3 months  
Other services: Up-to-date   /    in arrears for more than 3 months

**PART B ( TO BE COMPLETED BY THE LANDLORD)**

Name of the Landlord:

Property Physical Address:

Landlord Signature:

Date: \_\_\_\_\_

**Landlord's business stamp here**  
Or an Affidavit from SAPS  
( in the event the landlord does not have  
a business stamp)

**Please tick whether up-to-date or in arrears**

Rental:                   Up-to-date   /    in arrears for more than 3 months

Municipal services:   Up-to-date   /    in arrears for more than 3 months

## ICT REQUEST

## 1. LAPTOP X8

	<b>Item</b>	<b>Description</b>
1.	Operating System	Windows 11 Prof 64-bit
2.	Processor	Intel Core i7-1255U Processor
3.	RAM	8 GB RAM
4.	Storage	512 GB SSD
5.	Graphic	Intel UHD Graphic Card
6.	Display	15.6-inch FHD Display
7.	Camera	720p HD Camera with privacy shutter
8.	Connection	RJ-45, Wi-fi 6E and Bluetooth
9.	Ports	4 USB Ports, 1 HDMI, Headphones,
10.	Generation	12 <sup>th</sup> Gen
11.	Color	